



Staff Report

Finance

Report To: Grants and Donations Committee
Meeting Date: April 9, 2021
Report Number: FAF.21.049
Title: 2021 Grants and Donations Program Applications
Prepared by: Ruth Prince, Director Finance & Information Technology Services

A. Recommendations

THAT the Grants and Donations Committee receive Staff Report FAF.21.049, entitled "2021 Grants and Donations Program Applications";

AND THAT the Grants and Donations Committee make recommendations to Council to authorize the funding of these applications.

B. Overview

This report outlines the Annual Grants and Donations Program and summarizes the 2021 Applicants for the Grants and Donations Committee consideration.

C. Background

For the fourteenth year in a row, The Town of The Blue Mountains has administered a Grants and Donations Program for Community Groups and Organizations who make an application for financial or in-kind support for their operations, events, and activities.

This program aims at reducing duplications and streamlining the process for subsidies and donations given out by the Town. Subsidies include the use or request for Town facilities or services, examples include rental fees for Beaver Valley Community Centre, seasonal parking lot/lawn maintenance, golf course passes etc.

In 2019, Council authorized the development of a formal Committee of Council being the Grants and Donations Committee that includes members of Council and members of the public to have oversight for the fundraising and the disbursement of the annual grants and donations program. Council also authorized staff to remove the grants and donations from the Annual Budget and fundraising initiatives would be used to fund requests as determined by the Grants and Donations Committee.

As a result, the Grants and Donations Committee launched their first fundraising event (We Love Blue Gala) on February 14, 2020 at the Blue Mountains Resort and all proceeds from the

Gala funded the 2020 program. In addition, the Town was also selling “Swag” merchandise at various local retailers with proceeds of the sales going to the program.

In March 2020, the Province of Ontario declared a state of emergency due to the COVID-19 pandemic. As a result, fundraising generated from events in 2020 was limited and much of the fundraising efforts and disbursement of grants were directed towards providing COVID-19 related support to the community.

The Town established a COVID-19 Task Force and one of the initiatives was a community donation to raise funds to support the community during the pandemic. In addition to the Annual Grants and Donations program, the Grants and Donations Committee accepted applications in June 2020 (Staff Report FAF.20.107) and October 2020 (Staff Report FAF.20.156) for review and consideration from organizations who could assist the Town in providing COVID-19 support to the community and made recommendations to Council to grant funds to those organizations that best met the Guidelines and Criteria for Community Donations for COVID-19 (Attachment 1).

The following chart summarizes the grants that were provided to support the community for COVID-19.

Group/Organization	Amount
Beaver Valley Outreach (Two grants: \$3,500 + \$1,250)	\$ 4,750
Hospice Georgian Triangle Foundation	\$ 1,500
St. George’s Anglican Church (Three grants: \$3,500 + \$2,250 + \$6,000)	\$ 11,750
Total	\$ 18,000

In May 2020, the Grants and Donations Committee made recommendations to Council on the applications for the 2020 Annual Grants and Donations Program. The 2020 donation amounts are summarized below in the “Analysis” section of this report. Due to COVID-19, some grants were contingent on the status of COVID-19 and as a result, were never granted due to government restrictions. The following chart summarizes the grants that were “earmarked” but not redeemed.

Group/Organization	Cash	Subsidy
Beaver Valley Outreach	\$ 0	\$ 5,875
Blue Mountains Curling Centre	\$ 0	\$ 1,217
Diabetes Canada	\$ 1,000	\$ 0
Georgian Bay Coyotes	\$ 1,000	\$ 0
Golden Beavers	\$ 0	\$ 1,000
Kids in the Meaford Hall Arts Society	\$ 1,250	\$ 0
Music in the Park (formerly Jazz By the Bay)	\$ 3,000	\$ 525
Royal Canadian Legion Beaver Valley Branch 281	\$ 0	\$ 1,098
Total	\$ 6,250	\$ 9,715

During 2020, the Committee held a few events to fundraise to support the Annual Grants and Donations Program, which are indicated below.

Lobsterfest

This event was held in July 2020 and was a successful, collaborative event involving local service groups, Town staff, community members and businesses.

Oktoberfest

This event was held in September 2020 and was reasonably successful, although the “sit down” portion was cancelled last-minute due to Provincial gathering restrictions announced the day of the event for COVID-19.

The Grants and Donations Committee has several fundraising efforts planned for 2021 which are dependent on the status of the COVID-19 pandemic.

D. Analysis

Annual Grants and Donations Program

Regular Contributions

There are 6 organizations that were given the opportunity to submit a written request for the 2021 Grants and Donations Annual Program, as opposed to a full Application. Five of these organizations submitted a request.

Of the five submissions, the requested amount totals \$24,301 which includes \$14,500 cash and \$9,801 subsidy requests (Attachment 2).

Applications

Twenty-seven applications were submitted for the 2021 Grants and Donations Program (Attachment 3).

These 27 Applications total \$119,959 which includes \$117,483 cash and \$2,476 subsidy requests.

Guidelines and Criteria

Staff continually review the Guidelines and Criteria of the Grants and Donations Program to ensure the efficacy of the framework and to identify any potential improvements to the process. There were no revisions made to the Guidelines and Criteria for the 2021 program which were reviewed and approved by the Committee in staff report FAF.20.189 (Attachment 4).

Evaluation

Staff have reviewed all submissions and feel that most of the Applications meet the Guidelines and Criteria, although one application was submitted after the February 26, 2021 deadline and two applicants are requesting funds for capital projects. These applications are noted in the chart on the following page.

Staff have corrected some amounts on the Applications where the subsidy amounts were incorrect or absent. The chart on the following page reflects the corrected amounts.

Staff have also removed any attachments that may have been included with some Applications (i.e. pamphlets, letters of recommendation) to ensure that the same information is being presented to Council with each Application. It is important that each application be evaluated on its own merit and dealt with in as equitable and objective manner as possible. Signatures and personal information, such as home phone numbers and addresses, have also been removed.

Applicants

The following chart summarizes all applicants to the 2021 Grants and Donations Program. There is a request for a total of \$144,260 in grants and subsidies.

Regular Contributions

Group/Organization	2021 Cash Request	2021 Subsidy Request	2020 Request	2020 Donation
Cultural Services:				
Golden Beavers	\$ 0	\$ 1,700	\$ 1,700	\$ 0
Thornbury Big Band Festival (formerly Jazzmania)	\$ 0	\$ 0	\$ 0	\$ 0
Music in the Park (formerly Jazz By the Bay)	\$ 4,000	\$ 525	\$ 3,525	\$ 0
Support Services:				
Beaver Valley Outreach (BVO)	\$ 5,000	\$ 7,576	\$ 9,275	\$ 3,400
Health Services:				
Hospice Georgian Triangle Foundation	\$ 3,000	\$ 0	\$ 3,000	\$ 3,000
My Friend's House	\$ 2,500	\$ 0	\$ 2,500	\$ 1,500
Regular Contributions Total:	\$ 14,500	\$ 9,801	\$ 20,000	\$ 7,900

Applications

Group/Organization	2021 Cash Request	2021 Subsidy Request	2020 Request	2020 Donation
Big Brothers Big Sisters Grey Bruce	\$ 8,000	\$ 0	\$ 0	\$ 0
Blue Mountains Historical Society Board	\$ 2,000	\$ 0	\$ 0	\$ 0
Blue Mountain Watershed Trust Foundation	\$ 1,143	\$ 0	\$ 0	\$ 0
Breaking Down Barriers	\$ 3,500	\$ 0	\$ 1,500	\$ 500
Collingwood General & Marine Hospital ¹	\$ 10,000	\$ 0	\$ 10,000	\$ 5,000
Collingwood Summer Music Festival	\$ 2,000	\$ 0	\$ 0	\$ 0
Crime Stoppers of Grey Bruce	\$ 2,000	\$ 0	\$ 2,500	\$ 1,000
Diabetes Canada	\$ 1,500	\$ 0	\$ 1,250	\$ 0
Elephant Thoughts	\$ 3,000	\$ 0	\$ 0	\$ 0
Elora Environment Centre – Tree Trust	\$ 1,200	\$ 0	\$ 0	\$ 0
Events for Life	\$ 10,000	\$ 0	\$ 10,000	\$ 10,000
Georgian Triangle Anglers Association	\$ 750	\$ 0	\$ 1,200	\$ 750
Georgian Triangle Humane Society	\$ 1,000	\$ 0	\$ 1,500	\$ 1,500
Home Horizon Transitional Support Program	\$ 3,000	\$ 0	\$ 2,000	\$ 2,000
Hope Haven Therapeutic Riding Centre	\$ 2,500	\$ 0	\$ 2,880	\$ 2,800
Kids in the Meaford Hall Arts Society	\$ 2,600	\$ 0	\$ 2,550	\$ 0
Marsh Street Community Centre	\$ 6,250	\$ 0	\$ 1,250	\$ 2,000
Meaford Hospital Foundation ^{1,2}	\$ 30,000	\$ 0	\$ 30,000	\$ 18,000
Rotary Club of Thornbury Clarksburg	\$ 5,000	\$ 0	\$ 5,000	\$ 5,000
Seniors Network	\$ 0	\$ 526	\$ 550	\$ 0
Special Olympics Thornbury	\$ 0	\$ 1,950	\$ 750	\$ 750
St. George's The Anglican Parish	\$ 4,000	\$ 0	\$ 158	\$ 0

¹ The 2021 request is for a capital expense. Note that the 2020 donation was not funded through the Grants and Donations program as it was a capital expense and did not qualify for the program.

² Application received after the deadline of February 26, 2021.

Group/Organization	2021 Cash Request	2021 Subsidy Request	2020 Request	2020 Donation
St. John Ambulance Grey Bruce Huron Branch	\$ 1,000	\$ 0	\$ 500	\$ 500
The Community of Ravenna	\$ 5,000	\$ 0	\$ 0	\$ 0
Theatre Collingwood Association Inc	\$ 2,500	\$ 0	\$ 4,000	\$ 0
Thornbury/Beaver Valley Lions ³	\$ 4,540	\$ 0	\$ 5,000	\$ 2,000
Women's House Serving Bruce and Grey	\$ 5,000	\$ 0	\$ 5,000	\$ 1,500
Grant and Donation Program Applications Total:	\$ 117,483	\$ 2,476	\$ 87,588	\$ 53,300

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

3. Community

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

4. Quality of Life

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

F. Environmental Impacts

N/A

G. Financial Impacts

The Grants and Donations Committee currently has \$34,718.55 available which will fund the cash requests for the 2021 Grants and Donations program.

The 2021 Approved Budget has approximately \$20,000 for subsidy request through the Grants and Donations requests. The subsidy amount is for those requests that are looking for the use of facilities and/or services from the Town. This amount is throughout the budget in various departments.

The 2021 Approved Budget does not include money for cash requests through the Grants and Donations Program.

³ No financial statements included with application.

H. In Consultation With

Tracy Petrescu, Administrative Assistant

I. Public Engagement

The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. However, any comments regarding this report should be submitted to Ruth Prince, Director Finance & Information Technology Services directorfit@thebluemountains.ca.

J. Attached

1. Guidelines and Criteria for Community Donations for COVID-19
2. 2021 Regular Contributor Submissions
3. 2021 Grants and Donations Program Applications
4. Staff Report FAF.20.189 – 2021 Grants and Donations Guidelines and Criteria

Respectfully submitted,

Ruth Prince
Director Finance & Information Technology Services

Shawn Everitt
Chief Administrative Officer

For more information, please contact:
Ruth Prince, Director Finance & Information Technology Services
directorfit@thebluemountains.ca
519-599-3131 extension 228

Report Approval Details

Document Title:	2021 Grants and Donation Program Applications.docx
Attachments:	<ul style="list-style-type: none">- Att 1 - Guidelines and Criteria for Community Donations for COVID-19.pdf- Att 2 - 2021 Regular Contributor Submissions.pdf- Att 3 - 2021 Grants and Donations Program Applications.pdf- Att 4 - FAF.20.189 - Grants and Donations Guidelines and Criteria.pdf
Final Approval Date:	Mar 29, 2021

This report and all of its attachments were approved and signed as outlined below:

Ruth Prince - Mar 29, 2021 - 10:24 AM

Shawn Everitt - Mar 29, 2021 - 10:42 AM



Town of The Blue Mountains Grants and Donations Program Guidelines and Criteria for Community Donations for COVID-19 Approved 06/01/2020

The Town of The Blue Mountains Council through the Grants and Donations Committee of Council will consider requests from groups or individuals that demonstrate an ability to meet pre-established guidelines and criteria, as listed below and approved by The Grants and Donations Committee and Council.

The Town of The Blue Mountains COVID-19 Recovery Task Force via the Grants and Donations Committee has successfully raised funds to address possible food and essential living insecurity issues in the community resulting from COVID-19.

Guidelines and Criteria

1. The Grants and Donations Committee is asking that the applying organization submit a letter indicating how they can assist the Town in providing COVID-19 related food/grocery/essential needs support to the community resulting from COVID-19.
2. Grants are given only to not-for-profit organizations which, in the judgment of the Grants and Donations Committee of Council, make a unique contribution to the food/grocery/essential needs support of the community.
3. The food/grocery/essential needs support to the community must be located in our community and supply food/grocery/essential needs support to the Town of The Blue Mountains community.
4. The Grants and Donations Program funds operating projects, events or activities only, and does not fund capital projects or debt payments.
5. Organizations eligible must demonstrate managerial expertise and good financial management. Only one application letter per organization will be accepted for consideration.
6. The applicant's organization, within the fiscal year, must spend grant funding on the purpose for which it was awarded. Note: As part of the application consideration process, the Grants and Donations Committee encourages applicants to make themselves available for a presentation and interview process that will be public.

Note: Grants and Donations Funding cannot be used to fund/pay off deficits.

Note: All organizations meeting the criteria will not necessarily receive a grant or the amount for which they applied. Grant allocations are dependent on individual application letter review and the amount of grants and donations funding available. Each application letter will be reviewed by Town Staff prior to review by the Grants and Donations Committee of Council. All applicants will be notified of the results from the initial review prior to the applications being presented to the Committee of the Whole for decision. Below is the proposed timeline for the program:

Date	Action
September 18, 2020	Release Guidelines and Criteria on the Town's web site.
October 2, 2020	Applications are closed and should be submitted to finance@thebluemountains.ca .
Week of October 5	Grants and Donations Committee will make recommendations to Council.
October 19, 2020	Council approves the recommendation of the Grants and Donations Committee.

The amount of funds available to be distributed will be determined by the Grants and Donations Committee and will largely be a function of the fundraising success of that Committee.

Note: As part of the application consideration process, the Grants and Donations Committee encourages applicants to make themselves available for a presentation and interview process that will be public.



February 25th, 2021

The Town of The Blue Mountains
Grants and Donations Program
Attn: Tracy Petrescu
32 Mill Street. P.O. Box 310
Thornbury, ON N0H 2P0

Re: 2021 Grants and Donations Program Funding

Dear Members of Council:

We are writing to request The Town's support through the Grants and Donations Program in the amount of \$12,560.00 for the 2021 year to directly support some of the essential programs and services Beaver Valley Outreach (BVO) provides in our community. We are requesting both financial support and subsidization for 2121, as we continue to navigate through this Pandemic.

Beaver Valley Outreach requests subsidization for the following:

- Subsidization of the Small Hall at Beaver Valley Community Centre (BVCC) – 3rd Wednesday of every month for 8 months starting March, 2021, excluding July and August for Fresh Food Basket (formerly Good Food Box) - \$920
- Subsidization of the Lobby/Arena at BVCC from June 26th – September 4th, 2021 for Summer Fun Day Camp - \$60.00 per day x 49 days = \$2,940
- Subsidization of our Sponsor Board fee in the Arena at BVCC - \$300

Financial Support:

- We are requesting financial support of \$1,500 to help us with 3 months of the Mercuri Teleconferencing Service @ approximately \$500/month that enables us to run our Seniors Centre Without Walls (SCWW), our newest essential service for seniors. This will allow seniors who do not have internet access the ability to participate using their home or cell phone.
- In the name of Food Security in Community, we are requesting financial support of \$3,500 to go towards our Community Garden expansion budget. This funding would support the addition of 10 raised garden beds (two will be designed for the use of mobility aids i.e. wheelchair, scooter, walker, etc.), rain barrels, and fencing. Four plots are dedicated to growing for our food cubby and for direct delivery to residents who have limited access to fresh food.

*We are happy to provide further information on either program/service listed above to support the need for this financial support.

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In addition we are requesting that TOBM continues to provide:

- Plowing of BVO parking lot at 54 King Street East
- Grass cutting and weed control at 54 King Street East
Value: \$3,400 (as per 2020)

We would like to thank the Town of The Blue Mountains Council and Staff for your continued support.



Carolyn Letourneau, Executive Director
Beaver Valley Outreach





Town of the Blue Mountains
Grants and Donations Program
Attn: Tracy Petrescu
32 Mill Street
P.O. Box 310
Thornbury, ON N0H 2P0

February 25, 2021

Re: 2021 Grants and Donations Program Funding

Dear Members of Council,

I write today to request support through The Town of The Blue Mountains 2021 Grants and Donations Program in the amount of \$3,000.00. The Hospice Georgian Triangle Foundation (HGTF) respectfully requests that this grant be presented in cash for the full amount.

Hospice Georgian Triangle Foundation (HGTF) requires ongoing donations from the southern Georgian Bay community to meet today's and tomorrow's critical need for top-quality and free palliative care services, both at Hospice Georgian Triangle's (HGT) Campbell House and in our community. HGT and HGTF serve the communities of Town of the Blue Mountains, Collingwood, Wasaga Beach and Clearview Township and we receive approximately 50% of HGT's operating costs from the Ministry of Health.

In February 2021, Hospice Georgian Triangle opened new space at 186 Hurontario Street in Collingwood that will serve as the new home of our Community Support Programs. This additional space will allow HGT to grow our current services to support more individuals and families in our region while respecting public health requirements to deal safely with covid-19 prevention. Current Grief, Bereavement, Caregiver and Patient/Client supports will continue here, and two new programs will begin.

Grief and bereavement services tailored to the mental health and wellness needs of children and youth will begin this spring, as currently specific supports for children and youth are only available in Barrie. The other program to start is a new Palliative Pain and Symptom Management program run by our Medical Director, Dr. Alyssa Boyd, that will provide care to chronically ill and palliative patients. The intent with this program is to assist in reducing Emergency Room visits at Collingwood General and Marine Hospital and to provide a space, separate from Campbell House, that will make patients who are not at end-of-life more comfortable in seeking care and support from Hospice Georgian Triangle staff. These programs, as with all HGT programs, are available to patients/clients/families at no cost, ensuring these services are inclusive for all.





Research, in preparation for these programs, has been done with local partners including, CGMH, local Family Health Teams, Rainbows Canada and Hospice Simcoe (Barrie). Involvement with local Family Physicians will be highlighted through the growth of these programs and partnerships with above mentioned will continue.

As always, there is no cost to the patient or family for any of the services provided by HGT. Your funding support through your annual Grants and Donations Program will assist with start up costs of these new programs for Hospice Georgian Triangle.

Thank you to all of you and the Town of The Blue Mountains for your continued, generous support.

Warmest regards,



Janet Fairbridge
Foundation Director
Hospice Georgian Triangle Foundation





February 19, 2021

The Town of The Blue Mountains
Grants and Donations Program

Attn: Tracy Petrescu

32 Mill Street

P.O. Box 310

Thornbury, ON N0H 2P0

Re: 2021 Grants and Donations Program Funding

Dear Members of Council:

We are writing to request The Town's support through the Grants and Donations Program in the amount of **\$4,000.00** for the 2021 year. **Music in the Park** (*formerly Jazz by the Bay*) requests that this grant be presented in cash for the full amount. This will be the 20th season.

The **Blue Mountains Arts and Culture Group** plans to use the 2021 Grant for the following:

- Cash in the amount of **\$4,000.00** to use towards the fee for musicians for the 2021 Summer Concert Series at Bayview Park. Seven no admission fee concerts are planned for Sunday evenings from July 4 until August 15 (inclusive – Covid-19 protocols permitting). The budget for this event is approximately \$10,000.00, with the balance of funds expected to come from donations and sponsors.
- The fee to use the park has also been previously waived

We would like to thank the Town of The Blue Mountains for their continued support.

Sincerely,

Name: **Bill McKetrick**

Title: **Music Director**

Organization: **Music In The Park**



February 8, 2021

The Town of The Blue Mountains
Grants and Donations Program
Attn: Tracy Petrescu
32 Mill Street
PO Box 310
Thornbury, ON N0H 2P0

Re: 2020 Grants and Donations Program Funding

Dear Members of Council;

We are writing to request The Town's support through the Grants and Donations Program in the amount of \$2,500 for the 2021 year. My Friend's House requests that this grant be presented in cash for the full amount.

My Friend's House plans to use the 2021 Grant for the following: Cash in the amount of \$2,500 to use towards essential operating costs such as: transportation from the Town of The Blue Mountains to access My Friend's House shelter and programs, food, security, utilities at the Shelter and to maintain our current level of service which is imperative to the safety and well-being of the women and children we serve.

We would like to thank the Town of The Blue Mountains for their continued support.

Sincerely,

[Redacted Signature]

Alison FitzGerald, C.H.R.L.
Executive Director
My Friend's House

[Redacted Contact Information]

[Redacted Footer]

The Golden Beavers

Senior Card Players
Thornbury, Ontario

The Town of The Blue Mountains
Grants and Donations Program
Attn: Tracy Petrescu
32 Mill Street
P.O. Box 310
Thornbury, ON N0H 2P0

Re: 2021 Grants and Donations Program Funding

Dear Members of Council;

We are writing to request The Town's support through the Grants and Donations Program in the amount of \$1,700.00 for the 2021 year. The Golden Beavers request that this grant be presented in the form of subsidization for the full amount. We understand this will be adjusted because of Covid.

The Golden Beavers plan to use the grant for the following

- Subsidization of the Beaver Valley Community Centre's Small Hall twice a week (Wednesday and Thursday afternoons) to hold card playing events for all interested seniors within the community.

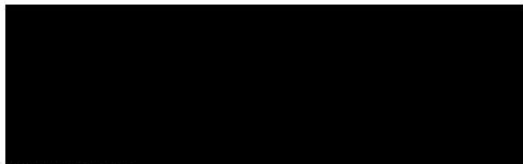
We would like to thank the Town of The Blue Mountains for their continued Support.

Sincerely



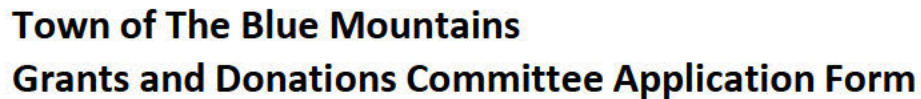
Beverly Phillips
President
The Golden Beavers

Ralph Rice
Treasurer
The Golden Beavers



Governing Body of The Golden Beavers

President	Beverly Phillips
Vice President	J P Ledez
Secretary	J P Ledez
Treasurer	Ralph Rice
Members at Large	Ray Laugheed
	Eileen Weber
	Bill Elford
	Dorothy Elford



1. Hiring a local part time case worker to support and administer programs in the ToBM.
2. Purchasing related supplies ie; In-School Mentoring program bins, tablets for virtual contact etc..
3. Providing mileage costs for Mentorship Coordinator to travel to ToBM for training volunteers and support the local case worker.
4. Covering Group Program costs (Go Girls, Big Bunch) ie; rental space for activities, crafting materials, outdoor recreation supplies, baking and healthy eating supplies etc..
5. Creating and distributing promotional materials.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Andy McKee - President
Llyod Mohr - Vice President
Peter Boulter - Treasurer
Donna Whetstone - Director (Policy Committee)
Glenn Breadner - Director (Fundraising Chair)
Stephanie Conrod - Director (Social Media committee)
Sassan Azad - Director (Granting Committee)
Jeff Brick - Director (Fundraising and Event Committee)
Tyler Hopkins - Director (Event Committee)

Describe who your organization serves

For example, who is your organization's audience?

Big Brothers Big Sisters' of Grey Bruce (BBBSGB) programs are designed to provide at-risk children and youths (ages 6-16) throughout Grey Bruce with a caring and compassionate adult mentor. These mentors play a very important role in the lives of children. Without a doubt, mentoring changes the course of young lives by building self esteem, improving literacy skills, enhancing a healthy life style, reducing risky behaviour etc.. Subsequently, these children can grow into responsible community members.

In summary, our target audience is at-risk children and caring and responsible adult mentors.

Describe your organization's membership

Include the number of members, as well as any membership fees.

NA

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

All activities associated with providing adult mentors for children, ie, seeking and training volunteers, maintaining a profile in the communities we serve, creating a warm and welcoming office and staff.

Currently we have 48 one to one matches, and 44 children in our group and in-school mentoring programs. Our one to one matches have increased during the past year as we were unable to provide our In-School Mentoring(ISM) program due to covid. We hope to continue our ISM as soon as possible.

I have submitted our 2019 Annual report along with this application which summarizes most of our activities. Our 2020 Annual Report will be out in May this year. Events and activities can also be viewed on our website. greybruce.bigbrothersbigsisters.ca.

Community and Corporate Sponsorship Program (100 and growing)

Bowl For Kid's Sake - March 2020 (200 participants)

Golf For Kid's Sake - July 2020 (80)

Partnered with Bognor Jam Productions for concert at Hanover Drive In- August (80 cars)

Partnered with Denis Bester Memorial Salmon Derby August 2020 (800)

Coins for Kid's - October 2020 (50)

Bake for Kid's Sake - November December 2020 (50)

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

We currently do not have a specific fundraising policy. We are currently in the process of producing new Strategic Plan which will be completed this spring. A fundraising policy manual will be addressed during this process. We have several annual fundraising events as listed above in our activities. Our annual Bowl For Kid's Sake has been postponed to April. It will be a combination of in person and virtual bowling. We continue to seek new opportunities as they arise. We have recently created a grant writing committee. We have received grants from the United Way, Community Foundation, Bruce Power and Kiwanis. We will partner again this year with The Denis Bester Memorial Salmon Derby. We have contacted over 200 community members and businesses seeking their participation our our annual community and corporate sponsorship program.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Yes. It is always a challenge, but thanks to supportive community members/businesses, private donations and granting agencies we have been able to cover our expenses. We do not receive any government funding.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

We have not received funding for our programs from the ToBM. We received a bursary from the Municipality of Meaford in 2018 and 2019. We used this to fund our In-School Mentoring in the Meaford area.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

As Canada's leading child and youth mentoring charity, Big Brothers Big Sisters of Grey Bruce facilitates life-changing relationships that inspire and empower children and youth to reach their full potential, both as individuals and citizens of the Grey and Bruce area.

Many of the children and youth in our communities struggle with societal barriers and face adversities in their lives like detrimental living conditions, family violence, mental health concerns, school issues and identity challenges. These circumstances have nothing to do with the value of who they are or who they can become, but do put them at risk of not having the opportunity to live up to their full potential. Even worse is the possibility of continuing cycles of poverty and crime or developing mental health issues. This comes at a cost not only to the young person, but to our communities as a whole. With the guidance and support of a mentor, these risks can be reduced or even avoided, and youth are reminded they can be anything they dream of being.

At Big Brothers Big Sisters of Grey Bruce, we know for a fact that youth greatly benefit from role models who teach the importance of giving and giving back, of staying in school, and of having respect for family, peers and their community. Our vision is to "enable life-changing mentoring relationships to ignite the power and potential of young people." Changing young lives changes life in our communities. Helping children reach their potential can lead to positive community outcomes like safer schools and neighbourhoods, and a new generation of civic-minded adults.

BBBSGB's vision and programs enhance and build on The ToBM's vision of a complete and stable community where people can work live and thrive.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$ 0
Grants – Town of The Blue Mountains	\$ 8000
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$ 2500
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 10,500

Expenses Description	Budget Amount
Salaries and Benefits	\$ 8000
Advertising and Promotion	\$ 500
Entertainment	\$
Administration	\$ 2000
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) s	\$
Other (please specify)	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$ 10,500

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Andy McKee

Print Name



Signature

President


Position/Title

February 23, 2020

Date

Mandi Lamb

Print Name



Signature

Mentor Coordinator

Position/Title

February 23, 2020

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

					31 Dec 2020	Close to com lete
Ordinary Income/Expense		COVID REV	COVID REV	Amount To	% COVID	
Income		2020 Budge	Budget	Budget2	Date	Budget2
		(NO OTF)				
4000 • Donations						
4010 • Corporate Donations	20,000.00	10,000.00	15,000.00	18,091.20	120.6	
4020 • Government Donations	3,000.00	1,500.00	11,500.00	1,500.00	13.0	\$10K loan not included
4030 • Private Donations	9,000.00	3,000.00	7,500.00	44,990.44	599.9	\$34K pending
4060 • Program Grant	5,000.00	2,500.00	5,000.00	3,100.00	62.0	
4070 • Grants	15,000.00	7,500.00	7,500.00	15,600.00	208.0	
4080 • Canada Summer Jobs	3,800.00	0.00	4,271.00	4,294.00	100.5	
4085 • Operating Donations			0.00	48.00	100.0	
4090 • Trillium Grant	29,000.00	29,000.00	4,800.00	4,800.00	100.0	
Total 4000 • Donations	84,800.00	53,500.00	55,571.00	92,423.64	166.3	
4100 • Fundraising Income						
4110 • Bowl for Kids Sake	20,000.00	20,000.00	20,000.00	27,388.42	136.9	
4130 • AGM	1,000.00	0.00	0.00	0.00	0.0	
4140 • Golf Tournament	9,000.00	0.00	7,500.00	12,723.03	169.6	
4150 • Lotto Revenue	9,000.00	3,000.00	4,500.00	5,579.08	124.0	
4160 • Misc Revenue (Concert/Fish	2,150.00	100.00	2,150.00	15,381.25	715.4	
Total 4100 • Fundraising Income	41,150.00	23,100.00	34,150.00	61,071.78	178.8	
Total Income	125,950.00	76,600.00	89,721.00	153,495.42	171.1	
Expense						
50000 • Expenses						
5005 • Meetings	500.00	500.00	300.00	495.00	165.0	
5010 • Advertising	750.00	500.00	500.00	1,042.43	208.5	
5020 • Bank Charges	600.00	600.00	300.00	472.20	157.4	
5025 • Credit Card Charges (Moner	600.00	600.00	400.00	1.45	0.4	
5030 • National Fees	3,000.00	3,000.00	3,000.00	2,089.12	69.6	
5050 • Lottery	0.00	0.00	0.00	0.00	0.0	
5060 • Insurance	4,000.00	4,000.00	4,000.00	3,390.88	84.8	
Total 5000 • General Expenses	9,450.00	9,200.00	8,500.00	7,491.08	88.1	
5100 • Revenue Related Expenses						
5110 • Bowl for Kids Sake	4,000.00	4,000.00	4,000.00	5,868.01	146.7	
5120 • Lotto Expenses	4,000.00	4,000.00	1,500.00	2,069.33	138.0	
5130 • Fundraising Expenses	1,500.00	1,500.00	1,500.00	2,080.38	138.7	
5140 • Signage Expense	800.00	800.00	800.00	1,593.30	199.2	
5150 • Golf Tournament Expense	5,000.00	0.00	3,500.00	4,618.36	132.0	
5160 • AGM Expense	1,000.00	100.00	100.00	132.65	132.7	
5170 • Misc Expenses	500.00	500.00	500.00	877.35	175.5	
5175 • Renaming Expense			500.00	0.00	0.0	
5180 • Program Grant Expenses	500.00	500.00	0.00	1,037.45	100.0	
Total 5100 • Revenue Related Expense	17,300.00	11,400.00	12,400.00	18,276.83	147.4	
5450 • Volunteer Recruitment						
5450 • Mileage Expenses	500.00	1,000.00	500.00	0.00	0.0	
5510 • Mileage - Executive Director	0.00	0.00	0.00	0.00	0.0	
5520 • Mileage - Program Coordinato	2,000.00	2,000.00	2,000.00	341.75	17.1	
5525 • Mileage - Program Assistant	0.00	0.00	0.00	0.00	0.0	
Total 5500 • Mileage	2,000.00	2,000.00	2,000.00	341.75	17.1	
Total 50000 • Expenses	29,250.00	23,600.00	23,400.00	26,109.66	111.6	
5200 • Little Activities Expenses						
5210 • Littles Group Events	1,400.00	1,400.00	700.00	0.00	0.0	
5225 • Littles Holiday Party	1,000.00	1,000.00	1,000.00	0.00	0.0	
Total 5200 • Little Activities Expenses	2,400.00	2,400.00	1,700.00	0.00	0.0	
5300 • Office Expenses						
5320 • Training & Board Developme	300.00	300.00	300.00	75.00	25.0	
5330 • Office Supplies	2,500.00	2,500.00	2,500.00	2,021.90	80.9	
5340 • Photocopying	600.00	600.00	600.00	10.00	1.7	
5350 • Postage	300.00	300.00	300.00	101.70	33.9	
5355 • Software	500.00	500.00	500.00	311.69	62.3	
5360 • Rent	5,000.00	5,000.00	5,200.00	6,533.39	125.6	
5370 • Telephone	1,200.00	1,200.00	1,200.00	1,244.65	103.7	
5375 • Membership	500.00	500.00	500.00	125.00	25.0	
5380 • Equipment	0.00	0.00	500.00	817.36	163.5	
Total 5300 • Office Expenses	10,400.00	10,400.00	11,600.00	11,240.69	96.9	
5400 • Trillium Expenses						
5410 • Advertising	250.00	250.00	250.00	969.13	387.7	
5420 • Workshops/Caseworker Mee	500.00	500.00	500.00	0.00	0.0	
5430 • Supplies & Material (Office &	1,450.00	1,450.00	1,450.00	70.97	4.9	
5440 • Program Assistant	27,300.00	27,300.00	27,300.00	26,100.00	95.6	
5445 • Travel	1,000.00	1,000.00	1,000.00	0.00	0.0	
5460 • Rent	800.00	800.00	800.00	840.00	105.0	
5??? • Program Evaluation	0.00	0.00	0.00	0.00	0.0	
5??? • Overhead and Admin	0.00	0.00	0.00	0.00	0.0	
5??? • Capital Equipment	0.00	0.00	0.00	0.00	0.0	
Total 5400 • Trillium Expenses	31,300.00	31,300.00	31,300.00	27,980.10	89.4	
6600 • Payroll Expenses						
6605 • Payroll Expenses	6,000.00	6,000.00	6,000.00	3,649.07	60.8	
6615 • WSIB	0.00		450	425.68	94.6	
6620 • Program Coordinator	37,700.00	37,700.00	23,450.00	24,435.97	104.2	
6630 • Summer Student	4,500.00	0.00	5,130.00	11,103.28	216.4	
Total 6600 • Payroll Expenses	48,200.00	43,700.00	35,030.00	39,614.00	113.1	
66700 • Professional Fees - Contracts						
66720 • Program Assistant	0.00	0.00	0.00	0.00	0.0	
66730 • Caseworker	2,400.00	2,400.00	500.00	315.00	63.0	
66740 • Bookkeeper	2,000.00	2,000.00	2,000.00	1,400.00	70.0	
Total 66700 • Professional Fees	4,400.00	4,400.00	2,500.00	1,715.00	68.6	
Total Expense	125,950.00	115,800.00	105,530.00	108,401.68	102.7	
Net Ordinary Income	0.00	(39,200.00)	(15,809.00)	5,093.7		

Marketing expense lines with estimated percent of total.lcm

						Mar-20	Sep-20
		2018 Budget	2019 Budget	Year-End Projected	2020 BudgetA (NO OTF)	2020 BudgetB (New OTF)	Comments
Ordinary Income/Expense							COVID REV Budget2 Comments
Income							
4000 - Donations							
4010 - Corporate Donations	3,500.00	35,000.00	20,000.00	20,000.00	22,000.00	Same as 2019 slightly higher if ED hired	15,000.00 Doing better than expected
4020 - Government Donations	1,500.00	1.00	-	3,000.00	3,000.00		11,500.00 Includes 10K CEBA portion
4030 - Private Donations	2,500.00	2,500.00	8,750.00	9,000.00	10,000.00	Same as 2019 slightly higher if ED hired	7,500.00 Better than expected
4060 - Program Grant	4,800.00	0.00	-	5,000.00	5,000.00	category	5,000.00 back to original
4070 - Grants	46,500.00	50,000.00	17,500.00	15,000.00	20,000.00	Same as 2019 reclassification of category and slightly higher if ED hired	7,500.00 50% predicted
4080 - Canada Summer Jobs	3,400.00	3,800.00	4,210.00	3,800.00	3,800.00		0.00 If persists to June
4090 - Trillium Grant	58,000.00	58,000.00	58,000.00	29,000.00	89,000.00	last of 2017 OTF plus 1/2 of requested 2020 OTF	4,800.00 100%, final payment
Total 4000 - Donations	120,200.00	149,301.00	\$108,460.00	84,800.00	152,800.00		55,571.00
4100 - Fundraising Income							
4110 - Bowl for Kids Sake	20,000.00	25,000.00	25,147.00	20,000.00	25,000.00	Slightly down from 2019 higher if ED hired	20,000.00 Already took place, assume 100%+ 0.00 Assume 0%
4130 - AGM	1,000.00	1,000.00	-	1,000.00	1,000.00	Same as 2019 slightly higher if ED hired	0.00 Assume 0%, virtual
4140 - Golf Tournament	6,500.00	6,500.00	9,010.00	9,000.00	10,000.00		7,500.00 Currently planned
4150 - Lotto Revenue	5,000.00	7,500.00	9,000.00	9,000.00	9,000.00		4,500.00 50% predicted
4160 - Misc Revenue (RibFest/Roxy)	1,000.00	5,000.00	2,500.00	2,150.00	2,628.00	*\$350 (A) and \$128 (B) to balance budget	2,150.00 Assume 100%
Total 4100 - Fundraising Income	33,500.00	45,000.00	\$45,657.00	41,150.00	47,628.00		34,150.00
Total Income	153,700.00	194,301.00	\$154,117.00	125,950.00	200,428.00		89,721.00
Expense							
50000 - Expenses							
5005 - Meetings	0.00	500.00	500.00	500.00	500.00		300.00 60% predicted
5010 - Advertising	500.00	1,500.00	200.00	750.00	500.00		500.00
5020 - Bank Charges	250.00	250.00	600.00	600.00	600.00		300.00 50% predicted
5025 - Credit Card Charges (Moneris)	0.00	150.00	600.00	600.00	600.00		400.00 Move to Square
5030 - National Fees	850.00	2,600.00	2,866.00	3,000.00	3,000.00		3,000.00
5050 - Lottery	-	0.00	-	0.00	0.00		0.00
5060 - Insurance	2,500.00	3,500.00	3,500.00	4,000.00	4,000.00		4,000.00
Total 5000 - General Expenses	4,600.00	9,000.00	8,266.00	9,450.00	9,200.00		8,500.00
5100 - Revenue Related Expenses							
5110 - Bowl for Kids Sake	3,500.00	2,500.00	1,075.00	4,000.00	4,000.00		4,000.00
5120 - Lotto Expenses	250.00	500.00	4,000.00	4,000.00	4,000.00		1,500.00 In proportion to revenues
5130 - Fundraising Expenses	500.00	500.00	1,200.00	1,500.00	2,000.00		1,500.00
5140 - Signage Expense	500.00	250.00	750.00	800.00	1,000.00		800.00
5150 - Golf Tournament Expense	3,000.00	3,000.00	4,863.00	5,000.00	5,000.00	0.00 Assuming no golf tournament	3,500.00
5160 - AGM Expense	500.00	1,000.00	2,000.00	1,000.00	1,000.00	100.00 Assuming virtual AGM	100.00 Assuming virtual AGM
5170 - Misc Expenses	250.00	250.00	500.00	500.00	500.00		500.00
5175 - Renaming Expense	0.00	1,000.00	-	500.00	500.00		500.00
Total 5100 - Revenue Related Expenses	11,900.00	9,000.00	14,388.00	17,300.00	18,000.00		12,400.00
5450 - Volunteer Recruitment	3,000.00	2,500.00	500.00	500.00	1,000.00		500.00 50% predicted
5500 - Mileage Expenses							
5510 - Mileage - Executive Director	-	0.00	-	0.00	1,500.00		0.00
5520 - Mileage - Program Coordinator	-	500.00	500.00	2,000.00	1,250.00		2,000.00
5525 - Mileage - Program Assistant	-	0.00	-	0.00	1,000.00		0.00
Total 5500 - Mileage	0.00	500.00	500.00	2,000.00	3,750.00		2,000.00
Total 50000 - Expenses	19,500.00	21,000.00	23,654.00	29,250.00	31,950.00		23,400.00
5200 - Little Activities Expenses							
5210 - Little's Group Events	1,200.00	1,200.00	1,000.00	1,400.00	2,000.00		700.00 50% predicted
5225 - Little's Holiday Party	1,200.00	1,000.00	1,000.00	1,000.00	2,000.00		1,000.00
Total 5200 - Little Activities Expenses	2,400.00	2,200.00	2,000.00	2,400.00	4,000.00		1,700.00
5300 - Office Expenses							
5320 - Training & Board Development	350.00	250.00	150.00	300.00	500.00		300.00
5330 - Office Supplies	1,750.00	1,750.00	500.00	2,500.00	1,000.00	Sp R with OTF	2,500.00
5340 - Photocopying	-	500.00	600.00	600.00	600.00		600.00
5350 - Postage	100.00	200.00	300.00	300.00	300.00		300.00
5355 - Software	-	750.00	500.00	500.00	500.00		500.00
5360 - Rent	2,650.00	2,750.00	3,800.00	5,000.00	4,000.00	Sp R with OTF	5,000.00
5370 - Telephone	900.00	925.00	1,200.00	1,200.00	1,500.00		1,200.00
5375 - Membership	0.00	0.00	500.00	500.00	500.00		1,200.00
5380 - Equipment	0.00	0.00	-	0.00	0.00		500.00
Total 5300 - Office Expenses	5,750.00	7,125.00	7,550.00	10,400.00	8,900.00		10,600.00
5400 - Trillium Expenses							
5410 - Advertising	2,800.00	500.00	500.00	250.00	0.00	See 5 30	250.00
5420 - Workshops/Caseworker Meetin	3,000.00	1,000.00	1,000.00	500.00	750.00	1/2 of Year One 1/2 of Year One share with 5 10 Split with 5330; Includes OTF Advertising.	500.00
5430 - Supplies & Material (Office & IS	3,700.00	2,900.00	2,000.00	1,450.00	2,000.00		1,450.00
5440 - Program Assistant	46,800.00	54,600.00	54,600.00	27,300.00	28,210.00	1/2 of Year One Split with 5320 1/2 of Year One Split with 5360; See Overhead and Admin	27,300.00
5445 - Travel	0.00	2,000.00	800.00	1,000.00	1,250.00		1,000.00
5460 - Rent	1,600.00	1,600.00	1,602.00	800.00	0.00		800.00
5777 - Program Evaluation	0.00	0.00	-	0.00	2,000.00	1/2 of Year One	0.00
5777 - Overhead and Admin	0.00	0.00	-	0.00	5,000.00	1/2 of Year One; Includes OTF Rent	0.00
5777 - Capital Equipment	0.00	0.00	-	0.00	2,000.00	Computer/Printer	0.00
Total 5400 - Trillium Expenses	57,900.00	62,600.00	60,502.00	31,300.00	61,160.00		31,300.00
6600 - Payroll Expenses							
6605 - Payroll Expenses	0.00	0.00	6,000.00	6,000.00	20,000.00	1 staff / 3 staff	6,000.00
6610 - Executive Director	0.00	0.00	-	37,700.00	65,000.00	Fulltime Program Coordinator	37,700.00
6620 - Program Coordinator	10,800.00	3,000.00	3,000.00	4,500.00	4,500.00		23,450.00 Estimated due to Leave
6630 - Summer Student	4,000.00	5,000.00	10,000.00	4,500.00	4,500.00	0.00 Assuming no Summer Student	5,130.00 Estimated due to increase in pay
Total 6600 - Payroll Expenses	14,800.00	8,000.00	19,000.00	48,200.00	89,500.00		34,580.00
66700 - Professional Fees - Contracts							
66705 - Executive Director	81,600.00	9,220.80	9,220.00	0.00	0.00		0.00
66710 - Grant Writer	10,000.00	3,333.33	3,333.00	0.00	0.00		0.00
66720 - Program Assistant	0.00	0.00	-	0.00	0.00		0.00
66730 - Caseworker	3,600.00	3,600.00	1,200.00	2,400.00	2,400.00		500.00 Andrew resigned
66740 - Bookkeeper	1,200.00	1,200.00	2,000.00	2,000.00	2,500.00		2,000.00
Total 66700 - Professional Fees	96,400.00	17,354.13	15,753.00	4,400.00	4,900.00		2,500.00
Total Expense	201,500.00	116,279.13	126,459.00	125,950.00	200,428.00		104,080.00
Net Ordinary Income		(47,850.00)	76,021.87	28,658.00	0.00		(14,359.00)
Weekly Expenses				2,422.12	3,854.38		2,226.92
Monthly Expenses w/ salary				10,495.83	9,650.00		9,650.00
Monthly Expenses w/o salary				4,204.17	3,733.33		3,733.33
2019 carryover OTF pending							14,145.56
							29,000.00
							43,145.56

