



Committee Report

Grants and Donations Committee

Meeting Date: May 7, 2021
Meeting Time: 1:00 p.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON

Grants and Donations Committee Recommendations

NOTE: The following is a recommendation from the Grants and Donations Committee to be considered for adoption by Council

- [Receive Minutes \(May 7, 2021\)](#)

Recommended (Move, second)

THAT Council of the Town of The Blue Mountains receives the May 7, 2021 Grants and Donations Committee minutes, as attached, for information purposes.

NOTE: Item D.1 previously considered through a Committee Report provided to Council at the May 17, 2021 meeting.



Minutes

The Blue Mountains, Grants and Donations Committee

Date: May 7, 2021
Time: 1:00 p.m.
Location: Town Hall, Council Chambers - Virtual Meeting
32 Mill Street, Thornbury, ON
Prepared by:
Sarah Merrifield, Executive Assistant Committees of Council

Members Present: Councillor Peter Bordinon, Councillor Rob Sampson, Linda Wykes, Caroline Harbinson, Michael Caron, Jackie Stewart, Marc Anthony Venere

Staff Present: Director of Community Services Ryan Gibbons, Director of Finance and IT Services Ruth Prince, Accounting Clerk Brooke Batty, Administrative Assistant Committees of Council Kyra Dunlop

Regrets: Chief Administrative Officer Shawn Everitt, Administrative Assistant Tracy Petrescu

A. Call to Order

A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

A.2 Committee Member Attendance

Executive Assistant Committees of Council Sarah Merrifield confirmed that all Committee members were present save Marc Anthony Venere who joined the meeting at 1:08 p.m.

Introduction of Kyra Dunlop, Administrative Assistant Committees of Council

A.3 Approval of Agenda

Moved by: Michael Caron
Seconded by: Linda Wykes

THAT the Agenda of May 7, 2021 be approved as circulated, including any additions to the Agenda.

Yay (6): Michael Caron, Caroline Harbinson, Councillor Sampson, Jackie Stewart, Linda Wykes, Councillor Bordignon

Absent (1): Marc Anthony Venere

The motion is Carried (6 to 0, 1 absent)

A.4 Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Grants and Donations Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

A.5 Previous Minutes

Moved by: Caroline Harbinson
Seconded by: Jackie Stewart

THAT the Special Meeting minutes of April 16, 2021 be approved as circulated, including any revisions to be made.

Yay (6): Michael Caron, Caroline Harbinson, Councillor Sampson, Jackie Stewart, Linda Wykes, Councillor Bordignon

Absent (1): Marc Anthony Venere

The motion is Carried (6 to 0, 1 absent)

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Grants and Donations Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

NOTE: Committee meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

B.3 Staff reports, if any

None

C. Matters for Discussion

C.1 Lobsterfest 2021 Planning

- Lobsterfest 2021 Sponsorship Invitation

Committee member Marc Anthony Venere joined the meeting at 1:08 p.m.

The Committee reviewed the draft sponsorship invitation and made several suggested changes, including: to highlight the work done by some of the organizations in receipt of prior years' Grants and Donations funding

- Event Planning Update

Councillor Sampson noted that a planning sub-committee meeting is planned for 3:00 p.m. and the event's sit down component has not been reviewed by Public Health due to the ongoing lockdown. Committee member Linda Wykes advised that 109 dinners and 13 additional lobsters have been sold to date. It was noted that the \$25 gift bag being supplied should be separately promoted.

The group agreed that marketing initiatives for the event will be somewhat limited while the region is in lockdown.

Consideration will be made regarding whether the Committee should purchase its own burners and pots for some cost efficiency, particularly with the intent for Lobsterfest to be an annual event.

C.2 Follow-up Direction from Council

Councillor Bordignon read the motions regarding the Community Foundation and the Jackson Brown DJ Expenses. With regard to the Community Foundation, the Committee discussed the recently-established Blue Mountains Legacy Fund, and its relationship with the soon-to-be-established Community Foundation.

a) Community Foundation

THAT Council of the The Blue Mountains acknowledges receipt of the February 5, 2021 Grants and Donations recommendation being:

THAT the Grants and Donations Committee receives staff report FAF.21.006, "Community Foundation Options";

AND THAT the Grants and Donations Committee provide direction to Council on an Option, being: a Community Foundation that is completely separate from the Town, CARRIED.

AND THAT in accordance with the Committee's recommendation, Council directs staff to initiate the process to create a Community Foundation that is completely separate from the Town as outlined in report FAF.21.006 to take the place of the existing Grants and Donations Committee, CARRIED.

b) Jackson Brown DJ Expenses

THAT Council of the Town of The Blue Mountains acknowledges receipt of the February 5, 2021 Grants and Donations recommendation being:

THAT the Grants and Donations Committee request Council approve payment to Jackson Brown in the amount of \$450 to be funded from Grants and Donations Funds, noting that this expense is for DJ services relating to the 2020 Oktoberfest event, CARRIED.

AND THAT in accordance with the Committee's recommendation, Council directs staff to remit payment to Jackson Brown in the amount of \$450 to be funded from the Grants and Donations funds, CARRIED.

D. Correspondence

D.1 John White and Rev Dr Grayhame Bowcott re request regarding CGAC Annual Plant Sale and Fish Fry Dinner

Peter Bordignon left the meeting at 2:01 pm. Due to technical difficulties.

Moved by: Marc Anthony Venere
Seconded by: Jackie Stewart

THAT with respect to correspondence item D.1 John White and Rev. Dr. Grayhame Bowcott re request regarding SGAC Annual Plant Sale and Fish Fry Dinner, the Grants and Donations Committee requests Council to provide use of and waive associated rental fees for the Beaver Valley Community Centre for the purposes of holding the annual plant sale and Fish Fry Dinner events, in coordination with Community Services staff;

AND THAT the Grants and Donations Committee request this matter be provided directly to Council at the May 17, 2021 meeting.

Yay (6): Councillor Sampson, Caroline Harbinson, Linda Wykes, Michael Caron, Jackie Stewart, and Marc Anthony Venere

Absent (1): Councillor Bordignon

The motion is Carried (6 to 0, 1 absent)

E. New and Unfinished Business

Councillor Sampson left the meeting at 2:02 p.m. due to a scheduling conflict. Councillor Bordignon rejoined the meeting at 2:02 p.m.

E.1 Additions to Agenda

E.2 Items Identified for Discussion at the Next Meeting

- Lobsterfest 2021 planning
- Community Foundation Update
- Consideration of sub-committee for establishment of merit-based Grants and Donations Application Criteria

F. Notice of Meeting Dates

June 4, 2021

Town Hall, Council Chambers (virtual)

G. Adjournment

Moved by: Jackie Stewart

Seconded by: Michael Caron

THAT the Grants and Donations Committee does now adjourn at 2:08 p.m. to meet again at the call of the Chair.

Yay (6): Councillor Bordignon, Caroline Harbinson, Linda Wykes, Michael Caron, Jackie Stewart, and Marc Anthony Venere

Absent (1): Councillor Sampson

The motion is Carried (6 to 0 1 absent)