



# Committee Report

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## Grants and Donations Committee

**Meeting Date:** September 3, 2021, 2021  
**Meeting Time:** 1:00 p.m.  
**Location:** Town Hall, Council Chambers  
32 Mill Street, Thornbury, ON

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### Grants and Donations Committee Recommendations

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**NOTE:** The following is a recommendation from the Grants and Donations Committee to be considered for adoption by Council

- [Receive Minutes \(September 3, 2021\)](#)

**Recommended** (Move, second)

THAT Council of the Town of The Blue Mountains receives the September 3, 2021 Grants and Donations Committee minutes, as attached, for information purposes.



# Minutes

## The Blue Mountains, Grants and Donations Committee

**Date:** September 3, 2021  
**Time:** 1:00 p.m.  
**Location:** Town Hall, Council Chambers  
32 Mill Street, Thornbury, ON  
**Prepared by:**  
Kyra Dunlop, Administrative Assistant Committees of Council

**Members Present:** Councillor Peter Bordignon, Linda Wykes, Michael Caron, Jackie Stewart, Marc Anthony Venere, and Caroline Harbinson who joined the meeting at 1:15 p.m.

**Staff Present:** Director of Finance and IT Services Ruth Prince  
**Regrets:** Administrative Assistant Committees of Council Kyra Dunlop

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### A. Call to Order

#### A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

#### A.2 Committee Member Attendance

Committee members present were Councillor Bordignon, Michael Caron, Jackie Stewart, Marc Anthony Venere, and Linda Wykes. Caroline Harbinson joined the meeting at 1:15 p.m.

Town staff present was Director of Finance and IT Services Ruth Prince.

**A.3 Approval of Agenda**

Moved by: Michael Caron

Seconded by: Jackie Stewart

THAT the Agenda of September 3, 2021 be approved as circulated, including any additions to the Agenda.

**The motion is Carried**

**A.4 Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Grants and Donations Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

**A.5 Previous Minutes**

Moved by: Marc Anthony Venere

Seconded by: Michael Caron

THAT the minutes of August 6, 2021 be approved as circulated, including any revisions to be made.

**The motion is Carried**

**B. Staff Reports and Deputations**

**B.1 Deputations, if any**

None

**B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Grants and Donations Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

**NOTE:** Committee meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

**B.3 Staff reports, if any**

None

**C. Matters for Discussion**

**C.1 Grants and Donations Application Criteria Subcommittee - Committee Member Michael Caron (verbal)**

Committee member Michael Caron provided a summary of a recent Grants and Donations Application Criteria Sub-committee meeting. The sub-committee reviewed and developed key criteria for first review of program applications, being a suggested not-for-profit organization that benefits The Blue Mountains residents, and number of residents who benefit from the organization, along with financial need. At the next sub-committee meeting on September 15, 2021, the sub-committee will consider additional criteria for review and also retroactively review the 2021 program recipients.

Committee member Caroline Harbinson joined the meeting at 1:15 p.m.

The Committee discussed that Council will need to endorse any changes to the application criteria before it can be used in the 2022 intake.

It was noted that criteria for the Committee's consideration should be available for the October 1, 2021 meeting.

**C.2 Call for additional grants update - Director of Finance and IT Services/Treasurer Ruth Prince**

Director of Finance and IT Services Ruth Prince advised the community has been very interested and thankful for the second 2021 grant intake opportunity. The applications close Friday, September 10, 2021 with review at the Grants and Donations Committee October 1, 2021 and Council's final direction following the Committee's review.

**C.3 Community Foundation Update, as available - Ruth Prince**

Link to FAF.21.131, as presented at August 10, 2021 Committee of the Whole:  
<https://pub-bluemountains.escribemeetings.com/FileStream.ashx?DocumentId=5766>

Ruth noted that staff report FAF.21.131 was presented to the Committee of the Whole August 10, 2021, and at the August 23 Council meeting, Council committed funds to set up the Foundation.

**C.4 Oktoberfest Sub-committee Update**

Councillor Bordignon reported that daytime Oktoberfest activities will be provided by the Marsh Street Centre and the Legion, with live music and barbeque. It was noted that Clarksburg Village Association should be contacted

to ensure other Clarksburg businesses are included in the festivities. Additional beauty bags were requested from Marc Anthony Venere and will be prepared. The night event will include a traditional Oktoberfest dinner experience.

It was discussed that sponsorships will be needed where possible to cover approximately \$2,500 in hard costs. Marc Anthony Venere noted he will donate \$1,000 however, he is concerned that donors who have provided prior funds might be burned out.

**C.5 Preliminary Discussions Re: Christmas Dinner Event**

Councillor Bordignon requested that Reverend Dr. Grayhame Bowcott and John White be invited to the October 1, 2021 Committee meeting to begin initial preparations for the Christmas Dinner Event.

**D. Correspondence**

None

**E. New and Unfinished Business**

**E.1 Additions to Agenda**

**E.2 Items Identified for Discussion at the Next Meeting**

- 2021 Oktoberfest Event Review
- Merit-Based Weighted Grants and Donations Criteria
- Christmas Dinner Event
  - Invitation to Reverend Dr. Grayhame Bowcott and John White
- 2021 2nd Intake Grants and Donations Applications

**F. Notice of Meeting Dates**

October 1, 2021  
Town Hall, Council Chambers (virtual)

**G. Adjournment**

Moved by: Michael Caron  
Seconded by: Caroline Harbinson

THAT the Grants and Donations Committee does now adjourn at 1:49 p.m. to meet again at the call of the Chair.

**The motion is Carried**