BIG BROTHERS BIG SISTERS GREY BRUCE

Ordinary Income/Expense	2021 Actual	2021 Budget A	Comments	Budget %
Income				
40000 - AGENCY INCOME				
4000 - Donations				
4010 - Corporate Donations	0.00	17,000.00		0.00
4020 - Government Donations	0.00	11,500.00	includes 10K from CEBA Loan	0.00
4030 - Private Donations	0.00	12,000.00	Likely to be less - one lge donor in 2020	0.00
4060 - Program Grant	0.00	3,000.00		0.00
4070 - Grants	0.00	15,000.00		0.00
4080 - Canada Summer Jobs	0.00	4,250.00		0.00
4085 - Operating Donations	0.00	100.00	Refunds, misc ???	0.00
Total 4000 - Donations	0.00	62,850.00		0.00
4100 - Fundraising Income				
4110 - Bowl for Kids Sake	0.00	15,000.00	NEW Internal other events BaFKS, CoFKS	0.00
4120 - Event Revenue	0.00	2,000.00		0.00
4130 - AGM	0.00	500.00		0.00
4140 - Golf Tournament	0.00	12,500.00		0.00
4150 - Lotto Revenue	0.00	6,000.00	Licensed only (Lottery Account)	0.00
4160 - Misc Revenue	0.00	10,000.00	BBBSC 50:50	0.00
4170 - Partnership Revenue	0.00	10,000.00	Sponsored events BBBS participates in	0.00
Total 4100 - Fundraising Income	0.00	56,000.00		0.00
TOTAL AGENCY INCOME	0.00	118,850.00		0.00
Expense				
50000 - AGENCY EXPENSES				
5000 - General Expenses				
5010 - Advertising	0.00	1,000.00		0.00
5020 - Bank Charges	0.00	500.00		0.00
5025 - Credit Card Charges (Moneris)	0.00	50.00		0.00
5030 - National Fees	0.00	2,500.00		0.00
5040 - Training and Development	0.00	500.00		0.00
5060 - Insurance	0.00	4,000.00		0.00
5070 - Signage Expenses	0.00	2,000.00		0.00
5075 - Memberships	0.00	250.00		0.00
Total 5000 - General Expenses	0.00	10,800.00		0.00
5100 - Revenue Related Expenses				
5110 - Bowl for Kids Sake	0.00	6,000.00		0.00
5120 - Lotto Expenses	0.00	2,250.00		0.00
5130 - AGM Expense	0.00	100.00		0.00
5140 - Golf Tournament Expense	0.00	4,750.00		0.00
5150 - Event Expenses	0.00	1,000.00	was in regular expenses previously. Split out	0.00
5160 - Misc Expenses	0.00	400.00		0.00
5170 - Partner Fundraising Expenses	0.00	1,000.00		0.00
5180 - Program Grant Expenses	0.00	1,000.00		0.00
Total 5100 - Revenue Related Expenses	0.00	16,500.00		0.00
5200 - Little Activities Expenses				
5210 - Littles Group Events	0.00	1,000.00		0.00
5225 - Littles Holiday Party	0.00	1,000.00		0.00
Total 5200 - Little Activities Expenses	0.00	2,000.00		0.00
5300 - Office Expenses				
5330 - Office Supplies	0.00	2,000.00		0.00
5340 - Photocopying	0.00	250.00		0.00
5350 - Postage	0.00	200.00		0.00
5355 - Software	0.00	350.00		0.00
5360 - Rent	0.00	6,500.00		0.00
5370 - Telephone	0.00	1,250.00		0.00
5380 - Equipment	0.00	800.00		0.00
Total 5300 - Office Expenses	0.00	11,350.00		0.00
5500 - Travel Expenses				
5505 - Meetings/Conferences	0.00	500.00		0.00
5510 - Mileage - Executive Director	0.00	0.00		0.00
5520 - Mileage - Mentor Coordinator	0.00	500.00		0.00
5530 - Mileage - Other Staff	0.00	250.00		0.00
Total 5500 - Mileage	0.00	1,250.00		0.00
TOTAL AGENCY EXPENSES	0.00	41,900.00		0.00
60000 - PAYROLL EXPENSES				
6600 - Payroll Expenses				
6605 - Payroll Expenses	0.00	6,000.00		0.00
6610 - Executive Director	0.00	0.00		0.00
6615 - WSIB	0.00	450.00		0.00
6620 - Mentor Coordinator	0.00	58,000.00		0.00
6630 - Summer Student	0.00	4,500.00	9 week Grant	0.00
6640 - Agency Assistant	0.00	0.00		0.00
Total 6600 - Payroll Expenses	0.00	68,950.00		0.00
6700 - Professional Fees - Contracts				
6720 - Consultant	0.00	5,000.00	Strategic Planning	0.00
6740 - Bookkeeper	0.00	3,000.00	Increased tasks; set up and clean up	0.00
Total 6700 - Professional Fees	0.00	8,000.00		0.00
TOTAL PAYROLL EXPENSES	0.00	76,950.00		0.00
TOTAL EXPENSES	0.00	118,850.00		0.00
Net Ordinary Income	0.00	0.00		

BIG BROTHERS BIG SISTERS GREY BRUCE

31 Dec 2020 Close to complete

Ordinary Income/Expense	2019 Actual	2020 Budget	COVID REV Budget2	2020 Actual	2021 Actual	2021 Budget A	Comments
Income							
40000 - AGENCY INCOME							
4000 - Donations							
4010 - Corporate Donations	17,057.34	20,000.00	15,000.00	18,091.20	0.00	17,000.00	
4020 - Government Donations	1,850.00	3,000.00	11,500.00	1,500.00	0.00	11,500.00	includes 10K from CEBA Loan
4030 - Private Donations	12,629.75	9,000.00	7,500.00	44,990.44	0.00	12,000.00	Likely to be less - one lge donor in 2020
4060 - Program Grant	0.00	5,000.00	5,000.00	3,100.00	0.00	3,000.00	
4070 - Grants	17,875.00	15,000.00	7,500.00	15,600.00	0.00	15,000.00	
4080 - Canada Summer Jobs	4,210.00	3,800.00	4,271.00	4,294.00	0.00	4,250.00	
4085 - Operating Donations			0.00	48.00	0.00	100.00	Refunds, misc ???
4090 - Trillium Grant			4,800.00	4,800.00			
Total 4000 - Donations	53,622.09	55,800.00	55,571.00	92,423.64	0.00	62,850.00	
4100 - Fundraising Income							
4110 - Bowl for Kids Sake	25,147.92	20,000.00	20,000.00	27,388.42	0.00	15,000.00	
4120 - Event Revenue	0.00	1,000.00	0.00	0.00	0.00	2,000.00	NEW Internal other events BaFKS, CoFKS
4130 - AGM	0.00	1,000.00	0.00	0.00	0.00	500.00	
4140 - Golf Tournament	9,010.01	9,000.00	7,500.00	12,723.03	0.00	12,500.00	
4150 - Lotto Revenue	8,337.61	9,000.00	4,500.00	5,579.08	0.00	6,000.00	Licensed only (Lottery Account)
4160 - Misc Revenue	3,432.01	2,150.00	2,150.00	15,381.25	0.00	10,000.00	BBBSC 50:50
4170 - Partnership Revenue					0.00	10,000.00	Sponsored events BBBSC part cipates in
Total 4100 - Fundraising Income	45,927.55	42,150.00	34,150.00	61,071.78	0.00	56,000.00	
TOTAL AGENCY INCOME	99,549.64	97,950.00	89,721.00	153,495.42	0.00	118,850.00	
Expense							
50000 - AGENCY EXPENSES							
5000 - General Expenses							
5010 - Advertising	275.91	750.00	500.00	1,042.43	0.00	1,000.00	
5020 - Bank Charges	599.52	600.00	300.00	472.20	0.00	500.00	
5025 - Credit Card Charges (Moneris)	570.66	600.00	400.00	1.45	0.00	50.00	
5030 - National Fees	2,866.55	3,000.00	3,000.00	2,089.12	0.00	2,500.00	
5040 - Training and Development	114.10	300.00	300.00	75.00	0.00	500.00	
5060 - Insurance	0.00	4,000.00	4,000.00	3,390.88	0.00	4,000.00	
5070 - Signage Expenses	873.05	800.00	800.00	1,593.30	0.00	2,000.00	
5075 - Memberships	432.50	500.00	500.00	125.00	0.00	250.00	
Total 5000 - General Expenses	5,732.29	10,550.00	9,800.00	8,789.38	0.00	10,800.00	
5100 - Revenue Related Expenses							
5110 - Bowl for Kids Sake	1,075.62	4,000.00	4,000.00	5,868.01	0.00	6,000.00	
5120 - Lotto Expenses	3,851.02	4,000.00	1,500.00	2,069.33	0.00	2,250.00	
5130 - AGM Expense	1,936.70	1,000.00	100.00	132.65	0.00	100.00	
5140 - Golf Tournament Expense	4,892.00	5,000.00	3,500.00	4,618.36	0.00	4,750.00	
5150 - Event Expenses					0.00	1,000.00	was in regular expenses previously. Split out
5160 - Misc Expenses	772.05	500.00	500.00	877.35	0.00	400.00	
5170 - Partner Fundraising Expenses	1,132.82	1,500.00	1,500.00	2,080.38	0.00	1,000.00	
5180 - Program Grant Expenses	0.00	500.00	0.00	1,037.45	0.00	1,000.00	
Total 5100 - Revenue Related Expenses	13,660.21	16,500.00	11,100.00	16,683.53	0.00	16,500.00	
5200 - Little Activities Expenses							
5210 - Little's Group Events	902.21	1,400.00	700.00	0.00	0.00	1,000.00	
5225 - Little's Holiday Party	430.00	1,000.00	1,000.00	0.00	0.00	1,000.00	
Total 5200 - Little Activities Expenses	1,332.21	2,400.00	1,700.00	0.00	0.00	2,000.00	
5300 - Office Expenses							
5330 - Office Supplies	446.85	2,500.00	2,500.00	2,021.90	0.00	2,000.00	
5340 - Photocopying	504.70	600.00	600.00	10.00	0.00	250.00	
5350 - Postage	245.67	300.00	300.00	101.70	0.00	200.00	
5355 - Software	448.14	500.00	500.00	311.69	0.00	350.00	
5360 - Rent	2,918.00	5,000.00	5,200.00	6,533.39	0.00	6,500.00	
5370 - Telephone	993.39	1,200.00	1,200.00	1,244.65	0.00	1,250.00	
5380 - Equipment	0.00	0.00	500.00	817.36	0.00	800.00	
Total 5300 - Office Expenses	5,556.75	10,100.00	10,800.00	11,040.69	0.00	11,350.00	
5500 - Travel Expenses							
5505 - Meetings/Conferences	469.13	500.00	300.00	495.00	0.00	500.00	
5510 - Mileage - Executive Director	0.00	0.00	0.00	0.00	0.00	0.00	
5520 - Mileage - Mentor Coordinator	532.78	2,000.00	2,000.00	341.75	0.00	500.00	
5530 - Mileage - Other Staff	0.00	0.00	0.00	0.00	0.00	250.00	
Total 5500 - Mileage	1,001.91	2,500.00	2,300.00	836.75	0.00	1,250.00	
TOTAL AGENCY EXPENSES	27,283.37	42,050.00	35,700.00	65,330.45	0.00	41,900.00	
60000 - PAYROLL EXPENSES							
6600 - Payroll Expenses							
6605 - Payroll Expenses	9,442.86	6,000.00	6,000.00	3,649.07	0.00	6,000.00	
6610 - Executive Director	0.00	0.00	0.00	0.00	0.00	0.00	
6615 - WSIB	0.00	0.00	450	425.68	0.00	450.00	
6620 - Mentor Coordinator	0.00	37,700.00	23,450.00	24,435.97	0.00	58,000.00	
6630 - Summer Student	13,126.68	4,500.00	5,130.00	11,103.28	0.00	4,500.00	9 week Grant
6640 - Agency Assistant					0.00	0.00	
Total 6600 - Payroll Expenses	22,569.54	48,200.00	35,030.00	39,614.00	0.00	68,950.00	
6700 - Professional Fees - Contracts							
6730 - Caseworker				315.00	0.00	0.00	Just for 2020 actual, not budgeting
6720 - Consultant		0.00	0.00	0.00	0.00	5,000.00	Strateg c Planning
6740 - Bookkeeper	2,162.50	2,000.00	2,000.00	1,400.00	0.00	3,000.00	Increased tasks; set up and clean up
Total 6700 - Professional Fees	2,162.50	2,000.00	2,000.00	1,715.00	0.00	8,000.00	
TOTAL PAYROLL EXPENSES	24,732.04	50,200.00	37,030.00	41,329.00	0.00	76,950.00	
TOTAL EXPENSES	52,015.41	92,250.00	#####	106,659.45	0.00	118,850.00	
Net Ordinary Income	47,534.23	5,700.00	(14,309.00)	46,835.97	0.00	0.00	



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Blue Mountains Historical Society

Address: [REDACTED]

City/Town: Thornbury

Contact Person: [REDACTED]

[REDACTED]

[REDACTED]

Website: [REDACTED]

Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) Not established

Amount of Grant Request

Cash: \$2000.00

Subsidization:

Financial Information:

If successful, indicate how the funding would be used by your organization.

The Blue Mountains Historical Society was newly incorporated in December, 2020. The pandemic has eliminated the ability to do fundraising through traditional channels and as a result, the Society has no financial viability at this time. This funding would enable the Board to establish a presence for the Historical Society through newspaper release, website etc. It would also provide funding to enable meetings either through technology or in person e.g. Zoom account / Marsh Street Centre.

The funding will also allow for planning for future events to fund raise and attract members.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Jack Harris, President, Blue Mountains Historical Society
Michael Martin, Vice President, Blue Mountains Historical Society
Angela Marritt, Secretary, Blue Mountains Historical Society
Alex Maxwell, Board Director, Blue Mountains Historical Society
Audrey Deyman, Board Director, Blue Mountains Historical Society

Describe who your organization serves

For example, who is your organization's audience?

The Blue Mountains Historical Society will be supporting the residents, tax payers of the Town of Blue Mountains and other interested parties.

Preliminary pre-pandemic surveys of potential membership were held via sign up sheets and attendance at events such as the REEL HISTORY: Mary Ward film. This launch indicated a membership/audience of both long-term and newer residents. Newer residents did not just indicate an interest in learning more about their new town; they also saw the society as a positive place to meet and integrate with established residents and a way to retain the Town's unique and established characteristics.

Describe your organization's membership

Include the number of members, as well as any membership fees.

Not established yet. The Board is newly formed.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Not applicable

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

The Board for the society is newly formed as of December, 2020 and policies are not defined.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

The Board for the society is newly formed as of December, 2020 and there are no current expenses, however the purpose of the request is to provide financial support to get established and pay first time expenses.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

No grants / subsidies to date

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

The Blue Mountains Historical Society will explore and support understanding of the human, ecological and geophysical past of the Town of the Blue Mountains (formerly the town of Thornbury and Collingwood Township), including the interrelationship with surrounding areas and aspects of the broader world, through the activities of the society and through cooperation with others, such as museums, archives, neighbouring historical societies and other parties. The Society will also deepen and strengthen existing and new community partnerships in order to build bridges between our past and present.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$ 2000.00
Donations/Sponsorships	\$ TBD
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$ TBD
Fundraising Efforts	\$ TBD
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 2000.00

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$ 300.00
Entertainment	\$
Administration	\$ 200.00
Facilities Rental	\$ 500.00
Prizes and Awards	\$
Other (please specify) Insurance for Board Directors and Officers	\$ 500.00
Other (please specify) Incorporation Fee	\$ 450.00
Other (please specify) Website / Electronic presence	\$ 1500.00
Other (please specify)	\$
Total Expenses	\$ 2450.00

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Angela Marritt

Print Name

Signature

Secretary

Position/Title

Feb 28, 2021

Date

Alex Maxwell

Print Name

Signature

Board Director

Position/Title

Feb 28, 2021

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Blue Mountain Watershed Trust Foundation

Address: [REDACTED]

City/Town: Collingwood

Postal Code: [REDACTED]

Contact Person: Norman Wingrove

Position/Title: Acting Pres. & Treasurer

Telephone: [REDACTED]

Fax: n/a

Email: [REDACTED]

Website: www.watershedtrust.ca

Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) October to September

Amount of Grant Request

Cash: 1,143

Subsidization: n/a

Financial Information:

If successful, indicate how the funding would be used by your organization.

Several years ago, The Town of The Blue Mountains donated two signs to the BMWTF. The signs were to publicize the adjacent Silver Creek Wetland Complex. The signs were erected by the Town of Collingwood on Highway 26 west in the Town adjacent to the Wetlands. The signs are weathered and badly in need of replacement. We have received a quote of \$1,143 for two new signs. The funding would be used for the replacement signs. BMWTF volunteers have the agreement of the Town of Collingwood to replace the signs and will provide "in kind" labour to do so.

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Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organization's Board of Directors, along with each member's title.

Christopher Baines, Membership Secretary
Duncan Bristow, Vice-President
Douglas Brown, Secretary
Deborah Doherty
Kathleen Knoll, Recording Secretary
Carl Michener, Chair of Marketing & Communications Committee
Norman Wingrove, Acting President & Treasurer
Jeff Young

Describe who your organization serves

For example, who is your organization's audience?

The Blue Mountain Watershed Trust Foundation, Ontario's first watershed trust, was formed in 1994 to protect natural areas in Collingwood and The Blue Mountains from development pressures of many kinds. Since then, we have been instrumental in preserving and protecting our remaining wild places. Our mission is to protect and encourage responsible stewardship of the Blue Mountain Watershed Ecosystem through direct action, advocacy and education. We are an independent grass-roots organization and a Registered Charity. We are an all-volunteer organization supported by donations and fundraising.

Our audience is the citizens who live in our area of interest, which is composed of independent watersheds that originate in the Niagara Escarpment, an UNESCO World Biosphere Reserve. The

Describe your organization's membership

Include the number of members, as well as any membership fees.

We currently have approximately 300 members. Most members are residents of the Town of Collingwood and The Blue Mountains, with some from the Metro Toronto area. Annual membership fees are: Student \$10, Individual \$30, Family \$45, Supporting \$200, Patron \$500 and Lifetime \$2,000.

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Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

The COVID-19 pandemic forced the cancellation of some of our 2020 activities, including our Environmental Education Program. This list goes back into 2019 to present a more comprehensive picture:

"Be The Change" Documentary Film series: S,O,N 2019 and J, F, M 2020 - 200 participants.

"See The Salmon Run in Silver Creek": Sept. 2019 public outreach event to inform and educate people of all ages about riparian conservation, the spawning habits of Chinook Salmon and the value of our natural environment. 400+ participants despite rainy and cool weather.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

As a Registered Charity, we rely mainly on memberships and donations from individuals. Our events such as "Be The Change" and "See The Salmon Run" are also important fundraisers. We plan to resume these events in 2021, conditions permitting.

On Jan. 26, 2021, we hosted an information session regarding our campaign to oppose the Township of Clearview's application to the Niagara Escarpment Commission to upgrade Sideroad 26/27, a summer-only road going straight up the Escarpment. Our concern is the impact of the road on the wetlands, wildlife and fish habitat. It was a very successful fundraising event. The upgrade proposal is due to the Consolidated Hearing Board decision that allows the closing of Simcoe County Road 91 between the 10th Line and the County boundary to permit Walker Industries Inc. to

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Every year, up to the end of the 2020 financial year, we have been able to raise enough money through fundraising and events to cover our expenses. However, our Sideroad 26/27 campaign requires consultants to do environmental studies. The funds are still coming in from the Jan. 27 event, and we will limit expenses to revenue received. Also, we will seek grants from environmental organizations such as Freshwater Future.

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Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

No previous grants received from The Blue Mountains.

Grants since 2010 from Town of Collingwood total \$9,524.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

The Watershed Trust's watershed boasts a unique and diverse natural environment. It supports a wide array of terrestrial and aquatic wildlife while attracting visitors and new permanent residents to a region that is much cherished by local residents for its natural beauty. Because of this unique natural environment and geographic location, the watershed is under great pressure to support increased recreational, urban, extractive and rural activities. Because of its social, economic and ecological value, the Watershed Trust is committed to ensuring the continued environmental health and integrity of our watershed.

The Silver Creek Wetland road signs will raise awareness of the importance of the area's natural environment and also our municipalities' commitment to the protection of communities that are

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Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$ 1,143
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 1,143

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$
Entertainment	\$
Administration	\$
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) Signs 2 - 3' x 5'	\$ 1,039
Other (please specify) Hardware	\$ 104
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$ 1,143

Please ensure that your application also includes your organization's most recent financial statement.

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Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Norman Wingrove

Print Name

Signature:

Signature

Acting President & Treasurer

Position/Title

02/15/2021

Date

Chris Mifflin

Print Name

Signature

Signature Email

Member, Watershed Action Committee

Position/Title

02/15/2021

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

TORM Grant Application Signed SCW 02/16/21.pdf

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BLUE MOUNTAIN WATERSHED TRUST FOUNDATION
STATEMENT OF OPERATIONS

Feb 16 2021			UNAUDITED	APPROVED		PRELIMINARY DRAFT	Notes
	<u>Actual</u> Oct 1/17 - Sept 30/18	<u>Budget</u> Oct 1/18- Sept 30/19	<u>Actual</u> Oct 1/18 - Sept 30/19	<u>Budget</u> Oct 1/19 - Sept 30/20	<u>Forecast</u> Oct 1/19 - Sept 30/20	<u>Budget</u> Oct 1/20 - Sept 30/21	
REVENUE							
<u>General Fund</u>							
Donations	2,055	2,500	1,747	2,000	3,000	2,000	\$160 ytd.
Donations in Kind							
Memberships	4,200	4,500	3,660	4,000	7,000	5,000	\$3,200 ytd
Canada Summer Jobs - Grant Govt of Canada					3,746		No more CSJ funding 2020
	<u>6,255</u>	<u>7,000</u>	<u>5,407</u>	<u>6,000</u>	<u>13,746</u>	<u>7,000</u>	
							\$22,400 ytd other
<u>Silver Creek Fund</u>							\$4,500 Freshwater Future
Donations	1,405	1,000	3,783	2,500	3,000	29,700	\$2,800 anonymous
<u>Education Fund</u>							
Donations	898	518	518	0	0	0	
Film Series 2017-18	320	3,349	1,151	2,198	0	0	\$2,198 in deferred revenue
	<u>1,218</u>	<u>3,867</u>	<u>1,669</u>	<u>2,198</u>	<u>0</u>	<u>0</u>	
<u>Film Series 2019-20</u>							
Ticket Sales		11,400	6,627	2,246	2,246	0	
Sponsorships		6,000	6,188	5,412	5,412	4,600	Planned outside in summer
	<u>-</u>	<u>17,400</u>	<u>12,815</u>	<u>7,658</u>	<u>7,658</u>	<u>4,600</u>	2021 estimated net revenue
<u>Fight The Phrag Project</u>							
Student Bursary Fund		1,000	1,000	0	0	0	
W. Garfield Weston Foundation	15,000	15,000	10,000	10,000	0	0	2020 postponed - 2021?
	<u>15,000</u>	<u>16,000</u>	<u>11,000</u>	<u>10,000</u>	<u>0</u>	<u>0</u>	
<u>Save The Silver Project</u>							
Kolapore Springs Donation	1,028	0	0	0	0	0	
See The Salmon Event		22,900	17,534	5,000	0	0	2020 cancelled - 2021?
	<u>1,028</u>	<u>22,900</u>	<u>17,534</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	
Total Revenue	24,906	68,167	52,208	33,356	24,404	41,300	
EXPENDITURES							
<u>General Fund</u>							
Bank Charges	22	50	326	350	300	300	
Canada Summer Jobs Intern				1,200	8,000	3,600	ST 7 more - weeks (9 - 15)
Accounting Fees				1,850	260	600	
Communication - Newsletter	1,238	1,600	845	800	800	800	
Grant Writing	356	500		300	0	500	
Insurance	1,804	2,000	1,839	1,882	1,882	2,000	
Membership Expense	504	500	355	350	350	350	
Membership Recruitment					400	1,500	
Meeting Expense	529	500	350	700	700	500	
Miscellaneous	219	500	614	800	600	2,000	SCW sign \$1,200
Strategic Plan			4,270	1,300	1,300	0	
Postage, Stationery, etc.	1,243	1,500	887	1,000	1,000	1,200	
Website	4,515	300	223	900	1,000	1,200	
	<u>10,430</u>	<u>7,450</u>	<u>9,709</u>	<u>11,432</u>	<u>16,592</u>	<u>14,550</u>	

	Actual Oct 1/17 - Sept 30/18	Budget Oct 1/18- Sept 30/19	Actual Oct 1/18 - Sept 30/19	Budget Oct 1/19 - Sept 30/20	Forecast Oct 1/19 - Sept 30/20	Budget Oct 1/20 - Sept 30/21	
<u>Silver Creek Fund (Bridgewater)</u>							
Consultants				3,000	0	9,000	
Postage, Stationery, etc.	450			500	0	200	
Travel	350	500	139	500	200	100	
Water Monitoring	503	1,000	1,011	1,000	1,000	1,000	GSCA - Indian/Townline
	<u>1,303</u>	<u>1,500</u>	<u>1,150</u>	<u>5,000</u>	<u>1,200</u>	<u>10,300</u>	
<u>Silver Creek Fund (Sideroad 26/27)</u>							
Consultants		15,600	15,216	0	0	29,000	Niagara Escarpment Hearin
Postage, Stationery, etc.			539	1,000	300	600	
Travel		500		500	0	300	
	<u>0</u>	<u>16,100</u>	<u>15,755</u>	<u>1,500</u>	<u>300</u>	<u>29,900</u>	
<u>Education Fund</u>							
Environmental Education	<u>1,218</u>	<u>3,867</u>	<u>1,669</u>	<u>2,198</u>	<u>0</u>	<u>0</u>	Awaiting Ed Comm input
<u>Film Series 2018-19</u>							
Venue		200	983	934	800	0	Planned outside in summer
Films		800	512	551	550	0	Estimated net revenue show
AV Technician		1,750	1,125	750	600	0	under Income
Advertising/Printing/Miscellaneous		2,000	1,363	1,086	1,000	0	
	<u>0</u>	<u>4,750</u>	<u>3,983</u>	<u>3,321</u>	<u>2,950</u>	<u>0</u>	
<u>Fight The Phrag Project</u>							
Staffing	13,400	14,400	10,785	9,785	0	0	
Education & Outreach	1,091	1,100	0	0	0	0	
Event Costs	687	500	215	215	0	0	
	<u>15,178</u>	<u>16,000</u>	<u>11,000</u>	<u>10,000</u>	<u>0</u>	<u>0</u>	
<u>Save The Silver Project</u>							
See The Salmon Event	720	16,550	11,619	8,925	0	0	
	<u>720</u>	<u>16,550</u>	<u>11,619</u>	<u>8,925</u>	<u>0</u>	<u>0</u>	
Total Expenditures	<u>28,849</u>	<u>66,217</u>	<u>54,885</u>	<u>42,376</u>	<u>21,042</u>	<u>54,750</u>	
Excess of Revenue Over Expenditures	(3,943)	1,950	(2,677)	(9,020)	3,362	(13,450)	
Balance of Net Assets, Beginning of Year	<u>25,526</u>	<u>21,583</u>	<u>21,583</u>	<u>18,906</u>	<u>18,906</u>	<u>22,268</u>	
Balance of Net Assets, End of Period	<u>21,583</u>	<u>23,533</u>	<u>18,906</u>	<u>9,886</u>	<u>22,268</u>	<u>8,818</u>	

Prepared by: NJW

File: BMWT OPERATIONS 2018-19 Sept 30 (11) 021621.xls

February 16, 2021



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Breaking Down Barriers an Independent Living Centre

Address: [REDACTED]

City/Town: Collingwood

Postal Code: [REDACTED]

Contact Person: Teresa Gal

Position/Title: Executive Director

Telephone: [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]

Website: www.breakingdownbarriers.ca

Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) April 2021 to March 2022

Amount of Grant Request

Cash: \$3,500

Subsidization: _____

Financial Information:

If successful, indicate how the funding would be used by your organization.

Many of our Members (individuals with diverse disabilities), on any given day, are in a mental health crisis. Reasons for their crises are as diverse as their disabilities but a common thread is a direct result of the pandemic, particularly as cases are identified in their community. Our virtual activities have broken geographical barriers as we have seen an increase in participation across our catchment area. It has however become necessary to identify areas where heightened involvement and rapid response for better mental health is needed. As we develop our framework for the future, we have identified the Town of the Blue Mountains as an area of focus for the coming year beginning with heightening our profile, partnering with local agencies, recruitment of local volunteers, expanding our outreach to the disabled and program specific virtual engagement.

Funds from this Grant will be used to extend hours of availability for existing part time staff in order to adequately respond to the ongoing needs of Members in this municipality. Assistance in helping us extend staff hours is a key component in our ability to address and respond to the demand. A portion will also be allocated for staff online training ensuring everyone's safety during one-on-one in-person rapid responses and additional video productions addressing mental health. We will continue to reach Members through our ongoing virtual programs and services in addition to the newly established outreach. These efforts will help establish better mental health coping skills, reduce isolation and fear and allow for a more balanced, harmonious and manageable daily life for individuals with diverse disabilities. Funds will also go toward promotional material to get the word out on our programs and services as well as video presentations to educate and inform.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Jim Ironside, Chair
Elaine Kelly, Vice Chair
Tom Crawford, Treasurer
Linda Grendon, Secretary
Jason Murray, Member
Alex Ballah, Member
Ted Ashwin, Member
Charles Walton, Member
Karen Srodulski, Member
Lisa McAuliffe, Member
Kathryn Bloomfield, Member
Donna Mullen, Member
Sandy McAuliffe, Member

Describe who your organization serves

For example, who is your organization's audience?

For 35 years, Breaking Down Barriers, an Independent Living Resource Centre has been serving individuals with diverse disabilities in communities across Simcoe, Grey and Bruce Counties offering community-based supports, services, independent living skills training and peer support activities and programs for adults living with disabilities.

We are a focal point in the community supporting choice and control over decision making for adults with disabilities while empowering and equipping them with the skills and confidence necessary to thrive in mainstream society.

Describe your organization's membership

Include the number of members, as well as any membership fees.

Anyone is free to access our services and programs however, a nominal Membership Fee of \$5.00 per year or \$10.00 for three years allow Member's voices to be heard as a Voting Member at our AGM and gives them access to special field trips and activities.

Our current Membership is 400 however across Simcoe, Grey and Bruce Counties and is growing exponentially as a result of COVID and the need for additional mental health support.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

As a registered charity serving individuals with diverse disabilities, Breaking Down Barriers has adapted and mobilized quickly in response to the COVID-19 challenges faced by Members. These individuals depend heavily on the structure and socialization our programs, services and peer support activities provide. Cut-off from normal routines with little to no socialization has significantly impacted their mental health and for those who live independently, greater attention is needed as they struggle with stress and anxiety resulting from loneliness. BDB identified significant ways to ensure its programs, independent living life skills training and peer support activities proceed during COVID-19 by transitioning in-person programs to virtual engagement through multiple social media platforms. Our online programs provide unique opportunities for Members to participate in a familiar structured format.

Facebook, Instagram and Twitter activities, Zoom meeting programs and interactive social online support services engage current Members and, with its expanded reach and promotion, provide an opportunity to acquire online interaction from the community. As a result, there is a breaking down of social barriers for our Members while blending engagement and education to a wider demographic. Online platforms promote inclusion, accessibility and acceptance and incorporate community involvement. Consistent relevant activities offered in a virtual environment support empowerment, control over decision making and continued development of independent living skills. In light of the challenges and fear associated with COVID-19, we also provide crisis intervention support, meeting the needs of our clients and their families by working to develop coping skills when feeling overwhelmed. Since 2020 has been predominantly virtual, we have seen a 126% increase in individuals accessing our programs and services.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Breaking Down Barriers Fundraising Policy States:

"The Board of Directors will have an effective fundraising strategy and plan in place that will strive to raise the financial resources necessary for operations. The fundraising strategy of Breaking Down Barriers will ensure that adequate financial resources are raised. The Board of Directors will have an effective fundraising strategy with firm time-lines for implementation."

Planned fundraising events for 2021/2022 being explored include, but are not limited to:

Bowl-a-Thon

Online 50/50 Drawer

15th Annual Rockin' the House Bonspiel

3rd Annual Walk'n' Roll-a-Thon celebrating Independent Living Day across Canada

Third party events including BDB Night at a local restaurant (when current COVID restrictions are lifted)

Giving Tuesday Events

Breaking Down Barriers holds the Charitable Fundraising seat at the local BNI networking group

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Fundraising events and individual donations play an integral part in ensuring can continue to deliver programs and provide services. Additionally, we are dependent on funding from each of our municipal, county and provincial levels of government.

As an accredited member of Independent Living Canada (ILC) since 1993, we benefit from an annual grant.

Breaking Down Barriers is an administer of the provincial Direct Funding program - under the direction of Centre for Independent Living Toronto. This program enables qualified individuals to stay in their own homes, employing their own attendants - We receive funding to support the promotion and administrative costs associated with delivering the program within the Simcoe, Grey and Bruce region.

Currently we receive Local Health Integration funding which supports our programming.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

Funds previously received from the Town of Blue Mountains grant has directly impacted our ability to create and deliver programming for our members, build cooperative relationships with other service providers and organizations within our region and create material (print, video) promoting awareness of the need for an accessible and inclusive community.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

We bring the wider community of supports into our Member's and their family's lives through our collaboration with local health care partners and agencies that provide specialized services. Our voice at the table with other Independent Living Centres, 211 Community Connection Alliance and a variety of health care organizations and professionals help us ensure Member's needs are met and necessary resources available. The personalized access fostered through these collaborations is reflected in the responsiveness of our team approach, programs and services.

When we respond, empower and engage individuals with diverse disabilities, we strengthen communities through our inclusive and community-focused approach where opportunities for people of all abilities can flourish in communities they call home. This speaks directly to your vision of encompassing the best and offering opportunities for all.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$ 212,242
Grants – Town of The Blue Mountains	\$ 1,500
Donations/Sponsorships	\$ 10,000
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$ 75
Fundraising Efforts	\$ 33,200
Other (please specify) s Clearview Township	\$ 1,000
Other (please specify) sTown of Wasaga Beach	\$ 5,000
Other (please specify) sTown of Collingwood	\$
Other (please specify)	\$
Total Revenue	\$ 268,017

Expenses Description	Budget Amount
Salaries and Benefits	\$ 110,000
Advertising and Promotion	\$ 2,500
Entertainment	\$
Administration	\$ 54,000
Facilities Rental	\$
Prizes and Awards	\$ 1,000
Other (please specify) Building and Grounds	\$ 54,000
Other (please specify) Program Supplies and Sundry	\$ 28,817
Other (please specify) Administrative Supplies and Sundry	\$ 5,000
Other (please specify) Equipment	\$ 12, 700
Total Expenses	\$ 268,017

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Teresa Gal

Print Name

Signature



Executive Director

Position/Title

February 26, 2021

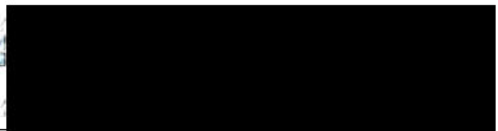
Date



Tracey MacLeod

Print Name

Signature



Independent Living Skills Coordinator

Position/Title

February 26, 2021

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

**BREAKING DOWN BARRIERS
AN INDEPENDENT LIVING CENTRE INC.**

**FINANCIAL STATEMENTS
MARCH 31, 2020**

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INDEPENDENT AUDITOR'S REPORT

To the Members of Breaking Down Barriers An Independent Living Centre Inc.:

Qualified Opinion

We have audited the financial statements of the Breaking Down Barriers An Independent Living Centre Inc. (the Organization), which comprise the statement of financial position as at March 31, 2020, and the statement of operations, changes in net assets and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Breaking Down Barriers An Independent Living Centre Inc. as at March 31, 2020 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Organization derives revenues from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Organization and we were not able to determine whether any adjustments might be necessary to donation and fundraising revenues, excess of revenue over expenses for the years ended March 31, 2020 and March 31, 2019, assets and net asset balances as at March 31, 2020 and March 31, 2019. Our audit opinion on the financial statements for the year ended March 31, 2019 was modified accordingly because of the possible effects of this limitation in scope.

The Organization's policy is to expense capital assets when purchased in accordance with Canadian generally accepted standards. This policy has not been applied consistently as the Organization decided to capitalize the property purchase.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.


Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Licensed Public Accountants
Collingwood, Ontario
June 25, 2020

BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

STATEMENT OF FINANCIAL POSITION AS AT MARCH 31

	2020	2019
	\$	\$
Assets		
Current		
Cash and cash equivalents	89,219	191,721
Accounts receivable	14,416	10,922
Prepaid expenses	4,445	801
Investments (Note 2)	66,320	40,000
	174,400	243,444
Capital		
Land	120,000	120,000
Building	453,866	453,866
Work in progress	105,444	-
	679,310	573,866
Less accumulated amortization	(45,387)	(27,232)
Net book value	633,923	546,634
	808,323	790,078
Liabilities		
Current		
Accounts payable and accruals	32,948	20,014
Government remittances payable	1,650	1,872
Deferred revenue (Note 5)	125,600	125,696
Current portion of long-term debt (Note 8)	13,330	12,662
	173,528	160,244
Long-term debt (Note 8)	361,886	374,945
Total liabilities	535,414	535,189
Net assets		
Consumer Contingency Fund (Note 4)	599	599
Unrestricted net assets	272,310	254,290
Total net assets	272,909	254,889
	808,323	790,078

BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

STATEMENT OF OPERATIONS FOR THE YEAR ENDED MARCH 31

	2020	2019
	\$	\$
Revenue		
North Simcoe Muskoka Local Health Integration Network (LHIN) grant	106,102	106,860
Independent Living Canada (ILC) grant	39,490	44,815
Job Creation grant	20,945	10,828
Direct Funding grant	75,504	63,192
Donations and fundraising	58,197	41,603
Memberships	160	1,275
Interest earned	1,922	-
One-time funding/recoveries	25,504	27,668
Rental income	14,910	14,425
	342,734	310,666
Expenses		
Bank charges and interest	947	926
Fundraising	5,346	3,147
Insurance	4,508	2,850
Long-term interest	20,250	21,011
Occupancy costs	31,224	32,919
Professional services	23,778	6,993
Program expenses	10,188	14,014
Purchased administration services	7,452	7,452
Supplies, office, repairs and maintenance (Note 3)	21,435	14,735
Telephone	3,690	3,268
Travel, convention	3,514	1,933
Wages and benefits	192,382	194,080
	324,714	303,328
Excess of revenue over expenses for the year	18,020	7,338

See accompanying notes to the financial statements

BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED MARCH 31

	Unrestricted Net Assets	Consumer Contingency Fund (Note 4)	2020 Total	2019 Total
	\$	\$	\$	\$
Balance, beginning of year	254,290	599	254,889	247,551
Excess of revenue over expenses for the year	18,020	-	18,020	7,338
Balance, end of year	272,310	599	272,909	254,889

See accompanying notes to the financial statements

BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

CASH FLOW STATEMENT FOR THE YEAR ENDED MARCH 31

	2020	2019
	\$	\$
Cash flows from (for):		
Operating activities		
Excess of revenue over expenses for the year	18,020	7,338
Items not involving cash		
Amortization	18,155	18,155
	36,175	25,493
Changes in		
Accounts receivable	(3,494)	47,737
Prepaid expenses	(3,644)	3,797
Accounts payable and accruals	12,934	(14,986)
Government remittances payable	(222)	(1,399)
Deferred revenue	(96)	123,266
	41,653	183,908
Financing activities		
Repayment of long-term debt	(12,391)	(11,857)
Investing activities		
Purchase of capital assets	(105,444)	-
Purchase of GIC	(26,320)	(40,000)
	(131,764)	(40,000)
Change in cash	(102,502)	132,051
Cash position, beginning of year	191,721	59,670
Cash position, end of year	89,219	191,721

See accompanying notes to the financial statements

BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

NOTES TO THE FINANCIAL STATEMENTS AS AT MARCH 31, 2020

Purpose of the organization

Breaking Down Barriers An Independent Living Centre Inc. is a registered charitable organization incorporated under the Ontario Corporations Act in 1987. The mission of the Organization is to create a supportive community where persons with disabilities can live independent lives. The Organization provides peer support, independent living skills, information and referral services, self-managed attendant services, barrier-free design consultations and employment support for many local and regional residents. It is an exempt corporation under the Income Tax Act.

1. Significant accounting policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (referred to as "ASNFP") and are in accordance with Canadian generally accepted accounting principles.

The following is a summary of certain significant accounting policies followed in the preparation of the financial statements:

(a) Financial instruments

The Organization considers any contract that creates a financial asset, a financial liability or equity instrument as a financial instrument, except in limited items such as leases and loan commitments.

Initial recognition and measurement

A financial asset or a financial liability is recognized when the Organization becomes a party to the contractual provisions of the financial instrument.

Financial assets originated or acquired or financial liabilities issued or assumed in an arm's length transaction, are initially measured at their fair value.

Subsequent measurement

Changes in fair value of investments in equity instruments are recognized in operations in the period incurred. All other financial assets and financial liabilities are measured at amortized cost.

Impairment

At the end of each reporting period, the Organization assesses whether there are any indications that financial assets measured at cost or amortized cost may be impaired.

(b) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known.

BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

NOTES TO THE FINANCIAL STATEMENTS AS AT MARCH 31, 2020

1. Significant accounting policies (continued)

(c) Cash and cash equivalents

Cash and cash equivalents include all cash balances and short-term, highly liquid financial instruments with a maturity of three months or less at acquisition.

(d) Capital assets

The Organization's policy is to expense capital assets when purchased pursuant to Canadian generally accepted accounting policies for non-for-profit organizations with average annual revenues less than \$500,000. This policy has not been applied consistently. As a result, property purchased in a prior year has been capitalized at cost. The building portion is amortized over the period of its useful life of 25 years. Balance sheet figures represent the amounts recorded in the records of the Organization. During the year the Organization started a major renovation which will be added to the building cost once the project is complete and in use. The project was not completed during the year, therefore the amount is not amortized until next year.

(e) Revenue recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Investment income is recognized when earned.

(f) Contributed services and materials

Contributed materials which are used in the normal course of the Organization's operations and would otherwise have been purchased are recorded at fair value at the time the contribution is received if fair value can be reasonably estimated. Volunteers provide services to the Organization for no compensation. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

(g) Allocation of expenses

Breaking Down Barriers allocates expenses based on their various contributors and programs. The Organization allocates certain portion of its general expenses by identifying the appropriate basis of allocating each component expense, and applies that basis consistently each year. Allocation is applied to occupancy costs, municipal taxes, long-term interest, telephone, insurance and audit fees proportionately between the programs which allow for and require such expenses. Of the total expenses in the year \$70,652 (2019 - \$51,151) was allocated to the various programs.

2. Investments

Investments consist of two guaranteed investment certificate (GIC) purchased through the Toronto Dominion Bank. GIC's are purchased to ensure they stay within the Organization's investment policy. The GIC's carry an interest rate of 0.35 and 1.30% and mature June 26, 2020 and June 8, 2021.

BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

NOTES TO THE FINANCIAL STATEMENTS AS AT MARCH 31, 2020

3. Capital assets

The capital assets of the Organization consist of property, office furniture and fixtures and computer hardware. Total capital expenditures during the year amounted to \$105,444 (2019 - \$NIL). There were other minor capital assets purchased during the year in the amount of \$6,012 (2019 - \$NIL) and are expensed through supplies and office. The intangible assets of the Organization consist of a client information database and website design costs.

4. Consumer Contingency Fund

The directors approved a fund to allow donors the opportunity to direct their donations to be used to offer assistance to consumers in emergency situations.

5. Deferred revenue

Deferred revenue represents operating funding received in the current period that is related to a subsequent period and consists of the following:

	2020	2019
	\$	\$
TD Grant - Tower garden	-	18
March of Dimes Canada	1,200	1,200
TD Friends of the Environment	-	2,257
Municipal Grants	7,000	3,821
Wal-Mart grant	-	1,000
Ontario Trillium Grant	117,400	117,400
	125,600	125,696

6. Financial instruments

The Organization's financial instruments consist of cash, accounts receivable and investments, which will result in future cash receipts, as well as accounts payable and long-term debt, which will result in future cash outlays.

The Organization is not exposed to significant credit risk, interest rate risk, market risk, currency risk nor other price risk.

Liquidity risk

Liquidity risk is the risk that the organization will not be able to fund its obligations as they come due. The Organization meets its liquidity requirements through cash flow from operations, anticipating investing and financing activities and holding assets that can be readily converted into cash. This is combined with the fact that approximately 80% of the Organization's revenues are from either provincial or regional government sources.

BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

NOTES TO THE FINANCIAL STATEMENTS AS AT MARCH 31, 2020

7. Related party transactions

During the year, professional services were provided by members of the Board at fair market value for a total of \$Nil (2019 - \$707), of which in-kind donation receipts were issued for \$Nil (2019 - \$707).

8. Long-term debt

Long-term debt consist of the following:

	2020	2019
	\$	\$
5.30% loan payable to TD Bank with blended payments of \$2,729 paid monthly. The loan is secured by the land and building located at 234 Ste. Marie Street, Collingwood. Due November 2022.	375,216	387,607
Less current portion	(13,330)	(12,662)
	361,886	374,945

Principal payments anticipated over the next three years are as follows:

2021	\$	13,330
2022		14,048
2023		347,838

9. Contingent liabilities

Various actions and legal proceedings can arise during the course of normal operations against the Organization. At the beginning of the prior year the Organization was served notice of a legal matter involving the Ontario Human Rights Tribunal. Management advises that the case was closed because the consumer did not appear at the hearing, it is very unlikely the case will be re-opened. No financial liability has been accrued in the financial statements.

10. Impact of the COVID-19 pandemic

On March 11, 2020, the World Health Organization categorized COVID-19 as a pandemic. The measures introduced at various levels of government to curtail the spread of the virus, such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing, could mean that the Organization's revenues and collections will be reduced. On March 13, 2020 all the programs of the Organization were suspended. Starting March 16, 2020 the delivery of the programs were modified to virtual platforms and staff began working remotely. Management is actively monitoring the situation and operations, however, the full effect of the possible impacts described above can not be quantified at this time.



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Collingwood G&M Hospital Foundation

Address: [REDACTED]

City/Town: Collingwood

Postal Code: [REDACTED]

Contact Person: Jesse Dees

Position/Title: Chief Development Officer

Telephone: [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]

Website: CollingwoodHospital.ca

Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) 01/2021 to 12/2021

Amount of Grant Request

Cash: \$10,000

Subsidization: [REDACTED]

Financial Information:

If successful, indicate how the funding would be used by your organization.

We respectfully request \$10,000 towards the \$175,000 purchase of a new Ultrasound Machine for the Collingwood G&M Hospital (CGMH). Over 11,000 ultrasounds are completed at CGMH every year. Not only are the current ultrasound machines nearing the end of their useful lifespan, technology has advanced significantly since they were last replaced and state-of-the art ultrasound machines would provide superior images. The new ultrasound machines will ensure our physicians and medical staff have the best diagnostic tools available in order to provide the best possible care close to home and in the most efficient and effective manner.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Mr. Jack Marley - Chair
Mr. Jack Duffy - Past Chair
Mr. Michael Dick - Vice Chair
Mr. Brad Miller - Treasurer
Mrs. Kara McIntosh - Community
Mrs. Joan Emmans - Community
Mrs. Pat Wright - Community
Mrs. Debora Bloom-Hall - Community
Mrs. Monica Quinlan - Community
Mr. Jon Cheek - Community
Mr. Jim Anderson - Community

Describe who your organization serves

For example, who is your organization's audience?

The CGMH is a 70-bed facility located on Georgian Bay and serves over 70,000 permanent residents in Collingwood, The Blue Mountains, Wasaga Beach, Stayner and surrounding communities and over 2 million visitors annually. The CGMH is an Orthopedic Centre of Excellence and serves as the major trauma centre for the permanent and transient populations by maintaining a 24/7 Emergency Department. The fundamental objective of the G&M Hospital is to provide primary care and many aspects of secondary care on an inpatient and outpatient basis. Our mission is to raise funds in support of the Collingwood General & Marine Hospital for equipment, furnishings, facilities and programs/services that are not funded by the Ministry of Health & Long Term Care. We fund capital equipment (over \$1,000) and facility renovations at the G&M Hospital. We also fund some specialty programs and services not covered by the government.

Describe your organization's membership

Include the number of members, as well as any membership fees.

N/A

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

In 2020, our highest priority was to raise funds for the Diagnostic Imaging (DI) Department. The DI team sees over 60,000 patients every year and use equipment such as the nuclear medicine camera, ultrasound machines, x-ray machine and CT scanner to diagnose and treat their patients. With your help last year, the \$1 million required to purchase a new Digital Imaging & Fluoroscopy X-ray machine was successfully raised. Every year almost 32,000 patients come to CGMH for an x-ray for a variety of illnesses and injuries ranging from respiratory problems and digestive problems to broken bones. Physicians use x-ray imaging as one of their first diagnostic tools in treating patients. Additionally, over \$1 million was raised to help CGMH cover the costs of renovations, additional equipment and specialized PPE to help the fight against Covid-19.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

The mission of CGMHF is to inspire everyone in our communities to invest in the facilities, equipment, programs and services our hospital needs to deliver outstanding healthcare. We have a shared vision with the Hospital of providing Outstanding Care for Life.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Yes, the CGMH Foundation raises enough money to cover our expenses every year and is in good standing with the CRA's recommended cost to raise a dollar ratio, keeping our expenses under the recommended .35 cent mark, at a 5 year average of .28 cents per dollar.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

The Town of Blue Mountains has generously supported CGMHF for many years through the grant program. In 2020, the funds were used towards the purchase of the new Digital Imaging & Fluoroscopy X-ray Machine, in 2018 the funds were used to purchase a warming cabinet for the ICU, in 2017 the funds were used to purchase surgical equipment for the operating rooms, and in 2016 the funds were used to invest in mental health programs. We are so grateful for your loyal support over the years.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

Investing in the Diagnostic Imaging department and assisting with the purchase of a new Ultrasound Machine aligns with the Town's vision because the Hospital is a very important part of the community and we strive to provide the best care possible through investments in programs, equipment and technology. With a higher than average seniors population and our active recreational community, an ultrasound machine is a critically important piece of equipment. Our Diagnostic Imaging Department sees over 60,000 patients per year, and almost 12,000 of those are Ultrasound patients.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$ 10,000
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$ 165,000
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 175,000

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$
Entertainment	\$
Administration	\$
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) s	\$
Other (please specify)	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Jesse Dees

Print Name

Signature

Chief Development Officer

Position/Title

February 24/2021

Date

Print Name

Signature

Position/Title

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

Collingwood General & Marine Hospital Foundation
Financial Statements
For the year ended December 31, 2019

Collingwood General & Marine Hospital Foundation
Financial Statements
For the year ended December 31, 2019

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www.bdo.ca

BDO Canada LLP
40 Huron Street, Suite 100
Collingwood, Ontario L9Y 4R3

Independent Auditor's Report

**To the Members of
Collingwood General & Marine Hospital Foundation**

Qualified Opinion

We have audited the financial statements of Collingwood General & Marine Hospital Foundation, which comprise the statement of financial position as at December 31, 2019, the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of Collingwood General & Marine Hospital Foundation as at December 31, 2019, and its financial performance and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the Foundation derives revenues from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Collingwood General & Marine Hospital Foundation. Therefore, we were not able to determine whether any adjustments might be necessary to donation and fundraising revenues, excess of revenues over expenses and cash flows from operations for the years ended December 31, 2019 and 2018, current assets as at December 31, 2019 and 2018 and fund balances as at December 31, 2019. Our audit opinion on the financial statements for the year ended December 31, 2018 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

■■■■ ■■■■ ■■■■

Chartered Professional Accountants, Licensed Public Accountants

Collingwood, Ontario
March 20, 2020

**Collingwood General & Marine Hospital Foundation
Balance Sheet**

December 31	2019 *						2018
	New Age of Care Fund	General Fund	Dr Stephen Capital Fund	Education Endowment Fund	Building Fund	Total	Total
Assets							
Current							
Cash	\$ 121,677	\$ 3,008,532	\$ -	\$ -	\$ 824,436	\$ 3,954,645	\$ 3,429,520
Accounts receivable	-	100,393	-	-	-	100,393	80,133
Prepaid expenses	-	19,545	-	-	-	19,545	15,049
	<u>121,677</u>	<u>3,128,470</u>	<u>-</u>	<u>-</u>	<u>824,436</u>	<u>4,074,583</u>	<u>3,524,702</u>
Long-term							
Guaranteed investment certificates (Note 3)	-	-	-	-	284,544	284,544	-
Investments (Note 2)	-	-	18,236,151	1,169,369	-	19,405,520	17,499,040
	<u>\$ 121,677</u>	<u>\$ 3,128,470</u>	<u>\$ 18,236,151</u>	<u>\$ 1,169,369</u>	<u>\$ 1,108,980</u>	<u>\$ 23,764,647</u>	<u>\$ 21,023,742</u>

* See Note 1 for description of funds
The accompanying notes are an integral part of these financial statements.

**Collingwood General & Marine Hospital Foundation
Balance Sheet**

December 31 2019 ^{*} 2018

Liabilities and Net Assets

	New Age of Care Fund	General Fund	Dr Stephen Capital Fund	Education Endowment Fund	Building Fund	Total	Total
Current							
Due to (from) other funds (Note 4)	\$ 53,201	\$ (431,638)	\$ 340,710	\$ 37,727	\$ -	\$ -	\$ -
Accounts payable and accrued liabilities (Note 5)	-	121,768	-	-	-	121,768	152,422
Employee future benefits (Note 6)	-	54,500	-	-	-	54,500	63,700
	<u>53,201</u>	<u>(255,370)</u>	<u>340,710</u>	<u>37,727</u>	<u>-</u>	<u>176,268</u>	<u>216,122</u>
Fund balances							
Externally restricted	-	-	-	1,131,642	1,108,980	2,240,622	1,399,143
Internally restricted	68,476	-	17,895,441	-	-	17,963,917	16,307,276
Unrestricted	-	3,383,840	-	-	-	3,383,840	3,101,201
	<u>68,476</u>	<u>3,383,840</u>	<u>17,895,441</u>	<u>1,131,642</u>	<u>1,108,980</u>	<u>23,588,379</u>	<u>20,807,620</u>
	<u>\$ 121,677</u>	<u>\$ 3,128,470</u>	<u>\$ 18,236,151</u>	<u>\$ 1,169,369</u>	<u>\$ 1,108,980</u>	<u>\$ 23,764,647</u>	<u>\$ 21,023,742</u>

* See Note 1 for description of funds.
The accompanying notes are an integral part of these financial statements.

Collingwood General & Marine Hospital Foundation
Statement of Operations and Changes in Fund Balances

For the year ended December 31

2019

2018

	New Age of Care Fund	General Fund	Dr Stephen Capital Fund	Education Endowment Fund	Building Fund	Total	Total
Revenue							
Donations and fundraising	\$ 110,865	\$ 3,310,198	\$ 132,022	\$ -	\$ 672,805	\$ 4,225,890	\$ 4,577,097
Investment income	555	36,537	702,658	44,749	11,272	795,771	901,103
Market value increase (decrease)	-	-	1,675,697	105,025	-	1,780,722	(1,104,255)
	111,420	3,346,735	2,510,377	149,774	684,077	6,802,383	4,373,945
Expenses							
Administrative expenses (Schedule 1)	5	1,231,209	63,655	3,850	22	1,298,741	1,239,229
Excess of revenues over expenses for the year	111,415	2,115,526	2,446,722	145,924	684,055	5,503,642	3,134,716
Fund balances, beginning of year	167,103	3,101,201	16,140,173	985,718	413,425	20,807,620	19,628,157
Interfund transfer (Note 7)	160,352	(21,852)	(150,000)	-	11,500	-	-
Donations to hospital (Schedule 2)	(370,394)	(1,811,035)	(541,454)	-	-	(2,722,883)	(1,955,253)
Fund balances, end of year	\$ 68,476	\$ 3,383,840	\$17,895,441	\$ 1,131,642	\$ 1,108,980	\$23,588,379	\$ 20,807,620

The accompanying notes are an integral part of these financial statements.

Collingwood General & Marine Hospital Foundation
Statement of Cash Flows

For the year ended December 31	2019						2018
Cash flows from (used in)							
	New Age of Care Fund	General Fund	Dr Stephen Capital Fund	Education Endowment Fund	Building Fund	Total	Total
Operating activities							
Excess of revenue over expenses for the year	\$ 111,415	\$ 2,115,526	\$ 2,446,722	\$ 145,924	\$ 684,055	\$ 5,503,642	\$ 3,134,716
Items not involving cash							
Market value decrease (increase)	-	-	(1,675,697)	(105,025)	-	(1,780,722)	1,104,255
	111,415	2,115,526	771,025	40,899	684,055	3,722,920	4,238,971
Changes in non-cash working capital balances							
Accounts receivable	-	(20,260)	-	-	-	(20,260)	10,632
Interest receivable	-	-	-	-	(4,544)	(4,544)	-
Prepaid expenses	-	(4,496)	-	-	-	(4,496)	(2,741)
Accounts payable	-	(30,654)	-	-	-	(30,654)	(112,114)
Employee future benefits	-	(9,200)	-	-	-	(9,200)	4,700
	111,415	2,050,916	771,025	40,899	679,511	3,653,766	4,139,448
Investing and financing activities							
Purchase of investments	-	-	(837,130)	(44,749)	(280,000)	(1,161,879)	(1,189,868)
Sale of investments	-	-	752,218	3,903	-	756,121	339,450
Interfund transfer	160,352	(21,852)	(150,000)	-	11,500	-	-
Donations to hospital	(370,394)	(1,811,035)	(541,454)	-	-	(2,722,883)	(1,955,253)
Due to (from) other funds	95,394	(100,682)	5,341	(53)	-	-	-
	(114,648)	(1,933,569)	(771,025)	(40,899)	(268,500)	(3,128,641)	(2,805,671)
Increase (decrease) in cash during the year	(3,233)	117,347	-	-	411,011	525,125	1,333,777
Cash position, beginning of the year	124,910	2,891,185	-	-	413,425	3,429,520	2,095,743
Cash position, end of the year	\$ 121,677	\$ 3,008,532	\$ -	\$ -	\$ 824,436	\$ 3,954,645	\$ 3,429,520

The accompanying notes are an integral part of these financial statements.

Collingwood General & Marine Hospital Foundation Notes to Financial Statements

December 31, 2019

1. Summary of Significant Accounting Policies

Nature and Purpose of Organization

Collingwood General & Marine Hospital Foundation (CGMHF) is a not-for-profit organization, incorporated without share capital, under the laws of Ontario.

The purpose of the Foundation is to receive, accumulate and distribute funds and/or the income therefrom for the benefit of the Collingwood General and Marine Hospital.

The Foundation is a registered charity under the Income Tax Act and as such is tax exempt from income tax and may issue income tax receipts to donors.

Basis of Accounting

The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.

Fund Accounting

The Collingwood General & Marine Hospital Foundation follows the restricted fund method of accounting for contributions.

The New Age of Care Fund holds pledge payments to the New Age of Care Campaign (2012 - 2014). The purpose of the New Age of Care Campaign was to fund the purchase of approximately \$6.5 million in diagnostic imaging technology and \$3.5 million investment in the advancement of the CGMH Electronic Medical Record (EMR).

The General Fund reports resources available for the Foundation's program delivery and the purchase of capital equipment. This fund reports unrestricted resources.

Dr. A. R. Stephen Capital Fund holds "planned gifts" (i.e. bequests, life insurance policies, etc.) and income generated by the Fund which are endowed at the direction of the CGMHF Board of Directors for the purpose of equipment replacement. The Dr. A. R. Stephen Capital Fund includes a number of "named" endowment funds directed by the donors for specific purposes.

The Education Endowment Fund reports resources available for community education programs on health and wellness. Investment income earned is reported as income in the fund. These funds were raised through the Your Future Fund Campaign (2000 - 2001) and have been endowed at the direction of the donors.

Continued...

Collingwood General & Marine Hospital Foundation Notes to Financial Statements

December 31, 2019

1. Summary of Significant Accounting Policies (continued)

	<p>The Building Fund reports resources available for facility expansion as designated by the donors beginning in 2016, Investment income earned is reported as income in the fund.</p>
Revenue Recognition	<p>Restricted and unrestricted contributions are recognized as revenue in the appropriate fund when received.</p> <p>Investment income earned on restricted and unrestricted funds is reported as revenue in the appropriate fund when realized.</p>
Use of Estimates	<p>The preparation of financial statements in accordance with Canadian accounting standards for not-for profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.</p> <p>The amounts recorded for employee future benefits are based on management's best estimates. Actual results could differ from management's best estimate as additional information becomes available.</p>
Financial instruments	<p>Financial instruments are recorded at fair value at initial recognition.</p> <p>In subsequent periods, equities traded in an active market and derivatives are reported at fair value, with any change in fair value reported in income. All other financial instruments are reported at cost or amortized cost less impairment. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items measured at fair value and charged to the financial instrument for those measured at amortized cost.</p> <p>Financial assets are tested for impairment when indicators of impairment exist. When a significant change in the expected timing or amount of the future cash flows of the financial asset is identified, the carrying amount of the financial asset is reduced and the amount of the write-down is recognized in net income. A previously recognized impairment loss may be reversed to the extent of the improvement, provided it is not greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously, and the amount of the reversal is recognized in net income.</p>

Continued...

Collingwood General & Marine Hospital Foundation

Notes to Financial Statements

December 31, 2019

1. Summary of Significant Accounting Policies (continued)

All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired.

Contributed Materials

Contributed materials are recognized at fair value at the time the contributions are received.

2. Dr. A. R. Stephen Capital Fund and Education Endowment Fund Investments

Investments consist of the following:

	2019	2018
Dr. A. R. Stephen Capital Fund	\$18,236,151	\$ 16,475,542
Education Endowment Fund	1,169,369	1,023,498
Pooled trust investment at market value	<u>\$19,405,520</u>	<u>\$ 17,499,040</u>

Analysis of market value changes during the year:

Market value at beginning of year	\$17,499,040	\$ 17,752,877
Additional investment	134,472	326,140
Redemption of units	(756,121)	(339,450)
Investment income	747,407	863,728
Unrealized gain (loss)	<u>1,780,722</u>	<u>(1,104,255)</u>
Market value at end of year	<u>\$19,405,520</u>	<u>\$ 17,499,040</u>

Allocation within the funds at December 31 was:

Equity	64.0 %	63.2 %
Bonds	34.7 %	35.9 %
Cash	1.3 %	0.9 %
	<u>100.0 %</u>	<u>100.0 %</u>

3. Guaranteed investment certificates

The Foundation holds three guaranteed investment certificates maturing between May 13, 2021 and May 15, 2023, bearing interest at a rate of 2.54% to 2.57%. Accrued interest totalling \$4,544 (2018 - \$nil) is included in this balance.

Collingwood General & Marine Hospital Foundation

Notes to Financial Statements

December 31, 2019

4. Interfund Loans

During the year the Foundation received donations and financed expenditures for other funds using the general fund. As a result, the Foundations general fund currently has outstanding interfund loans receivable at year end from the other funds for which there are no specified conditions or terms.

5. Related Party Transactions

The following table summarizes the Foundation's related party transactions for the year with Collingwood General & Marine Hospital, which has significant influence over the Foundation:

	<u>2019</u>	<u>2018</u>
Expenses		
Salaries and benefits	\$ 644,513	\$ 564,951
Other expenses	36,704	88,693
 Donations to Collingwood General & Marine Hospital	 2,722,883	 1,955,253

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

At the end of the year, the amount due to Collingwood General & Marine Hospital is as follows:

	<u>2019</u>	<u>2018</u>
Accounts payable and accrued liabilities	\$ 54,214	\$ 56,271

Collingwood General & Marine Hospital Foundation

Notes to Financial Statements

December 31, 2019

6. Employee Future Benefits

The Foundation, as part of the Collingwood General & Marine Hospital benefit plan, provides extended health care, dental benefits and life insurance to all employees. At December 31, 2019, the Foundation's future benefit obligation relating to post-retirement benefits using assumptions detailed in the actuarial valuation dated December 31, 2019 is \$54,500 (2018 - \$63,700). Significant fluctuations in anticipated healthcare costs are not expected to materially affect the accrued liability benefit. Actuarial valuations will be prepared every third year or when there are significant changes in staffing levels. The actuarial valuation was prepared for the Hospital and Foundation staff as a whole. Details of accrued benefit obligation, actuarial gains/losses and past service costs for the Foundation portion were not available.

The significant actuarial assumptions included in the actuarial report dated December 31, 2019 and adopted in estimating the Foundation's accrued benefit liability are as follows:

Discount Rate	3.80%
Dental Benefits Cost Escalation	3.00%
Extended Health Care Cost Escalation	6.25% decreasing 0.25% annually to 4.50%

Employee benefit expense (recovery) for 2019 includes \$(9,200) (2018 - \$4,700) for employee future benefits.

7. Interfund Transfers

During the year the board approved transfers of \$150,000 from the Dr. A. R. Stephen Capital Fund and \$10,352 from the General Fund to the New Age of Care fund and a transfer of \$11,500 from the General Fund to the Building Fund.

8. Pledges Receivable

At December 31, 2019 pledges of \$518,521 (2018 - \$591,497) were outstanding in the General Fund. At December 31, 2019 pledges of \$485,000 (2018 - \$598,319) were outstanding in the New Age of Care Fund. At December 31, 2019 pledges of \$23,782,400 (2018 - \$23,859,900) were outstanding in the Building Fund. The pledges are recorded as income when received. Pledges are also reviewed on a regular basis to determine collectability and written off if it is determined that the pledge has become uncollectible.

9. Employee Pension Plan

The employees of the Collingwood General & Marine Hospital Foundation participate in the Hospitals of Ontario Pension Plan ("HOOPP"). Although the plan has a defined retirement benefit for employees, the related obligation of the Foundation cannot be identified. The HOOPP plan has several unrelated participating hospitals. During the year, the Foundation made contributions of \$86,568 (2018 - \$76,151) to the HOOPP plan.

Collingwood General & Marine Hospital Foundation

Notes to Financial Statements

December 31, 2019

10. Interest Income

Total interest income recognized in investment income during the year was \$36,537 (2018 - \$32,721).

11. Comparative Figures

Comparative figures have been reclassified to conform with the current year's financial statement presentation.

12. Subsequent Event

Collingwood General Marine Hospital Foundation holds investments in equity instruments measured at fair value. These investments are a significant portion of the Foundation's assets. The Foundation uses the income earned on these investments to fund donations to the Collingwood General and Marine Hospital. The COVID-19 pandemic has had a significant impact on equity markets and the TSX composite index suffered significant decline since December 31, 2019. The Foundation's equity portfolio has declined approximately 11% as of the report date. This market decline may have an impact on the amount of donations the Foundation can pay out in the future.

Collingwood General & Marine Hospital Foundation

Notes to Financial Statements

December 31, 2019

13. Financial Instrument Risk

Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Foundation is exposed to credit risk arising from its cash and investments. The Canada Deposit Insurance Corporation (CDIC) insures Canadian current bank accounts and investments at a single financial institution to a maximum of \$100,000. The Foundation's operating account is held with one chartered bank with a balance above the insured limit. The Foundation's cash investments are held at one chartered bank but in individual accounts that are individually insured.

Market Risk

Market risk is the risk that the value of the investments will fluctuate as a result of changes in market price. The Foundation is exposed to market risk on its investments in pooled investments. The investments of the Foundation are subject to normal market fluctuations and to the risk inherent in investment in capital markets.

The Foundation is exposed to fluctuations in market prices of equities and fixed income investments, interest and foreign exchange rates, and credit risks on fixed income investments within pooled funds. These endowment funds are held at RBC Dexia Investor Services and are managed by Jarislowsky Fraser Limited in accordance with the investment policy approved by the Board of Directors, is monitored on a quarterly basis, and is considered the method by which the Foundation manages the risk.

The objective of the Foundation's investment policy is to control these risks with a balanced approach, with a diversified mix of equities and fixed income securities and cash.

Interest Rate Risk

Interest rate risk is the risk that the value of the investments will fluctuate as a result of changes in market interest rates. Interest rate risk arises when the Foundation invests in interest-bearing financial instruments, and therefore the Foundation is exposed to interest rate risk on its notes, bonds and guaranteed investment certificates.

Other Price Risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Foundation derives its revenues from donations and investments, and donations and investment income are generally dependent on the economy.

Collingwood General & Marine Hospital Foundation
Schedule 1 - Expenses

For the year ended December 31

2019

2018

	New Age of Care Fund	General Fund	Dr Stephen Capital Fund	Education Endowment Fund	Building Fund	Total	Total
Expenses							
Advertising and fundraising	\$ -	\$ 318,584	\$ -	\$ -	\$ -	\$ 318,584	\$ 321,178
Bank charges	5	44,528	-	-	22	44,555	50,897
Education	-	49,680	-	-	-	49,680	43,904
Equipment maintenance	-	23,798	-	-	-	23,798	18,564
Investment management fees	-	-	63,655	3,850	-	67,505	64,667
Postage and office	-	90,911	-	-	-	90,911	102,590
Professional	-	68,395	-	-	-	68,395	67,778
Salaries and benefits	-	635,313	-	-	-	635,313	569,651
	\$ 5	\$ 1,231,209	\$ 63,655	\$ 3,850	\$ 22	\$ 1,298,741	\$ 1,239,229

Collingwood General & Marine Hospital Foundation
Schedule 2 - Donations to the Hospital

For the year ended December 31	2019
	(Unaudited)
Community partnerships	\$ 61,000
Diagnostic Imaging Equipment	181,127
Dietary Equipment & Renovations	59,121
Electronic Medical Record & Information Technology	297,671
Facility Improvements & Patient Room Renovations	1,248,172
Laboratory Equipment	46,666
Living wish	6,832
Nursing Equipment	118,992
Obstetrics Equipment & Furnishings	102,305
Operating Room & Anesthesia Equipment	455,693
Physiotherapy Equipment	32,369
Simulation Program & Staff Education	60,213
Miscellaneous Medical Equipment	52,722
	<hr/>
	\$ 2,722,883



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Collingwood Summer Music Festival

Address: [REDACTED]

City/Town: Collingwood Postal Code: [REDACTED]

Contact Person: Daniel Wnukowski Position/Title: [REDACTED]

Telephone: [REDACTED] Fax: [REDACTED]

Email: [REDACTED] Website: [REDACTED]

Organization Information

What is your Organizations status? ☐ For profit
☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) 01/21 to 12/21

Amount of Grant Request

Cash: 2000 Subsidization: [REDACTED]

Financial Information:

If successful, indicate how the funding would be used by your organization.

The Collingwood Summer Music Festival (Charitable Registration #749171088RR0001) showcases live music performances with the following mandate and artistic vision: to make accessible the highest calibre of internationally-renowned artists presenting in the fields of classical and world music to a wide variety of audiences, during a week-long period each summer. The musicians and ensembles chosen for the 2021 season are selected and invited to attend on the basis of their artistic excellence, reputation and diversity, as judged by the board of directors and the artistic director. Some ensembles have won or been nominated for prestigious awards such as the Juno and Grammy, in addition to winning major international music competitions.

The grant will help offset the expenses involved with inviting world-class artists and paying for the necessary components of a music festival of this scale - in the areas of production, promotion and administration. For 2021, each event will be livestreamed for a digital audience, with the possibility of a limited audience in attendance on the basis of public health authority guidelines.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Daniel Vnukowski, Artistic Director
John Kirby, Chair of the Board
Liesbeth Halbertsma, Director
Niru Somayajula, Director
Mary Glogowski, Director
Fran Breithaupt, Secretary
Anne Fletcher, Treasurer
Jeffrey Shearer, Advisory Board
Mandy Macrae, Advisory Board

Describe who your organization serves

For example, who is your organization's audience?

Ticket attendance records revealed that 70% of our audience lives in the Southern Georgian Bay area and 30% visit from outside. Survey cards filled out by 305 selected audience attendees from the 2019 summer season revealed that 67% of our audience chose classical music as their preferred music genre followed by 20% world music, 26% jazz/blues, 16% rock music and 15% other. The Festival events attracted approximately 70% senior participants, 20% adults and 10% youth. Our primary age bracket continues to be the over 55 crowd, but we expect to double youth participation in 2021 with the introduction of several free, outreach events. The Festival also exhibits music performances using a fresh, innovative approach to repertoire selection and makes extensive use of the church's multimedia facilities in order to attract a diverse audience to its events.

Describe your organization's membership

Include the number of members, as well as any membership fees.

The Festival currently has over 1000 members on its newsletter list, which is free of charge to join. We anticipate converting 200 of our members into patrons who will purchase digital tickets for the livestreamed events. We may be allowed to admit 30-50 physical audience members and plan to invite over 300 audience members to our outdoor youth events.

A 24-hour digital ticket costs \$25 + HST, while a DIGITAL season pass costs \$125 + HST and covers six paid events. A GOLD pass would allow physical audience attendance to all the events and will cost \$220 + HST. The outdoor events for youth and concert at Blue Mountain village would remain free of charge.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

During the Festival's inaugural year in 2019, the Festival attracted between 80 to 400 audience members per concert, averaging 110 attendees per concert and just over 1000 patrons overall, during the course of the Festival's eight ticketed performance events.

The Festival's first year generated plenty of media buzz, which resulted in a greater amount of awareness about the Festival for future years, bringing in an increasing number of ticket buyers, donors, volunteers and newsletter sign-ups as the Festival progressed. For example, the 2019 CSMF season was mentioned in the Toronto Star as "worthy of any music lover's drive" and in Simcoe.com as "a spectacular musical weekend".

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

The Festival hosts fundraising events during the year, which are designed to generate additional revenue, sponsorships and in-kind donations for the project. These include gala dinners and music recitals featuring local, talented youth. For 2021, the Festival will present a virtual fundraising recital in early June featuring our Artistic Director, Daniel Vnukowski together with specially invited guests of the Festival. Daniel Vnukowski is also an internationally-renowned concert pianist with over 25 years of performing experience, who has collaborated with some of Canada's finest classical music ensembles.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Expenses for fundraising events never exceed \$1000 and raise anywhere between \$5000-\$7000 in additional revenue for the festival each year.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

The Festival has been awarded a \$10000 grant from the Ontario Cultural Attractions Fund, \$6000 from the Ontario Arts Council and will also apply for two \$5000 grants from Simcoe County and the Town of Collingwood (due March 28, 2021).

The Festival expects to earn \$25,000.00 in ticket sales and has secured private/corporate sector funding in the form of presenting sponsors and private donors for a total of \$21,000.00. For example, CIBC Bank has agreed to be a presenting sponsor for the Festival's inaugural event on July 10th, 2021. Each presenting sponsor receives acknowledgment in the program booklet, on-air mentions of their sponsorship and numerous other benefits in exchange for their support.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision: "Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

The Festival continues to nurture its partnership with Blue Mountain Village. In 2019, one of our ensembles, "Sugar and Gold", featuring the Maple Blues Award winning singer Diana Braitwaite, was presented live at the main square. In 2021, we are bringing one of our ensembles to perform in the square once again as well as offering an array of cross-promotional strategies with our Blue Mountain partners (i.e. discounts for members of the various Blue Mountain ski clubs).

The Collingwood Summer Music Festival expands the current musical offerings in the Southern Georgian Bay region, while enhancing the quality of its cultural life: residents and visitors no longer need to travel to Parry Sound or Toronto to enjoy top-level classical or world music experiences.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$ 16000
Grants – Town of The Blue Mountains	\$ 2000
Donations/Sponsorships	\$ 16000
Earned Income	\$ 25000
Applicant Contribution	\$ 2000
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$ 5000
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Total Revenue	\$ 66000

Expenses Description	Budget Amount
Salaries and Benefits	\$ 16320
Advertising and Promotion	\$ 8600
Entertainment	\$ 33500
Administration	\$ 480
Facilities Rental	\$ 5000
Prizes and Awards	\$
Other (please specify) Insurance	\$ 500
Other (please specify) Catering, Food for Artists	\$ 600
Other (please specify) Bank Fees	\$ 500
Other (please specify) Covid-19 health precautions	\$ 500
Total Expenses	\$ 66000

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Daniel Wnukowski

Print Name

Signature

Artistic Director

Position/Title

Feb. 24, 2021

Date

Liesbeth Halbertsma

Print Name

Signature

Director

Position/Title

Feb. 24, 2021

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

**Collingwood Summer Music Festival
Income & Expenses for 2019-2020**

Income

Ticket Sales	34,276.11
Advertising in Program	9,906.20
Donations & Presenting Sponsors	25,428.51
Public Funding	1,986.00
Donations - Directors	500.00
Directors Loan	38,000.00
Water/Cookie Sales	130.00
Total Income	110,226.82

Expenses

Category

Artists - Honorarium	50,782.00	Artists
Artists - Accommodations	7,822.22	Artists
Artists - Dues	65.04	Artists
Artists - Pension	806.72	Artists
Artists - Service Fees	34.90	Artists
Artists - Travel Expenses	3,375.18	Artists
Artists - Commissioned Work	-	Artists
Marketing & Advertising	12,571.84	Promotion
Hall Rental	7,844.00	Production
Audio/Video Expense	1,926.95	Production
Piano Tuning/Moving	3,735.88	Production
Consulting & Professional Fees	3,495.00	Promotion
Memberships & Permits	808.52	Admin
Printing & Stationary	8,655.07	Promotion
Admin & Office Expense (SOCAN)	330.59	Admin
Insurance	745.20	Production
Catering/Artist Food/Meals	4,727.58	Production
Parking Attendants	960.00	Production
Janitorial - Church	800.00	Production
Bank Charges	443.94	Admin
COVID-19-related		
Total Expenses	109,930.63	

Difference 296.19

Summary of Expenses

Artists	62,886.06
Promotion	24,721.91
Production	20,739.61
Admin	1,583.05
Total Expenses	109,930.63



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Crime Stoppers of Grey Bruce Inc.

Address: [REDACTED]

City/Town: Owen Sound ON

Postal Code: [REDACTED]

Contact Person: Drew Kalte

Position/Title: Coordinator

Telephone: [REDACTED]

Fax: [REDACTED]

[REDACTED]

Website: [REDACTED]

Organization Information

What is your Organizations status?

☐

For profit

☒

Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) April 2020 to March 2021

Amount of Grant Request

Cash: \$2,000

Subsidization:

Financial Information:

If successful, indicate how the funding would be used by your organization.

Crime Stoppers of Grey Bruce is requesting core funding from The Blue Mountains in the amount of \$2,000 to be used toward ongoing operational expenses. This could also be a mix of funding toward promotional/educational materials, displays during community events, and office administrative costs such as salary, phone lines, equipment upkeep, and supplies.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Eric BURKE, Director; John (Martin) FITZPATRICK, Director; Michael LUNDY, Director; Morley LYMBURNER, Vice Chairperson; Shannon MOORE, Treasurer; Peter REID, Chairperson; Margaret VISSER, Secretary; Rhiannon WILSON, Director.

Describe who your organization serves

For example, who is your organization's audience?

Crime Stoppers is a partnership of the public, the police, and the media which provides the community with a proactive program to assist in solving crime. Crime Stoppers of Grey Bruce has been in operation for 34 years. We are a volunteer run charitable organization with one paid office coordinator. We do not receive direct government funding and are separate from the police. Our program serves Grey and Bruce counties, including The Blue Mountains, by allowing the public to anonymously report information about unsolved crimes, crimes about to occur, and the locations of wanted persons, illicit drugs, and stolen property. We offer anonymous cash rewards ranging from \$50 up to \$2,000 for successful tips. Tips can be given anonymously by phone at 1-800-222-TIPS(8477), by Web Tip at www.cstip.ca, or via our P3 Tips Mobile app.

Describe your organization's membership

Include the number of members, as well as any membership fees.

We currently have eight regular Board members and eleven casual volunteers. The annual regular membership fee is set at \$5.00 per member, and we currently have eight paid-up memberships.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Events to raise awareness of Crime Stoppers during 2020: Bruce Peninsula Classic Car Run on August 9, 2020; and Fall Colours Classic Car Tour on September 27, 2020, (road tour only - no gatherings).

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Crime Stoppers of Grey Bruce does not receive direct government funding, and is not funded by the police, but rather is a volunteer organization that must raise its own operating funds. We raise funds through the sale of Nevada Break Open Tickets at three Circle K convenience store locations, as well as the Owen Sound Foodland. Our 28th annual charity golf tournament and slo-pitch baseball tournament were cancelled in 2020 due to the pandemic, however both events are tentatively planned for August/September 2021, along with a curling funspiel in the fall of 2021 and three classic car events. This past year we were unable to attend many of the usual community events due to the pandemic. We receive funds on an ongoing basis from court ordered diversions and public/corporate donations. We are continuing to sell Crime Stoppers signage to community partners and businesses.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Our organization does not currently raise enough fundraising dollars to pay our expenses, and we are currently relying on cash reserves or investments until we can increase our fundraising income through more fundraising initiatives.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

Municipal/Police Services Board grants in 2020 consisted of \$1,000 from The Blue Mountains; \$2,000 from the Municipality of South Bruce; \$2,000 from the Municipality of Brockton; \$500 from the Municipality of Meaford annual bursary; \$2,000 from the Town of Saugeen Shores PSB; \$500 from the Municipality of Kincardine PSB; \$1,000 from the Municipality of Northern Bruce Peninsula; \$2,000 from the Hanover PSB; and \$200 from South Bruce Peninsula PSB. We received \$15,000 in golfer/sponsor donations in lieu of our cancelled golf tournament, (\$5,000 less than usual); a \$2,000 donation from Bruce Power; a \$1,100 donation from the CFOS-Sun Times Christmas Fund; \$1,260 in court diversions; and \$208 from Community Foundation Grey Bruce for printing Crime Stoppers pamphlets. We are a registered Canadian Charity #13619 3984 RR0001.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

This initiative will benefit residents of The Blue Mountains by continuing to provide a public safety and crime prevention service to anonymously report information about unsolved crimes, crimes about to occur, and the locations of wanted persons, illicit drugs, and stolen property.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$ 2,000
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Total Revenue	\$2,000

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$
Entertainment	\$
Administration	\$
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) Core funding-salary, phone lines, equipment upkeep, supplies	\$ 2,000
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Total Expenses	\$2,000

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Peter Reid

Print Name

Signature

Chairperson

Position/Title

Date

Shannon Moore

Print Name

Signature

Treasurer

Position/Title

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

CRIME STOPPERS OF GREY BRUCE INC.

FINANCIAL STATEMENTS

March 31, 2020

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Margaret M. Anley, CPA, CA

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of Crime Stoppers of Grey Bruce Inc. as at March 31, 2020 and the statements of operations and changes in fund balances for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.



Margaret Anley, CPA, CA
Licenced Public Accountant

Owen Sound, Ontario
August 13, 2020

CRIME STOPPERS OF GREY BRUCE INC.**STATEMENT OF FINANCIAL POSITION****As at March 31, 2020**

	<u>ASSETS</u>	<u>2020</u>	<u>2019</u>
CURRENT ASSETS			
Cash		\$ 18,102	\$ 23,547
Investments (note 3)		43,423	28,727
Accounts receivable		6,692	2,743
Accrued interest receivable		642	242
Inventory (note 2)		3,243	4,213
Prepaid expenses		4,094	5,079
		<u>76,196</u>	<u>64,551</u>
CAPITAL ASSETS (notes 2 and 4)		<u>9,032</u>	<u>13,716</u>
		<u>\$ 85,228</u>	<u>\$ 78,267</u>
	<u>LIABILITIES AND FUND BALANCES</u>		
CURRENT LIABILITIES			
Accounts payable and accrued expenses		\$ 8,421	\$ 4,204
Unclaimed rewards (note 2)		4,525	6,350
		<u>12,946</u>	<u>10,554</u>
FUND BALANCES (page 3)			
General Fund		58,577	60,851
Lottery Fund		13,705	6,862
		<u>72,282</u>	<u>67,713</u>
		<u>\$ 85,228</u>	<u>\$ 78,267</u>

On behalf of the Board:

Director _____

Director _____

CRIME STOPPER OF GREY BRUCE INC.

STATEMENT OF CHANGES IN FUND BALANCES

For the year ended March 31, 2020

	<u>General Fund</u>	<u>Lottery Fund</u>	<u>2020 Total</u>	<u>2019 Total</u>
FUND BALANCES, BEGINNING OF YEAR	\$ 60,851	\$ 6,862	\$ 67,713	\$ 88,062
NET PROCEEDS FOR THE YEAR (page 7)	-	29,952	29,952	15,551
ELIGIBLE OPERATING EXPENDITURES FUNDED DURING THE YEAR	-	(23,109)	(23,109)	(21,076)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES (page 4)	<u>(2,274)</u>	<u>-</u>	<u>(2,274)</u>	<u>(14,824)</u>
FUND BALANCES, END OF YEAR	<u>\$ 58,577</u>	<u>\$ 13,705</u>	<u>\$ 72,282</u>	<u>\$ 67,713</u>

CRIME STOPPERS OF GREY BRUCE INC.**STATEMENT OF OPERATIONS****For the year ended March 31, 2020**

	<u>2020</u>	<u>2019</u>
REVENUES		
Fundraising - Golf Tournament	\$ 18,620	\$ 20,000
- Lottery Fund (note 5)	23,109	21,076
- Other	10,481	4,312
Donations	14,496	8,336
Interest income	924	443
GST/HST rebate	7,636	6,524
Lottery administration fees	205	429
Other revenue	1,019	1,500
	<u>76,490</u>	<u>62,620</u>
OPERATING EXPENSES		
Administrative services	31,757	30,702
Advertising and promotion	11,887	9,533
Amortization	4,684	5,022
Committee expenses	620	361
Conventions, seminars and meetings	-	535
Insurance	1,026	1,026
Memberships	584	584
Office expense	1,414	1,215
Professional services	7,479	5,669
Rent	1,356	1,356
Rewards	8,725	9,305
Telephone	1,347	1,352
Tips management expenses	12,863	12,574
Vehicle expenses	572	660
	<u>84,314</u>	<u>79,894</u>
REVENUE (DEFICIT) BEFORE OTHER REVENUE	(7,824)	(17,274)
OTHER REVENUE		
Unclaimed rewards from prior years (note 6)	5,550	2,450
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>\$ (2,274)</u>	<u>\$ (14,824)</u>

CRIME STOPPERS OF GREY BRUCE INC.

NOTES TO FINANCIAL STATEMENTS

For the year ended March 31, 2020

1. PURPOSE OF THE ORGANIZATION

Crime Stoppers of Grey Bruce Inc. is a member of the international organization, Crime Stoppers International Inc. The purposes of the organization are to educate and create a public awareness in the prevention of crime and the protection of persons and property and to offer monetary rewards for information relating to the commissions of crime.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Accounting Presentation

The financial statements have been prepared using the accrual method of accounting. Under the accrual method of accounting, revenue is recorded when earned and expenses are recorded when incurred.

b) Inventory

Inventory is stated at the lower of cost and net realizable value. Cost is determined on the first-in first-out basis.

c) Capital Assets

Capital assets are stated at cost. Amortization is provided on capital assets using the straight-line method, based upon the organization's estimate of the useful life of the assets. The following rates are used:

Equipment	10 %
Computer equipment	25 %
Automotive equipment	15 %

d) Unclaimed Rewards

Unclaimed rewards are rewards which have been approved during the current fiscal year but have not been claimed.

e) Contributed Services

Members and volunteers contribute many hours to the organization assisting in the management and in carrying out the various activities sponsored by the organization. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

CRIME STOPPERS OF GREY BRUCE INC.

