



# Staff Report

## Planning & Development Services – Building Services

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**Report To:** Committee of the Whole Meeting  
**Meeting Date:** November 30, 2021  
**Report Number:** PDS.21.135  
**Title:** Amendment to Swimming Pool Fence By-law 2002-8  
**Prepared by:** Tim Murawsky, Manager Building Services/Chief Building Official

### A. Recommendations

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THAT Council receive Staff Report PDS.21.135, entitled “Amendment to Swimming Pool Fence By-law”;

AND THAT Council waives the provisions of the “Provision of Notice and Manner of Giving Notice to the Public Policy, POL.COR.07.03” as it relates to the requirement to hold a public meeting to receive comments on the Swimming Pool Fence By-law as the amendments to the by-law are very minor in nature, and the fee for a private swimming pool permits will be considered with the 2022 Fees and Charges By-law;

And that Council enact the amendments to the Swimming Pool Fence By-law pursuant to the passing of the Town’s Fees and Charges By-law through the 2022 Budget process;

### B. Overview

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The Building Services Division is requesting that the applicable fees for private swimming pool permits be removed from the Swimming Pool Fence By-law and placed in the Town’s 2022 Fees and Charges By-law.

### C. Background

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The creation of the Lot Development Technician position within the Building Services Division has provided the department with the opportunity to reorganize the permit and inspection procedure for private pool permits. The reorganization relieved the By-law Division from administering the Swimming Pool Fence By-law and placed the administration and inspection services for swimming pools within the Building Division. The reorganization provides the public with a streamlined application and inspection process, all located within the Building Services Division. The departmental changes were completed in November 2021.

Upon a review of the existing Swimming Pool Fence By-law, staff noted that the fee for a private swimming pool permit is located in the appendix attached to the Swimming Pool Fence By-law and that the \$50.00 fee has remained in place since 2008. Staff recommend that it is appropriate to remove the applicable fees in the current Swimming Pool Fence Bylaw and place

them in the Town's Fees and Charges By-law. Placing the permit fees in the Fees and Charges By-law will allow for fees to be reviewed on an annual basis through the Town's budget processes.

## **D. Analysis**

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Amending the Pool By-law will provide staff with the opportunity to review the fees on an annual basis. The inclusion of the permit fee in the Fees and Charges By-law is consistent with the Town's practice of including most fees within one By-law.

Keeping the fees within the existing by-law requires an amendment to the by-law and holding a public meeting whenever a fee change is proposed.

## **E. Strategic Priorities**

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### **1. Communication and Engagement**

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

### **2. Organizational Excellence**

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

## **F. Environmental Impacts**

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None

## **G. Financial Impacts**

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None

## **H. In Consultation With**

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Ruth Prince, Director of Finance & IT Services

Corrina Giles, Town Clerk

## **I. Public Engagement**

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The topic of this Staff Report as it relates to the fee will be included with the Public Meeting for consideration of the 2022 fees and charges.

Any comments regarding this report should be submitted to Tim Murawsky, Manager Building Services/Chief Building Official [cbo@thebluemountains.ca](mailto:cbo@thebluemountains.ca) .

## **J. Attachments**

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1. Consolidated By-law Swimming Pool Fence
2. Draft By-law Amendment Swimming Pool Fence

Respectfully submitted,

Tim Murawsky,  
Manager Building Services/Chief Building Official

Nathan Westendorp  
Director of Planning and Development Services

For more information, please contact:  
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### **Report Approval Details**

Document Title:	PDS.21.135 Update to Swimming Pool Fence By-law.docx
Attachments:	- Attachment 1.pdf - Attachment 2.pdf
Final Approval Date:	Nov 18, 2021

This report and all of its attachments were approved and signed as outlined below:

**Tim Murawsky - Nov 18, 2021 - 3:30 PM**

**Nathan Westendorp - Nov 18, 2021 - 4:17 PM**