



Staff Report

By-law Enforcement

Report To: COW_Finance_Admin_Fire_Community_Services
Meeting Date: April 29, 2024
Report Number: FAF.24.058
Title: Appointment of Municipal Law Enforcement Officers
Prepared by: Emily Beauchamp, Administrative Assistant, By-law Services

A. Recommendations

THAT Council receive Staff Report FAF.24.058, entitled “Appointment of Municipal Law Enforcement Officers”;

AND THAT Council enact a By-law to appoint Caitlynn Young and Alexandra Palka as Municipal Law Enforcement Officers for the purposes of enforcing the by-laws of the municipality.

B. Overview

This report requests that Council enact a By-law to appoint Caitlynn Young and Alexandra Palka as Municipal Law Enforcement Officers for the purposes of enforcing the by-laws of the municipality.

C. Background

Two seasonal Co-op Municipal Law Enforcement Officer (MLEO) positions were posted in early 2024 for the upcoming summer season. These positions were filled externally and employment of the successful candidates, Caitlynn Young and Alexandra Palka, commences on May 6, 2024.

D. Analysis

Council must approve the enactment of a By-law to authorize Caitlynn Young and Alexandra Palka to be able to enforce the By-laws of the municipality.

E. Strategic Priorities

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

F. Environmental Impacts

N/A

G. Financial Impacts

N/A

H. In Consultation With

Jenn Whyte, Compensation and Benefits Administrator and Sarah Traynor, Manager of Human Resources

I. Public Engagement

The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. However, any comments regarding this report should be submitted to Debbie Young, Interim Manager of By-law & Licensing bylawadmin@thebluemountains.ca.

J. Attached

1. Draft MLEO Appointment By-law

Respectfully submitted,

Emily Beauchamp
Administrative Assistant, By-law Services

For more information, please contact:
Debbie Young, Interim Manager of By-law & Licensing
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519-599-3131 extension 242

Report Approval Details

Document Title:	FAF.24.058 Appointment of Municipal Law Enforcement Officers.docx
Attachments:	- Att. 1 Being-a-By-Law-to-Appoint-a-Municipal-Law-Enforcement-Officers.pdf
Final Approval Date:	Apr 19, 2024

This report and all of its attachments were approved and signed as outlined below:

Debbie Young - Apr 19, 2024 - 8:58 AM

Ryan Gibbons - Apr 19, 2024 - 8:59 AM