NOTES TO FINANCIAL STATEMENTS

For the year ended March 31, 2020

3. INVESTMENTS

The investments consist of Meridian Credit Union GIC's with annual compound interest rates between 2.10% and 2.70%. All of the GIC's held at March 31, 2020 are due on or before February 1, 2021.

4. CAPITAL ASSETS

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>2020 Net Book Value</u>	<u>2019 Net Book Value</u>
Equipment	\$ 13,780	\$ 12,151	\$ 1,629	\$ 1,872
Computer equipment	2,945	2,945	-	-
Automotive equipment	29,608	22,205	7,403	11,844
	<u>\$ 46,333</u>	<u>\$ 37,301</u>	<u>\$ 9,032</u>	<u>\$ 13,716</u>

5. LOTTERY FUND

The Lottery Fund consists of net proceeds from Nevada lottery ticket sales and from raffles. These funds are kept in separate Lottery Trust bank accounts. The net proceeds are expended on approved expenditures as per the lottery licence applications. The net proceeds from lotteries used during the year to fund operating expenditures are included with Fundraising revenues and the approved expenditures are included in the appropriate operating expense.

6. CONTINGENT LIABILITIES

Rewards which have been approved but not claimed are written off one year after the date of Board approval. The organization is potentially liable for these rewards for an additional year. The contingent liability for outstanding rewards that have been written off is \$ 5,550 (2019 - \$ 2,450). Any rewards which have not been claimed within one year will be re-presented to the Board for approval.

7. INCOME TAXES

The organization is a registered charity under the Income Tax Act and is exempt from tax under Section 149(1)(f).

CRIME STOPPERS OF GREY BRUCE INC.**LOTTERY FUND****SCHEDULE OF REVENUES AND EXPENSES****For the year ended March 31, 2020**

	<u>2020</u>	<u>2019</u>
NET REVENUES		
Blue Mountains	\$ 4,531	\$ -
Georgian Bluffs	3,955	2,825
Hanover	5,360	10,720
Huron - Kinloss	12,450	12,450
Kincardine	32,160	14,479
Owen Sound	8,370	7,575
	<u>66,826</u>	<u>48,049</u>
ASSOCIATED EXPENSES		
Administration fees	205	429
Licences	2,697	2,361
Management fees	8,332	6,546
Provincial fees	3,765	6,536
Retailing fees	13,867	9,970
Tickets	9,149	7,188
	<u>38,015</u>	<u>33,030</u>
NEVADA REVENUE FOR THE YEAR	28,811	15,019
OTHER REVENUE		
Raffle proceeds	<u>1,141</u>	<u>532</u>
NET PROCEEDS FOR THE YEAR	<u>\$ 29,952</u>	<u>\$ 15,551</u>



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Diabetes Canada

Address: [REDACTED]

City/Town: Toronto

Contact Person: Yara Ismail

Telephone: [REDACTED]

Email: [REDACTED]

Website: diabetes.ca

[REDACTED] Coordintor

Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) 1953

Amount of Grant Request

Cash: \$1500

Subsidization:

Financial Information:

If successful, indicate how the funding would be used by your organization.

This grant will be directed towards 4 children (7-17-year-old) and 16 family members from Blue Mountain (an estimated 50% subsidy/per camper), allowing them to participate in the Virtual Diabetes Camp and Program in 2021 at no cost.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Catherine Potechin, Chair - Consultant, Jim Newton, Past Chair - Chartered Accountant
Michael McMullen, Vice-Chair/Secretary - Consultant
Patricia Li, Treasurer – Chartered Accountant
Michael Coyle - Consultant , Diana Provenzano -Treasurer, Chartered Accountant
Len Daniels - Consultant
Susan Doyle - Consultant
Diane T. Finegood - Professor, Dawn Gallant - retired Community Health Nurse Manager
Shelley Jones – Consultant, Verlyn Olson - Lawyer
Mark Lehman – Chartered Accountant
Nafisa Merali - Pharmacist , Peter Senior - Professor of Medicine, Researcher and Endocrinologist
Jimmy Mui – Chartered Accountant, Elle Stensholt - retired Lawyer

Describe who your organization serves

For example, who is your organization's audience?

One of the core programs Diabetes Canada offers every year that directly impacts people living with diabetes is our Diabetes Camp (D-Camp) program; Diabetes Canada has been operating this program for over 53 years and has tremendous expertise in delivering this program. The mission of our D-Camp program is to provide a camping experiences and supportive programs and interaction points through the year that provide an opportunity for children, youth and families living with type 1 diabetes to connect with each other in a medically safe environment.

During this time of social distancing Diabetes Canada is committed to providing an innovative and creative way to remain engaged with the type 1 diabetes community. A chance to connect virtually with fellow campers, parents, staff and alumni and be reminded of the healthy community of peers and role models living with type 1 diabetes, provide strong near-peer role models and a healthy dose of fun for kids without living the safety of home.

Describe your organization's membership

Include the number of members, as well as any membership fees.

Diabetes Canada is fortunate to be surrounded by 89 Full Time, 2 Part Time staff and over 400 volunteers, who are passionate about fighting diabetes and they have been an important part of Diabetes Canada family and Diabetes Program since day one.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Diabetes Canada is active in more than 150 communities across the country and we work to build awareness of diabetes and its implications, prevent its onset and consequences, and help those affected live healthy lives by supporting them through:

(1) Advocacy and Policy Change: We are working at the national level to direct and facilitate policy change and interventions to protect all Canadians and promote improved diabetes management, and reduce complications.

(2) Education: We collaborate with health care experts across the country to develop our internationally acclaimed Clinical Practice Guidelines that helps provide patient-centered diabetes care, and reduce the risk of diabetes complications

(3) Research

(4) Diabetes Camps: Diabetes Canada runs medically supervised D-Camps for children and youth living with type 1 diabetes. At D-Camps kids gain self-confidence, learn how to manage their diabetes and enjoy an authentic camp experience with a community who understands life with type 1 diabetes.

(5) Community-based Outreach: We provide online education programs, conferences and direct information and support through 1-800- BANTING, the only free support network of its kind in Canada for people affected by diabetes.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Since 1963, Diabetes Canada has been operating camp programs for children and youth with type 1 diabetes and we are fundraising for this program every year to provide them with critical diabetes education and support. To date, we have secured funding from Family Foundations, Service Clubs, Major Gift Donors and Community Foundations to fund the most pressing needs, sponsor children and youth to attend the program at no cost.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Yes

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

Diabetes Canada provides camp subsidies to help children and youth with Type 1 Diabetes and we depend on generous donations to help their families who wouldn't otherwise be able to afford camp. Last year we were proud to have received \$1250 from the Town of Blue Mountain.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision: "Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

The relentless demands and constant vigilance required to manage the complexities of diabetes can negatively impact physical, emotional and mental health. More often than not, children are the only ones in their schools or extracurricular activities that have diabetes. This can lead to feelings of isolation and stigma; even more so now during this time of physical distancing. Our virtual programs reach children affected by type 1 diabetes and their families wherever they are, keeping everyone at home and physically distanced from one another until it's safe to be together again. A chance to connect virtually with fellow community members and be reminded of the healthy community of peers and role models living with type 1 diabetes, provides strong near-peer role-models and a healthy dose of fun. This is especially important as all our Campers are at risk of developing severe illness if they get coronavirus.

The need for virtual D-Camp's health education and recreational programs has never been greater. Schools are closed, hospitals are locked down, and all non-essential services are shut down. Job loss is a new reality for some families, exacerbating the financial difficulties common to many in this position. D-Camps reduce feelings of isolation and allow children and youth to share their struggles with each other –an audience that understands, which is crucial now more than ever.

The main purpose of this Grant is to provide kids and their families affected by type 1 diabetes from Blue Mountain with the emotional and social supports that they need while encouraging and empowering them to learn effective self-management of their diabetes to allow them to participate in the Virtual D-Camp program at no cost. The summer camp will be run for 8 weeks from July to August 2021, but will also include weekly check ins and community engagement activities before the summer intensive camp (April-June 2021) and after (September-November) to ensure that our Diabetes community is continuously supported throughout the year, especially following these unprecedented times.

Furthermore, Diabetes Canada has seen an increased demand to provide credible, reliable information and resources to patients, caregivers and health care professionals during the pandemic. The COVID-19 pandemic has prompted an unprecedented and rapid transition to virtual or tele-health services for diabetes care and education specialists, who worked quickly to shift patients to a new format and adapt classes to meet changing priorities. People with diabetes are at risk for worse outcomes should they become ill, according to experts. That reality means diabetes care and education specialists must shift their focus when providing diabetes education via virtual or distance learning.

Diabetes Canada outreach-execution strategy is based on the knowledge and expertise of our qualified partners and diabetes experts and volunteers, our commitment to continuing delivering evidence-based information and education to all Canadians living with diabetes by increasing coverage among diabetes community across Canada through growing referrals from health care providers; and increasing demand for the programs among people affected by diabetes.

We know that COVID-19 is and will be an ongoing concern for 2021. Now, more than ever, our ability to respond to patient inquiries is urgently required. Objective of the project (Digital Diabetes Management - tools & resources during COVID-19): Provide timely, free access to credible resources, information and education to people living with diabetes during COVID-19.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$ 1500
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) s Individual Donor	\$ 1400
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 2800

Expenses Description	Budget Amount
Salaries and Benefits	\$ 1812
Advertising and Promotion	\$
Entertainment	\$
Administration	\$ 160
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) s: Camp in a Box	\$ 160
Other (please specify) Digital/website	\$ 320
Other (please specify) s: Multiplier/Allocations	\$ 400
Other (please specify)	\$
Total Expenses	\$ 2852

Please ensure that your application also includes your organization's most recent financial statement.

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Signature

Date _____

Date

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.



Financial Statements

**Canadian Diabetes Association (o/a
Diabetes Canada)**

December 31, 2019

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Grant Thornton LLP

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200 King Street West, Box 11
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Independent auditor's report

To the Members of
Canadian Diabetes Association (o/a Diabetes Canada)

Qualified Opinion

We have audited the financial statements of Canadian Diabetes Association (o/a Diabetes Canada) (the "Organization"), which comprise the statement of financial position as at December 31, 2019, the statements of revenue and expenses, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the accompanying financial statements present fairly, in all material respects, the financial position of Canadian Diabetes Association (o/a Diabetes Canada) as at December 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

In common with many charitable organizations, the Canadian Diabetes Association (o/a Diabetes Canada) derives revenue from donations, bequests and other fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Canadian Diabetes Association (o/a Diabetes Canada). Therefore, we were not able to determine whether any adjustments might be necessary to support from the public, excess of revenue over expenses, and cash flows from operations for the year ended December 31, 2019 and 2018, current assets as at December 31, 2019 and 2018 and fund balances as at December 31, 2019 and 2018.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are

based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Toronto, Canada
March 5, 2020



Chartered Professional Accountants
Licensed Public Accountants

Canadian Diabetes Association (o/a Diabetes Canada)

Statement of financial position

As at December 31

(In thousands of dollars)

	2019	2018
Assets		
Current		
Cash	\$ 5,397	\$ 1,004
Restricted cash (Note 3)	2,486	778
Investments (Note 3)	2,519	2,246
Restricted investments (Note 3)	312	266
Accounts receivable	1,119	1,581
Amount due from National Diabetes Trust (Note 13)	1,769	1,239
Promissory note due from National Diabetes Trust (Note 13)	1,000	-
Prepaid expenses	718	875
Total current assets	15,320	7,989
Long-term		
Restricted investments (Note 3)	708	612
Accounts receivable	-	25
Property and equipment (Note 4)	2,263	2,660
Intangible assets (Note 5)	3,305	3,808
Total assets	\$ 21,596	\$ 15,094
Liabilities and fund balances		
Current		
Accounts payable and accrued liabilities (Note 6)	\$ 2,526	\$ 2,396
Deferred revenue (Note 7)	1,570	2,122
Research grants and personnel awards payable (Note 8)	2,280	1,280
Total current liabilities	6,376	5,798
Long-term		
Deferred revenue (Note 7)	3,098	1,090
Employee future benefits (Note 9)	616	653
Total liabilities	10,090	7,541
Total fund balances (Page 6)	11,506	7,553
Total liabilities and fund balances	\$ 21,596	\$ 15,094

Commitments (Note 11)

Approved by the Board of Directors

Officer

The accompanying notes to the financial statements are an integral part of these financial statements.

Canadian Diabetes Association (o/a Diabetes Canada)

Statement of revenue and expenses

Year ended December 31

(In thousands of dollars)

	2019	2018
Revenue		
Support from the public	\$ 28,151	\$ 25,870
Income from National Diabetes Trust (Notes 1 and 13)	6,306	5,035
Education services	1,238	1,425
Camp services	1,119	1,152
Income from other charitable activities	2,087	2,736
Investment and other income (Note 14)	251	11
Total revenue	<u>39,152</u>	<u>36,229</u>
Expenses		
Improving management and prevention	10,114	12,090
Research	4,332	5,116
Drive for excellence in diabetes care	3,080	3,239
Helping children and adults with T1D	4,089	4,564
Total program expenses	<u>21,615</u>	<u>25,009</u>
Support		
Administration	2,646	2,599
Public relations and development	10,975	11,804
Total support expenses	<u>13,621</u>	<u>14,403</u>
Total expenses	<u>35,236</u>	<u>39,412</u>
Excess (deficiency) of revenue over expenses	<u>\$ 3,916</u>	<u>\$ (3,183)</u>

The accompanying notes to the financial statements are an integral part of these financial statements.

Canadian Diabetes Association (o/a Diabetes Canada)

Statement of changes in fund balances

Year ended December 31, 2019

(In thousands of dollars)

	<u>Operating Fund</u>	<u>Charles H. Best Fund (Note 2)</u>	<u>Endowments (Note 12)</u>	<u>2019 Total</u>	<u>2018 Total</u>
Balances, beginning of year	\$ 6,297	\$ -	\$ 1,256	\$ 7,553	\$ 10,940
Revenue	38,250	902	-	39,152	36,229
Expenses	(31,715)	(3,521)	-	(35,236)	(39,412)
Transfers between funds	(2,619)	2,619	-	-	-
Withdrawal	-	-	-	-	(276)
Contributions and investment income	-	-	-	-	19
Re-measurements and other items relating to employee future benefits	<u>37</u>	<u>-</u>	<u>-</u>	<u>37</u>	<u>53</u>
Balances, end of year	<u>\$ 10,250</u>	<u>\$ -</u>	<u>\$ 1,256</u>	<u>\$ 11,506</u>	<u>\$ 7,553</u>

The accompanying notes to the financial statements are an integral part of these financial statements.

Canadian Diabetes Association (o/a Diabetes Canada)

Statement of cash flows

Year ended December 31

(In thousands of dollars)

	2019	2018
Operating activities		
Excess (deficiency) of revenue over expenses	\$ 3,916	\$ (3,183)
Add non-cash items		
Amortization of property and equipment	521	538
Amortization of intangible assets	733	541
Amortization of deferred revenue related to capital assets	(146)	(139)
Adjustment for employee future benefits	-	(20)
	<u>5,024</u>	<u>(2,263)</u>
Changes in non-cash operating items		
Amount due from National Diabetes Trust	(530)	844
Accounts receivable	487	9
Prepaid expenses	157	(245)
Accounts payable and accrued liabilities	130	(1,785)
Deferred revenue	1,602	369
Research grants and personnel awards payable	<u>1,000</u>	<u>139</u>
	<u>7,870</u>	<u>(2,932)</u>
Investing activities		
Promissory note due from National Diabetes Trust	(1,000)	-
Purchase of property and equipment	(124)	(673)
Purchase of intangible assets	(230)	(673)
(Increase) decrease in investments, net	<u>(415)</u>	<u>3,489</u>
	<u>(1,769)</u>	<u>2,143</u>
Financing activity		
Endowment contributions and investment income (Note 12)	<u>-</u>	<u>19</u>
Increase (decrease) in cash during the year	6,101	(770)
Cash, beginning of year	<u>1,782</u>	<u>2,552</u>
Cash, end of year	<u>\$ 7,883</u>	<u>\$ 1,782</u>
Cash consists of:		
Cash	\$ 5,397	\$ 1,004
Restricted cash	<u>2,486</u>	<u>778</u>
Cash, end of the year	<u>\$ 7,883</u>	<u>\$ 1,782</u>

The accompanying notes to the financial statements are an integral part of these financial statements.

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

1. Description of the organization

Canadian Diabetes Association (the “Organization” or “Diabetes Canada”) is an independent, self-financing organization. Effective February 13, 2017, the Organization changed its operating name to Diabetes Canada. It is established as a non-profit corporation under the Canada Not-for-profit Corporations Act and is a registered charity with Canada Revenue Agency, and thus not subject to income taxes. Diabetes Canada's mission is to lead the fight against diabetes by helping those affected with diabetes to live healthy lives, preventing the onset and consequences of diabetes, while it works to discover a cure. Diabetes Canada is national, and membership based.

Controlled entities

Diabetes Association (Foothills)

Diabetes Association (Foothills) was incorporated on September 23, 1993 as a not-for-profit organization under the Alberta Charitable Fundraising Act. Foothills was substantially inactive as of December 31, 2016, and was dissolved on December 18, 2019 with any remaining assets being transferred to Diabetes Canada upon dissolution. Diabetes Canada controlled the activity of Foothills, and the financial statements of Foothills have been consolidated in these financial statements, as allowed under Canadian generally accepted accounting principles.

National Diabetes Trust

On January 1, 2012, Diabetes Canada transferred its clothing collection and recycling operations to the National Diabetes Trust (the “Trust”), which was established to develop, invest and operate the clothing collection and recycling operations. The Trustee of the Trust is the National Diabetes Trustee Corp., a Canadian resident not-for-profit corporation without share capital established to carry out the fiduciary responsibilities of the National Diabetes Trust. The Trustee determines its projects, budgets and direction with a mandate to increase support for those affected by Diabetes.

The assets and liabilities of Diabetes Canada's clothing collection and recycling operations as at January 1, 2012 were transferred from Diabetes Canada to the Trust at their carrying amounts as at that date.

The income and capital beneficiary of the Trust is Diabetes Canada, and the Trustee is required to transfer the net income for tax purposes of the Trust to Diabetes Canada in each year.

The investment in the Trust is accounted for using the equity method, of which the financial information is provided in Note 13.

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019
(In thousands of dollars)

2. Significant accounting policies

Basis of presentation

The financial statements have been prepared in accordance with accounting standards for not-for-profit organizations, using the deferral method of reporting restricted contributions.

Fund balances

Fund balances are comprised of the following:

Charles H. Best Fund

The Charles H. Best Fund ("Best Fund") represents amounts to finance research. Although the Best Fund has its own sources of revenue, these are not sufficient to provide for the research commitments approved to date. Funds are transferred from the Operating Fund to the Best Fund in order to cover the approved research commitments. During the year ended December 31, 2019, a transfer of \$2,619 (2018 - \$3,259) from the Operating Fund to the Best Fund was undertaken.

Endowment Fund

Endowment funds represent funds received which are externally restricted, where the principal cannot be spent together with any designated unspent interest.

Operating Fund

The Operating Fund represents amounts to fund Diabetes Canada's activities that are not specifically restricted to research or endowments.

Revenue recognition

Donations, which have been restricted through specific direction from a contributor, are deferred and recorded as revenue when the related expense occurs.

Sponsorships received in advance of the related expense are recorded as deferred revenue. Revenues received prior to year-end relating to fundraising projects not significantly complete by that date are recorded as deferred revenue until the project has been completed.

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

2. Significant accounting policies (continued)

Donations and grants received specifically for the purchase of property and equipment are deferred and amortized to revenue on the same basis as the amortization of the related property and equipment.

Donations received by way of Charitable Remainder Trusts/Gifts of Residual Interest vest irrevocably with Diabetes Canada. These donations are tax receipted by Diabetes Canada and are recorded as contributions receivable and offsetting deferred revenue at the present value of the contribution. At the time of transfer, the face value of the trust's assets will be recognized as revenue, provided no further restriction on their use exists.

Endowment contributions are recognized as direct increases in the fund balance.

Certain externally restricted contributions require the capital to be retained for a specified period of time. These contributions are recorded as deferred revenue. On expiry of the retention period, the capital is recognized as revenue of the Operating Fund.

Other restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Restricted investment income is recognized as revenue in the year in which the related expenses are incurred.

All other donations, bequests and grants are recorded when received, unless the amounts have conditions requiring possible repayment, then they are deferred until such time as conditions no longer exist.

Service revenue is recognized as revenue in the year in which the service is performed.

Other income is recognized as revenue when performance requirements have been met and collection is reasonably assured.

Diabetes Canada has contracted with the Ontario government to undertake the processing of claims for reimbursement of certain diabetes related expenses. All related expenses are funded by cash advances from the Provincial Government. Revenue is recognized as the related expenses are incurred. Cash received from the Provincial Government in advance is deferred.

Financial instruments

Diabetes Canada considers any contract creating a financial asset for one entity and a financial liability or equity instrument of another entity as a financial instrument, except in certain limited circumstances. Diabetes Canada accounts for the following as financial instruments:

- cash
- receivables
- promissory notes
- investments
- payables

Initial measurement

Diabetes Canada's financial instruments are measured at fair value when issued or acquired.

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

2. Significant accounting policies (continued)

Subsequent measurement

Investments are recorded at fair value based on the closing bid price at year end. Realized and unrealized gains and losses on investments are recognized as investment and other income in the statement of revenue and expenses. All other financial assets and liabilities are recorded at amortized cost at year end, less any impairment allowance in the case of financial assets. Any impairment loss is recognized in the statement of revenue and expenses.

Investments

Investments are recorded and carried at fair market value. Unrealized gains and losses arising from the change in fair value of investments are recorded in the statement of revenue and expenses.

Short-term investments represent the amounts to be realized within one year. All other investments are considered long-term.

Property and equipment

Property and equipment are recorded at cost, except for certain land, buildings and equipment, which are carried at a nominal value (Note 4). Buildings, furniture and equipment, and computer hardware are amortized on a straight-line basis over their average estimated useful lives, as follows:

Buildings	10 - 20 years
Furniture and equipment	3 - 20 years
Computer hardware	3 - 5 years

Leasehold improvements are amortized over the term of the related lease.

Amortization is charged from the date when the asset is put into use.

Intangible assets

Intangible assets consist of computer software and are recorded at cost. The assets are amortized on a straight-line basis over their average estimated useful lives of 3-10 years.

Amortization is charged from the date when the asset is put into use.

Research

Monies awarded to various individuals and organizations to complete research projects are recorded as liabilities at the time the grants are approved. Should any condition of the award not be met, the monies which have been recorded as payable are credited to research grants expense.

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

2. Significant accounting policies (continued)

Employee future benefits

Diabetes Canada provides extended health care and life insurance benefits to current retirees of Diabetes Canada and for eligible employees retiring before August 5, 2017. This plan is accounted for as a defined benefit plan. The accrued benefit obligation is calculated using the projected benefit method, pro-rated on service. The cost of Diabetes Canada's defined benefit plan is determined periodically by an independent actuary. Diabetes Canada uses an accounting valuation performed every three years for measuring its defined benefit plan obligations. The estimated cost of future retirement benefits earned by employees is actuarially determined using the projected benefit method prorated on service, and management's best estimate of expected extended health care and life insurance cost. Experience gains or losses are recognized as a direct charge to the operating fund in the statement of changes in fund balances.

Use of estimates

The presentation of Diabetes Canada's financial statements, in conformity with Canadian generally accepted accounting principles, requires management to make estimates and assumptions that affect the amounts in the financial statements and the disclosure in the notes thereto. Actual results could differ from those estimates used in preparing the financial statements. Balances which require some degree of estimation are investments, property and equipment and intangibles (amortization), amounts payable and accrued liabilities, employee future benefits and allocated expenses.

3. Investments

Investments may include GICs and cash equivalents, fixed income instruments, Canadian equities including common and preferred shares, and foreign equities. The fixed income instruments have effective annual interest rates ranging from 2% to 2.25% (2018 - 2% to 2.2%) with maturity dates ranging from 8 months to 2.5 years (2018 - 16 months to 2.5 years).

a) Unrestricted investments

	<u>2019</u>	<u>2018</u>
Short-term investments		
GICs and cash equivalents	\$ 2,317	\$ 2,023
Canadian equities	<u>202</u>	<u>223</u>
	<u>\$ 2,519</u>	<u>\$ 2,246</u>

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

3. Investments (continued)

b) Restricted cash and investments

The following summarizes Diabetes Canada's restricted investments at December 31:

	<u>2019</u>	<u>2018</u>
Restricted cash	<u>\$ 2,486</u>	<u>\$ 778</u>
Restricted investments		
Short-term investments		
GICs and cash equivalents	\$ 10	\$ -
Fixed income	<u>302</u>	<u>266</u>
	<u>312</u>	<u>266</u>
Long-term investments		
Fixed income	<u>708</u>	<u>612</u>
Total restricted investments	<u>\$ 1,020</u>	<u>\$ 878</u>
Total restricted cash and investments	<u>\$ 3,506</u>	<u>\$ 1,656</u>

The amounts are restricted for the following:

	<u>2019</u>	<u>2018</u>
Government health programs	\$ 680	\$ 389
Research	<u>1,037</u>	<u>11</u>
Endowments	<u>1,789</u>	<u>1,256</u>
	<u>\$ 3,506</u>	<u>\$ 1,656</u>

4. Property and equipment

			<u>2019</u>	<u>2018</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Land	\$ 25	\$ -	\$ 25	\$ 25
Buildings	2,756	1,140	1,616	1,750
Computer hardware	1,798	1,614	184	239
Furniture and equipment	1,482	1,097	385	526
Leasehold improvements	<u>1,420</u>	<u>1,367</u>	<u>53</u>	<u>120</u>
	<u>\$ 7,481</u>	<u>\$ 5,218</u>	<u>\$ 2,263</u>	<u>\$ 2,660</u>

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

4. Property and equipment (continued)

In 1981, Diabetes Canada was granted a parcel of land in Foxtrap, Newfoundland by the Province of Newfoundland and Labrador and in 1993 acquired ownership of the land, buildings and equipment comprising Camp Huronda in Huntsville, Ontario. These assets are being carried at a nominal value of one dollar. In 2002, Diabetes Canada was the recipient of a parking lot adjacent to Banting House, which was recorded in Diabetes Canada's financial records for two dollars.

Diabetes Canada has \$11 (2018 - \$39) of property and equipment not being amortized at year end as they relate to projects not yet complete.

5. Intangible assets

			<u>2019</u>	<u>2018</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Computer software	<u>\$ 6,176</u>	<u>\$ 2,871</u>	<u>\$ 3,305</u>	<u>\$ 3,808</u>

Diabetes Canada has \$98 of computer software (2018 - \$316) not being amortized at year end as they relate to projects not yet complete.

6. Accounts payable and accrued liabilities

Accounts payable and accrued liabilities include \$Nil (2018 - \$Nil) with respect to amounts owing to the Government.

7. Deferred revenue

Current

	<u>2019</u>	<u>2018</u>
Fundraising, bequests and other	<u>\$ 816</u>	<u>\$ 928</u>
Government health programs	<u>649</u>	<u>312</u>
Capital contributions	<u>93</u>	<u>150</u>
Government grants	<u>12</u>	<u>732</u>
	<u>\$ 1,570</u>	<u>\$ 2,122</u>

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

7. Deferred revenue (continued)

Long-term

Long-term deferred revenue is comprised of deferred revenue related to each of property and equipment and donations. Deferred revenue relating to property and equipment represents restricted donations made for the renovation of buildings and various other property and equipment purchases.

The changes in the deferred revenue balance are as follows:

	<u>2019</u>	<u>2018</u>
Long-term deferred revenue, beginning balance	\$ 1,215	\$ 933
Additions	2,097	421
Revenue recognized	<u>(146)</u>	<u>(139)</u>
Long-term deferred revenue, ending balance	3,163	1,215
Current portion of deferred capital contributions	(93)	(150)
Deferred donations from Charitable remainder trust	<u>25</u>	<u>25</u>
	<u>\$ 3,095</u>	<u>\$ 1,090</u>

8. Research grants and personnel awards payable

Under the authority of the Board of Directors, through the budget process, Diabetes Canada awarded research grants and personnel awards in the amount of \$3,521 during the year ended December 31, 2019 (2018 - \$4,430) which are payable from the Best Fund. As these grants and awards are for varying lengths of time and are paid out in quarterly instalments, a payable, which reflects the difference between the amounts authorized and the amounts paid to date, is recorded.

9. Employee future benefits

The significant actuarial assumptions adopted in measuring Diabetes Canada's accrued benefit obligation for the non-pension post-retirement benefit plans is as follows:

	<u>2019</u>	<u>2018</u>
Discount rate	3.0%	3.8%
Extended health care trend rates	8.0%	8.5%

For measurement purposes, an 8.0% annual rate of increase of covered health care benefits was assumed for 2019. The rate is assumed to remain at 8.0% for two years and then decrease by 1% per annum to an ultimate 5.00% per annum in 5 years.

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

9. Employee future benefits (continued)

The measurement date for the accrued benefit obligation, as calculated in Diabetes Canada's actuarial valuation for post-retirement benefits was performed as of December 31, 2018 and was extrapolated forward to December 31, 2019.

Accrued benefit liability	<u>2019</u>	<u>2018</u>
Balance, beginning of year	\$ 653	\$ 726
Service cost for year	2	2
Interest on accrued obligation	20	23
Benefit payments	(50)	(45)
Actuarial gains during the year	<u>(9)</u>	<u>(53)</u>
Balance, end of year	<u>\$ 616</u>	<u>\$ 653</u>

10. Pension plan

Substantially all full time, permanent employees participate in a defined contribution pension plan. Diabetes Canada's contribution to employee plans for the year amounted to \$362 (2018 - \$451).

11. Commitments

Operating leases

Diabetes Canada rents premises and operating equipment under various lease agreements. The minimum annual lease payments are as follows:

2020	\$ 1,789
2021	1,642
2022	1,322
2023	1,172
Thereafter	<u>1,117</u>
	<u>\$ 7,042</u>

In addition, Diabetes Canada is committed to its share of realty taxes and operational costs for its rented premises.

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

12. Endowments

	<u>2019</u>	<u>2018</u>
Jamie Malcolm endowment	\$ 1,013	\$ 1,013
Camp endowment	50	50
Research endowment	<u>193</u>	<u>193</u>
	<u>\$ 1,256</u>	<u>\$ 1,256</u>

The Jamie Malcolm Endowment Fund was established to assist people who meet certain criteria in the management of their diabetes. The purpose of the Fund was amended in December 2014 to benefit children and youth affected by diabetes. The original capital of \$1,000 is to be held in perpetuity and invested, and the investment income is to be expended in accordance with the purpose of the Fund.

The Camp Endowment Fund consists of a \$50 endowment gift and was established to support camp subsidies in Manitoba. The original capital of \$50 is to be held in perpetuity and invested, and the investment income is to be expended in accordance with the purpose of the Fund.

The Research Endowment Fund was established to support diabetes research and research projects for Type 1 diabetes. The capital of \$193 is to be held in perpetuity and invested, and the investment income is to be expended in accordance with the purpose of the Fund.

Investment income earned on endowments amounted to \$18. Amounts were expended in accordance with the respective endowment fund requirements during the year, and as such interest income has been recognized in investment and other income on the statement of revenue and expenses.

13. Related parties

Diabetes Ontario Trust

The Organization entered into an agreement with the Juvenile Diabetes Research Foundation to form Diabetes Canada in 1982. As of 2016, this organization is now Diabetes Ontario Trust. Diabetes Ontario Trust was established to raise funds to be used to promote medical research and a greater understanding of diabetes. Effective September 30, 1991, Diabetes Ontario Trust ceased active fundraising operations with the exception of fundraising from the Ontario Federated Health Campaign.

Under the terms of the trust agreement, Diabetes Canada receives a portion of the net proceeds from fundraising according to a formula determined by the Diabetes Ontario Trust Board. Included in support from the public is \$86 (2018 - \$68) representing Diabetes Canada's share of net proceeds from fundraising by Diabetes Ontario Trust.

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

13. Related parties (continued)

National Diabetes Trust

The financial information of National Diabetes Trust is as follows:

Balance sheet

	<u>2019</u>	<u>2018</u>
Assets	\$ <u>8,731</u>	\$ <u>5,845</u>
Liabilities	\$ <u>9,783</u>	\$ 6,933
Deficit	<u>(1,052)</u>	<u>(1,088)</u>
	<u>\$ 8,731</u>	<u>\$ 5,845</u>

Liabilities include \$1,769 (2018 - \$1,239) that is payable to Diabetes Canada and is shown as due from the Trust on Diabetes Canada's statement of financial position. The amount is due on demand and is non-interest bearing. Diabetes Canada's investment in the National Diabetes Trust is recorded at \$Nil, since its equity is in a deficit position.

Statement of income

	<u>2019</u>	<u>2018</u>
Revenue	\$ <u>51,745</u>	\$ 48,367
Expenses	<u>45,403</u>	<u>43,747</u>
Net income before distribution to Diabetes Canada	<u>6,342</u>	4,620
Distribution of income to Diabetes Canada	<u>(6,306)</u>	<u>(5,035)</u>
Net income (loss) for the year	<u>\$ 36</u>	<u>\$ (415)</u>

Included in expenses are administrative services provided by Diabetes Canada in the amount of \$1,642 (2018 - \$2,435), in accordance with an agreement dated January 1, 2012 between Diabetes Canada and the Trust, whereby Diabetes Canada agreed to provide certain services to the Trust. The agreement is for an indefinite term but may be terminated by either party providing 90 days or more notice to the other party. The administration costs are estimates based on usage of IT, human resources and other staff time required to run the Trust in a cost efficient manner.

Statement of cash flows

	<u>2019</u>	<u>2018</u>
Cash flows from		
Operating activities	\$ <u>(2,660)</u>	\$ 4,474
Financing activities	<u>2,338</u>	<u>(389)</u>
Investing activities	<u>(1,721)</u>	<u>(1,621)</u>
Net increase (decrease) in cash and cash equivalents during the year	<u>(1,993)</u>	2,464
Cash and cash equivalents (bank indebtedness), beginning of year	<u>1,859</u>	<u>(605)</u>
Cash and cash equivalents (bank indebtedness), end of year	<u>\$ (134)</u>	<u>\$ 1,859</u>

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019
(In thousands of dollars)

13. Related parties (continued)

Promissory notes due from National Diabetes Trust

	<u>2019</u>	<u>2018</u>
Promissory note	<u>\$ 1,000</u>	<u>\$ -</u>

On December 9, 2019, the Organization loaned \$500 to the Trust under the short-term lending agreement. On December 19, 2019 the Organization loaned another \$500 under the same agreement. The note bears interest at prime rate of a Canadian Chartered Bank + 0.25% per annum and was repaid in full in January 2020.

14. Investment and other income

	<u>2019</u>	<u>2018</u>
Investment income (loss) - unrestricted	\$ 112	\$ (112)
Investment income – externally restricted	18	-
Advertising and royalty income	116	118
Miscellaneous revenue	<u>5</u>	<u>5</u>
	<u>\$ 251</u>	<u>\$ 11</u>

15. Allocation of expenses

Diabetes Canada allocates common expenses consisting of salaries, occupancy costs and other administrative expenses based on the estimated time spent on each activity. Such allocations are reviewed regularly by management. Common expenses are essential for programming to exist and hence a portion of these expenses are directly allocated to programs and public relations and development.

All costs of fundraising are included in public relations and development; none are allocated to programs.

Diabetes Canada has allocated its common expenses as follows:

	<u>2019</u>	<u>2018</u>
Programs	\$ 9,016	\$ 11,482
Public relations and development	5,855	6,858
Administration	<u>1,036</u>	<u>1,027</u>
	<u>\$ 15,907</u>	<u>\$ 19,367</u>

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

16. Line of credit

Diabetes Canada has an unused line of credit of \$2,000 (2018 - \$2,000) at the bank's prime rate plus 0.25%. The line of credit is secured by the assets of Diabetes Canada. The line of credit was not utilized during the year.

17. Financial instruments

Diabetes Canada is exposed to various financial risks through transactions in financial instruments.

Credit risk

Credit risk arises as a result of the potential non-performance by counterparties of contract obligations which could lead to a financial loss to Diabetes Canada. Diabetes Canada's credit risk relates to its receivables, promissory notes and fixed income investments.

Liquidity risk

Liquidity risk is the risk that Diabetes Canada will encounter difficulty in meeting its obligations. Diabetes Canada meets its liquidity requirements by preparing and monitoring detailed forecasts of cash flows from operations, anticipating investing and financing activities and holding assets that can be readily converted into cash.

Market risk

Market risk is the risk that the fair value or expected future cash flows of a financial instrument will fluctuate because of changes in market prices. Market prices comprise three types of risk: interest rate risk, currency risk, and other price risk.

Interest rate risk

Interest rate risk is the risk that the fair value of or future cash flows from a financial instrument will fluctuate because of market changes in interest rates. Diabetes Canada is subject to interest rate risk on its fixed income investments.

Foreign currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. Diabetes Canada is exposed to currency risk on its investments held in foreign currencies.

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. Diabetes Canada is exposed to other price risk through its investments quoted in an active market.

Canadian Diabetes Association (o/a Diabetes Canada)

Notes to the financial statements

December 31, 2019

(In thousands of dollars)

18. Contingencies

Certain claims arising out of the normal course of operations have been filed against Diabetes Canada. In the opinion of management, the outcome of the claims is not determinable. Any loss resulting from the resolution of these claims will be charged to operations in the year of resolution.



2021 Budget: Overall Revenue details

Revenue	2019 Actuals	2020 Budget	YTD 2020 Actuals October	2020 Final Forecast	FY 2021 Budget	2020 FC vs. 2021 Bud	%age Change
Fund Development	26,849	23,443	13,822	16,224	18,101	1,877	12%
NDT Net Revenue	6,425	6,895	825	1,105	2,105	1,000	90%
Non-NDT Retail	494	418	159	223	200	-23	-10%
Non-Fundraising	3,115	2,649	3,501	4,069	925	-3,144	-77%
Ontario Monitors & GIK	2,269	1436	320	725	1072	347	48%
Total Revenue	39,152	34,841	18,627	22,346	22,403	57	0%

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Charitable Number: 11883 0744 RR0001





Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Elephant Thoughts Educational Outreach

Address: [REDACTED]

City/Town: Collingwood Postal Code: [REDACTED]

Contact Person: Jeremy Rhodes Position/Title: [REDACTED]

Telephone: [REDACTED] Fax: [REDACTED]

Email: [REDACTED] Website: www.elephantthoughts.c

Organization Information

What is your Organizations status? ☐ For profit ☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) 07/20 - 06 21

Amount of Grant Request

Cash: 3000 Subsidization:

Financial Information:

If successful, indicate how the funding would be used by your organization.

This project will help provide the opportunity for 30+ sponsored positions to disadvantaged and vulnerable children from Town of Blue Mountains to attend the Elephant Thoughts School in Nature in 2021. Sponsored children from the Town of the Blue Mountains will be identified from 3 situations 1) of families that are home schooling or in alternative education this year (not from regular school) where this opportunity will also serve as much needed daycare and respite for parents; 2) parents can apply if their child is struggling with mental wellness and happiness due to COVID and 3) recommendations by Beaver Valley Outreach, local social agencies and BVCS. With COVID, the school system is overwhelmed, and parents are dealing with high levels of anxiety regarding sending their children into large classrooms. Our program supports both concerns by lowering class sizes and providing a safe alternative with only 8 students/class/teacher. The centres are important respites for parents and children struggling during this time of social isolation and mental wellness concerns. They are also effective vehicles for learning in small groups and follow provincial curriculum so that children are not missing school, rather enhancing classroom-based education. Many children who do not perform well in a regular classroom settings thrive in the outdoor, small group, applied and experiential learning setting.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Deb Keep - Chair

Bruce Davidson - Vice Chair

Mike Ready - Secretary

Rob Alsop - Treasurer

Martin Oosterveld - Director

Niru Somayajula - Director

Darilyn Coles - Director

Peter Mitchell - Director

Describe who your organization serves

For example, who is your organization's audience?

Elephant Thoughts serves families locally, regionally, provincially, nationally and internationally by providing equal opportunity for quality educational experiences regardless of social-economic situations. Locally, we provide multiple opportunities for children of all ages to participate in programs that are interactive, educational, informative while following provincial curriculum focussing on inclusion of children who are financially disadvantaged. We have provided sponsored positions at our After School Program, Science Camps and School in Nature to ensure great learning opportunities are available to all.

Describe your organization's membership

Include the number of members, as well as any membership fees.

Our organization does not follow the traditional fee for membership structure. As a Charity focused on education, we invite educators from all areas to participate in the organization including using our free resources and programs including Child Freedom Project, Indigenous Journey as well as our 2 Ontario Learning Centres to offer enhanced learning experiences to their students. We consider these educators to be our members, however it is not practical to track # of teachers using these tools as many times it is registered to the school.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

This year Elephant Thoughts supported youth and schools in 9 provinces, 3 territories, and 4 countries. Some highlights include:

- More than \$250,000 in equipment donated with training and support to schools.
- More than 15,000 children and youth engaged in ET programs
- More than 12,000 nutritious meals to youth engaged in our programs.
- Hosted more than 1,500 youth in summer camps focussed global citizenship and environmental stewardship
- 70 Indigenous youth completed intensive 3-4 week programs in coding, carpentry and environmental science
- helped 245 Cree students graduate up from 117 last year
- supported the creation and operation of 6 youth makerspaces

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Elephant Thoughts is an entrepreneurial charity. We support our program offerings through grants, donations and fees for service for many of the programs we run. We use these funds to provide sponsored (usually free) spots to children who have been identified by schools and social agencies as likely to benefit from our programming but unable to attend due to financial barriers. With the onset of COVID we closed our Explore Store which was an additional source of revenue.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Elephant Thoughts covers all of our expenses through strategic grant writing and program delivery. For our programs that are funded through grants, we offer the program free to children and youth. Some of these programs also have a fee for service component for those families capable of affording the fees. This allows us to open registration to additional sponsored children. Outside of our region, many of our summer and March Break camps are paid for by the communities that are participating or local supporters in that community.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

In the past 5 years, Elephant Thoughts has received NO funding Town of Blue Mountains but has been granted support from multiple agencies and foundations to support our educational programs in the area including

- NSERC, Government of Ontario, Government of Canada, Ontario Trillium Foundation, RBC Foundation, Keep Family Foundation, Ecclesiastical Insurance, Johansen Larsen Foundation, Eva Leflar Foundation, Peterborough K.M. Hunter Charitable Foundation, Second Harvest, Huronia Community Foundation, Ptarmigan Charitable Foundation, Blue Mountain Village Foundation, Community Foundation Grey Bruce, Community Foundations Canada, Rotary Club of Collingwood South Georgian Bay, Town of Collingwood, The Lawson Foundation, Dickson Family Foundation, Honda Canada Foundation, Canada Post Foundation, Bruce Power.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

Elephant Thoughts believes that the best and most sustainable opportunities abound from a quality education equally available to all. Providing opportunities for our children to learn diversity, inclusion and environmental stewardship in programs that support the Provincial curriculum enhances their growth and builds their self confidence to enable them to be leaders and contributors to their community. This program is in perfect alignment to that vision by providing disadvantaged children from the Town of the Blue Mountains to participate in a quality educational program that has the potential to change their life.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$ 60,000
Grants – Town of The Blue Mountains	\$ 3,000
Donations/Sponsorships	\$ 14,600
Earned Income	\$
Applicant Contribution	\$ 18,420
User Fees	\$ 14,000
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 110,020

Expenses Description	Budget Amount
Salaries and Benefits	\$ 77520
Advertising and Promotion	\$
Entertainment	\$
Administration	\$ 10000
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) Recruitment and Registration	\$ 12980
Other (please specify) Materials and Supplies	\$ 9520
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$ 110,020

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Jeremy Rhodes

Print Name

Executive Director

DebKeep

your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227

**ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
AMENDED FINANCIAL STATEMENTS
JUNE 30, 2020**

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
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JUNE 30, 2020

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Elephant Thoughts Educational Outreach:

Qualified opinion

We have audited the financial statements of Elephant Thoughts Educational Outreach ("the Organization"), which comprise the balance sheet as at June 30, 2020, and the statement of operations and net assets and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of Elephant Thoughts Educational Outreach as at June 30, 2020 and its results of operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for qualified opinion

In common with many not-for-profit organizations, the Organization derives revenue from cash donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Organization and we were not able to determine whether any adjustments might be necessary to revenues, excess of revenue over expenses for the year and cash flow for the years ended June 30, 2020 and June 30, 2019 and asset and net asset balances as at June 30, 2020 and June 30, 2019. Our opinion for both years was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian accounting standards for not-for-profit organizations. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Other matter

As described in Note 17, the financial statements of the Organization for the year ended June 30, 2020 have been amended to correct Government remittances payable and Office and other expense. The previous report, dated November 1, 2020, has been withdrawn.

Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly SGB LLP
Chartered Professional Accountants
Licensed Public Accountants
Collingwood, Ontario
Originally issued November 1, 2020
Amended December 22, 2020 (Note 17)

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
BALANCE SHEET
AS AT JUNE 30

	2020 \$ Amended (Note 17)	2019 \$
Assets		
Current		
Cash	251,059	105,180
Accounts receivable	210,786	358,985
Government remittances receivable	-	3,911
Prepaid expenses	20,215	16,816
Inventories (Note 2)	154,852	204,333
	636,912	689,225
Tangible capital assets (Note 3)	3,416,014	1,394,517
Vehicles under capital lease (net of accumulated amortization of \$24,569; 2019 - 15,524)	21,107	30,153
Intangibles - software (net of accumulated amortization of \$71,682; 2019 - \$57,768)	55,656	69,570
Collections	25,200	25,200
	4,154,889	2,208,665
Liabilities		
Current		
Accounts payable and accruals	75,236	145,472
Government remittances payable	41,054	-
Line of credit - construction (Note 5)	401,288	401,288
Due to related parties (Note 6)	-	117,399
Deferred revenue (Note 7)	422,100	429,755
Current portion of obligations under capital lease (Note 9)	7,026	7,969
Current portion of long-term (Note 8)	92,000	33,965
	1,038,704	1,135,848
Obligations under capital leases (Note 9)	17,076	26,207
Long-term (Note 8)	1,671,666	114,815
Canada Emergency Business Account (Note 15)	40,000	-
	1,728,742	141,022
	2,767,446	1,276,870
Deferred capital contributions (Note 10)	164,036	197,700
	2,931,482	1,474,570
Net assets		
Unrestricted	1,223,407	734,095
	4,154,889	2,208,665

Approved on behalf of the board:

_____ Director _____ Director

See accompanying notes to the financial statements

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
STATEMENT OF OPERATIONS AND NET ASSETS
FOR THE YEAR ENDED JUNE 30

	2020 \$ Amended (Note 17)	2019 \$
Revenues		
Contributions and other	60,670	56,725
Program fees	1,780,462	1,460,192
Grants	1,382,454	1,292,648
Rental	70,215	35,949
Store sales	21,482	180,658
	<u>3,315,283</u>	<u>3,026,172</u>
Expenses		
Advertising and promotion	16,513	22,230
Bank charges	13,443	15,829
Consumables	189,879	204,396
Contract labour (Note 6)	84,975	436,862
Cost of sales - store and donations (Note 2)	53,637	129,350
Educational programs - hard costs	810,279	586,241
Insurance	38,772	29,372
Interest (Note 9)	48,603	57,154
International	68,733	7,397
Office and other	32,647	111,119
Professional fees	14,800	15,735
Rent (Note 13)	54,167	12,500
Repairs and maintenance	64,270	35,271
Telephone and utilities	24,131	19,942
Travel	149,201	296,127
Vehicle	59,523	4,977
Wages and benefits	1,246,193	897,746
	<u>2,969,766</u>	<u>2,882,248</u>
Excess of revenues over expenses from operations	<u>345,517</u>	<u>143,924</u>
Amortization of deferred capital contributions (Note 10)	33,664	82,020
Amortization of tangible capital assets and intangibles	(239,301)	(178,411)
Gain on sale of property	28,963	180,369
Canada Emergency Wage Subsidy (Note 14)	320,469	-
	<u>143,795</u>	<u>83,978</u>
Excess of revenues over expenses for the year	489,312	227,902
Net assets at beginning of year	<u>734,095</u>	<u>506,193</u>
Net assets at end of year	<u>1,223,407</u>	<u>734,095</u>

See accompanying notes to the financial statements

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
CASH FLOW STATEMENT
FOR THE YEAR ENDED JUNE 30

	2020 \$ Amended (Note 17)	2019 \$
Cash flows from (for):		
Operating activities		
Excess of revenues over expenses for the year	489,312	227,902
Items not involving cash		
Amortization of tangible capital assets and intangibles	239,301	178,411
Amortization of deferred capital contributions	(33,664)	(82,020)
Gain on sale of property	(28,963)	(180,369)
	<u>665,986</u>	<u>143,924</u>
Changes in		
Accounts receivable	148,199	(243,859)
Prepaid expenses	(3,399)	39,583
Inventories	49,481	3,974
Accounts payable and accruals	(70,236)	(24,583)
Government remittances receivable/payable	44,965	4,263
Deferred revenue	(7,655)	101,123
	<u>827,341</u>	<u>24,425</u>
Financing activities		
Proceeds from long-term liabilities and CEBA	1,707,917	195,214
Due to related parties	(117,399)	(22,601)
Repayment of long-term liabilities	(53,034)	(606,769)
Repayment of obligations under capital lease	(10,074)	(8,422)
	<u>1,527,410</u>	<u>(442,578)</u>
Investing activities		
Purchase of tangible capital assets	(2,279,430)	(367,940)
Purchase of intangibles	-	(1,099)
Proceeds on sale of property	70,559	933,115
	<u>(2,208,871)</u>	<u>564,076</u>
Change in cash and cash equivalents	<u>145,880</u>	<u>145,923</u>
Cash and cash equivalents at beginning of year	105,179	(40,744)
Cash and cash equivalents at end of year	<u>251,059</u>	<u>105,179</u>
Comprised of:		
Unrestricted	(171,041)	(324,575)
Externally restricted (Note 7)	422,100	429,755
	<u>251,059</u>	<u>105,180</u>

See accompanying notes to the financial statements

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
NOTES TO THE FINANCIAL STATEMENTS
AS AT JUNE 30, 2020

Nature of the Organization

Elephant Thoughts Educational Outreach is a registered charity incorporated under the Canada Corporations Act on April 26, 2002. The Organization's mandate is to help promote high standards of education worldwide despite economic or geographic barriers while supporting initiatives which propagate cultural understanding and sharing among school aged children. The Organization is exempt from income taxes pursuant to Section 149(1)(l) of the Income Tax Act.

1. Summary of significant accounting policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (referred to as ASNFPO) and are in accordance with Canadian generally accepted accounting principles (GAAP).

The following is a summary of certain significant accounting policies followed in the preparation of the financial statements:

(a) Revenue recognition

The Organization derives its operating revenue from contributions, program fees, government grants and retail store sales which are accounted for under the deferral method of accounting.

Contributions include proposals to third parties who are not the direct beneficiaries of the proposed programs. Unrestricted contributions are recognized as revenue when earned and collection is reasonably assured. Restricted contributions for operating expenditures are deferred and recognized as revenue in the year in which the related expenses are incurred. Contributions relating to depreciable tangible capital assets are deferred and amortized over the useful life of the depreciable tangible capital assets acquired. In-kind contributions are recognized at fair market value.

Program fees include contracted services performed by the Organization and are recognized as revenue when earned and collection is reasonably assured.

Government grants are recognized as revenue when receivable and performance of any external restrictions has occurred.

(b) Cash and cash equivalents

Cash and cash equivalents consist of cash held at year end and investments (if any) with maturity dates less than three months from the date of purchase.

(c) Collections

The Organization's collections consist of fossils and cast replicas. The collections are recorded at cost and are not amortized as they have an unlimited useful life. Any expenditures on collections during the year were recorded as additions to tangible capital assets. There were no collection items sold during the year. These assets are tested for impairment when events or changes in circumstances indicate that an asset might be impaired.

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
NOTES TO THE FINANCIAL STATEMENTS
AS AT JUNE 30, 2020

1. Summary of significant accounting policies continued

(d) Tangible capital assets

Tangible capital assets are recorded at cost. Cost includes the purchase price and other acquisition costs such as wages directly related to construction, installation costs, legal fees, survey costs, freight charges, transportation, insurance costs, and duties. The cost incurred to enhance the service potential of an item of tangible capital assets (betterment) is also included in the cost of an asset.

Amortization is provided to allocate the cost of assets over their estimated useful lives, beginning with half the amortization amount being taken in the first year of service. Capital work in progress is not amortized until in use. Provision is made for amortization as follows:

Buildings	5%	declining balance
Computers	50%	declining balance
Equipment	20%	declining balance
Signs	20%	declining balance
Trailers	20%	declining balance
Vehicles	30%	declining balance

Tangible capital assets are tested for impairment when events or changes in circumstances indicate that an asset might be impaired.

(e) Intangibles

Intangibles consists of software programs and are stated at cost. Amortization is provided on a declining balance basis of 20%. These assets are tested for impairment when events or changes in circumstances indicate that an asset might be impaired.

(f) Vehicles under capital lease

Vehicle leases that effectively transfer all of the risks and rewards of ownership to the Organization as lessee are capitalized at the present value of the minimum lease payments under the lease with a corresponding liability for the related lease obligations. Charges to expenses are made for interest on the lease obligations and amortization (at a rate of 30% declining balance).

(g) Inventories

The Organization's store inventory is recorded at the lower of cost and net realizable value and consumables inventory is recorded at the lower of cost and replacement cost. The store inventory is valued using the average cost method while the consumables inventory is valued using the first-in, first-out method. Store inventory consists of retail merchandise and consumables inventory consists of handouts and other materials used in the delivery of programs. See Note 2.

(h) Deferred capital contributions

Deferred capital contributions reported on the balance sheet include the estimated fair value of the contributed tangible capital assets at the time they were donated. Deferred capital contributions are amortized on the same basis as the donated asset.

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
NOTES TO THE FINANCIAL STATEMENTS
AS AT JUNE 30, 2020

1. Summary of significant accounting policies continued

(i) Contributed services

The Organization receives volunteer services from many individuals. Since these services are not normally purchased by the Organization and because of the difficulty in estimating their fair market value, these services are not recorded in these financial statements.

(j) Financial instruments

The Organization considers any contract that creates a financial asset, a financial liability or equity instrument as a financial instrument, except in limited items such as leases and loan commitments.

Initial recognition and measurement

A financial asset or a financial liability is recognized when the Organization becomes a party to the contractual provisions of the financial instrument.

Financial assets originated or acquired or financial liabilities issued or assumed in an arm's length transaction, are initially measured at their fair value.

Subsequent measurement

Changes in fair value of investments in equity instruments, as quoted in an active market, are recognized in operations in the period incurred. All other financial assets and financial liabilities are measured at amortized cost.

Impairment

At the end of each reporting period, the Organization assesses whether there are any indications that financial assets measured at cost or amortized cost may be impaired.

(k) Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the year. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known. Significant estimates include the useful lives of tangible capital assets, vehicles under capital lease, intangible assets and deferred capital contributions. Actual results could differ from those estimates.

2. Inventories

Inventories consists of:

	2020	2019
	\$	\$
Consumables	154,852	137,132
Store	-	67,201
	154,852	204,333

The retail store was closed in fall 2019. Store inventory on hand at the time of closure was donated or brought into consumables inventory.

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
NOTES TO THE FINANCIAL STATEMENTS
AS AT JUNE 30, 2020

3. Tangible capital assets

Tangible capital assets are comprised of:

	2020 \$	2019 \$
Cost		
Land	1,276,507	374,211
Buildings	1,765,640	612,200
Computers	83,880	43,279
Equipment	789,758	753,072
Signs	8,996	8,996
Trailers	39,376	39,376
Vehicles	411,101	347,084
Capital work in progress	44,934	13,521
	4,420,192	2,191,739
Accumulated amortization		
Buildings	110,478	47,210
Computers	73,455	42,455
Equipment	520,059	458,812
Signs	6,769	6,213
Trailers	24,196	20,401
Vehicles	269,221	222,131
	1,004,178	797,222
	3,416,014	1,394,517

4. Operating line of credit

The Organization has an operating line of credit available in the amount of \$200,000 with an interest rate of Prime plus 1%. At year end there were drawings of \$NIL (2019 - \$NIL) against the line of credit.

5. Line of credit - construction

This amount represents a 4.75% line of credit construction facility payable to PACE Savings and Credit Union Limited (PACE), which is secured by the property in The Municipality of Grey Highlands with a net book value of \$912,774 (2019 - \$901,702). The facility will convert to a commercial term loan upon completion of renovations. The term loan will be paid in monthly blended payments amortized over a twenty year period. As a condition of the Organization's loan with PACE, certain covenants must be met or PACE would be able to call the loan prior to its maturity date. All such covenants were met at year end.

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
NOTES TO THE FINANCIAL STATEMENTS
AS AT JUNE 30, 2020

6. Related party transactions

Included in contract labour is \$NIL (2019 - \$4,500) paid to a former director for financial consulting services. All services were performed in the normal course of operations. These transactions were recorded using the exchange value of the services performed.

During the year, the Organization paid off outstanding loans to a director that were used to cover short-term cash needs. \$117,399 was outstanding in 2019 comprised of two separate loans due to the same director.

7. Deferred revenue

Deferred revenue consists of the following:

	2020	2019
	\$	\$
First Nation summer camps	50,110	134,061
Local summer camps	-	27,767
NSERC grant	60,000	-
Riverstone wedding deposits	6,033	6,583
Trillium grants	147,300	-
Cree School Board	-	157,637
Accessibility grant	76,557	76,557
Other grants	32,100	27,150
RBC Foundation grant	50,000	-
	422,100	429,755

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
NOTES TO THE FINANCIAL STATEMENTS
AS AT JUNE 30, 2020

8. Long-term liabilities

Long-term liabilities consists of the following:

	2020 \$	2019 \$
(a) Mortgage payable to Ernie Martin at a fixed rate of 2% per annum calculated semi-annually, for a fixed term of 10 years and an amortization period of 25 years. Repayable in monthly blended payments of principal and interest in the amount of \$6,775, due January 2030. Secured by the land and buildings referred to as Riverstone Retreat.	1,579,334	-
(b) 3.99% loan payable to TD Financial Services. Repayable in blended bi-monthly payments of \$342, due July 2019.	-	207
(c) 4.00% loan payable to Kubota Canada. Repayable in blended monthly payments of \$595, due April 2021. Secured by a vehicle with a net book value of \$5,676 (2019 - \$9,537).	5,512	11,854
(d) 3.99% loan payable to Chrysler Capital. Repayable in blended bi-weekly payments of \$428, due August 2026. Secured by a vehicle with a net book value of \$54,414.	60,939	-
(e) 6.48% loan payable to Chrysler Capital. Repayable in blended monthly payments of \$379, due January 2026. Secured by vehicle with a net book value of \$25,571 (2019 - \$36,530).	45,917	51,414
(f) 5.90% loan payable to Chrysler Capital. Repayable in blended monthly payments of \$602, due May 2025. Secured by vehicle with a net book value of \$22,037 (2019 - \$31,482).	34,681	41,828
(g) 5.90% loan payable to Chrysler Capital. Repayable in blended monthly payments of \$626, due May 2025. Secured by vehicle with a net book value of \$22,905 (2019 - \$32,722).	37,283	43,477
	1,763,666	148,780
Less: current portion	(92,000)	(33,965)
	1,671,666	114,815

Principal retirement requirements for subsequent years are:

	Principal \$	Interest \$	Total \$
2021	92,000	39,525	131,525
2022	80,166	36,861	117,027
2023	82,799	34,198	116,997
2024	85,545	31,478	117,023
2025	87,605	28,713	116,318
Thereafter	1,335,551	162,225	1,497,776

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
NOTES TO THE FINANCIAL STATEMENTS
AS AT JUNE 30, 2020

9. Obligations under capital lease

Obligations under capital lease consist of the following:

	2020	2019
	\$	\$
8.99% capital lease to Chrysler Financial. Repayable in blended monthly payments of \$706, due February 2023.	17,396	25,104
0.00% capital lease payable to Kubota Canada LTD. Repayable in monthly principal payments of \$174, due July 2023.	6,706	9,072
	24,102	34,176
Less: current portion	(7,026)	(7,969)
	17,076	26,207

Included in interest expense is \$2,017 (2019 - \$2,544) of interest related to capital leases.

Principal retirement requirements for subsequent years are:

	\$
2021	7,026
2022	9,764
2023	7,138
2024	174

10. Deferred capital contributions

Deferred capital contributions represent contributions restricted by the donors for the purchase of tangible capital assets. The changes in deferred capital contributions for the year are as follows:

	2020	2019
	\$	\$
Balance at beginning of year	197,700	279,719
Amortization of deferred capital contributions	(33,664)	(82,019)
Balance at end of year	164,036	197,700

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
NOTES TO THE FINANCIAL STATEMENTS
AS AT JUNE 30, 2020

11. Financial instruments

The Organization's financial instruments consist of cash, accounts receivable, bank overdraft, accounts payable, line of credit, due to related parties, obligations under capital lease and long-term liabilities.

The Organization is not exposed to significant market risk, currency risk nor other price risk.

Financial risks

(a) Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognized at the balance sheet date whereby a future change in interest rates will affect future cash flows or the fair value of fixed financial instruments.

At June 30, 2020, the Organization had several vehicle loans and leases with fixed interest rates and a construction line of credit with a floating rate. Management uses a mix of floating and fixed rates in order to mitigate interest rate risk.

(b) Liquidity risk

Liquidity risk is the risk that the Organization will not be able to meet its obligations associated with financial liabilities. Cash flow from operations provides a substantial portion of the Organization's cash requirements. Additional cash requirements are met with the use of the available overdraft function of the bank. The available bank overdraft, operating line of credit, and periodic loans from the board of directors and management provide flexibility in the short-term to meet operational needs.

(c) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization's main credit risk relates to accounts receivable. The Organization has significant concentration of credit risk with one counterparty. The Cree School Board accounts for 34.5% (2019 - 23.7%) of overall revenue. The Organization provides credit to its funders in the normal course of operations and mitigates credit risk by restricting access to programs and/or future programs in cases where accounts receivable remain outstanding.

12. Comparative figures

Certain comparative figures on the statement of operations and net assets have been reclassified to conform to the current year's financial statement presentation.

13. Commitments

There is a one year lease for the property located on Highway 26 in Collingwood, expiring in May 2021. There is an additional one year renewal option. Annual rent is \$50,000 and the Organization is responsible for all expenses including insurance, property taxes, maintenance, etc.

14. COVID-19

On March 11, 2020, the World Health Organization categorized COVID-19 as a pandemic. The measures introduced at various levels of government to curtail the spread of the virus, such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing, could mean that the Organization's revenues and collections are reduced. Management is actively monitoring the situation and will adjust operations to comply with all government and health recommendations, guidelines and best practices.

As part of the emergency measures introduced by the Federal government the Organization has applied for the Canada Emergency Wages Subsidy (CEWS). The Organization obtained wage subsidies in the amount of \$320,469 during the year ended June 30, 2020.

ELEPHANT THOUGHTS EDUCATIONAL OUTREACH
OPERATING AS "ELEPHANT THOUGHTS"
NOTES TO THE FINANCIAL STATEMENTS
AS AT JUNE 30, 2020

15. Canada Emergency Business Account

As part of the emergency measures introduced by the federal government the Organization has accessed the Canada Emergency Business Account (CEBA) \$40,000 loan. Details of the loan are as follows:

0% interest until December 31, 2022.

No principal payments due until December 31, 2022.

Principal repayments can be voluntarily made at any time without fees or penalties.

\$10,000 loan forgiveness is available, provided outstanding balance is \$40,000 at December 31, 2020 and \$30,000 is paid back between January 1, 2021 and December 31, 2022.

If the balance is not paid by December 31, 2022, the remaining balance will be converted to a 3 year term loan at 5% annual interest, paid monthly, effective January 1, 2023.

The full balance must be repaid by no later than December 31, 2025.

Principal payments expected to be paid in the next five years, assuming the term loan is not repaid early, are as follows:

	Principal \$	Interest \$	Total \$
2021	-	-	-
2022	-	-	-
2023	6,261	932	7,193
2024	12,991	1,395	14,386
2025	13,659	727	14,386
Thereafter	7,089	104	7,193

16. Change in accounting policy

Effective June 1, 2019, the Organization prospectively adopted ASNPO Section 4433, "Tangible Capital Assets Held by Not-for-Profit Organizations" in accordance with its transitional provisions. This section replaces ASNPO Section 4431, "Tangible Capital Assets Held by Not-for-Profit Organizations" and provides guidance on amortization and componentization of tangible capital assets. Existing assets were not componentized. New additions during the year were examined to determine if they should be recognized as a separate component.

17. Amended financial statements

These financial statements have been amended to correct an error in the original June 30, 2020 financial statements issued and dated November 1, 2020. An adjusting journal entry was made in error in the time between the approval of the draft financial statements and the final issuance. The correction is as follows:

Government remittances payable and Office and other expense both decreased by \$31,076. As a result, current liabilities decreased \$31,076, unrestricted net assets and excess of revenues over expenses for the year both increased \$31,076.



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Elora Environment Centre

Address: [REDACTED]

City/Town: Elora

Postal Code: [REDACTED]

Contact Person: Betty Muise

Position/Title: Tree Trust TBM Manager

Telephone: [REDACTED]

Fax:

Email: [REDACTED]

Website: www.treetrust.ca

Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) March 2020-March 2021

Amount of Grant Request

Cash: 1,200

Subsidization:

Financial Information:

If successful, indicate how the funding would be used by your organization.

Town of the Blue Mountains Tree Trust (TT-TBM) is operated as a dedicated "Community Partner" under the legal charitable organization; The Elora Environment Centre. In this application, funding is requested to support planned activities of the TT-TBM for 2021. Our objective for 2021 is to complete expert arborist conservation care for between four and six significant landmark trees in TBM. In addition, two saplings will be planted for each TT-TBM tree (to eventually take over). In 2021 we would also like to implement a recognition project, involving the design, purchase and installation of arboretum-style plaques (sample artwork attached) to ensure that each TT-TBM tree and our significant donors can be identified.

Note that 2021 will see the start up of a separately funded project (not included in the enclosed budget) to establish a local native seedling nursery. This project will be operated with dedicated funding from the TBM Sustainability Fund and will be financially managed separate from the TT-TBM core project described in this application.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Toni Ellis - Chair
Kathy Maggs - Treasurer
Katelin McFadgen - Secretary
Randal Howard - Director
Betty Muisse - Director

Describe who your organization serves

For example, who is your organization's audience?

TBM residents are our audience.

Describe your organization's membership

Include the number of members, as well as any membership fees.

NR - Not a membership organization.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Our official launch event (on July 31, 2020) had more than 60 attendees including the Mayor and several town Councilors in attendance. Our first tree was a 200+year old sugar maple at the corner of 10th Line and the Georgian Trail. With support from a 2020 Grants and Donations Committee grant, a beautiful bronze plaque was mounted on a nearby granite boulder to commemorate the tree and TT-TBM. We also provided expert arborist conservation care for a second tree - a 100 year old sugar maple tree at Banks Heritage Cemetery.

Regular media coverage in the Blue Mountain Review, Collingwood Today and on social media and a holiday donation gift card campaign has resulted in strong and sustained community interest and donation support.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Funding for TT-TBM is principally through donations from TBM residents. Donations can be submitted via the treetrust.ca website (and identifying TBM as the community partner) or by submitted to the TT-TBM manager by cheque. Charitable receipts are issued for donations greater than \$25. TT-TBM has also started to apply to funding bodies such as the Thornbury-Clarksburg Rotary Club and now, for a second time, to the Grants and Donations Committee.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

The number of trees we will undertake each year will match our available funding.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

The Grants and Donations Committee Fund provided \$500 in 2020 to pay for a special commemorative plaque for our first Tree Trust TBM tree. A small balance from this grant was applied to our second tree (in Banks Heritage Cemetery).

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

By helping to conserve notable, landmark trees, TT-TBM directly supports the "best of Ontario experience". Older landmark trees beautify our community, but in addition, they are a keystone symbol of the natural environment and small town feel that residents and visitors experience and value, living or visiting TBM.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$ 1,200
Donations/Sponsorships	\$ 4,500
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) Potential TC Rotary sponsorship of 4 trees	\$ 3,000
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 8,700

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$ 100
Entertainment	\$
Administration	\$ 875
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) s 6 recognition plaques	\$ 800
Other (please specify) arborist fees for 4 trees + aftercare for 2020 trees	\$ 6,800
Other (please specify) 4 saplings for two 2020 trees (to be planted in 2021)	\$ 125
Other (please specify)	\$
Total Expenses	\$ 8,700

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Betty Muise

Print Name

Signature

Manager TT-TBM

Position/Title

February 19, 2021

Date

Toni Ellis

Print Name

Signature

Board Chair - EEC

Position/Title

February 19, 2021

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

Elora Centre for Environmental Excellence
Balance Sheet As at 31/03/2020

ASSETS

Current Assets	
Meridian Credit Union	39,414
Accounts Receivable	715
Prepaid Expenses	670
Inventory	0
Total Current Assets	40,800

Capital Assets	
Computers	43,440
Accum Amort. - Computers	(43,440)
Net Computers	0
Office Furniture & Equipment	66,552
Accum. Amorts. - Furn. & Equip.	(66,552)
Net - Furniture & Equipment	0
Total Capital Assets	0

TOTAL ASSETS **40,800**

=====

LIABILITIES

Current Liabilities	
Loans Payable	0
Accounts Payable	543
Total Current Liabilities	543

Deferred Revenue	
Deferred - Neighbourhoods	13,837
Deferred - Tree Trust	9,503
Deferred - Tree Inventory	4,329
Total Deferred Revenue	27,669

TOTAL LIABILITIES **28,212**

EQUITY

Retained Earnings	
Net Assets - Unrestricted	51,413
Retained Earnings	(41,171)
Current Earnings	2,346
Total Retained Earnings	12,588

TOTAL EQUITY **12,588**

LIABILITIES AND EQUITY **40,800**

=====

Elora Centre for Environmental Excellence
Comparative Income Statement

Actual
01/04/2019 to
31/03/2020

REVENUE

Charitable Revenue	
Donations	20,726
Municipal Support	1,100
Senior Government Funding	17,485
Foundations	750
Total Charitable Revenue	40,061

Sales Revenue	
Homeowners	0
Fundraising	12,426
Miscellaneous income	0
Total Revenue	12,426

TOTAL REVENUE	52,487
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EXPENSE

Expenses	
Accounting and legal	1,637
Consulting fees	4,008
Advertising and marketing	8,340
Amortization	0
Bank charges and interest	363
Office supplies & expenses	378
Dues and fees	56
Insurance	1,494
Rent	208
Meals	992
Subcontractors	7,606
Materials	4,003
Training	0
Payroll Expenses	21,057
Travel	0
Miscellaneous Expense	0
Total Expenses	50,141

TOTAL EXPENSE	50,141
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NET INCOME	2,346
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Thanks to generous donors, this legacy Sugar Maple received conservation arboricultural care to help extend its life.



Visit [TreeTrust.ca](https://www.treetrust.ca) to find out how you can help preserve mature trees in this community.

SAIVIPL



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Events for Life Centre Inc.

Address: [REDACTED]

City/Town: Thornbury

Postal Code: [REDACTED]

Contact Person: Barb Weecen

Position/Title: Executive Director

Telephone: [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]

Website: www.eventsfor.life

Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) 07/2021-06/2022

Amount of Grant Request

Cash: \$10,000

Subsidization: [REDACTED]

Financial Information:

If successful, indicate how the funding would be used by your organization.

Events for Life is very grateful for the support of the Town of the Blue Mountains. We are appreciative for this funding opportunity and hope we will again be considered.

Our grant request for \$10,000 directly supports our program. We are currently servicing 20-25 adults with special needs in our weekly program. During the summer our numbers increase to up to 30 participants each week.

The money is used for space rentals in the community for yoga, dance, sports, pickle ball and group events like our halloween and christmas dances. If the facilities are not available this year the money is used to hire instructors and facilitators so we can continue our recreation, social and lifeskills in our new virtual program.

If the area can remain in the Yellow, Orange or Green zone, EFL will be running a new Forest School program starting in February and continuing through the spring, hopefully summer too. Funds will be used to help support this program as well.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Cathy Butler, Chair
Kevin Whyte, Vice Chair
Kathy Dewling, Secretary
Mike Pickering, Treasurer
Melanie Johns, Director
Gary Wilson, Director
Katie Sherk, Director

Describe who your organization serves

For example, who is your organization's audience?

Events for Life serves adults 21 years and older in our community who have special needs. They are able to stay in high school until age 21 and after that there are not many programs available for them. EFL provides 3 days of programming year round and will be expanding to 5 days in 2021. During the summer months the program intakes youth 18 - 21 who are still in high school. These individuals are on the waiting list to join the EFL program full time after they graduate from high school at age 21.

Describe your organization's membership

Include the number of members, as well as any membership fees.

EFL does not have any memberships or membership fees.

There are 7 volunteer Board members and there are no fees associated with this membership.

Participants pay a half or a full day registration fee. If an individual needs 1:1 support for in person programs, they have to pay extra for the support staff.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

There are 20-25 participants depending on the day.

EFL successfully pivoted the program to virtual learning in June 2020. All participants remained with the program and 3 more individuals who recently moved to the area, joined the program as a result of being virtual. The program was able to contract dance, yoga and fitness instructor to teach on line, volunteers have provided music, local musicians have joined the group to entertain them as they cannot go to live events, volunteers have organized cooking classes and local business owners have joined the zoom classroom to engage the participants in learning. During the Red and Yellow zoning times, the participants meet in their respective areas and go for social distance walks and hikes where they learn history and go on scavenger hunts. EFL has partnered with the local Free Spirit Forest School to facilitate an outdoor program in small groups during the pandemic.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Events for Life usually has a craft sale for each season to raise funds and awareness in the community. Since pivoting virtually, the local hardware stores offered to sell seasonal crafts when they were open for in person shopping. We will continue to do this until we can have craft sales back at the Centre.

We hope to have one local fundraising event per year in partnership with the T-C Rotary. This year that event was cancelled. The T-C Rotary was generous to approve a \$5,000 grant. Third party fund raising events spontaneously arise. We hope to annually have a Christmas and spring fundraising event which in the past has raised \$10-12,000.

We hoping to have a virtual spring concert with local Tenor, Craig Ashton.

The fundraising strategy will have to be altered as a result of the pandemic. It is very difficult to hold on-line fundraisers. There seems to be donor fatigue setting in.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Aside from user fees, which were lowered due to the inability to run the program full days, EFL depends on grants and donations to sustain our operation. We have been very limited to fundraising opportunities this year as they can be on-line only. Many were cancelled or had very low attendance. EFL had partnered with the T-C Rotary to do the annual community run which was renamed to the Turkey Trott in October - that was cancelled. We were able to benefit from the wage subsidy for the majority of the year and will until June 2021. We have been able to cover our expenses so far. We had a successful Giving Tuesday in December and have received some funds from Foundations that have helped cover expenses and build our reserve fund. EFL would normally have seasonal craft sales which was a means of raising funds. Thornbury and Meaford Home Hardware were generous enough to let EFL sell products over the holidays. EFL had partnered with the Blue Mountain makers store in Clarksburg for job training and selling crafts.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

Community Foundation Grey Bruce \$3,000 (to cover PPE expenses, computer & printer)
T-C Rotary Club \$5,000 (to cover computers and new software expenses to deliver new virtual program)

The previous grant was used for weekly local rental fees of facilities ie. the arena for pickle ball, dances, family get togethers, dance and sports. Marsh Street Centre for yoga, dance and social gatherings. Supporting our two passenger vans to drive participants to the local programs for recreation, to the library, swimming in Collingwood, tickets and trips to Blue Mountain. Once the pandemic hit the remaining funds were used to pay for instructors and facilitators.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

EFL provides social, educational and lifelong learning skills to adults in the community. Participants make crafts to sell to local members and have taken crafts to local stores to sell their crafts in 2020 and 2021. Participants are learning work skills and have gotten jobs in the local community. EFL partners with local groups and businesses to organize community events. EFL has partnered with a local company providing a new Forest School program at Beaver Creek Farms. Events for Life is helping to prepare individuals to live independantly. Once attainable housing is available for some individuals they will be able to live and work independantly in the community. EFL uses all the recreational and cultural opportunities available to them in the community. The EFL program has drawn new families to to move to the area so their adult child can participate in the EFL program.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$14000
Grants – Town of The Blue Mountains	\$10000
Donations/Sponsorships	\$150000
Earned Income	\$
Applicant Contribution	\$
User Fees	\$128000
Membership Fees	\$
Fundraising Efforts	\$4000
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$306000

Expenses Description	Budget Amount
Salaries and Benefits	\$202000
Advertising and Promotion	\$2000
Entertainment	\$
Administration	\$57000
Facilities Rental	\$15000
Prizes and Awards	\$
Other (please specify) s	\$20000
Other (please specify)	\$2000
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$298000

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Barb Weeden

Print Name

Signature

Executive Director

Position/Title

2021-02-24

Date

Cathy Butler

Print Name

Signature

Chair, BOD

Position/Title

2021-02-25

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

Events for Life Centre Inc.
Financial Statements
For the year ended June 30, 2020

Events for Life Centre Inc.
Financial Statements
For the year ended June 30, 2020

Contents

Independent Auditor's Report	2
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Tel: 705 445 4421
Fax: 705 445 6691
www.bdo.ca

BDO Canada LLP
40 Huron Street, Suite 100
Collingwood, Ontario L9Y 4R3

Independent Auditor's Report

To the Board of Events for Life Centre Inc.

Qualified Opinion

We have audited the financial statements of Events for Life Centre Inc., which comprise the statement of financial position as at June 30, 2020, and the statements of revenue and expenses, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of Events for Life Centre Inc. as at June 30, 2020, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, Events for Life Centre Inc. derives revenue from donations, fundraising activities and program fees, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary to donation revenue, fundraising revenue, program fees revenue, excess of revenues over expenses and cash flows from operations for the year ended June 30, 2020 and 2019, current assets as at June 30, 2020 and 2019, and net assets as at July 1 and June 30 for both the 2020 and 2019 years. Our audit opinion on the financial statements for the year ended June 30, 2019 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of Events for Life Centre Inc. in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing Events for Life Centre Inc.'s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate Events for Life Centre Inc. or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing Events for Life Centre Inc.'s financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Events for Life Centre Inc.'s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Events for Life Centre Inc.'s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause Events for Life Centre Inc. to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

[REDACTED]

Chartered Professional Accountants, Licensed Public Accountants

Collingwood, Ontario
October 15, 2020

Events for Life Centre Inc. Statement of Financial Position

<u>June 30</u>	<u>2020</u>	<u>2019</u>
----------------	-------------	-------------

Assets

Current

Cash and bank	\$ 85,032	\$ 76,302
Short-term investments (Note 2)	141,908	161,920
Accounts receivable	14,909	5,047
Prepaid expenses	6,802	9,773
	248,651	253,042

Capital (Note 3)

	28,269	12,567
--	--------	--------

	\$ 276,920	\$ 265,609
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Liabilities

Current

Accounts payable and accrued liabilities	\$ 11,689	\$ 12,613
Government remittances payable	2,712	5,862
Deferred revenue - program fees	4,415	8,287
	18,816	26,762

Net Assets

Financial reserve fund (Page 6)	102,526	101,233
Unrestricted net assets (Page 6)	155,578	137,614
	258,104	238,847

	\$ 276,920	\$ 265,609
--	------------	------------

Approved on behalf of the Board:

_____ Director

_____ Director

Events for Life Centre Inc.
Statement of Changes in Net Assets

For the year ended June 30			2020	2019
	Financial Reserve Fund (Note 2)	Unrestricted Net Assets		
Net Assets, beginning of year	\$ 101,233	\$ 137,614	\$ 238,847	\$ 176,400
Excess of revenue over expenses for the year	1,293	17,964	19,257	62,447
Net Assets, end of year	\$ 102,526	\$ 155,578	\$ 258,104	\$ 238,847

Events for Life Centre Inc. Statement of Revenue and Expenses

For the year ended June 30	2020	2019
Revenue		
Donations and grants	\$ 131,694	\$ 136,279
Program fees (Note 4)	136,531	172,727
Fundraising	38,265	37,341
Interest and investment income	2,122	1,670
	<u>308,612</u>	<u>348,017</u>
Expenses		
Program	196,758	220,255
Audit and professional fees	13,049	15,796
Other	66,931	36,919
Fundraising	4,863	5,737
Amortization	7,754	6,863
	<u>289,355</u>	<u>285,570</u>
Excess of revenue over expenses for the year	\$ 19,257	\$ 62,447

Events for Life Centre Inc. Statement of Cash Flows

For the year ended June 30	2020	2019
Cash provided by (used in)		
Operating activities		
Excess of revenue over expenses for the year	\$ 19,257	\$ 62,447
Items not involving cash:		
Amortization	7,754	6,863
	<u>27,011</u>	<u>69,310</u>
 Changes in non-cash working capital balances		
Accounts receivable	(9,862)	(925)
Prepaid expenses	2,971	(6,162)
Accounts payable and accrued liabilities	(924)	805
Government remittances payable	(3,150)	1,595
Deferred revenue - program fees	(3,872)	1,229
	<u>12,174</u>	<u>65,852</u>
 Investing activities		
Short-term investments	20,012	(26,381)
Capital asset purchases	(23,456)	-
	<u>(3,444)</u>	<u>(26,381)</u>
 Increase (decrease) in cash and bank during the year	8,730	39,471
Cash and bank, beginning of the year	<u>76,302</u>	<u>36,831</u>
Cash and bank, end of the year	<u>\$ 85,032</u>	<u>\$ 76,302</u>

Events for Life Centre Inc. Notes to Financial Statements

June 30, 2020

1. Summary of Significant Accounting Policies

Nature and Purpose	<p>The organization is a not-for-profit organization incorporated without share capital under the laws of Canada.</p> <p>The purpose of the organization is to provide individuals with special needs programs to enrich their lives, focused on community integration and life long learning.</p> <p>The organization is a registered charity and, as such, is exempt from income tax and may issue income tax receipts to donors.</p>				
Basis of Accounting	<p>The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.</p>				
Revenue Recognition	<p>The organization follows the deferral method of accounting for contributions.</p> <p>Contributions relating to depreciable capital assets are deferred and amortized over the useful life of the depreciable capital asset acquired.</p> <p>Contributions relating to non-depreciable assets are recognized as direct increases to net assets.</p> <p>Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. This can result in deferred revenue if the funding is received prior to the expenses being incurred.</p> <p>Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.</p>				
Capital Assets	<p>Capital assets are stated at cost less accumulated amortization. Amortization, based on the estimated useful life of the asset, is calculated as follows:</p> <table><tr><td>Equipment</td><td>- 55 % diminishing balance basis</td></tr><tr><td>Vehicles</td><td>- 30 % diminishing balance basis</td></tr></table>	Equipment	- 55 % diminishing balance basis	Vehicles	- 30 % diminishing balance basis
Equipment	- 55 % diminishing balance basis				
Vehicles	- 30 % diminishing balance basis				
Financial Instruments	<p>Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired.</p>				

Continued

Events for Life Centre Inc.
Notes to Financial Statements

June 30, 2020

1. Summary of Significant Accounting Policies (continued)

Use of Estimates The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The amounts recorded for estimated useful lives of capital assets, accrued liabilities and deferred revenue are based on management's best estimates. Actual results could differ from management's best estimates as additional information becomes available in the future.

**Contributed Materials
and Services**

Contributed materials which are used in the normal course of the organization's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated.

The organization would not be able to carry out its activities without the services of the many volunteers who donate a considerable number of hours. Due to the difficulty of compiling these hours, contributed services are not recognized in the financial statements.

Events for Life Centre Inc. Notes to Financial Statements

June 30, 2020

2. Short-term Investments

	2020	2019
Short-term Investments		
Investment Savings account	\$ 30,039	\$ -
1.30% GIC, matured July 31, 2019	-	60,563
1.70% GIC, matured August 26, 2019	-	50,125
1.95% GIC, maturing March 16, 2021	30,000	-
2.10% GIC, maturing March 16, 2022	30,000	-
TD Canada Trust Mutual Funds	51,869	51,232
Total short-term investments	141,908	161,920
Restricted ⁽ⁱ⁾	(102,526)	(101,233)
Unrestricted	\$ 39,382	\$ 60,687

⁽ⁱ⁾ Events for Life Centre Inc. maintains an internally restricted Financial Reserve Fund in the amount of \$100,000 (2019 - \$100,000), plus the cumulative investment income earned on these funds. The Financial Reserve Fund is a reserve to ensure that obligations are met in the event of unanticipated changes in external funding. These internally restricted amounts are not available for other purposes without the approval of the Board of Directors.

3. Capital Assets

	2020		2019	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Equipment	\$ 5,703	\$ 4,866	\$ 5,703	\$ 3,843
Vehicles	41,451	14,019	17,995	7,288
	\$ 47,154	\$ 18,885	\$ 23,698	\$ 11,131
Net book value		\$ 28,269		\$ 12,567

Events for Life Centre Inc. Notes to Financial Statements

June 30, 2020

4. Program Fees Revenue

Program fees consist of the following:

	2020	2019
Participant fees for programs	\$ 138,918	\$ 189,965
Less: portion of participant fees covered by subsidies	(2,387)	(17,238)
	<u>\$ 136,531</u>	<u>\$ 172,727</u>

The organization receives fees from participants to attend programs. The participant fees may be subsidized by grants and donations from third parties.

5. Subsequent Event

On March 11, 2020 the World Health Organization declared the Coronavirus (COVID-19) outbreak a pandemic and mandated the closure of all non-essential businesses. The organization was required to stop providing programs to its participants and therefore, experienced a decline in operating revenues.

The organization has since implemented virtual programming at a reduced cost in an effort to continue to provide services to its participants. Although the organization has experienced a decline in program revenues it has sufficient liquidity to service its short term obligations. In addition, the organization has applied for government reimbursement where possible such as applying for the Canada Emergency Wage Subsidy program in the current period.

At the date of approval of these financial statements, the duration and impact of the COVID-19 pandemic is unknown, resulting in an inability to reliably estimate the length and severity of the COVID-19 pandemic, including the impact on the financial position and financial results of the company in future years.

Events for Life Centre Inc. Notes to Financial Statements

June 30, 2020

6. Financial Instrument Risk

The organization is exposed to risks that arise from its use of financial instruments, such as cash and bank, short-term investments, accounts receivable and accounts payable and accrued liabilities. This note describes the organization's objectives, policies and processes for managing those risks and the methods used to measure them.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The company is exposed to this risk through its short-term investments.

Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The organization is exposed to credit risk arising from its accounts receivable. Accounts receivable are primarily comprised of government based receivables.

Liquidity Risk

Liquidity risk is the risk that the organization encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the organization will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from accounts payable and accrued liabilities.

7. Comparative Figures

Certain amounts in the prior year have been reclassified to conform to current year presentation.



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Georgian Triangle Anglers Assoc.

Address: [REDACTED]

City/Town: Collingwood Postal Code: [REDACTED]

Contact Person: Rick Baldry Position/Title: President

Telephone: [REDACTED] Fax:

Email: [REDACTED] Website: www.georgianfishing.org

Organization Information

What is your Organizations status? ☐ For profit
☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) 01/01/21 -31/12/21

Amount of Grant Request

Cash: \$750.00 Subsidization:

Financial Information:

If successful, indicate how the funding would be used by your organization.

