



# Staff Report

## Finance – Budgets & Accounting

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**Report To:** Council Meeting  
**Meeting Date:** October 4, 2021  
**Report Number:** FAF.21.179  
**Title:** Transfer Payment Agreement of Grants  
**Prepared by:** Ruth Prince, Director of Finance and IT Services

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### A. Recommendations

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THAT Council receive Staff Report FAF.21.179, entitled “Transfer Payment Agreement of Grants”;

AND THAT the Mayor and Clerk are authorized to execute a Transfer Payment Agreement for the Investing in Canada Infrastructure Program (Community, Culture and Recreation Stream) between Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure and the Corporation of The Town of The Blue Mountains for Renovations at the Beaver Valley Community Centre;

AND THAT the Mayor and Clerk are authorized to execute a Transfer Payment Agreement for Investing in Canada Infrastructure Program (Community, Culture and Recreation Stream) between Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure and the Corporation of The Town of The Blue Mountains for Craigeith Heritage Depot Renovations;

AND THAT the Mayor and Clerk are authorized to execute a Transfer Payment Agreement for the Investing in Canada Infrastructure Program (COVID-19 Resilience Infrastructure Stream - Local Government Intake) for the Harbour Pedestrian Bridge Work;

AND THAT Council approve the creation of a \$255,896 budget for the Harbour Pedestrian Bridge Work project to be funded by Federal and Provincial grants.

### B. Overview

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This staff report is requesting authorization for the Mayor and Clerk to sign Transfer Payment Agreements for three grants the Town has received. This report is coming directly to Council as it is time sensitive.

## C. Background

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The Town has been successful in receiving funding notification on the following three grants and transfer agreements need to be executed.

**Investing in Canada Infrastructure Program (ICIP): Community, Culture and Recreation Stream Renovations at the Beaver Valley Community Centre** - In 2019 the Town applied for the Community, Culture and Recreation grant which resulted in an approved grant of \$1.718M. With guidance from the Town's asset management plan (AMP) the Town must apply the funding for the improvement of the Beaver Valley Community Centre by 2027. Consistent with the AMP, the focus of the project will be parking lots, building envelope and HVAC. Further funding breakdown is: Federal 40% (\$687,500), Provincial 33.33% (\$572,859) and the Town is responsible for 26.67% or \$458,390 of the \$1.718M.

**Investing in Canada Infrastructure Program (ICIP): Community, Culture and Recreation Stream – Craigleith Heritage Depot Renovations** - In 2020 the Town applied for the Community, Culture and Recreation grant which resulted in an approved grant of \$406,250. With guidance from the Town's Asset Management Plan (AMP) the Town must apply the funding for the improvement of the Craigleith Heritage Depot by 2027. Consistent with the AMP, the focus of the project will be building envelope and HVAC improvements. The funding breakdown is: Federal 40% (\$162,500), Provincial 33.33% (\$135,403) and the Town is responsible for 26.67% or \$108,347 of the \$406,250.

**Investing in Canada Infrastructure Program (ICIP): COVID 19 Resilience Infrastructure Stream - Local Government Intake for the Harbour Pedestrian Bridge Work** – In late 2020 the Town applied for the Investing in Canada Infrastructure Program – COVID-19 Resilience Infrastructure Stream for the Harbour Pedestrian Bridge Work which resulted in an approved grant of \$255,896. The funding breakdown is: Federal (\$204,717) Provincial (\$51,179). Municipalities are not required to participate in the cost-sharing under this program.

## D. Analysis

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For all three projects the Town is well positioned to complete the projects, reporting and communication protocols in the timeline required.

These three grants are paid back grants whereas the Town pays invoices and then submits for reimbursement. In order for the Town to receive the reimbursement the Transfer Payment Agreement must be executed.

## E. Strategic Priorities

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### 1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

## **2. Organizational Excellence**

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

## **3. Community**

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

## **4. Quality of Life**

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

## **F. Environmental Impacts**

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During the construction of all three projects all actions will be taken to mitigate any environmental impacts.

## **G. Financial Impacts**

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The Town will receive \$1,054,717 in Federal Funding, \$759,441 in Provincial Funding for all three projects. This additional funding from the Federal and Provincial governments, allows the Town to use its Asset Replacement Reserve Funds for other infrastructure projects.

## **H. In Consultation With**

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Sam Dinsmore, Deputy Treasurer/Manager of Accounting and Budgets

## **I. Public Engagement**

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The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. However, any comments regarding this report should be submitted to Ruth Prince, Director of Finance and IT Services at [directorfit@thebluemountains.ca](mailto:directorfit@thebluemountains.ca).

**J. Attached**

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None.

Respectfully submitted,

Ruth Prince  
Director Finance & IT Services

For more information, please contact:  
Ruth Prince, Director of Finance and IT Services  
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519-599-3131 extension 228

**Report Approval Details**

Document Title:	FAF.21.179 Transfer Payment Agreement of Grants.docx
Attachments:	
Final Approval Date:	Sep 27, 2021

This report and all of its attachments were approved and signed as outlined below:

**Ruth Prince - Sep 27, 2021 - 9:23 AM**