We are a volunteer organization. In past years these funds were used promote the annual Georgian Triangle Spring Trout Derby through advertising (Poster included The Town of the Blue Mountains) & the prize structure. The proceeds from this derby are a major fund raiser, and has been our major source of funds to raise and stock trout throughout area rivers, streams & Georgian Bay.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Board of Directors.
Rick Baldry President
Jay Kivell, Secretary,
Harvie Pittman, Treasure

Describe who your organization serves

For example, who is your organization's audience?

Outdoor fishing and conservation enthusiasts who enjoy the amenities of the Town Of The Blue Mountains and surrounding area.

Describe your organization's membership

Include the number of members, as well as any membership fees.

GTAA is made up of 50 volunteer members dedicated to the enhancement of our watershed and fisheries. Annual Membership can be obtained for \$85.00

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Covid 19 has been restrictive but the GTAA did manage to host a social distanced summer salmon fishing derby. Our spring and fall raising and stocking of fish continued on schedule with approximately 35 thousand fingerlings stocked in the Georgian Bay Blue Mountain watershed.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Our policy is to stage a couple of events a year to offset our operational costs, we stage two fishing derbies (Spring & Summer)to the benefit of fishing enthusiasts in the Georgian Triangle area.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Fund-raising does not cover all of our expenses, we also rely on membership fees and grants

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

Town of Blue Mountains contributed \$750.00 in 2020 to help offset the cost of promoting Summer Salmon Derby.

GTAA also receives an annual \$6000.00 from the MNRF for the operation of our Fish Hatchery. The Blue Ridge Sportsmans Club also contributes \$1000.00 annually for conservation efforts such as the stocking of fish.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

The Georgian Triangle Anglers Association Annual Spring Trout Derby is the only one of its kind in the Georgian Bay area. It's an opportunity for fishermen far and wide to enjoy a great outdoor event and experience the hospitality that the Town of the Blue Mountains has to offer.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$ 6000.00
Grants – Town of The Blue Mountains	\$ 750.00
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$ 3250
Membership Fees	\$ 8025.00
Fundraising Efforts	\$
Other (please specify) s	\$ 1000.00
Other (please specify) s Blue Ridge Sportsmen Club	\$ 1500.00
Other (please specify) s Town of Collingwood	\$
Other (please specify)	\$ 20525.00
Total Revenue	

Expenses Description	Budget Amount
Salaries and Benefits	\$ Nil
Advertising and Promotion	\$ 275.89 poster&tickets
Entertainment	\$
Administration	\$ 441.89
Facilities Rental	\$ 1601.51
Prizes and Awards	\$ 5500 +279.19 trophies
Other (please specify) s Water Testing & Hydro	\$ 3205.12
Other (please specify) Hatchery Equipment & New Air Pump	\$ 4703.32
Other (please specify) s Fish food,phone,oxygen to transport	\$ 1815.82
Other (please specify) Tractor repairs, & misc. hatchery expenses	\$ 1056.26
Total Expenses	\$ 18879.00

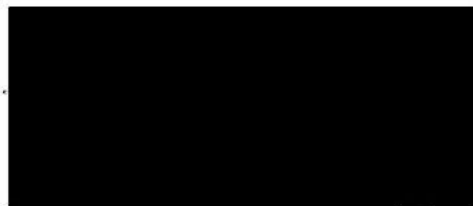
Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Rick Baldry

Print Name



President

Position/Title

Feb. 21st.2021

Harvie Pittman

Print Name



Signature

Treasure

Position/Title

Feb. 21st 2021

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

Budget 2021 GTAA Req.	Amount
Property Taxes	\$ 769.90est
Property Ins.	831.60 est
Property Maint. Snow Removal & Grounds Care	
Tractor Maint. & fuel	\$2750.00 est
Hatchery equipment, fish food ,oxygen for fish transport, water tests,& repairs	\$7650.00 est
Office , Post box, Phone. Hydro, 3400.00est	\$
Total	\$15401.50

These are set expenses from last year that may vary a small amount.

The Georgian Triangle Anglers Association thank you for your continued support



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Georgian Triangle Humane Society

Address: [REDACTED]

City/Town: Collingwood

Contact Person: Kelly O'Neil

Telephone: [REDACTED]

Fax: [REDACTED]

Website: www.gths.ca

Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) 01/01/2021 - 01/01/2022

Amount of Grant Request

Cash: 1000

Subsidization:

Financial Information:

If successful, indicate how the funding would be used by your organization.

In 2021, the GTHS is running 10 Community Cat Spay/Neuter Clinics in our Animal Hospital. These clinics provide free access to spay/neuter surgeries for unowned and feral cats. Trap, spay and release in the community is the most humane way to improve population control and prevent the spread of cat colonies. Funding from the Town of Blue Mountains, would go towards offsetting the costs of these clinics and providing this free service to the residents and cats of the Town of the Blue Mountains.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Board of Directors 2021

David Garner (Chair)

John Worts (Vice Chair)

Barbara Foster

Karen Schilcher

Ashley Kulchycki

Nadine Finbow (joined November 2019)

Monika Gibson

Teri Band

Tim Weichel

Senior Staff

Sonya Reichel (Executive Director)

Glenda Green (Operations Manager)

Describe who your organization serves

For example, who is your organization's audience?

At the Georgian Triangle Humane Society, we believe in compassion for pets and people. We offer innovative programs that enhance and support the human-animal bond. These programs include humane education, pet support services, access to veterinary medicine and animal transfer for pets in need. Adopters, volunteers and donors are key audiences. We serve the people and animals of the Georgian Triangle.

Describe your organization's membership

Include the number of members, as well as any membership fees.

NA

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

In 2020, the GTHS fixed 100 community cats. Due to the COVID-19 pandemic, we had to reduce the number of clinics and close the Animal Hospital for a period of time. We hosted 4 community cat days. Typically, the goal is to fix 20 cats per clinic in a community cat day.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

In the absence of federal or provincial funding, the GTHS relies on the generosity of individuals, community and corporate supporters to help to continue to provide our animals with the second chance at life that they deserve.

Fundraising for the year is based on income from:

Corporate Sponsorship

Grants

Donations

Treasure Tails Retail Store

Social Enterprises

Fundraising Events

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Historically, yes, the GTHS generates enough money to cover it's expenses.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

A small percentage of our fundraising is from grants and foundations.

In the past, we have received funding from:

Rotary Club of South Georgian Bay
Collingwood Rotary Club
WB Rotary Club
Optimist Club
Georgian Bay Club Foundation
IBM Canada
RBC Foundation
Blue Mountain Village Foundation
Clearview Township
Nestle Purina
Bruce Power Foundation

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

Pets keep us well, pets keep us happy, pets keep us healthy. The GTHS believes that if we take care of the health and wellness of the most vulnerable sector of our community, we are making strides to take care of the overall health of the entire community. We also believe in celebrating the human-animal bond and that by doing so, we are inspiring compassion within our community. Community support ensures that charities in our community are here and able to help people and animals.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$1000
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$2000
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) s Donations	\$7000
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$10,000

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$
Entertainment	\$
Administration	\$
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) s 200 cats x \$50 (avg cost per surgery)	\$ 10,000
Other (please specify)	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$ 10,000

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Kelly O'Neil

Print Name

Signature

Donor Relations

Position/Title

2/23/2021

Date

Sonya Reichel

Print Name

Signature

Executive Director

Position/Title

2/23/2021

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

Georgian Triangle Humane Society
Financial Statements
For the year ended December 31, 2019

Georgian Triangle Humane Society
Financial Statements
For the year ended December 31, 2019

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Tel: 705 445 4421
Fax: 705 445 6691
www.bdo.ca

BDO Canada LLP
40 Huron Street, Suite 100
Collingwood, Ontario L9Y 4R3

Independent Auditor's Report

To the Board of Directors of Georgian Triangle Humane Society

Qualified Opinion

We have audited the financial statements of Georgian Triangle Humane Society (the "organization"), which comprise the statement of financial position as at December 31, 2019 and the statements of operations and changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2019, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the organization derives revenues from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary to donation and fundraising revenues, excess of revenues over expenses and cash flows from operations for the years ended December 31, 2019 and 2018, current assets as at December 31, 2019 and 2018 and fund balances as at January 1 and December 31 for both the 2019 and 2018 years.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.



Other Information

Management is responsible for the other information. The other information comprises the information included in the Annual Report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We obtained the Annual Report prior to the date of this auditor's report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in this auditor's report. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Chartered Professional Accountants, Licensed Public Accountants

Collingwood, Ontario
April 30, 2020

Georgian Triangle Humane Society
Statement of Financial Position

December 31

2019

2018

Assets

Current

Cash and bank	\$ 438,031	\$ 652,687
Short-term investments (Note 2)	308,243	202,658
Accounts receivable	85,486	59,503
Inventories	17,452	14,757

849,212 929,605

Capital assets (Note 3)

1,050,502 833,838

\$ 1,899,714 \$ 1,763,443

Liabilities

Current

Accounts payable and accrued liabilities	\$ 66,056	\$ 108,013
Deferred revenue	54,987	33,886
Deferred contributions (Note 4)	95,271	239,984

161,327 347,997

Deferred contributions related to capital assets (Note 5)

931,605 719,173

1,147,919 1,101,056

Commitments (Note 7)

Net Assets

751,795 662,388

\$ 1,899,714 \$ 1,763,444

Approved on behalf of the Board:

_____ Executive Director

_____ Director

The accompanying notes are an integral part of these financial statements.

Georgian Triangle Humane Society Statement of Operations and Net Assets

For the year ended December 31	2019	2018
Revenue		
Donations	\$ 269,730	\$ 254,073
Fundraising - Treasure Tails	222,542	201,261
Fundraising - Events	220,409	176,205
Animal adoption fees	204,717	162,043
Grants	156,611	58,918
Animal programs & services	119,459	92,092
Fundraising - Retail Store	97,165	76,674
Legacies and bequests	82,165	83,353
Fundraising - Programs	79,300	66,079
Amortization of deferred contributions related to capital assets (Note 5)	58,265	43,308
Recognized deferred contributions (Note 4)	39,503	14,911
Interest	15,158	9,714
	<u>1,565,024</u>	<u>1,238,631</u>
Expenses		
Salaries and wages	775,053	514,729
Veterinary	206,167	226,978
Fundraising - Retail store	69,117	59,916
Fundraising - Events	67,024	55,336
Amortization	63,733	50,566
Fundraising - Treasure Tails	48,149	48,583
Shelter operations	44,672	33,230
Office, telephone and general	41,126	46,533
Fundraising - Programs	34,322	8,765
Utilities	27,282	25,373
Grant expenses	25,389	20,039
Professional fees	20,610	20,176
Bank charges	15,747	15,329
Advertising and sales promotion	13,064	14,699
Repairs and maintenance	12,936	14,910
Insurance	11,226	9,991
	<u>1,475,617</u>	<u>1,165,153</u>
Excess of revenue over expenses for the year	89,407	73,478
Net assets, beginning of year	662,388	588,910
Net assets, end of year	\$ 751,795	\$ 662,388

The accompanying notes are an integral part of these financial statements.

Georgian Triangle Humane Society Statement of Cash Flows

For the year ended December 31	2019	2018
Cash provided by (used in)		
Operating activities		
Excess of revenues over expenses for the year	\$ 89,407	\$ 73,478
Items not involving cash:		
Amortization of capital assets	63,733	50,566
Amortization of deferred contributions related to capital assets	(58,265)	(43,308)
	<u>94,875</u>	<u>80,736</u>
 Changes in non-cash working capital balances		
Accounts receivable	(25,983)	4,659
Inventories	(2,695)	6,218
Accounts payable and accrued liabilities	(41,957)	49,296
Deferred revenue	21,101	33,886
Deferred contributions	(144,713)	150,763
Deferred contributions related to capital assets	270,698	9,310
	<u>171,326</u>	<u>334,868</u>
 Investing activities		
Capital assets acquisitions	(280,398)	(19,901)
Purchase of short-term investments	(308,243)	(202,658)
Proceeds on sale of short-term investments	202,658	-
	<u>(214,657)</u>	<u>112,309</u>
 Increase (decrease) in cash and bank during the year	(214,657)	112,309
Cash and bank, beginning of year	<u>652,688</u>	<u>540,379</u>
Cash and bank, end of year	<u>\$ 438,031</u>	<u>\$ 652,688</u>

The accompanying notes are an integral part of these financial statements.

Georgian Triangle Humane Society

Notes to Financial Statements

December 31, 2019

1. Summary of Significant Accounting Policies

Nature and Purpose	<p>The organization is a non-profit organization incorporated without share capital under the laws of Ontario.</p> <p>The organization was formed to provide shelter and care for lost, stray, unwanted or abandoned animals in the communities of Wasaga Beach, Stayner, Creemore, Collingwood, The Blue Mountains, Thornbury, Clarksburg, Meaford and the surrounding areas.</p> <p>The organization is a registered charity and, as such, is exempt from income tax and may issue income tax receipts to donors.</p>
Basis of Accounting	<p>The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.</p>
Revenue Recognition	<p>Georgian Triangle Humane Society follows the deferral method of accounting for contributions.</p> <p>Contributions relating to depreciable capital assets are deferred and amortized over the useful life of the depreciable capital asset acquired.</p> <p>Contributions relating to non-depreciable assets are recognized as direct increases to net assets.</p> <p>Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.</p> <p>Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.</p> <p>Service revenues are recognized at the time the service is provided and collection is reasonably assured.</p>
Inventories	<p>Retail store inventories are stated at the lower of cost and net realizable value. Cost is generally on the first-in, first-out basis.</p>

Continued...

Georgian Triangle Humane Society Notes to Financial Statements

December 31, 2019

1. Summary of Significant Accounting Policies (continued)

Capital Assets

Capital assets are stated at cost less accumulated amortization. Amortization, based on the estimated useful life of the asset, is calculated as follows:

Building	4% declining balance basis
Equipment	20% declining balance basis
Vehicle	30% declining balance basis
Computer hardware	45% declining balance basis
Computer software	100% declining balance basis

Contributed Materials and Services

The organization recognizes contributions of materials and services if the fair value can be reasonably estimated, the materials and services are used in the normal course of its operations and would otherwise have been purchased.

Financial Instruments

Financial Instruments are recorded at fair value at initial recognition.

In subsequent periods, financial instruments are reported at cost or amortized cost less impairment. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items measured at fair value and charged to the financial instrument for those measured at amortized cost.

Financial assets are tested for impairment when indicators of impairment exist. When a significant change in the expected timing or amount of the future cash flows of the financial asset is identified, the carrying amount of the financial asset is reduced and the amount of the write-down is recognized in net income. A previously recognized impairment loss may be reversed to the extent of the improvement, provided it is not greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously, and the amount of the reversal is recognized in net income.

Continued...

Georgian Triangle Humane Society Notes to Financial Statements

December 31, 2019

1. Summary of Significant Accounting Policies (continued)

Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The amounts recorded for estimated useful life of capital assets and accrued liabilities are based on management's best estimates. Actual results could differ from management's best estimates as additional information becomes available in the future.

2. Short-term investments

Short-term investments consist of three guaranteed investment certificates maturing on May 14, 2020, bearing interest at a rate of 2.10%. Accrued interest totalling \$4,043 is included in this balance.

3. Capital Assets

	2019		2018	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Buildings	\$ 1,209,546	\$ 331,547	\$ 1,065,825	\$ 298,102
Equipment	222,368	67,854	95,391	45,697
Computer hardware	24,836	17,572	23,136	12,322
Computer software	7,919	7,920	7,919	7,920
Vehicle	27,235	16,509	19,235	13,627
	<u>\$ 1,491,904</u>	<u>\$ 441,402</u>	<u>\$ 1,211,506</u>	<u>\$ 377,668</u>
Net book value		<u>\$ 1,050,502</u>		<u>\$ 833,838</u>

The building is situated on land owned by the Town of Collingwood.

Georgian Triangle Humane Society
Notes to Financial Statements

December 31, 2019

4. Deferred Contributions

Deferred contributions represent donations restricted by the funding individual or organization for future purchases of capital assets and expenses of a subsequent period.

	<u>2019</u>	<u>2018</u>
Balance, beginning of year	\$ 239,984	\$ 89,221
Deferred contributions received	165,487	174,984
Capital asset purchases	(270,697)	(9,310)
Recognized deferred contributions	<u>(39,503)</u>	<u>(14,911)</u>
Balance, end of year	<u>\$ 95,271</u>	<u>\$ 239,984</u>

5. Deferred Contributions Related to Capital Assets

Deferred contributions related to capital assets represents the unamortized portion of restricted contributions used for capital asset purchases.

	<u>2019</u>	<u>2018</u>
Balance, beginning of year	\$ 719,173	\$ 753,171
Deferred contributions for capital asset purchases	270,697	9,310
Amortization of deferred contributions related to capital assets	<u>(58,265)</u>	<u>(43,308)</u>
Balance, end of year	<u>\$ 931,605</u>	<u>\$ 719,173</u>

Georgian Triangle Humane Society Notes to Financial Statements

December 31, 2019

6. Contributed Materials and Services

The organization receives goods and services from its members and the community.

The organization would not be able to carry out its activities without the services of the many volunteers who donate a considerable number of hours. Due to the difficulty of compiling these hours, contributed services are not recognized in the financial statements. Additionally, the organization has a land lease from the Town of Collingwood at a nominal value of \$2 per year.

The fair values of these contributions cannot be reasonably estimated and have therefore not been recognized in the financial statements.

7. Commitments

The organization has an operating lease for the Treasure Tails premises at \$2,259 per month plus common area fees at \$1,054, under a lease expiring in December 2021.

The minimum annual lease payments for the next two years are as follows:

2020	\$	39,754
2021	\$	39,754

8. Comparative Information

Certain comparative figures have been reclassified to conform with the current year's financial statement presentation.

Georgian Triangle Humane Society Notes to Financial Statements

December 31, 2019

9. Financial Instrument Risk

The organization is exposed to risks that arise from its use of financial instruments. This note describes the organization's objectives, policies and processes for managing those risks and the methods used to measure them.

There have been no substantive change in the organization's exposure to financial instrument risks, its objectives, policies and processes for managing those risks or the methods used to measure them from previous periods unless otherwise stated in this note.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The organization is exposed to this risk on its high interest savings account and its short-term investment.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The organization is exposed to credit risk resulting from the possibility that a customer or counterparty to a financial instrument defaults on their financial obligations; if there is a concentration of transactions carried out with the same counterparty; or from financial obligations which have the similar economic characteristics such that they could be similarly affected by changes in economic conditions. The organization's financial instruments that are exposed to concentrations of credit risk are accounts receivable, government remittances receivable and holding all bank accounts with one financial institution. Mitigating the risk relating to the receivable balances is a historic trend of no collection issues as receivable balances are all from municipalities with no history of defaulting on obligations. All of the organization's cash is held at one credit union. The Canadian Deposit Insurance Corporation (CDIC) insures Canadian current bank accounts and investments at a single financial institution to a maximum of \$100,000.

Liquidity risk

Liquidity risk is the risk that the organization encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the organization will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value, which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises primarily from accounts payable and accrued liabilities.

Georgian Triangle Humane Society Notes to Financial Statements

December 31, 2019

10. Subsequent event

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus originating in Wuhan, China (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

Management is actively monitoring the situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. As a result, management anticipates a temporary decline in donation revenue, has postponed a number of its essential fundraisers, and temporarily closed the Treasure Tails store.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Organization's financial condition, liquidity, and future results of operations.

Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Organization is not able to fully estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity at this time.



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Home Horizon Georgian Triangle Residential Services

Address: [REDACTED]

City/Town: Collingwood Postal Code: [REDACTED]

Contact Person: Steven Pelletier Position/Title: Executive Director

Telephone: [REDACTED] Fax: [REDACTED]

Email: [REDACTED] Website: www.homehorizon.ca

Organization Information

What is your Organizations status? ☐ For profit ☒ Not-for-profit

april 2020-march 2021

Fiscal year of Organization (Month/Year to Month/Year) _____

Amount of Grant Request

Cash: 3000 Subsidization: _____

Financial Information:

If successful, indicate how the funding would be used by your organization.

Funding will be used to support our Your S.A.F.E. (Specialized Access For Everyone), an Individualized Approach to Youth Homelessness is a new program being offered from Home Horizon. Your S.A.F.E builds on the years of experience we have working with those experiencing homelessness. We recognize that there cannot be one approach to reaching youth. They are not a homogenous population and they require unique strategies that address their individual situations. Our project employs a youth worker who has the capacity to increase our outreach programs to more struggling youth in the community including those vulnerable to sex trafficking. Our region is the second highest in the province for sex trafficking which involves youth between the ages of 12 to 24. In addition to leveraging Social Media, we work with community partners such as 211, mental health professionals in our local high schools and our libraries to identify and engage vulnerable youth in need of support. Our outreach worker continues to keep a "warm hold" on youth that are on our wait list for one of our beds to ensure that they continue to receive counselling, referrals and hope. The focus is aimed at empowering and educating youth with the skills and abilities needed to make positive, healthy life choices about their future in addition to support navigating the services they need.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Karyn Baker Chair
Garth Martin Past Chair
Gail Michalenko Vice Chair
Kathy Benson Secretary
Margaret Adolphe, Treasurer
Joan Schatz Director
Kathy Jeffery, Director
Deb Keep, Director
John Trude, Director
Jessica Gateman, Director

Describe who your organization serves

For example, who is your organization's audience?

Home Horizon targets youth (16-24), either homeless or at risk of homelessness in the Georgian Bay area where there is a 21% youth unemployment rate and 1 in 4 youth are assessed with mental health issues. Over the last year, 6 tent cities with a disproportionate number of youth residents have been established in our area. Most of our clients come from families living in poverty and/or have dysfunctional relationships with their families.

Describe your organization's membership

Include the number of members, as well as any membership fees.

Home Horizon has 12 members each paying \$5 for membership.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

At Home Horizon we presently house 7 youth and reach an additional 40-60 homeless youth through our Your S.A.F.E. program. We are expanding the House to provide shelter for 10 youth with a target completion of Dec 2021. Our key programs since opening the Barbara Weider House in September 2017 include Essential Life Skills, Music Therapy, Art Therapy, Counselling, Job Counselling and Group Therapies. Our resident clients must participate in Essential Life Skills and all counselling sessions whether group or individual. COVID has required our outreach clients to participate in Your S.A.F.E. and not attend sessions at the house until it is safe to do so.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Home Horizon raises funds to cover our budget in a variety of ways annually.

- Prior to COVID there were 3 signature events (1 held in Town of Blue Mountains) which were done virtually this year
- Grant writing to various foundations and funding sources
- Donations through public fundraising campaigns
- 3rd party events supporting Home Horizon as the selected charity

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Home Horizon has been fortunate to raise enough funds to cover expenses of operating the Barbara Weider House and the programs we offer to date. When there is a shortfall in fundraising for a program, unfortunately the programs is scaled to match the funds raised.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

In 2020 Home Horizon received \$ 3,000 from the Town of Blue Mountains - \$2000 for Essential Life Skills and \$1000 for COVID grant

In 2019, Home Horizon received \$500 from the Town of Blue Mountains. Other funding to meet the operating budget of \$435,000 was secured through various funding sources including the County of Simcoe, Private Foundations, private donors and fundraising events by the organization.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

No community is complete if it ignores its vulnerable youth population, and does not offer safe opportunities to learn and master skills needed for independent living. When you're hungry, have no address of your own, and you're afraid you won't have a place to sleep from one night to the next, it's nearly impossible to keep up with school or even find a part-time job. The Barbara Weider House is the only facility in our area dedicated to serving youth at risk of homelessness. The house has been full since the day we opened and as of December 2020, we have 24 youth including those from the Town of the Blue Mountains on the waiting list for our programs. Providing Your S.A.F.E. is a way to assist those waiting for space at Barbara Weider House to be safe while accessing services to change the direction of their lives

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$ 3,000
Donations/Sponsorships	\$ 47,264
Earned Income	\$
Applicant Contribution	\$ 5,000
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 55,264

Expenses Description	Budget Amount
Salaries and Benefits	\$ 43,680
Advertising and Promotion	\$
Entertainment	\$
Administration	\$ 1,384
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) travel for outreach worker	\$ 520
Other (please specify) Engagement Outreach supplies	\$ 5,000
Other (please specify) nutritious Meals	\$ 4,680
Other (please specify)	\$
Total Expenses	\$ 55,264

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program, and that the information included in this application is true and correct to the **best of** their knowledge.

Steven Pelletier

Print Name

Signature

Executive Director

Position/Title

Deb Piggott

Print Name

Fund Development Manager

Position/Title

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
80x310
32 Mill Street
Thornbury, Ontario
NOH 2PO

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599 3131 ext. 227.

Financial Statements of

**HOME HORIZON GEORGIAN TRIANGLE
RESIDENTIAL SERVICES**

For the year ended March 31, 2020

HOME HORIZON GEORGIAN TRIANGLE RESIDENTIAL SERVICES

Financial statement - Table of Contents

Year ended March 31, 2020

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Home Horizon Georgian Triangle Residential Services:

We have audited the accompanying financial statements of Home Horizon Georgian Triangle Residential Services, which comprise the Statement of Financial Position as at March 31, 2020 and the Statement of Operations and Net Assets and Statement of Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion of these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

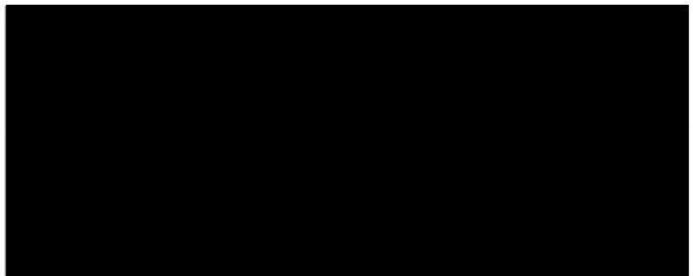
Basis for Qualified Opinion

In common with many not-for-profit organizations, Home Horizon Georgian Triangle Residential Services derives revenue from fundraising events, functions and other cash recoveries, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of this revenue was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to revenues, excess of revenues over expenses and net assets.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Home Horizon Georgian Triangle Residential Services as at March 31, 2020 and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

August 14, 2020
Oakville, Ontario



HOME HORIZON GEORGIAN TRIANGLE RESIDENTIAL SERVICES

STATEMENT OF FINANCIAL POSITION

AS AT MARCH 31, 2020

	2020			2019
				Note 9
	Operating Fund	Building Capital Fund	Total	
ASSETS				
CURRENT				
Cash and bank	\$ 190,610	\$ 18,602	\$ 209,212	\$ 204,072
Short-term investments - note 2	-	33,771	33,771	33,683
Accounts receivable	64,347	-	64,347	46,373
HST recoverable	11,402	-	11,402	10,367
Prepaid expenses and program costs	7,808	2,198	10,006	5,122
	<u>\$ 274,167</u>	<u>\$ 54,571</u>	<u>\$ 328,738</u>	<u>\$ 299,617</u>
Building and furnishings - note 3	-	783,809	783,809	794,942
Due from building capital fund - note 4	2,127	-	2,127	4,806
	<u>\$ 276,294</u>	<u>\$ 838,380</u>	<u>\$ 1,114,674</u>	<u>\$ 1,099,365</u>
LIABILITIES				
CURRENT				
Accounts payable and accrued liabilities	\$ 4,713	\$ -	\$ 4,713	\$ 26,704
Deferred revenue	51,573	-	51,573	19,742
Government remittances payable	-	-	-	5,850
	<u>\$ 56,286</u>	<u>\$ -</u>	<u>\$ 56,286</u>	<u>\$ 52,296</u>
Mortgage payable - note 7	-	290,168	290,168	330,168
Due to operating fund - note 4	-	2,127	2,127	4,806
NET ASSETS				
Restricted for building maintenance - note 5	13,250	-	13,250	6,250
Restricted for operating reserve - note 6	80,000	-	80,000	27,000
Unrestricted	126,758	546,085	672,843	678,845
	<u>\$ 220,008</u>	<u>\$ 546,085</u>	<u>\$ 766,093</u>	<u>\$ 712,095</u>
	<u>\$ 276,294</u>	<u>\$ 838,380</u>	<u>\$ 1,114,674</u>	<u>\$ 1,099,365</u>

See Notes to the Financial Statements

Approved on behalf of the board :

Director

HOME HORIZON GEORGIAN TRIANGLE RESIDENTIAL SERVICES

STATEMENT OF OPERATIONS AND NET ASSETS

FOR THE YEAR ENDED MARCH 31, 2020

	2020			2019
				Note 9
REVENUE	Operating Fund	Building Capital Fund	Total	
County of Simcoe	\$ 199,152	\$ -	\$ 199,152	\$ 41,250
Donations and grants	174,214	-	174,214	26,708
Fundraising general	179,041	-	179,041	51,236
Building - Capital program	-	12,796	12,796	-
Home Depot grant	9,604	-	9,604	-
Investment income	-	661	661	8,143
Ontario Trillium Foundation	50,858	-	50,858	-
Rent & program recovery	26,412	24,000	50,412	14,470
	\$ 639,281	\$ 37,457	\$ 676,738	\$ 141,807
EXPENDITURES				
Bank charges and interest	1,879	14,555	16,434	8,985
Fundraising expense	45,249	-	45,249	2,734
Insurance	2,550	3,696	6,246	1,542
Office	45,507	-	45,507	9,356
Maintenance and repair	-	15,700	15,700	-
Equipment and furniture	5,990	1,200	7,190	-
Professional fees - note 9	16,910	1,858	18,768	2,819
Program costs	50,858	-	50,858	-
Travel	522	-	522	185
Wages and benefits - note 8	381,133	-	381,133	94,216
Rental expense	24,000	-	24,000	6,000
Amortization expense	-	11,133	11,133	2,783
	\$ 574,598	\$ 48,142	\$ 622,740	\$ 128,620
Excess (Deficiency) of Revenues over Expenditures	\$ 64,683	\$ (10,685)	\$ 53,998	\$ 13,187
Net Assets, beginning of year	155,325	556,770	712,095	698,908
Net Assets, end of year	\$ 220,008	\$ 546,085	\$ 766,093	\$ 712,095

See Notes to the Financial Statements

HOME HORIZON GEORGIAN TRIANGLE RESIDENTIAL SERVICES

STATEMENT OF FUND BALANCE

FOR THE YEAR ENDED MARCH 31, 2020

	Unrestricted Fund	Restricted - Building Maintenance Reserve	Restricted - Operating Reserve	Total
Balance - Beginning of year	\$ 678,845	\$ 6,250	\$ 27,000	\$ 712,095
Excess of Revenues over Expenditures	53,998	-	-	53,998
Reserve allocation for the current period	(60,000)	7,000	53,000	-
Balance - End of year	<u>\$ 672,843</u>	<u>\$ 13,250</u>	<u>\$ 80,000</u>	<u>\$ 766,093</u>

See - Notes to the Financial Statements

HOME HORIZON GEORGIAN TRIANGLE RESIDENTIAL SERVICES

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED MARCH 31, 2020

	2020			2019
				Note 9
	Operating Fund	Building Capital Fund	Total	
Cash provided by (used in)				
Operating activities				
Excess of Revenues over Expenditures	\$ 64,683	\$ (10,685)	\$ 53,998	\$ 13,187
Items not requiring a cash payment				
Amortization	-	11,133	11,133	2,783
Changes in non-cash working capital balances				
Accounts receivable	\$ (17,974)	\$ -	\$ (17,974)	\$ 24,903
HST recoverable	(1,827)	792	(1,035)	(1,729)
Government remittances	(5,850)	-	(5,850)	860
Prepaid expenses	(2,686)	(2,198)	(4,884)	36
Unearned revenue	31,831	-	31,831	12,714
Accounts payable and accrued liabilities	(21,127)	(864)	(21,991)	2,974
Due from (to) operating (capital) fund	(6,933)	6,933	-	-
	<u>\$ (24,566)</u>	<u>\$ 4,663</u>	<u>\$ (19,903)</u>	<u>\$ 39,758</u>
Net cash provided by (used in) operating activities	<u>\$ 40,117</u>	<u>\$ 5,111</u>	<u>\$ 45,228</u>	<u>\$ 55,728</u>
Financing activities				
Mortgage payable	-	(40,000)	(40,000)	-
Net cash provided by (used in) financing activities	<u>\$ -</u>	<u>\$ (40,000)</u>	<u>\$ (40,000)</u>	<u>\$ -</u>
Investing activities				
Decrease (increase) in short-term investments	\$ -	\$ (88)	\$ (88)	\$ 2,434
Net cash provided by (used in) investing activities	<u>\$ -</u>	<u>\$ (88)</u>	<u>\$ (88)</u>	<u>\$ 2,434</u>
Net increase (decrease) in cash	\$ 40,117	\$ (34,977)	\$ 5,140	\$ 58,162
Cash - beginning	150,493	53,579	204,072	145,910
Cash	<u>\$ 190,610</u>	<u>\$ 18,602</u>	<u>\$ 209,212</u>	<u>\$ 204,072</u>

See - Notes to the Financial Statements

HOME HORIZON GEORGIAN TRIANGLE RESIDENTIAL SERVICES

Notes to Financial Statements

Year ended March 31, 2020

Home Horizon Georgian Triangle Residential Services (the "organization" or "Home Horizon") is incorporated under the laws of Ontario, without share capital, with the purpose of transforming the lives of vulnerable homeless individuals and families by providing safe transitional housing and personal counselling. Clients become self-sufficient and productive contributors to the South Georgian Bay communities. Home Horizon bridges the identified critical gap between emergency shelter and independent living.

Home Horizon is a registered charity under the Income Tax Act (Canada) and accordingly is exempt from income taxes provided certain requirements of the Income Tax Act (Canada) are met.

1. Significant accounting policies:

The financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations.

(a) Fund accounting and revenue recognition

The accounts are maintained using the principles of fund accounting to ensure observance of limitations and restrictions placed on the use of resources and to appropriately match expenses with related funding. Resources are classified into funds that are in accordance with specified activities or objectives. During the year, activities were included in the operating fund and the building capital fund of the organization.

The organization follows the deferral method of accounting for contributions. Operating grants for programs are recognized as revenue in the period to which they relate. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Externally restricted contributions other than endowment contributions are recognized as revenue in the year in which the related expenses are recognized.

The operating fund includes the following funds:

Internally Restricted Fund

The Internally Restricted Fund represents funds available for emergency, program enhancement or other purposes specified by the Board of Directors from time to time. Any use of these funds requires explicit approval by the Board of Directors.

Unrestricted Fund

The Unrestricted Fund accounts for the organization's program delivery, development and administrative activities. This fund reports unrestricted resources.

HOME HORIZON GEORGIAN TRIANGLE RESIDENTIAL SERVICES

Notes to Financial Statements – cont'd

Year ended March 31, 2020

1. Significant accounting policies – cont'd:

(b) Capital assets

The organization expenses capital assets that are acquired during the reporting period with the exception of capital costs related to the purchase and construction of the new land and building. During the current year, capital assets in the amount of \$3,119 (2019 - \$ 0) were purchased and expensed in the accounts as operational expenses.

The capital assets are stated at cost less accumulated amortization and the capital assets are amortized over their useful life at the following rates and methods:

Building - 2% per year straight line method

(c) Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the year. Actual results could differ from those estimated.

(d) Contributed services

Volunteers contribute time each year to the organization. Contributed services are not recognized in the financial statements because of the difficulty of determining the fair value.

(e) Financial instruments

Financial instruments are recorded at fair value on initial recognition. Equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value.

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

HOME HORIZON GEORGIAN TRIANGLE RESIDENTIAL SERVICES

Notes to Financial Statements – cont'd

Year ended March 31, 2020

2. Short term investments

The amount represents the market value of the investment account in TD bank and it comprises of mutual funds and cash.

3. Property, building and improvements

Land, building and improvements are recorded at cost and amortized on a straight line basis at 2% per year.

	<u>2020</u>	<u>2019</u>
Land	\$ 263,342	\$ 263,342
Building	556,649	556,649
Accumulated depreciation	(36,182)	(25,049)
Total	<u>\$ 783,809</u>	<u>\$ 794,941</u>

4. Due from capital building fund / due to operating fund

During the fiscal year, cash has moved between the operating and capital fund to meet the overall daily cash flow requirements of each fund within the organization. These movements are monitored by management through the use of inter-fund loan accounts. At the end of the fiscal year, there remained a balance owing from the operating fund to the capital fund totaling \$2,127 (2019 - \$4,806). It is the intention of management that this amount will be repaid during the current fiscal period. There are no terms associated with this intra-organizational loan.

5. Restricted net assets for building maintenance

During the fiscal period, the Board of Directors have approved a \$7,000 building maintenance reserve. This fund is restricted for the purpose of future major building repairs and maintenance and will be funded annually with similar provisions.

HOME HORIZON GEORGIAN TRIANGLE RESIDENTIAL SERVICES

Notes to Financial Statements – cont'd

Year ended March 31, 2020

6. Restricted net assets for operating reserve

The Board of Directors has adopted, in accordance with its responsibility for the long-term fiscal health of the Corporation, an operating reserve fund to be used at its discretion for the purpose of settling extraordinary operational matters such as personnel settlements, legal fees, pay equity legislation, facility closure, capital expenditures and other operational matters of significance. In accordance with this, the Board of Directors will designate for this reserve 5 percent of funds per year to the reserve to a maximum of 50 % of average annual operational costs. The total of all reserve funds will not exceed the funds required to maintain the Corporation for an operational period of 6 months. During the year \$53,000 was allocated to this operating reserve.

7. Mortgage payable

The organization has a financing arrangement under which a private lender has taken back a mortgage secured by a first collateral charge on the land and building owned by the organization.

During the fiscal period, the organization made principal and interest payments in the amount of \$40,000 and \$14,544 respectively. The interest is calculated at an annual rate of 4.5% and the mortgage comes due on November 11, 2026.

8. Wages and benefits

Wages and benefits include costs paid to staff dedicated to certain programs.

9. Related party transactions

During the year, the organization paid out fees in the amount of \$10,890 (2019 - \$0) to a board member who also provides bookkeeping services. The transactions are in the normal course of business and are measured at the exchange amount which is the amount of consideration established and agreed to by the related parties.

HOME HORIZON GEORGIAN TRIANGLE RESIDENTIAL SERVICES

Notes to Financial Statements – cont'd

Year ended March 31, 2020

10. Fiscal year change and comparative figures

The board of directors of the organization resolved to change the fiscal period from December 31 to March 31 and received CRA approval. Accordingly, the comparative figures presented represent the three month period from January 1, 2019 to March 31, 2019.

11. Financial instrument risk

The organization is exposed to various risks through its financial instruments. The following analysis provides information about the organization's risk exposure and concentration as of March 31, 2020.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The organization is exposed to credit risk from its clients for whom transitional housing is provided.

Interest rate risk

The organization holds investments which are subject to interest rate risk. Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates.

The extent of the organization's exposure to the above risks did not change significantly from the prior year.



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Hope Haven Therapeutic Riding Centre

Address: [REDACTED]

City/Town: Markdale

Postal Code: [REDACTED]

Contact Person: Benoit Dube

Position/Title: Executive Director

Telephone: [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]

Website: [REDACTED]

www.hopehavencentre.org

Organization Information

What is your Organizations status?

☐

For profit

☒

Not-for-profit

May 2021 April 2022

Fiscal year of Organization (Month/Year to Month/Year)

Amount of Grant Request

Cash: \$2,500

Subsidization: [REDACTED]

Financial Information:

If successful, indicate how the funding would be used by your organization.

A \$2,500 grant from the Town of Blue Mountains will directly help Hope Haven care for our therapy horses, who are literally the "feet" of our equine programs for individuals with special needs. With increased COVID related expenses combined with a significant loss of program revenue, we are in need of funds to help cover the daily costs to care for our therapy horses. We currently have 14 therapy horses, and the annual average cost for support and training of one therapy horse is \$5,000. A donation of \$2,500 will help fund the cost of hay, feed and health supplements.

With the loss of 2020 program income including 6 weeks of summer camp (\$16,800 shortfall) and 20 weeks of school programs (\$22,000 shortfall), our total program fees were down by 60% in 2020. We anticipate a continued loss of 30 - 40% for our 2021 program income.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Pam Kinzie, Chair

Ann Jackson, Director Fundraising

Anne Shenstone, Secretary

Dawn McConnell, Director at Large

Peter Heinke, Director at Large

Mary Thomas, Director at Large

Describe who your organization serves

For example, who is your organization's audience?

At Hope Haven Therapeutic Riding Centre, we connect horses and individuals with challenges to improve their mental, physical and cognitive health. Our programs help over 300 individuals with Autism, Down Syndrome, Cerebral Palsy, Spina Bifida, seizure and genetic disorders, ADHD, anxiety and depression among others. Our focus is to enrich the lives of individuals with disabilities, their families, their caregivers and support workers who live and work in our communities. Our programs are made possible through the support of our donors, community partners and over 70 volunteers.

Describe your organization's membership

Include the number of members, as well as any membership fees.

Hope Haven serves individuals with special needs ranging in age from 5 to 70. The program fees for each lesson is \$45 per individual.

In 2020 we had 112 participants compared to 323 participants in 2019. The loss of program revenue has resulted in the continued need for funds to help with the daily feed and care of our therapy horse herd.

The ongoing isolation continues to be especially challenging for our families of children with special needs who rely on our structured programs to provide mental and emotional health and physical development for their children. Your community funding will help us to resume all programs when we can fully re-open.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

In 2019 we had 6 programs for individual with special needs including adaptive riding, therapeutic riding, horsemanship, hippotherapy, Saddle up for Success school program and summer camp.

In 2020 we could only offer adaptive riding lessons with one rider and volunteer per lesson for a total of 606 total annual lessons compared to 2,433 lessons in 2019. At the time of this application, we do not anticipate that we will be able to run summer camp or school programs in 2021.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Hope Haven is 100% dependant on donations and grants received through fundraising, events, and partnerships. Fundraising is a major part of each board member's responsibility, and the full responsibility of our Development Officer. We develop a fundraising plan each year to identify funding through government grants, community and family foundations, corporations and individual donors. This year we will continue to find funding for the care of our horse herd, and we are developing our 3 to 5 strategic plan to fund program growth for our Special Olympics Equestrian Program (the first in Ontario), and our new Therapeutic Recreation program to provide additional support our clients who have intellectual, physical, social and/or emotional challenges.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Yes, Hope Haven raises enough funds required to cover all our fiscal operation expenses.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

in 2020 we received \$2,800 from the Town of Blue Mountains to help support the daily costs for our therapy horses during the first COVID lockdown period. We also applied for and received funding from private foundations including the Jim and Joan Patterson Foundation, George Lunan Foundation, Airlie Foundation and the Featherson Charitable Foundation. We received community funding from the Thornbury Clarksburg Rotary, Leflar Foundation and CIBC Miracle Fund. We also launched a CanadaHelps COVID relief campaign which raised over \$15,000 through personal donations.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

"A complete community designed to last, where opportunities abound" aligns with our Hope Haven program philosophy designed to support individuals with special needs and improve the quality of life of our clients and their families who live in our community. Our programs have expanded to include the first Special Olympics equestrian program in Ontario, and a Therapeutic Recreation program that will complement our riding programs to improve mental and physical health for those in need who live in our community.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$ 2500
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 2500

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$
Entertainment	\$
Administration	\$
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) Funding for feed and care of therapy horses	\$ 2500
Other (please specify)	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$ 2500

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Benoit Dube

Print Name

Signature

Executive Director

February 11, 2021

Position/Title

Date

Barb Sheperd

Print Name

Signature

Development Officer

February 11, 2021

Position/Title

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

HOPE HAVEN THERAPEUTIC RIDING AND FAMILY CAMP INC.
STATEMENT OF FINANCIAL POSITION
AS AT APRIL 30

	2020 \$	2019 \$
ASSETS		
CURRENT:		
Cash	143,236	164,632
Short Term Investments (Note 2)	202,378	101,076
Accounts Receivable	4,430	12,470
HST Receivable	4,434	5,164
Prepaid Expenses	8,525	1,889
	363,003	285,231
PROPERTY AND EQUIPMENT:		
COST-		
Furniture and Equipment	3,977	3,977
Farm Vehicles	75,145	75,145
Leasehold Improvements	123,689	108,589
Horse Shelters	22,055	12,855
	224,866	200,566
ACCUMULATED AMORTIZATION-		
Furniture and Equipment	2,073	1,597
Farm Vehicles	71,392	63,877
Leasehold Improvements	10,275	5,864
Horse Shelters	5,387	3,641
	89,127	74,979
	135,739	125,587
OTHER:		
Other Assets (Note 5)	21,204	24,350
ON BEHALF OF THE BOARD		
_____ Director		
_____ Director		
TOTAL ASSETS	519,946	435,168

(See Accompanying Notes to Financial Statements)



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Kids in the Meaford Hall Arts Society

Address: [REDACTED]

City/Town: Thornbury

Postal Code: [REDACTED]

Contact Person: John Hethrington

Position/Title: Fundraiser

Telephone: [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]

Website:

Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) April 1 2021 - Mar 31 2022

Amount of Grant Request

Cash: \$2,600

Subsidization: NIL

Financial Information:

If successful, indicate how the funding would be used by your organization.

Please see our attached covering letter to learn about our founding 11 years ago, our objectives, our history and our success to date in providing live theatre to the children of the Town of the Blue Mountains.

The \$2,600 funding we are again applying for will go towards the estimated total cost of \$14,900 for our registered, non-profit, volunteer-driven charity to put on two days of live theatrical performances FREE for the 592 children at the Beaver Valley Community school next December. Of course, the 660 children attending the two elementary schools in the Municipality of Meaford will also see the play for free.

While we have been raising money and putting on FREE live theatrical performances for the Blue Mountain school children for 8 years, our ever-increasing costs prompted us, for the first time to apply for a \$2,550 grant in 2021. We understand that we were only granted \$1,200 as this was our first grant request from the Town of the Blue Mountains. Because of the COVID pandemic, our program last Christmas was canceled and we did not take up the \$1,200 grant. However, we are back again for \$2,600 grant for a play in December 2021.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Rhonda Emerson, President

Carol Hethrington, Treasurer

Chris Fray, Secretary

Note: We are seeking new members for our Board of Directors in both The Town of The Blue Mountains and Meaford.

Describe who your organization serves

For example, who is your organization's audience?

Our organization first serves the more than 1,200 elementary students at the schools both in the Blue Mountains and the Municipality of Meaford. It provides the opportunity for these children to get away from their "screens" and experience live theatre in a world class performance hall.

Our program also provides an opportunity for the students of both towns to participate as actors in our performances. Each year we have many children from the Beaver Valley Community School participate as actors in our plays. And the other children can see their friends and contemporaries performing on stage and hopefully, may want to become part of the program in the years to come.

Describe your organization's membership

Include the number of members, as well as any membership fees.

Our membership is made up of many volunteers who provide their talents for free in the following activities, not including the 20 to 30 child actors who are the performers in our plays.

Theatrical Direction & Student Coaching

Stage Manager

Costume Design & Creation

Set Design

Production of Programs, Posters & Advertising

Set-up & Tear Down in the Theatre

These activities involve the participation of over 20 local volunteers.

Assistant Director

Script Adaptation

Makeup Artist

Set Building

Fundraising

Back Stage Crew

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Kids in the Meaford Hall has been producing a Fairy Tale or a Christmas play each year since 2009. No play was produced at Christmas 2020 because of COVID and the \$1,200 grant from the TBM was not drawn down. Some of our many successful productions include: In 2012 we performed A Christmas Carol with a cast of 43, in 2013, a cast of 32 performed Robin Hood and the Golden Arrow, and in 2014 a cast of 25 performed the play, The Lion, The Witch and The Wardrobe. In 2015 we produced Aladdin and the Wonderful Lamp, and in 2016 The Grinch Who Stole Christmas. In 2017 it was a very successful presentation of The Wonderful Wizard of Oz, with lots of little Munchkins. For 2018 it was The Wind and The Willows and in 2019 25 student actors appeared in an adaptation of Alice in Wonderland before over 1,200 school children from the Town of the Blue Mountains and Meaford, plus a packed hall for our evening performance for the public who paid.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Each year we have received funds from the Municipality of Meaford and now for the first time we trust from the Town of the Blue Mountains as well. We also receive funding from the service clubs and local organizations like the Apple Harvest Craft Show, from local businesses and professionals, and finally from generous individuals, all of whom are pleased to support our theatrical program for our elementary students.

However, each year, with increased costs, we must seek out new donors in the local community. But we are getting to the bottom of the barrel and now we need the support of the Town of the Blue Mountains.

We need our full \$2,600 request for this year from TBM to ensure our continued success.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Despite ever rising costs, each year, for the past 12 years we have been able to raise enough money to put on our annual theatrical production in Meaford Hall at Christmas with three free daytime performances for all the children of the Blue Mountains and Meaford and an evening performance for adults with paid admission.

We have no debt to pay off.

We are concerned that we will soon have tapped all of the available resources in both Meaford and the Blue Mountains. For this reason, we finally approached the Town of the Blue Mountains for the 2020 season that evaporated with the COVID pandemic. We greatly appreciate the \$1,200 grant last year for our \$2,550 request that was never taken up.

This year we again request a grant of \$2,600 for our 2021 production.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

We have, over the years, received annual funding from the Municipality of Meaford. In 2019, the Municipality of Meaford agreed to a 4-year funding program of \$3,000 per year that helps to provide some financial stability for our organization.

We are concerned that this year, with the difficulties that the local service clubs have had with their own fundraising, and how COVID has affected the local economy, that all of the support we have been receiving for years may be curtailed or eliminated. For this reason we respectfully request the you will support our full \$2,600 request. It will be the first funding the Kids in the Meaford Hall will have ever received from the Town of the Blue Mountains.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

Our annual live theatrical performance by and for all the school children in the Town of the Blue Mountains gives these children the opportunity to put down their "screens" and experience, at no cost, live theatre in an historic performance hall. It also offers the children of the Blue Mountains boundless artistic opportunities through their direct involvement in the production.

Our 11-year success demonstrates a community effort in the Blue Mountains that is designed to last. With your full \$2,600 support this year, its future will be assured.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$ Nil
Grants – Town of The Blue Mountains	\$ 2,600
Donations/Sponsorships	\$ See Below
Earned Income	\$ 1,550
Applicant Contribution	\$ Nil
User Fees	\$ Nil
Membership Fees	\$ Nil
Fundraising Efforts	\$ See Details Below
Other (please specify) Municipality of Meaford	\$ 3,000
Other (please specify) 8 Local Service Clubs & Organizations	\$ 5,200
Other (please specify) 13 Local Businesses	\$ 2,050
Other (please specify) 2 Local Individuals	\$ 500
Total Revenue	\$ 14,900

Expenses Description	Budget Amount
Salaries and Benefits	\$ Nil
Advertising and Promotion	\$ 120
Entertainment	\$ Nil
Administration	\$ 250
Facilities Rental	\$ 9,000
Prizes and Awards	\$ 200
Other (please specify) Scripts, Costumes, Makeup & Props	\$ 790
Other (please specify) Set Design, Construction, Moving & Storage	\$ 2,400
Other (please specify) Liability & Directors Insurance	\$ 1,500
Other (please specify) Student Food & Presentation Flowers	\$ 550
Total Expenses	\$ 14,810

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

RHONDA EMERSON

Print Name



CHAIR/PRESIDENT

Position/Title

February 25, 2021

Date

JOHN KETHRINGTON

Print Name

Sign



FUNDRAISER

Position/Title

February 25 2021

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

KIDS In The Meaford Hall Arts Society

Balance Sheet as of March 31 2020

ASSETS

Current Assets

TD Bank Bal Mar 31 2020 9,750.33

Total Cash on Hand 9,750.33

Accounts Receivable** 1,531.20

Purchase Prepayments 2,000.00

TOTAL ASSETS 13,281.53

LIABILITIES

Current Liabilities

Accounts Payable 383.91

TOTAL LIABILITIES **383.91**

EQUITY

Retained Earnings

Retained Earnings-Previous Year 13,121.27

Current Earnings -223.65

12,897.62

TOTAL EQUITY 12,897.53

TOTAL LIABILITIES & EQUITY 13,281.53

**** GST/HST Paid on Purchases to be Refunded**

Prepared by Rosemary Morton, Registered Bookkeeper.

Filed with the Canada Revenue Agency By Mary Raymond, CPA, CGA.

KIDS In The Meaford Hall Arts Society
Income Statement, April 1 2019 – March 31 2020

REVENUE

Sales Revenue

Donations	11,900.00
Production Income	<u>2,652.00</u>
Net Sales	14,552.00

TOTAL REVENUE 14,552.00

EXPENSES

Production Expenses

Meaford Hall Rental	8,912.28
Food & Flowers	864.59
Props	348.44
Set	1,122.34
Set Storage & Transportation	1,329.17
Scripts	150.32
Tech Support	<u>100.00</u>
Total Cost of Goods Sold	12,827.14

General \$ Admin. Expenses

Accounting & Ledger	282.50
Advertising & Promotion	28.25
Insurance	1,557.98
Interest & Bank Charges	<u>79.80</u>
Total General & Admin. Expenses	1,948.51

TOTAL EXPENSES 14,775.65

NET INCOME -223.65

Prepared by Rosemary Morton, Registered Bookkeeper.

Filed with the Canada Revenue Agency by Mary Raymond, CPA, CGA.



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Marsh Street Community Centre

Address: [REDACTED]

City/Town: Clarksburg

Contact Person: Steven Go [REDACTED] President

Telephone: [REDACTED]

Website: www.marshstreetcentre.com

Organization Information

What is your Organizations status? ☐ For profit
☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) April 1, 2020 to March 31, 2021

Amount of Grant Request

Cash: \$6,250

Subsidization: [REDACTED]

Financial Information:

If successful, indicate how the funding would be used by your organization.

- Marsh Street Rocks is the cornerstone of the Marsh Street Centre's programs and has been in existence for 5 years. It provides an opportunity for children and adults to develop basic music skills, play in a band and perform on stage in front of a live audience. Program attendance in a typical year (i.e., non-COVID) exceeds 100 participants.
- Marsh Street Rocks has been "on hold" since the start of the pandemic. This has left a huge VOID in the lives of those who participate in and support this program. The good news is, during this time, volunteers have been working extremely hard behind the scenes to make improvements to the program offering. We are preparing to re-launch the program in a BIG way, when it is SAFE to do so!
- Our focus for the inaugural session of the NEW Marsh Street Rocks program will be to include as many participants as possible with special consideration given to children and young adults with disabilities -- those who in the past may have had barriers to participating in a program (e.g., socio-economic, mental, or physical). We would like to alleviate those barriers by providing FREE TUITION to those participants for the inaugural session. The amount requested will provide a bursary to pay the 100% of the registration fee for 25 students, who meet this criteria.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Steven Gorton, President
Jan Seneshen, Vice President/ Fundraising
Michele Myrah, Treasurer
Anthony Traversa, Music Programs
Robert Brown, Secretary/ Marketing
Ashley Earl, Communications
Marty Mayr, Bar and Beverage
Judy Grinton, Community Events
Tim Bristow, Maintenance

Describe who your organization serves

For example, who is your organization's audience?

- For more than two decades, the Marsh Street Centre has brought people together in the celebration of local art, music, and culture. Each year, more than 5,000 patrons pass through our doors to attend exhibits, concerts, live theatre, and other special events. It is operated primarily by local volunteers who are passionate about serving our community.
- Marsh Street Centre is also the main meeting place and hub for many community groups and clubs.
- One of the Centre's primary objectives is to make all its programs and offerings accessible to all sectors of the community with emphasis on vulnerable persons such as the elderly, children and those with physical and mental disabilities.

Describe your organization's membership

Include the number of members, as well as any membership fees.

- We currently have a total of 193 registered memberships. Of the 193, 73 are individual memberships (one person) and 120 are family memberships (which can range from 2 to 4 persons).
- Membership rates are as follows: Individual = \$40/ year and Family = \$50/ year
- Members benefit from reduced prices for Marsh Street Centre events and discounts from local businesses.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

- Unfortunately, the Marsh Street Rocks program was not able to operate in 2020 and thus far in 2021, due to the pandemic. The last session to run in its entirety was Fall 2019.
- As previously mentioned, a typical year would see in excess of 100 children and adults participate. We generally offer 3 sessions (winter, spring and fall) as well as a summer camp.
- The program is led by a PAID professional instructor. Each session consists of 10 lessons, 90 minutes in duration. The session culminates with a live concert in the Marsh Street Centre auditorium where participants will perform in front of a LIVE audience (the hall is generally full – standing room ONLY). The concert is produced by a professional sound engineer and lighting specialist. It is for many, the experience of a lifetime!

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

- The Marsh Street Centre, is extremely active in raising funds to support its operations and capital requirements (building improvements). The organization's revenues come from three major sources: hall rentals; grants, donations and memberships; and, concerts and special events.
- Current and past fund-raising activities include: raffles and draws; participation in community events (eg. Lobsterfest and Oktoberfest); soliciting corporate sponsorships and private donations; hosting fund raising marquis events (such as our Bistro, Casino and Patio/ Kitchen Parties) and providing bar services at events hosted by renters.
- In the past we have received funding for operations and capital from the Ontario Government, Ontario Trillium Foundation and Ontario Arts Council and the Town of the Blue Mountains. We continue to look for and secure grant opportunities.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

- The Marsh Street Centre board of directors has mandated that the organization cannot operate beyond its capacity to generate funds to support its operations and capital requirements. In the (nearly) four years the current leadership team has managed the Centre, financial performance has resulted in a balanced outcome -- expenses have never exceeded income during this period. If funding does not exist to carry out a specific event or project, it will not come to fruition.
- Financial reporting is completed on a monthly basis by the Treasurer and the finance team and is presented to the entire Board for review and comment. All major financial decisions are approved by the Board. The Corporation's year end and tax return are prepared by a professional accounting firm (Baker Tilly - Collingwood)
- A copy of the most recent accountant prepared financial statement is attached.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

Please find below a summary of grants received since 2018:

2018 - Grey Bruce Community Foundation/ \$15,000/ ladies washroom renovation

2019 - TBM/ \$900/ Marsh Street Rocks equipment purchase (monitor)

2020 - TBM/ \$2,000/ support operations during pandemic

2020 - Lobsterfest/ \$7,000/ support operations during pandemic

2020 - Octoberfest/ \$3,000/ support operations during pandemic

2020 - Trillium Foundation/ \$55,000/ main roof replacement

2020 - Trillium Foundation/ \$26,000/ seed funding for Senior's Lunch n' Learn Program

2020 - Ontario Arts council/ \$5,700/ funding for Robert Michaels (operating support)

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

- The pandemic has had a massive negative affect on all of us. Mandated isolation, social distancing, distance learning and other similar mandated behaviours have led to an increase in mental health issues, particularly for our youth and vulnerable persons. Giving the gift of music and community can go a long way towards helping those that are in desperate need of a mental health boost. It can also be a factor in shaping a young person's goals and future aspirations. Who knows, we could have another Serena Ryder or Jim Cuddy in our midst?
- The Town's vision speaks to inclusion and that is what this submission is about. With the re-boot of the Marsh Street Rocks program, we are attempting to remove financial barriers that would otherwise prevent some children and young adults with disabilities from participating in the program. We want Marsh Street Rocks to be as inclusive as possible. It is part of our mission. It is what we are about. FULL STOP

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$6,250
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$6,000
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$12,250

Expenses Description	Budget Amount
Salaries and Benefits	\$8,575
Advertising and Promotion	\$500
Entertainment	\$
Administration	\$1,000
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) Program Supplies and Consumables	\$750
Other (please specify) Sound, Lights, Video for Session Concert	\$750
Other (please specify) Overhead Allocation (utilities, cleaning, insurance, etc.)	\$675
Other (please specify)	\$
Total Expenses	\$12,250

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Steven Gorton

Print Name

Signature

President

Position/Title

2/21/2021

Date

Anthony Traversa

Print Name

Signature

Director

Position/Title

2/21/2021

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

MARSH STREET COMMUNITY CENTRE
FINANCIAL STATEMENTS
MARCH 31, 2020

CONTENTS


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Balance Sheet	2
Statement of Operations and Net Assets	4
Notes to the Financial Statements	5

NOTICE TO READER

On the basis of information provided by management, we have compiled the balance sheet of Marsh Street Community Centre as at March 31, 2020 and the statement of operations and net assets for the year then ended.

We have not performed an audit or review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

A large black rectangular box redacting the signature of the Chartered Professional Accountants.

Chartered Professional Accountants
Collingwood, Ontario
July 30, 2020

MARSH STREET COMMUNITY CENTRE

BALANCE SHEET AS AT MARCH 31

	2020	2019
	\$	\$
Assets		
Current		
Cash	30,140	6,831
Accounts receivable	11,464	11,379
Inventories	3,931	9,709
Prepaid expenses	1,630	-
	47,165	27,919
Property and equipment (Note 1)		
Land	27,014	27,014
Building	495,692	458,953
	522,706	485,967
Less accumulated amortization	(180,856)	(167,209)
	341,850	318,758
	389,015	346,677

Approved on behalf of the board:

_____ Director

_____ Director

MARSH STREET COMMUNITY CENTRE

BALANCE SHEET AS AT MARCH 31

	2020	2019
	\$	\$
Liabilities		
Current		
Accounts payable and accruals	2,891	8,276
Deferred rental revenue	4,855	300
Deferred grant revenue	12,761	-
Total liabilities	20,507	8,576
Deferred contributions - building (Note 1)	293,035	268,506
Net assets		
Unrestricted net assets	75,473	69,595
	389,015	346,677

MARSH STREET COMMUNITY CENTRE

STATEMENT OF OPERATIONS AND NET ASSETS FOR THE YEAR ENDED MARCH 31

	2020	2019
	\$	\$
Revenue		
Donations	31,933	47,762
Events	98,137	93,897
Grants	900	19,820
Hall rental	59,831	31,570
Music program	26,898	22,764
Other	8,385	8,978
Deferred contribution revenue (Note 1)	12,210	11,188
	238,294	235,979
Expenses		
Administration	20,301	27,550
Amortization (Note 1)	13,647	11,950
Events	62,090	54,709
Fixtures and equipment	1,305	3,106
Hall rental	20,400	2,285
Maintenance	8,394	18,276
Music program	23,177	24,588
Operations	43,324	44,222
Payroll	39,778	33,947
	232,416	220,633
Excess of revenue over expenses for the year	5,878	15,346
Unrestricted net assets, beginning of year	69,595	54,249
Unrestricted net assets, end of year	75,473	69,595

MARSH STREET COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS AS AT MARCH 31, 2020

1. Property and equipment

Property, which includes land and building, is recorded at cost less accumulated amortization. The building is amortized on a straight line basis at 4% per annum and building improvements are amortized at 4 -10% per annum. Land is not amortized.

Fixtures and equipment are expensed in the year they are acquired.

Deferred capital contributions consist of the building, which was donated by the Town of the Blue Mountains, and a grant for the roof replacement in fiscal year 2020. Deferred capital contributions are amortized to revenue at the same rate amortization expense is recorded on the related asset. The balance of \$293,035 (2019 - \$268,506) is net of accumulated amortization of \$178,657 (2019 - \$166,447)

Deferred capital contributions increased during this fiscal year as a new roof was completed and funded through a government grant. Amortized on a straight line basis over 25 years.



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Meaford Hospital Foundation

Address: [REDACTED]

City/Town: Meaford

Postal Code: [REDACTED]

Contact Person: Barbara Little

Position/Title: Chair

Telephone: [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]

Website: www.mhfoundation.ca

Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) March 31

Amount of Grant Request

Cash: \$30,000

Subsidization:

Financial Information:

If successful, indicate how the funding would be used by your organization.

The funding would be used to purchase a new SPECT CT Nucler Medicine Camera.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Barbara Little - Chair

John Leckie - Vice Chair

Beth White - Secretary

Brian Shannon - Treasurer

Directors: Jennifer Clumpus, Kim Macdonald, Brian Harkness

Ex-Officio: Graham Fry

Staff Representative: Theresa Smith

Charitable Giving Advisor GBHS - Willard VanderPloeg

Ex-Officio (Doctors Rep) Dr. Nathalie Sauriol

Describe who your organization serves

For example, who is your organization's audience?

The Meaford Hospital Foundation serves the communities that surround Meaford. Patients use the hospital from the local level to those travelling in the area who need the services of the hospital.

Describe your organization's membership

Include the number of members, as well as any membership fees.

Our organization currently has seven board members, two ex-officio staff from Grey Bruce Health Services, one charitable giving officer, and one ex-officio doctor.

There are no membership fees.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

The Meaford Hospital Foundation focuses on raising funds for much needed capital equipment for the Meaford hospital as well as the regional site in Owen Sound. In September of 2020 our foundation held its first virtual Meaford Harbour 5k Run/Walk raising a surprising \$65,000. during Covid. Unfortunately some other events had to be postponed due to Covid. However, we did proceed with our 2020/21 Christmas mailing and raised \$171,000. The Foundation was also the fortunate recipients of proceeds from third party sources including Masks for Meaford, Kinsmen Club of Meaford, The Lora Bay Club and the Meaford Hospital Auxiliary.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

We currently fundraise for the capital equipment needs of the Meaford Hospital and the regional site in Owen Sound and fundraise to fulfill a capital equipment list that is provided to us by Grey Bruce Health Services each year. We fundraise each year to do our best to fill the needs of this list.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Our organization has always raised enough funds to cover expenses of all of our programs. It is part of our due diligence when hosting events or fundraising.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

Last year we gratefully received \$18,000 for Beds/Mattresses/Stretchers from The Town of the Blue Mountains.

We did not receive other funding for the purchase of these beds/mattresses/stretchers.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

Our Meaford Hospital serves the patients who live in our immediate area as well as those located in The Town of the Blue Mountains. We also serve the patients/clients who come here to visit. The Meaford Hospital serves the vast community that surrounds it and supports the TBM vision of endless opportunities and the vast and best experiences Ontario has to offer. Patients come to us for many different needs. We are proud of our hospital and open for business. We live in an area that is forever changing as we see people moving here to retire or start a new business -- young and an aging demographic alike. We NEED to be here now and in the future. Our hospital is a vital part of the communities that we live in.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$30,000
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$288,750
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$318,750

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$
Entertainment	\$
Administration	\$
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) s	\$
Other (please specify)	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$0

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Barbara Little

Print Name



Chair

Position/Title

February 19/2021

Date

Brian Shannon

Print Name



Treasurer

Position/Title

February 19, 2021

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

2020 Financial Statements
attached.

MEAFORD HOSPITAL FOUNDATION
FINANCIAL STATEMENTS
MARCH 31, 2020

MEAFORD HOSPITAL FOUNDATION
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MARCH 31, 2020

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of **Meaford Hospital Foundation**:

Qualified Opinion

We have audited the financial statements of **Meaford Hospital Foundation** (the Foundation), which comprise the statement of financial position as at March 31, 2020 and the statements of changes in fund balances, operations, and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at March 31, 2020, and results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

Meaford Hospital Foundation derives revenue from charitable donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Foundation. Consequently, we were unable to determine whether any adjustments were necessary to revenues, excess of revenues over expenditures, and cash flows for the years ended March 31, 2020 and March 31, 2019 and assets and fund balances as at March 31, 2020 and March 31, 2019. Our audit opinion for both years was modified accordingly because of the possible effect of this scope limitation.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

AUDIT • TAX • ADVISORY

Baker Tilly SGB LLP trading as Baker Tilly is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities.

INDEPENDENT AUDITOR'S REPORT CONTINUED

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



BAKER TILLY SGB LLP
LICENSED PUBLIC ACCOUNTANTS
Owen Sound, Ontario
September 18, 2020

AUDIT • TAX • ADVISORY

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MEAFORD HOSPITAL FOUNDATION
STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31

	2020	2019
	\$	\$
ASSETS		
CURRENT:		
Cash	254,791	215,251
HST Receivable	8,970	10,631
Prepaid Expenses	1,382	2,500
	<u>265,143</u>	<u>228,382</u>
INVESTMENTS (Note 2)	4,314,320	4,186,343
CHARITABLE REMAINDER TRUST, at Present Value	43,103	42,648
	<u>4,622,566</u>	<u>4,457,373</u>
LIABILITIES		
CURRENT:		
Accounts Payable and Accrued Liabilities	37,034	75,783
Deferred Revenue	2,173	1,750
	<u>39,207</u>	<u>77,533</u>
FUND BALANCES		
GENERAL FUND	4,002,266	3,812,712
ENDOWMENT FUND (Note 3)	581,093	567,128
	<u>4,583,359</u>	<u>4,379,840</u>
	<u>4,622,566</u>	<u>4,457,373</u>

ON BEHALF OF THE BOARD

_____ Director

_____ Director

(See Accompanying Notes to Financial Statements)

MEAFORD HOSPITAL FOUNDATION
STATEMENT OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED MARCH 31

	General Fund \$	Endowment Fund \$	2020 \$	2019 \$
Fund Balance at Beginning of Year	3,812,712	567,128	4,379,840	4,216,674
Excess of Revenue over Expenditures	189,554	13,965	203,519	163,166
Fund Balance at End of Year	<u>4,002,266</u>	<u>581,093</u>	<u>4,583,359</u>	<u>4,379,840</u>

(See Accompanying Notes to Financial Statements)

MEAFORD HOSPITAL FOUNDATION
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED MARCH 31

	2020	2019
	\$	\$
REVENUE:		
Campaign Fund Income (Note 5)	276,645	197,139
Donations	241,156	287,663
Fundraising Income	211,327	86,652
Investment Income	73,665	61,128
Endowment Investment Income	10,313	10,097
	<u>813,106</u>	<u>642,679</u>
EXPENDITURES:		
Donor Recognition	5,868	2,587
Fundraising Expenses	84,354	40,196
Office and Administrative	140,727	133,951
Professional Services	11,927	9,732
	<u>242,876</u>	<u>186,466</u>
Excess of Revenue Over Expenditures Before Unrealized Gains and Contributions	<u>570,230</u>	456,213
Unrealized Gains on Investments:		
General Fund	49,187	52,910
Endowment	3,652	1,117
	<u>52,839</u>	<u>54,027</u>
Excess of Revenue Over Expenditures Before Contributions	623,069	510,240
Donations to Grey Bruce Health Services and Other Organizations (Note 4)	<u>(419,550)</u>	<u>(347,074)</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u><u>203,519</u></u>	<u><u>163,166</u></u>

(See Accompanying Notes to Financial Statements)

MEAFORD HOSPITAL FOUNDATION
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED MARCH 31

	2020 \$	2019 \$
CASH FROM OPERATING ACTIVITIES:		
Excess of Revenue over Expenditures	203,519	163,166
Charges not involving cash		
Unrealized (Gains) Losses on Investments	(52,839)	(54,027)
Charitable Remainder Trust Earnings	(455)	(445)
	<u>150,225</u>	<u>108,694</u>
Change In:		
HST Receivable	1,660	(4,504)
Prepaid Expenses	1,118	(2,500)
Accounts Payable and Accrued Liabilities	(38,748)	(148,175)
Deferred Revenue	423	1,750
	<u>114,678</u>	<u>(44,735)</u>
FINANCING AND INVESTING ACTIVITIES:		
Purchase of Investments, Net	<u>(75,138)</u>	<u>(5,524)</u>
NET INCREASE (DECREASE) IN CASH	39,540	(50,259)
CASH, BEGINNING OF YEAR	<u>215,251</u>	<u>265,510</u>
CASH, END OF YEAR	<u><u>254,791</u></u>	<u><u>215,251</u></u>

(See Accompanying Notes to Financial Statements)

MEAFORD HOSPITAL FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
AS AT MARCH 31, 2020

PURPOSE AND STATUS

The purpose of the Meaford Hospital Foundation is to receive, accumulate and distribute funds and/or the income there from for capital purposes of the Grey Bruce Health Services - Meaford Site, shared regional services and other related services.

The Foundation is incorporated without share capital, under the laws of Ontario and has been classified as a Public Foundation under Section 149.1 (1) (g) of the Income Tax Act of Canada and as such is exempt from income taxes.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(A) FUND ACCOUNTING

The Meaford Hospital Foundation follows the restricted fund method of accounting for contributions. The Foundation ensures, as part of its fiduciary responsibilities, that all funds received with a restricted purpose are expended for the purpose for which they were provided.

The Endowment Fund comprises amounts to be maintained permanently as specified by the Donors or the Board of Directors. Other funds are maintained in the General Fund.

(B) FINANCIAL INSTRUMENTS

The Foundation measures its financial assets and financial liabilities initially at cost. Subsequently, financial assets and financial liabilities are measured at either amortized cost or fair value. Financial instruments measured at fair value are tested for impairment annually.

Financial assets measured at amortized cost include cash. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Investments: Short term fixed income securities are measured at fair value. The Charitable Remainder Trust is measured at net present value which approximates amortized cost. The Foundation has elected to measure bonds to be held for more than one year at fair value.

(C) REVENUE RECOGNITION

Restricted and unrestricted contributions are recognized as revenue in the appropriate fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Donations and fundraising are recorded when cash is received. Outstanding pledges have not been recorded as donation revenue.

(D) CONTRIBUTED SERVICES

Volunteers contribute to the Meaford Hospital Foundation each year to assist the Foundation in carrying out its service delivery activities. Because of the difficulty of determining their fair market value, contributed services are not recognized in the financial statements.

(E) CASH AND CASH EQUIVALENTS

Cash and cash equivalents includes cash on hand and cash on deposit in Canadian financial institutions.

MEAFORD HOSPITAL FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
AS AT MARCH 31, 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(F) CAPITAL

The Foundation makes transfers from the general fund to the Grey Bruce Health Services - Meaford Site, shared regional services and other related services annually based on the approved capital needs with reserves maintained for operating and designated funds. General funds are held in an interest bearing bank account and investments managed in accordance with the Foundation's investment policies.

2. INVESTMENTS

Investments are carried at fair value as disclosed below and are comprised of the following:

	2020 \$ Fair Value	2020 \$ Cost	2019 \$ Fair Value	2019 \$ Cost
General Fund				
Cash	172,036	172,035	14,182	14,182
Short-Term Notes	955,084	963,544	889,106	889,328
Bonds	2,587,457	2,567,899	2,700,022	2,737,890
Accrued Interest	20,172	20,172	15,904	15,904
Total General Fund	3,734,749	3,723,650	3,619,214	3,657,304
Endowment Fund				
Cash	107,608	107,608	3,992	3,992
Short-Term Notes	181,766	181,576	482,830	483,641
Bonds	288,427	286,577	78,550	79,350
Accrued Interest	1,770	1,770	1,757	1,757
Total Endowment Fund	579,571	577,531	567,129	568,740
	4,314,320	4,301,181	4,186,343	4,226,044

3. ENDOWMENT FUND

The Endowment Fund consists of restricted contributions received by the Foundation where endowment principal is required to be maintained intact. The Endowment Fund also includes amounts transferred by the Board from the General Fund.

The Endowment Fund consists of \$494,477 principal plus investment income.

MEAFORD HOSPITAL FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
AS AT MARCH 31, 2020

4. RELATED PARTY

The Meaford Hospital Foundation was incorporated on June 9, 1983 with the objective of raising funds for Grey Bruce Health Services - Meaford Site, shared regional services and other related services. The Foundation is governed by an independent Board of Directors.

The Foundation made donations during the year as follows:

	2020	2019
	\$	\$
Grey Bruce Health Services - Meaford Site and Shared Regional Services		
Major and Minor Equipment	407,350	310,958
Education	5,000	5,000
Chaplaincy	7,200	7,200
North East Grey Health Clinic	-	23,916
	<u>419,550</u>	<u>347,074</u>

5. THE HOSPITAL CAMPAIGN

The Foundation is concluding a fundraising campaign for equipment and facilities. "The Hospital Campaign" is a joint project with the other Foundations serving Grey Bruce Health Services Hospitals in Owen Sound, Markdale, Southampton, Wiarton and Lion's Head. The total goal of the campaign is \$11.4 million.

6. COMPARATIVE FIGURES

Certain 2019 figures have been reclassified to conform with the current year's presentation.

7. FINANCIAL INSTRUMENTS

The Foundation's exposure to risks from its financial instruments is described as follows:

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Foundation is exposed to interest rate risk as the value of the long-term bonds are affected by market changes in interest rates.

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. Other price risk is the risk that the fair value future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar instruments traded in the market.

The Foundation is exposed to market and other price risk through its investments. The investments are held at Nesbitt Burns and managed in accordance with the Foundation's investment policy and are monitored regularly. This is considered the method by which the Foundation manages these risks.

MEAFORD HOSPITAL FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
AS AT MARCH 31, 2020

8. SUBSEQUENT EVENT

On January 31, 2020, the World Health Organization (WHO) announced a global health emergency because of a new strain of coronavirus (Covid-19) and declared it a public health event of international concern. On March 11, 2020, WHO declared the global outbreak of Covid-19 a pandemic.

On March 17, 2020, the Ontario government enacted a declaration of emergency to protect the public and ordered specific businesses to close and on March 23, 2020 further ordered mandatory closure of all non-essential workplaces to fight the spread of Covid-19.

The Foundation is operating remotely, as it is not an essential workplace. Operations have been modified to protect the health and safety of staff and their clients. The full impact of the Covid-19 outbreak continues to evolve at the date of this report. The Foundation is uncertain as to the full impact that the pandemic will have on its financial condition, liquidity, and future operations. The potential economic effects to the Foundation could have a material impact on future operations and an estimate of financial effects cannot be made at this time.



Email: [REDACTED] Website: [REDACTED]

The funds would be applied initially to operate the event. These costs include advertising, marketing, website race-entry fees, rental of facilities, race bibs, prizes/take-aways, course markers, OPP services, and audio systems.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

PRESIDENT- COLIN CLARKE
PAST-PRESIDENT - BRUCE PATERSON
PRESIDENT-ELECT - LIBBY KENNEDY
SECRETARY - RICHARD BOWDEN
TREASURER - GEORGE MATAMOROS
ADMINISTRATION - ALLISON KENNEDY
MEMBERSHIP - JOHN MEADOWS
COMMUNITY SERVICE - DIANE ANDERSON
FOUNDATION/INTERNATIONAL - PALMA BARBIERI
YOUTH - HEATHER OFFORD
INDIGENOUS INITIATIVES - CLAY MELNIKE
DIRECTOR AT LARGE - JEREMY WENTWORTH-STANLEY

Describe who your organization serves

For example, who is your organization's audience?

The Thornbury Clarksburg Rotary Club serves the area of the Blue Mountains. The initiatives include the schools (example, the Pursuits Programme), public health clinics, the Meaford hospital, busing to the Hope Haven Therapeutic Equestrian Centre for the Beaver Valley Community School, Beaver Valley Outreach, Events For Life, the Fall Fair, meal and food programmes for the needy, and original community projects such as the Community Centre

Describe your organization's membership

Include the number of members, as well as any membership fees.

Current membership is 32. Membership dues are annually paid to Rotary International and Rotary District 6330. Members pay for meals and day-to-day operating expenses not related to fundraising. Proceeds of fundraising activities do not apply to the Club's operating expenses.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

The last year has been seriously restricted by the Covid protocols. Our normal events were cancelled accordingly, notably the Golf tournament, Taste of Georgian Bay raffle tickets, the Run Blue Mountains event (now renamed the Thornbury Turkey Trot), Trivia Night, and tent/table/chair rentals. Numbers participating used to range from 100 for the golf to 350 for the run. In May 2020 the Club did hold a very successful Virtual Gala Event that raised \$42,000. Although not intended as a fund raiser, the Club took a leadership role last March at Woodland sanitizing carts and completing deliveries to shut-ins. This involved building a much larger volunteer base than would have been immediately available within the Club. Members are vicariously involved in programmes outside of the Rotary orbit (TBM sponsored events, meal programmes) that help to identify community needs

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

The Club's principle is to fundraise to facilitate donations in the Community, and meet special needs as they arise. Since March 2020, the Club has injected \$50,000 into the community in connection with Covid relief, with special emphasis on mental health, youth, and families. This included gift cards (Foodland and PharmaSave) for distribution to a broad base of front-line workers. The Club's interconnectedness in the community has been an important guide to identifying needs. Events are sometimes targeted to specific issues, e.g. Trivia Night supports Shelter Box. In the past the Run has been directed to Events For Life and Hope Haven, as well as other general applications. It is policy that 75% of fund-raising proceeds remain in the community, and to a maximum of 25% may be allocated to international projects.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

The Club's fundraising includes 4 sources - participant fees, sponsorships, grants, and donations. Related expenses are contained to the fund raising event, but membership costs are separately accounted for and not included in fund raising proceeds. Bank accounts are segregated and retained for specific applications.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

The exclusive source of municipal grants is the Town of Blue Mountains. In 2020, that amounted to \$5,000., originally slated for the Run Blue Mountains. This year the Club is requesting the same amount to support the Turkey Trot, on the mutual understanding that if the event were not to proceed, the grant would not be in effect.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision: "Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

The Thornbury Turkey Trot is assuming a role of showcasing the community, as well as encouraging healthy and family lifestyles. It is being organized in conjunction with the BIA, and it is recognized that moving the date to the Saturday of Thanksgiving will provide additional exposure, tie in effectively with family activities at that time of the year (running/jogging/walking), capitalise on the numbers of visitors to the area, and integrate with other events taking place at the same time. In particular this year, there is expected to be pent-up demand for such a run, given the issue of runs that have been cancelled or postponed. We believe the occasion of the Run may permit additional fund-raising, e.g. drive-through dinners. The run has broad appeal, 1K, 5K, 10K and half marathon, which is useful to all ages and levels of physical competence.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$5,000
Donations/Sponsorships	\$3,000
Earned Income	\$18,000
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) Pledges	\$3,000
Other (please specify)s	\$
Other (please specify)s	\$
Other (please specify)	\$
Total Revenue	\$29,000

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$3000
Entertainment	\$1,000
Administration	\$2,500
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify)OPP	\$5,500
Other (please specify)Community Centre	\$3,000
Other (please specify)s	\$
Other (please specify)	\$
Total Expenses	\$14,000

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Jeremy Wentworth-Stanley

Print Name

Signature

Director, Thornbury-Clarksburg Rotary C

Position/Title

Date

Print Name

Signature

Position/Title

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

ROTARY CLUB OF THORNBURY CLARKSBURG

BALANCE SHEET

AS AT DECEMBER 31, 2020

ASSETS

BANK -BENEVOLENT ACCOUNT	\$	4,967
BANK - TRUST ACCOUNT		55,510
ACCOUNTS RECEIVABLE		<u>290</u>
TOTAL ASSETS	\$	<u><u>60,767</u></u>

LIABILITIES

ACCOUNTS PAYABLE	\$	1,047
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SURPLUS

ACCUMULATED SURPLUS		<u>59,720</u>
TOTAL LIABILITIES AND SURPLUS	\$	<u><u>60,767</u></u>

ROTARY CLUB OF THORNBURY CLARKSBURG

REVENUE AND EXPENSE

JANUARY 1, 2020 - DECEMBER 31, 2020

REVENUE

HOPE IN THE VALLEY GALA	41,376
RUN BLUE MOUNTAINS	\$ -
TASTE OF SOUTH GEORGIAN BAY	-
TRIVIA NIGHT	-
RENTALS	5,450
BAR SERVICE	245
CANADA DAY	-
COFFEE SALES	2,715
THE PIG	176
GENERAL DONATIONS	52,195
<u>TOTAL REVENUE</u>	<u>\$ 102,157</u>

EXPENSE

HOPE IN THE VALLEY	\$ 2,330
RUN BLUE MOUNTAINS	4,188
GOLF TOURNAMENT	-
TASTE OF SOUTH GEORGIAN BAY	-
TRIVIA NIGHT	122
RENTALS	739
BAR SERVICE	277
CANADA DAY	
COFFEE PROGRAM	1,476
OFFICE SUPPLIES	4,300
HST	929
ROTARY YOUTH EXCHANGE	640
APPLE VALLEY YOUTH CHORUS	1,750
<u>TOTAL EXPENSE</u>	<u>16,751</u>

DONATIONS

DOMESTIC DONATIONS	9,200
COVID19 COMMUNITY SUPPORT	38,879
SCHOOL AWARDS	800
INTERNATIONAL COVID SUPPORT	13,877
<u>TOTAL EXPENSE & DONATIONS</u>	<u>79,507</u>
<u>SURPLUS BEFORE OTHER INCOME</u>	<u>22,650</u>
<u>OTHER INCOME</u>	
HST RECOVERED	4,080
<u>SURPLUS</u>	<u>\$ 26,730</u>



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Senior's Network The Blue Mountains

Address:

City/Town:	<u>The Blue Mou</u>	<u></u>	<u></u>	<u></u>
Contact Person:	<u>Ann Dyer</u>	<u></u>	<u>Network Member</u>	
Telephone:	<u></u>	<u></u>	<u></u>	
Email:	<u></u>	<u></u>	Website:	<u>https://www.thebluemountains.ca/seniors.cfm</u>

Organization Information

What is your Organizations status? ☐ For profit
☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) January 2021 to December 2021

Amount of Grant Request

Cash: Subsidization: \$526.00 + HST

Financial Information:

If successful, indicate how the funding would be used by your organization.

If successful this subsidization would be used to cover the costs of the Beaver Valley Community Centre for the large hall, small hall, kitchen and set-up / take down fee. The fair is tentatively scheduled for Fall of 2021 but are scheduling a contingency Fair for the Spring of 2022. We will re-apply for this subsidy for 2022 if the 2021 event doesn't take place.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Ann Dyer - Member
Jacqui Morrison - Member
Linda Potter - Member
Jan Stavely - Member
Leeann Haynes - Member
Mary Dodge - Library Member
Tanya Patterson - Community Services Member
Ryan Gibbons - Community Services Member

Describe who your organization serves

For example, who is your organization's audience?

Seniors that are residents in The Blue Mountains and seniors that are visitors in The Blue Mountains.

Describe your organization's membership

Include the number of members, as well as any membership fees.

The members are listed under the board of directors. The members grow to prepare and implement a Seniors Fair with volunteers. There aren't any membership fees.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

The Seniors Network Blue Mountains was going to host a seniors fair in 2020 but due to the pandemic it did not take place. In 2019 the SNBM hosted a seniors fair and saw over 40 vendors and more than 200 participants.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

The Seniors Network Blue Mountains does not have a formal fundraising policy. We focus on the Seniors Fair and work with local businesses to provide the refreshments. Fundraising for specific fair events or entertainment has been provided by an event sponsor. We have also received grants from the "Older Adults Centres' Association of Ontario". We intend to continue this practice and strive to break even.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

To date we have been able to raise enough money to cover our costs. If we didn't, we would have to consider additional sponsorships or increasing the vendor fees.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

The Blue Mountains Seniors Network has received subsidies in the past for the cost of the community centre. We have received a grant in the past from the "Older Adults Centres' Association of Ontario".

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

The Seniors fair provides a social and educational opportunity for older adults in and around The Blue Mountains. This aligns well with the Town's vision by showcasing opportunities for Seniors throughout the Town by various vendors and service providers while engaging a significant demographic within our community and getting valuable feedback from them.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$ 526
Donations/Sponsorships	\$
Earned Income	\$ 2000
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$ 500
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 3026

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$ 700
Entertainment	\$ 300
Administration	\$
Facilities Rental	\$ 526
Prizes and Awards	\$ 900
Other (please specify) refreshments	\$ 300
Other (please specify) St. John's Ambulance	\$ 300
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$ 3026

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Ann Dyer

Print Name

Signature

SNBM Member

Position/Title

February 26, 2021

Date

Print Name

Signature

Position/Title

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

Seniors Information and Active Living Fair

Financials for 2019 fair

Income:

		2019	
Category	Details	Actuals	Budget
Funding Request	OACAO member Fair Funding	0.00	0.00
Other Revenue	Trade fair Revenue #@\$50	600.00	1,000.00
Sponsorship		1,650.00	500.00
	Total Income	2,250.00	1,500.00

Expenses:

		2019	
Category	Details	Actual	Budget
Facility Rent	In Kind		-
Printing	Blue Mountain Library		
	BVO (Beaver Valley Outreach)		
	Riverside graphics		350.00
Total Printing		-	350.00
Advertizing/Promo	Promo Bags	-	150.00
	Blue Mountain Review		125.00
	Community Connections		25.00
Total Advertising & Promo		-	300.00
Honorariums	The Browns	150.00	100.00
	BVCC Crew	50.00	50.00
Total Honorarium		200.00	150.00
Food	Groceries	301.36	300.00
Audio Visual	In Kind		
Transportation	Mileage & Expenses for Speakers		-
Postage			
First Aid	St John's Ambulance		250.00
Other	Door prize	200.00	150.00
	Total Expenses	701.36	1,500.00

Balance:	Total Income minus Total Expenses	1548.64	0.00
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Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Special Olympics

Address: [REDACTED]

City/Town: Clarksburg

Postal Code: [REDACTED]

Contact Person: Maureen Munden

Position/Title: Community Coordinator

Telephone: [REDACTED]

Fax: _____

Email: [REDACTED]

Website: _____

Organization Information

What is your Organizations status? ☐ For profit
☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) _____

Amount of Grant Request

Cash: _____

Subsidization: 6 Tomahawk passes and a weekly tee time

Financial Information:

If successful, indicate how the funding would be used by your organization.

We would like to be able to offer an affordable golf option to our athletes. With 6 golf passes, we would be able to offer the opportunity for 2 groups of 3 and a supervising adult the chance to try golf and for our ongoing golf athletes the opportunity to improve their game.

As with many organizations, sport has been difficult this year. We have had to suspend ALL sport offerings to Special Olympics athletes. We will be able to have them golf this summer however and look forward to the opportunity to have the Tomahawk course available to us.

*6 Tomahawk passes &
1 weekly tee off time*

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Maureen Munden - Community Coordinator

Catherine Butler - Community coordinator

Jodi Everrit - Registrar

Barb Loucks - Signing Authority

Cyndy Tyndal - First Aid Signing Authority

Describe who your organization serves

For example, who is your organization's audience?

We currently serve the people in our community who have intellectual disabilities and their families. As an organization we start with preschool kids and serve athletes into adulthood with no cutoff for participation age-wise. Many of these individuals live with their parents, some live on their own and have ODSP as their main financial support. In normal times we would offer supports in school as well.

Describe your organization's membership

Include the number of members, as well as any membership fees.

We currently have 37 athletes. We charge \$50 for the first sport and \$20 for each additional sport. Alping skiers and equestrian athletes pay \$100 for their sport. No athlete is turned away and we do subsidize all athletes that require financial assistance.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

All sports have been suspended since March 13, 2020. The following is our activity before that date.

Alpine skiing -15

Basketball - 17

Curling - 6

Golf - 8

Bowling - 21

Equestrian - 1

High School Program - 12

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

We raise funds to offset our costs. We use these opportunities to raise awareness of our movement as well.

Every August we hold a barbeque at Home Hardware in Thornbury. Our main fundraiser has become 24 Hours at Blue Ski Race, where we enter a walking and ski team.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

In the past we have struggled to provide the extras for our teams, like new uniforms and up to date equipment. We have a fee structure that provides for the basic cost of rental space and subsidization for some athletes. We have been unable to support extra tournaments out of town and other such sporting events. Our fundraising from 24 Hours at Blue has given us an incredible boost that will allow us to buy new uniforms, equipment, attend out of town tournaments and some needed social outings to sporting events. Because of our good fortune with this fundraiser, we are not asking for money this year and are instead asking for the donation of golf passes for our golf team. We know many in our community are in need at this time.

We have 8 athletes who golf, but 2 of them already purchase their own membership to Tomahawk. We would use the passes 1 time per week.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

\$750 TBM Grant

This money was earmarked for new basketball uniforms. We are in suspended animation like everyone else, but this money will be spent on our new uniforms, once we get the go ahead to resume sports.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

We provide a much needed opportunity, athletic training and coaching and social interaction for our sometimes underserved community. Special Olympics is a life long sporting opportunity for our athletes. This year we had 3 of our participants join in on youth leadership training. We are doing weekly zoom meetings for social interaction and a little fitness as well. We continue to update our coaching qualifications and share that knowlege where we are able. We provide an inclusive range of activities for a marginalized population as well as volunteer opportunities for community members.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$750
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$19,169.32
Other (please specify)s	\$
Other (please specify)s	\$
Other (please specify)s	\$
Other (please specify)	\$
Total Revenue	\$19,919.32

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$
Entertainment	\$
Administration	\$
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) coaching fees for alpine coaches	\$172.07
Other (please specify)	\$
Other (please specify)s	\$
Other (please specify)	\$
Total Expenses	\$172.07

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Maureen Munden

Print Name

Community Coordinator

Position/Title

Feb. 20/21

Date

Catherine Butler

Print Name

Community Coordinator

Position/Title

Feb. 20/21

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

Financial Statement for Special Olympics Thornbury

Dec 30, 2020

Revenues Received

\$750	grant from The Town of the Blue Mountains
\$750	Fundraising Efforts (includes BBQ at Home Hardware)
\$19,169.32	24 Hours at Blue Relay

\$19,919.32	total grant/donation/fees for 2020
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Expenses

\$172.07	<i>Alpine Coaching Fees</i>
\$172.07	total expenses for 2020



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: The Anglican Parish of The Blue Mountains
Address: [REDACTED]
City/Town: Clarksburg Postal Code: [REDACTED]
Contact Person: Dr. Grayhame Bowcott Position/Title: Rector, Parish Priest
Telephone: [REDACTED] Fax: n/a.
Email: [REDACTED] Website: www.stgeorgesclarksburg.ca.

Organization Information

What is your Organizations status? ☐ For profit
☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) Jan 2021 - Dec 2021

Amount of Grant Request

Cash: \$ 4,000.⁰⁰ Subsidization: _____

Financial Information:

If successful, indicate how the funding would be used by your organization.

This funding would be directly applied toward the costs of purchasing groceries through Thornbury Foodland and Goldsmith's Market for our two Outreach Programs:

- 1) The St. George's Cares Seniors Meal.
- 2) The Community Cares School Meal.
w/ The Beaver Valley Community School.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

This program operates under the following Outreach Committee
of St. George's Anglican Church.

St. George's Cares

Rev. Dr. Grahame Bawcott - priest

Ruth McWhirter - Consultant

Adele Denyer

Helen Woolvet

Dorene Taylor

Catering Team

Shelley Young

Caroline Baehar

Captains

Describe who your organization serves

Heather Offord - BVCS
Teacher

For example, who is your organization's audience?

We are currently serving seniors
and school families in The Blue Mountains
with some recipients in Meaford.

Describe your organization's membership

Include the number of members, as well as any membership fees.

St. George's is a Parish Church in
the Anglican Church of Canada denomination
Our membership consist of more
than 300 voting parishioners and
their families.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

We have been serving meals since March 2020.

St George's Outreach also partnered with the Town of The Blue Mountains to serve 550 Christmas meals.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

We are funded through donations from Grey County, the Town of the Blue Mountains Grants Committee, through support from various service clubs and organizations and through the generosity of parishioners and community donors.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

All expenses have been covered to date.

St. George's Parish assumes all labour and utility costs.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

Since March 2020 we have received \$32,000.00 from Grey County, \$2,000.00 from the BMVA, several thousand dollars from Grants from the Town of the Blue Mountains. St. George's has also contributed \$40,000+ for our operations.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

St. George's Care Outreach seeks to serve the most vulnerable in our communities in ways that demonstrate the Love of God for all people.

"Caring for others because God Cares for us all."

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$ 32,000. ⁰⁰ to date
Grants – Town of The Blue Mountains	\$ 5,000. ⁰⁰ <
Donations/Sponsorships	\$ 24,000. ⁰⁰
Earned Income	\$ —
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 61,000 approx

Note Between March 2020 – current

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$
Entertainment	\$
Administration	\$
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) s	\$
Other (please specify)	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$ 24,000 per term

Please ensure that your application also includes your organization's most recent financial statement.

3 Terms per year:
 Sept - Dec.
 Jan - June
 Jul & Aug (including part of Sept.)

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

The Rev. Dr. Grahame Bowcott

Print Name

Rector, St. George's
The Parish of the Blue Mountains

Position/Title

Signature

Date

Heather Offord.

Print Name

Teacher - Beaver Valley
The Blue Mountains
Community School.

Position/Title

Signature

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

TREASURER'S REPORT

Year End Financial Results

Revenue:

St. George's realized total revenue of \$262,914 in 2020, against budgeted revenue of \$237,1889, resulting in a revenue gain of \$25,727, for the year. Offering revenue for the year totaled \$211,081 against our plan of \$193,888, resulting in a gain of \$17,193. I would like to thank parishioners for continuing to generously support St. George's in this most difficult year. However, it should be noted that 23% of our yearly offering revenue is the result of significant gifts from 3 parishioners.

The balance of the revenue gain was the result of wage assistance from the government, tax recoveries, investment income gain and rental of car storage space in our shed. Due to Covid protocols, we had significant unplanned losses in hall rental, catering and of course, the cancellation of our fish fry.

As always, we encourage parishioners to take advantage of pre-authorized giving (PAG), as it gives the church wardens a much higher degree of revenue certainty. This certainty, allows the wardens to make more informed decisions in regards to the operation of the church. PAG forms are available in the church office. Alternatively, contact myself at elkins@bell.net for assistance.

Additionally, you can support St. George's by E-Transfer. The procedure to transfer funds electronically to St. George's is detailed below.

1. Through your online banking app or website, send transfers to: parishofthebluemountains@gmail.com
2. A password is usually required to complete the transfer. Please send an email to the church (to the same email address) that includes the password that you have chosen.
Note: without this email, and the password, we won't be able to complete the financial transaction.
3. E-transfers are deposited on Mondays by our Parish Accountant. The amount will be receipted to your envelope or tax receipt number.

Expenses:

Expenses for 2019 totaled \$236,151, against planned expenses of \$237,188, resulting in an expense gain of \$1,037 for the year.

Net Income:

Net Income for the year was a gain of \$26,763.

Parish Council has approved the distribution of the gain in net income as follows:

\$2,000. A gift of our seminary 2 students of \$1,000 to assist in their education.

\$5,000. To the Bishop to distribute to parishes struggling under the burden of Covid.

\$3,500. An A/V laptop to run our upgraded A/V system

\$16,263. To be deposited into our Reserve Endowment.

Capital Account:

The Diocese is delayed this year in providing us with a valuation of the funds we have on deposit with them. I estimate that we have approximately \$160,000 on deposit. This investment and currently generates a 4% return. A portion of the return is used in church operation and a portion is reinvested.

2021 Budget:

Our budgeted revenue and expenses for 2020 are \$240,768. It is up slightly relative to the 2020 plan. Our parishioner offering is planned at \$206,968 for 2021, down from the 2020 actual of \$211,081. Expenses are up relative to 2020, due primarily to a doubling of our insurance premium (\$6,500) and a significant increase to our Diocese apportionment (\$3,000). The insurance carrier for the Diocese declined to requote the church's business. This resulted in only one insurance carrier willing to provide coverage and a doubling of the premium.

A Final Word:

I expect that meeting our revenue target for 2021 will be a challenge, given the current environment. I ask that those who are in a position to increase their offerings, consider doing so. An adjustment of 5% to 10% would be very helpful in meeting the additional insurance and apportionment expenses. Again, you can contact me at elkins@bell.net for assistance.

Faithfully submitted

Stew Elkins
Treasurer.

FINANCIAL PACKAGE VESTRY 2021 (2020 IN REVIEW)

Contents:

1. Income and Expense – December 31,2020 and Budget 2021 (2pgs)
2. Balance Sheet – December 31, 2020
3. Donations Profile 2020 (Envelope Secretary's Report)
4. 5 Year History and 2021 Budget

St Georges year to date plus 2021 Plan

	Act YTD Dec 31/20	2020 Budget	variance	2021 Budget Draft
Revenue				
Envelope	78,748.85	70,000.00	8,748.85	70,000.00
Envelope - Large one Time	31,801.50	30,000.00	1,801.50	48,000.00
Pre Authorized Deposit	81,268.00	78,288.00	2,980.00	76,968.00
Envelope-Special	18,205.00	12,000.00	6,205.00	11,000.00
Loose Plate	1,058.00	3,600.00	(2,542.00)	1,000.00
Total Offering	211,081.35	193,888.00	17,193.35	206,968.00
Shed Storage	2,500.00	300.00	2,200.00	3,000.00
Altar Guild	1,465.00	3,000.00	(1,535.00)	1,200.00
memorial	5,565.00	500.00	5,065.00	1,200.00
Choir	250.00	-	250.00	-
Hall Rental	3,685.00	8,000.00	(4,315.00)	4,000.00
FUNDRAISING	5,330.00	18,000.00	(12,670.00)	8,000.00
Catering	5,925.97	8,000.00	(2,074.03)	8,000.00
Misc Income	1,537.81	-	1,537.81	2,400.00
investment income	5,320.16	3,000.00	2,320.16	3,700.00
Recovery of Expenses	9,430.00	2,500.00	6,930.00	2,300.00
Government Assist Wages	10,824.00		10,824.00	
Total Revenue	262,914.29	237,188.00	25,726.29	240,768.00
Expenses - Salary & Apprt				
Rector	52,212.00	52,212.00	-	53,256.24
Benefits Clergy	16,980.40	17,346.00	(365.60)	17,692.92
Travel	2,926.05	3,000.00	(73.95)	3,000.00
Adult Education	750.00	750.00	-	750.00
Clergy Conference	275.00	275.00	-	275.00
Rectory telephone & Internet	982.40	1,050.00	(67.60)	1,000.00
Supply Rector	1,000.00	1,500.00	(500.00)	1,200.00
Administrator	11,067.20	12,734.40	(1,667.20)	12,000.00
Benefits Office & Organist	1,355.41	1,569.39	(213.98)	1,570.00
Accountant	5,304.00	5,304.00	-	5,410.08
Organist	17,336.88	17,336.88	-	17,683.74
Assistant Organist	250.00	700.00	(450.00)	300.00
Caretaker	11,881.00	14,776.00	(2,895.00)	14,000.00
Youth Ministry Stipend	3,329.28	3,329.28	-	3,396.60
Government Assistant Wage	-			
Total Salaries and Benefits	125,649.62	131,882.95	(6,233.33)	131,534.58
Diocesan Apportionment	38,886.38	38,887.00	(0.62)	42,119.00

St Georges year to date plus 2021 Plan

	Act YTD Dec 31/20	2020 Budget	variance	2021 Budget Draft
Expenses - Premises and Other				
Web Site	310.72	350.00	(39.28)	360.00
Advertising	1,476.17	3,000.00	(1,523.83)	2,000.00
Postage	1,226.01	700.00	526.01	900.00
General Office	7,752.36	5,275.00	2,477.36	5,000.00
Insurance	6,216.32	5,700.00	516.32	12,400.00
Taxes	886.14	920.00	(33.86)	920.00
Saugeen Deanery	244.44	200.00	44.44	250.00
Synod Expense	67.00	3,000.00	(2,933.00)	1,500.00
Youth Education	940.58	1,000.00	(59.42)	700.00
Music	2,220.51	924.00	1,296.51	1,500.00
Organ Maintenance	-	750.00	(750.00)	300.00
Altar Guild	2,049.20	3,000.00	(950.80)	1,800.00
Miscellaneous expense	9,797.56	700.00	9,097.56	700.00
	-			
Total General Office Expense	33,187.01	25,519.00	7,668.01	28,330.00
Church Gas	2,536.01	3,120.00	(583.99)	2,400.00
Church Hydro	4,744.64	5,250.00	(505.36)	4,700.00
Church Telephone & Internet	3,279.58	3,200.00	79.58	4,100.00
Church Maintenance	9,636.86	10,000.00	(363.14)	10,000.00
Church Repairs	467.74	4,579.05	(4,111.31)	3,500.00
Church repairs Cont	-		-	
Church Water	1,020.13	1,500.00	(479.87)	850.00
Yard Maintenance	8,081.08	4,700.00	3,381.08	3,000.00
snow removal	3,706.97	3,000.00	706.97	5,000.00
Total Premises Church	33,473.01	35,349.05	(1,876.04)	33,550.00
Rectory Maintenance	160.41	500.00	(339.59)	500.00
Rectory Repairs	1,023.06	1,300.00	(276.94)	900.00
Rectory Gas	1,559.74	1,500.00	59.74	1,500.00
Rectory Hydro	1,478.80	1,600.00	(121.20)	1,680.00
Rectory Water	732.72	650.00	82.72	650.00
Total Premises Rectory	4,954.73	5,550.00	(595.27)	5,230.00
Total Expenses	236,150.75	237,188.00	(1,037.25)	240,763.58
Net Income				
(Loss)	26,763.54	-	26,763.54	4.42

St George's Anglican Church
Balance Sheet As of December 31, 2020

	December 31, 2020	December 31, 2019	Variance
Current Assets			
Bank	71,748.68	19,593.20	(52,155.48)
Petty Cash	-	100.00	100.00
Diocese Capital Investment	65,000.00	65,000.00	-
Memorial Garden Trust Fund	6,888.67	5,238.67	(1,650.00)
Perpetual Ministry Endowment	91,087.01	46,292.01	(44,795.00)
Memorial Garden Endowment	8,155.80	6,755.80	(1,400.00)
Hoy Family Trust	4,606.58	4,606.58	-
Chancel Endowment	5,000.00	5,000.00	-
Organ Endowment	1,000.00	1,000.00	-
Prepays	-	496.95	496.95
New GST re HST Split	630.53	1,313.40	682.87
HST	1,690.19	3,191.51	1,501.32
Amazonia Receivable	8,555.00	-	(8,555.00)
Total Current Assets	264,362.46	158,588.12	(105,774.34)
 Fixed Assets			
Church	1,243,731.82	1,243,731.82	-
Rectory	120,000.00	120,000.00	-
Shed	65,000.00	65,000.00	-
Land	375,000.00	375,000.00	-
Total Fixed Assets	1,803,731.82	1,803,731.82	-
Total Assets	2,068,094.28	1,962,319.94	(105,774.34)
 Liabilities and Equity			
Accounts Payable-trade	4,978.78	535.04	(4,443.74)
Accrued Liabilities	14,746.67	-	(14,746.67)
PWRDF	1,128.40	195.21	(933.19)
Discretionary Fund	19,495.74	(285.49)	(19,781.23)
Key deposit	100.00	100.00	-
Senior Caring Program	4,428.45	-	(4,428.45)
Amizonia Loan Repayment	8,555.00	-	(8,555.00)
Christmas Meal	9,668.52	-	(9,668.52)
Total	63,101.56	544.76	(62,556.80)
 Retained Earnings			
Retained Earnings	1,961,775.18	1,934,944.92	(26,830.26)
Current Income (Loss)	43,217.54	26,830.26	(16,387.28)
Total	2,004,992.72	1,961,775.18	(43,217.54)
 Total Liabilities and Equity	2,068,094.28	1,962,319.94	(105,774.34)

prepared by C. Leonetti Jan 14, 2021

DONATION PROFILE 2020

	2018				2019				2020		
Range in Dollars	Number of Donors	Church Operation \$	Paving and Tower	Total	Number of Donors	Church Operation \$	Paving and Tower	Total	Number of Donors	Church Operation \$	
Under 200	69	3,373	50	3,423	61	3,430		3,430	209	13,940	
200-399	16	4,455	-	4,455	11	3,105		3,105	44	10,791	
400-599	11	5,380	-	5,380	12	5,757		5,757	20	9,850	
600-999	20	14,047	900	14,947	20	14,818		14,818	13	10,018	
Total<1000	116	27,255	950	28,205	104	27,110	-	27,110	286	44,599	
1000-1499	13	16,047	110	16,157	18	22,773	200	22,973	20	23,290	
1500-2999	24	47,831	1,730	49,561	20	43,763	840	44,603	26	56743	
3000-3999	8	26,171	1,130	27,301	10	33,560	100	33,660	12	40,750	
4000 plus	14	100,298	14,338	114,636	10	124,408	5,270	129,678	17	158,404	
TOTAL	175	217,602	18,258	235,860	162	251,614	6,410	258,024	361	323,787	

Prepared by C. Leonetti Jan 14, 2021

St. George's Anglican Church

Five Year's Income and Expense plus New Budget

INCOME	2016	2017	2018	2019	2020	Draft 2021
Givings	177,041	165,347	186,085	203,846	211,081	206,968
Fundraising & Other Income	39,813	52,957	47,456	47,503	51,833	33,800
TOTAL INCOME	216,854	218,304	233,541	251,349	262,914	240,768
EXPENSES						
Salaries/Benefits	113,703	114,970	123,704	136,139	125,650	131,535
Office Expenses	22,606	25,351	30,647	31,379	33,187	28,330
Operations	43,755	39,987	43,288	37,747	38,428	38,780
Misc. Expense	0					
Apportionment	40,800	31,113	38,049	35,459	38,886	42,119
TOTAL EXPENSES	220,864	211,421	235,688	240,724	236,151	240,764
NET INCOME (LOSS) Reported to Wardens	(4,010)	6,883	(2,147)	10,626	26,763	4

* 2017 fundraising includes a memorial gift of \$9,300

Prepared by C Leonetti Jan 14, 2021

St. George's Cares Outreach Meal Program		Including the Senior Caring Meal Delivery (Seniors) and The Community Cares School Program (School)				Chef/Catering			
Month	Number of Meals Served	Cost of Groceries	Cost of Packaging	Additional Items (ie. toilet paper, dry goods)	Honorarium	Seniors/School	TOTAL	Cost pp	
Program launched with Chef Jean L.K. Oliver									
Mar-20	39	\$430	\$140		\$20	Seniors	\$590	\$15.13	
Apr-20	258	\$835	\$250		\$30	\$215 Seniors	\$1,115	\$4.32	
May-20	350	\$1,305	\$215		\$170	\$400 Seniors	\$2,305	\$6.60	
Jun-20	332	\$860	\$205		\$150	\$400 Seniors	\$1,615	\$4.86	
Jul-20	294	\$1,325	\$200	These items donated by BVO		\$400 Seniors	\$1,925	\$6.55	
Aug-20	364	\$2,185	\$260	These items donated by BVO		\$400 Seniors/School	\$2,845	\$7.82	
Introduction of St. George's Catering Teams									
Sep-20	478	\$1,676.06	\$407.74	Items received through Foodland hampers		\$500 Seniors/School	\$2,583.80	\$5.41	
Oct-20	603	\$2,061.51	\$226.43	Items received through Foodland hampers		\$1,000 Seniors/School	\$3,287.94	\$5.45	
Nov-20	812	\$3,227.35	\$104.78	Items received through Foodland hampers		\$1,000 Seniors/School	\$4,332.13	\$5.34	
Dec-20	376	\$2,772.20		Items received through Foodland hampers		\$250 Seniors/School	\$3,022.20	\$8.04	
St. George's Cares Totals: March-December		3,906	\$16,677.15	\$2,008.95	\$370	\$4,565	\$23,621.07	\$6.05	
Special Christmas Meal - December 18th-19th for the Town of the Blue Mountains									
	550	\$12,937.72	\$625.63			\$1,000 Seniors/School	\$14,563.35	\$26.48	
Meal included turkey, ham, mashed potatoes, gravy, carrots, peas, fruit, salad, roll, chocolates, pie and candies - three meals in one!									



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: St. John Ambulance - Grey Bruce Huron

Address:

City/Town: Hanover

Postal Code:

Contact Person: Kathy Murphy Ermel

Position/Title: Branch Manager

Telephone:

Fax:

Email:

Website: sJa.ca

Organization Information

What is your Organizations status? For profit

Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) **01/2021 to 12/2021**

Amount of Grant Request

Cash: **\$1000.00**

Subsidization:

Financial Information:

If successful, indicate how the funding would be used by your organization.

Funding received will go directly towards supporting our Community Services Medical First Response division. A financial impact we could not have foreseen pre-Covid was the loss of donations for the provision of Medical First Responder coverage at local community events. As you aware, to meet Covid-19 guidelines, community events of all forms were canceled. Understandable so, in 2020, there were no fairs, sporting events, parades or large gatherings requiring our services. Despite having no donations coming in we must ensure our volunteers, equipment and ambulances are ready to respond in the event of a community emergency. This requires the completion of expensive yearly vehicle safeties and increased PPE provisions for our volunteers.

It is for these reasons that we look to the generous support of donors like you, to continue providing our valuable community services and programming throughout Grey, Bruce and Huron. We would be most grateful for a donation of \$1,000 or an attainable amount from your organization as we continue working together to make our communities safer.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Tony Alberts, Board Chair
Darryl Birch, Community Services Chair
Jacquelin Robson, Honours & Awards Chair
Leanne Griggs, Fund Development Chair

Describe who your organization serves

For example, who is your organization's audience?

Serving the residents of Grey, Bruce and Huron. Our Medical First Response volunteers provide on-site first aid coverage at community events by request. Events include sports, fundraising, concerts, fairs and various community based functions. Due to Covid-19 restrictions our volunteers are meeting and training virtually in preparation for when their services are required. Our Therapy Dog volunteers visit weekly at long term care facilities, hospitals and hospice. The Therapy Dogs currently can not visit due to Covid-19 restrictions but remain engaged virtually with the organization. St. John Ambulance also offers first aid, CPR and AED training to students, businesses and community groups. Proceeds from our training programs support our volunteer programs.

Describe your organization's membership

Include the number of members, as well as any membership fees.

The Grey Bruce Huron Branch of St. John Ambulance has 128 members as per below:

4 - Full time Staff
20 - Hanover Medical First Response Volunteers / 1544 volunteer hours
19 - Owen Sound Medical First Response Volunteers / 2670 volunteer hours
7 - Brussels Medical First Response Volunteers / 494 volunteer hours
64 - Therapy Dog Volunteers / 60 dogs / 2834 volunteers hours
4 - Board of Director Volunteers / 868 volunteer hours

There are no membership fees but volunteers must provide a minimum of 60 hours to remain active.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

2020 Statistical Report for the Grey Bruce Huron Branch:

3,346 - Students trained in First Aid, CPR, AED, Babysitting and Mental Health First Aid

8,612 - Total Branch Volunteer Hours

4,709 - Total MFR Volunteer Hours/ 23 Events Covered/ 3 Patients Treated

3,035 - Total Therapy Dog Volunteer Hours / 430 visits made at 66 Facilities

Events covered by our MFR Volunteers in Town of the Blue Mountains and surrounding area in 2019 : 1) Meaford Harbour 5K Walk/ Run; 2) Canada Day Eve Party at the Beaver Valley Community Centre. Events covered by our Therapy Dog Volunteers: 1) Beautiful Joe Memorial, Meaford; 2) Clarksberg Church Corn Fest; 3) Meaford Health & Wellness Fair; 4) Thornbury Library Presentation * No events covered in 2020 due to Covid-19 restrictions.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Each year, a donation request letter or formal application is submitted to local municipalities and service clubs that fall within our regional boundaries. This years ask is for financial assistance to support our Volunteer programs impacted by Covid-19 restrictions. The funds typically received by event organizers for the presence of our Medical First Responders at their events ceased on March 15, 2020 until the foreseeable future. With no community events being held, no donations are coming in and yet the expense of ensuring our volunteers are equipped and ready to go remain. MFR donations for Event Coverage was down by \$26,350 in 2020 compared to 2019 due to the cancellation of community events following Covid-19 restrictions.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Fundraising covers 100% of the direct expenses of our volunteer programs. The remaining indirect expenses are covered through our First Aid, CPR/AED and Babysitting courses. Note that our training revenues have also been impacted by Covid-19 restrictions. Our class sizes have been reduced to half, directly impacting our training revenue, which funds our volunteer activities. With the purchase of additional tables, allowing students an individual work station, along with increased cleaning protocols and PPE (personal protective equipment), our costs per class have significantly increased. Despite this financial burden we are confident that our classrooms meet the highest standards to ensure the health and safety of our students, instructors and staff.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

The following donations have been received from Town of the Blue Mountains:

2020 - Medical First Response - Pulse Oximeters - \$500
2019 - Medical First Response - Logo Kit for Vehicle Recognition - \$450
2018 - Medical First Response - Replace Aging 2-way Radios - \$450
2017 - Mental Health First Aid for Volunteers - \$1,000
2016 - Medical First Response - Automated External Defibrillator - \$1000

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

Our mission is to enable everyone to improve their health, safety and quality of life through training, education, resources and service to the community. St. John Ambulance is a health and safety minded organization which provides first aid training, on-site first aid coverage of community events and Therapy Dog visits to the residents of the Town of Blue Mountains and surrounding areas to improve their "Ontario Experience".

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants - Federal and/or Provincial	\$
Grants - Town of The Blue Mountains	\$1000
Donations/Sponsorships	\$18655
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please <u>specify</u>) s	\$
Other {Please specify} s	\$
Other (please specify) s	\$
Other (please specify}	\$
Total Revenue	\$19655

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$
Entertainment	\$
Administration	\$
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify) s Vehicle Safeties & Repairs	\$14855
Other (please specify) Uniforms	\$1000
Other (please specify) s First Aid Supplies	\$2300
Other (please specify) PPE	\$1500
Total Expenses	\$19655

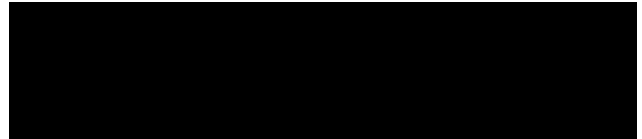
Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Kathy Murphy Ermel

Print Name



Branch Manager

Position/Title

February 22, 2021

Date

Chris Motsch

Print Name

Signature

Community Services Coordinator

Position/Title

February 22, 2021

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
NOH 2PO

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

ST. JOHN COUNCIL FOR ONTARIO
Grey Bruce Huron Branch
Statement of Operations and Balance Sheet
For the Twelve Months Ending Thursday, December 31, 2020

	Dec 2020	Dec 2019
REVENUE		
Training programs	291,771	468,600
Donations and fundraising	41,346	72,062
Product sales	46,297	57,644
Government Grants	55,430	3,925
Rental and sundry	38,305	18,860
	<u>473,149</u>	<u>621,091</u>
EXPENSES		
Service delivery and administration	470,277	583,875
Surplus of revenue over expenses before the following	2,872	37,216
Net gain on sale of capital assets		-3,555
Excess / (Deficiency)	<u><u>2,872</u></u>	<u><u>33,661</u></u>

ST. JOHN COUNCIL FOR ONTARIO
Grey Bruce Huron Branch
Statement of Operations and Balance Sheet
For the Twelve Months Ending Thursday, December 31, 2020

	Dec 2020	Dec 2019
Assets		
Current Assets		
Cash & cash equivalents	92,851	89,930
Accounts Receivable		
Accounts receivable (external)	44,374	27,682
Inventory	8,187	8,528
Prepaid expenses		4,026
Total Current Assets	145,411	130,167
Long-Term Assets		
Buildings	320,622	333,195
Vehicles	7,886	11,773
Equipment & leasehold improvements	17,101	22,329
Total Fixed Assets (net)	345,609	367,298
Total Long-Term Assets	345,609	367,298
Total Assets	491,020	497,464
Liabilities and Net Assets		
Current Liabilities		
Accounts Payable		
Accounts payable & accrued liabilities (external)	9,270	13,986
Accounts payable (internal)	16,401	6,339
Deferred revenue	10,622	8,485
Total Current Liabilities	36,294	28,810
Long-Term Liabilities		
Deferred capital contributions - net	249,420	266,220
Long-term liabilities - Other		
Total Long-Term Liabilities	249,420	266,220
Total Liabilities	285,714	295,030
Net Assets		
Opening surplus/(deficit) Jan. 1	202,434	168,773
Excess/(Deficiency) to date	2,872	33,661
Net surplus/(deficit)	205,307	202,434
Total Net assets	205,307	202,434
Total Liabilities and Net Assets	491,020	497,464



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: The Community of Ravenna
Address: [REDACTED]
City/Town: Ravenna Postal Code: [REDACTED]
Contact Person: Kerri Taylor Position/Title: Resident
Telephone: [REDACTED]
[REDACTED] Website: _____

Organization Information

What is your Organizations status? ☐ For profit
☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) _____

Amount of Grant Request

Cash: \$5000.00 Subsidization: _____

Financial Information:

If successful, indicate how the funding would be used by your organization.

We, the Community, are asking for funding to provide a speed sign for Grey Rd 2 in Ravenna. The estimated cost for this is around \$5000.00 including install. I started a petition last year to hopefully get something done about the speeding through our village. I collected over 600 signatures. All funds received will be used to purchase & install such sign.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organization's Board of Directors, along with each member's title.

This application is being submitted by a resident on behalf of a community. We do not have a Board of directors.

Describe who your organization serves

For example, who is your organization's audience?

This sign will be beneficial to all residents and anyone that uses this County road.

Describe your organization's membership

Include the number of members, as well as any membership fees.

N/A

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

N/A

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

N/A

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

N/A

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

N/A

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:
"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

The Community of Ravenna has been overwhelmed with traffic growing especially in the last 5 years. Aligning with the Town's vision, we need to keep our families & the community safe. We have a booming business in the Ravenna Country market that requires better safety measures to keep its patrons safe also. We believe this sign is our only choice in safeguarding our community as a 4-way stop is not acceptable at 2 crossing County roads. Thank you for your consideration.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$ _____
Grants – Town of The Blue Mountains	\$ 5000.00
Donations/Sponsorships	\$ _____
Earned Income	\$ _____
Applicant Contribution	\$ _____
User Fees	\$ _____
Membership Fees	\$ _____
Fundraising Efforts	\$ _____
Other (please specify)s	\$ _____
Other (please specify)s	\$ _____
Other (please specify)s	\$ _____
Other (please specify)	\$ _____
Total Revenue	\$ 5,000.00

Expenses Description	Budget Amount
Salaries and Benefits	\$ _____
Advertising and Promotion	\$ _____
Entertainment	\$ _____
Administration	\$ _____
Facilities Rental	\$ _____
Prizes and Awards	\$ _____
Other (please specify)s	\$ 5000.00
Other (please specify)	\$ _____
Other (please specify)s	\$ _____
Other (please specify)	\$ _____
Total Expenses	\$ 5000.00

* purchase & install of speed sign on Grey Rd 2 in Ravens

Please ensure that your application also includes your organization's most recent financial statement.

N/A

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Kerri Taylor

Print Name



Applicant

Position/Title

Feb 23/21

Date

Print Name

Signature

Position/Title

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Theatre Collingwood Association Inc.

Address: [REDACTED]

City/Town: Collingwood

Postal Code: [REDACTED] - - -

Contact Person: Valerie O'Brien

Position/Title: [REDACTED] ent Manager

Telephone: [REDACTED]

Fax:

n/a

Email: [REDACTED]

Website:

www.theatrecollingwood.ca

Organization Information

What is your Organizations status? ☐ For profit



☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) January 01/2020 to December 31/2020

Amount of Grant Request

Cash: \$2,500.00

Subsidization: _____

Financial Information:

If successful, indicate how the funding would be used by your organization .

Funding from Town of The Blue Mountains would assist Theatre Collingwood to create a new summer series, called THE PORCHSIDE FESTIVAL, that will be entertaining while ensuring public health safety standards are met. This month-long festival will celebrate unique and diverse artists performing on various porches throughout the region. The shows will feature spoken word, one-act plays or concerts, all taking place outdoors with small audiences seated on lawn chairs and socially distanced. A component of the festival will be to engage "representatives of the under-represented" for discussions on how Theatre Collingwood can better support all artists and audience members, so that they may see themselves represented on our stages. After much isolation, audiences will be excited to be entertained while feeling safe, and thus providing them with a vital sense of community once again.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Richard Lemoine - Chair - rlemoine@hvgp.ca
Jim Anderson - Treasurer - jmr.anders@rogers.com
Marie Rounding - Secretary - mrounding@rogers.com
David McFadden - Director- david.mcfadden@gowlingwlg.com
Harold Bickerstaff - Director - bicksales@aol.com
Cynthia Strandholt - Director - cynthia@bayhaven.com
Michelle Kingsbury - Director - michellekingsbury@royallepage.ca
Anita Hearn - Director - anita@hearnbeaumont.ca
Kerry Mader - Director - kerry.mader@live.com
Patricia Best - Director - patriciabestwrites@gmail.com

Describe who your organization serves

For example, who is your organization's audience?

For nearly 40 years, Theatre Collingwood has presented live entertainment for all ages. Prior to the pandemic our programming included Youth Drama Education camps and live professional performances for adults of all ages, year-round. Audience members come from across South Georgian Bay and beyond. Our Summer Theatre Festival attracts over 6000 patrons annually. We engage with both the regional community and tourists. Our full-service box office also serves to promote other local arts organizations and community groups as their official ticketing agent. Throughout the pandemic we have continued to connect with our community, to offer online entertainment and to help people cope with isolation. Going forward, our organization will take all necessary measures to continue to safely entertain audiences, both online and live, and to offer safe educational programs for youth.

Describe your organization's membership

Include the number of members, as well as any membership fees.

In 2019, Theatre Collingwood had 120 Members who made a combined total donation to the organization of \$22,847.73, over and above ticket sales. With the cancellation of our 2020 Summer Theatre Festival due to the COVID-19 pandemic, many ticket buyers turned their ticket value into membership donations. Our members are people who are engaged with our company and believe in what Theatre Collingwood offers and in the importance of live theatre. They are theatre goers who take the next step to financially support the organization. We also have between 8-12 Board Members, and approximately 100 volunteers. In 2021, the annual budget includes a fund-raising target of \$30,000 in Membership Donations. Full details about our Membership Donation Program and Benefits are on our website: <https://theatrecollingwood.ca/support-us/membership/>

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

After two successful shows last winter, and with strong advanced sales, it was disappointing to cancel our Summer Theatre Festival and spring gala. Other fund-raisers could not proceed when gathering limitations were amended to help stop the spread of COVID-19. Our small team has, however, taken on the challenge to pivot. We've worked intently to stay connected with the community during the pandemic by utilizing our social media and e-news (5000+ subscribers). We also created THE STAGE DOOR Facebook Live show (8000+ views to date), attend Probus meetings online and conduct regular media interviews. Last fall, we presented three online shows to provide employment to artists and to give patrons theatrical entertainment. This year, our annual event for Intl Women's Day will be virtual. New online and small capacity events are planned for 2021, as well as the PORCHSIDE FESTIVAL.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Our annual budget includes revenue targets for sponsorships, third-party ticketing, special events, municipal grants, 50/50 raffles and personal donations. A Fundraising Plan is created by the Development Manager and presented to the Board of Directors for approval. For 2021, many fundraising activities are unworkable due to pandemic restrictions or, would involve significant financial risk for a small organization such as our's (e.g. online 50/50 raffle). Likewise, most third-party events are cancelled for 2021 and will not generate revenue for us. Our 2021 fundraising goal is \$150,000, which we expect to achieve through a combination of sponsorships, donations, online ticketed events, as well as government grants and foundations. The mission this year is to keep Theatre Collingwood in good financial stead and to prepare for when audiences return to their seats after this long intermission is over.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Theatre Collingwood staff and our volunteer Board of Directors work tremendously hard each year to reach our fundraising goals and to pay all expenses. As noted above, we take on numerous activities to raise enough money to bridge the gap between administration and production expenses. Due to the pandemic, we have utilized COVID-19 resiliency loans and grants to stay fiscally secure. In the fall of 2020, we moved our offices to reduce expenses and to save money on rent. In upcoming years, revenue will once again be earned from ticket sales to Theatre Collingwood performances and commissions from third-party event ticketing.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

EPCOR became a Theatre Collingwood sponsor with a \$5,000.00 contribution from their Heart & Soul Fund in the fourth quarter of 2020. This year, Theatre Collingwood is a recipient of a \$1,000.00 grant from the Blue Mountain Village Foundation and \$10,000.00 from the COVID-19 Business Support Grants - Ontario Small Business Grants. We anticipate some funding in 2021 from a local family foundation and other corporate sponsors. We are actively sourcing funding to meet our goal of \$45,000 from Foundations, Grants and Municipal Funding. This includes applications to the COVID TOURISM RESPONSE FUND (RTO7 in collaboration with Grey County, Simcoe County, the City of Barrie and the City of Orillia), Town of Collingwood's Community Recreation and Culture Grant Program, and the County of Simcoe Tourism, Culture and Sport grant.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

The Blue Mountains offers many outdoor amenities and recreational activities. It also has a reputation as a fine arts hub with unique small-businesses. To offer the best of Ontario Experience for residents and visitors, a complete community should also have opportunities for arts & entertainment without the challenge or expense of travelling outside the area. Theatre Collingwood holds a unique position to achieve this because we work with other theatre companies to bring great productions to the region. This collaboration gives local audiences more opportunities for cultural experiences while promoting Canadian artists and attracting diverse talent. The 2021 PORCHSIDE FESTIVAL will showcase underrepresented artists on outdoor stages. By funding this festival The Town of The Blue Mountains is supporting families, youth and seniors, and dynamic artists who have great stories to tell!

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$ 17,500
Grants – Town of The Blue Mountains	\$ 2500
Donations/Sponsorships	\$
Earned Income	\$ 15,000
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify)	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
Total Revenue	\$ 35,000

Expenses Description	Budget Amount
Salaries and Benefits	\$ 24,000
Advertising and Promotion	\$ 4,000
Entertainment	\$
Administration	\$
Facilities Rental	\$ 2,800
Prizes and Awards	\$
Other (please specify) s Transportation & Accommodation	\$ 2,150
Other (please specify) Lighting & Sound	\$ 2,050
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$ 35,000

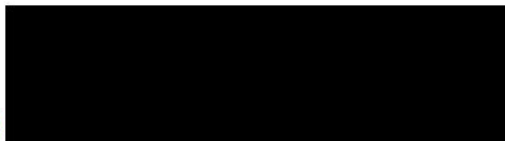
Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

ERICA ANGUS.
Print Name

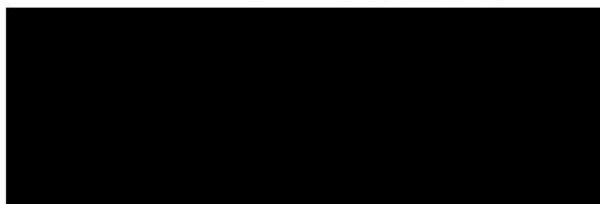
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EXECUTIVE DIRECTOR
Position/Title

FEBRUARY 24, 2021

JAMES ANDERSON
Print Name



DIRECTOR & TREASURER
Position/Title

FEBRUARY 22, 2021
Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

**Theatre Collingwood
Association Inc.
Financial Statements
For the year ended December 31, 2019**

Theatre Collingwood Association Inc.
Financial Statements
For the year ended December 31, 2019

Contents

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Tel: 705-445-4421
Fax: 705-445-6691
www.bdo.ca

BDO Canada LLP
40 Huron Street, Suite 100
Collingwood, Ontario L9Y 4R3

Independent Auditor's Report

To the Board of Directors of Theatre Collingwood Association Inc.

Qualified Opinion

We have audited the accompanying financial statements of Theatre Collingwood Association Inc. (the "organization"), which comprise the statement of financial position as at December 31, 2019, the statements of operations, changes in accumulated net assets (deficit) and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2019, and its financial performance and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the organization derives revenue from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses and cash flows from operations for the years ended December 31, 2019 and 2018, current assets as at December 31, 2019 and 2018, and accumulated net assets as at January 1 and December 31 for both the 2019 and 2018 years. Our audit opinion on the financial statements for the year ended December 31, 2018 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.



Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Chartered Professional Accountants, Licensed Public Accountants

Collingwood, Ontario
December 1, 2020

Theatre Collingwood Association Inc.
Statement of Financial Position

December 31	2019	2018
Assets		
Current		
Cash and bank	\$ 31,848	\$ 103,346
Accounts receivable	16,510	65,846
Prepaid expenses	4,589	2,005
	<u>52,947</u>	<u>171,197</u>
Capital assets (Note 2)	2,159	3,351
	<u>\$ 55,106</u>	<u>\$ 174,548</u>

Liabilities and Accumulated Net Assets

Current		
Accounts payable and accrued liabilities	\$ 22,484	\$ 63,878
Government remittances payable	2,336	2,483
Deferred revenue (Note 3)	43,476	88,697
	<u>68,296</u>	<u>155,058</u>
Deferred capital contributions (Note 4)	4,733	4,955
	<u>73,029</u>	<u>160,013</u>
Accumulated net assets (deficit)	<u>(17,923)</u>	<u>14,535</u>
	<u>\$ 55,106</u>	<u>\$ 174,548</u>

Approved on behalf of the Board:

_____ Director

_____ Director

Theatre Collingwood Association Inc.
Statement of Changes in Accumulated Net Assets (Deficit)

<u>For the year ended December 31</u>	<u>2019</u>	<u>2018</u>
Balance, beginning of year	\$ 14,535	\$ 2,361
Excess (deficiency) of revenue over expenses for the year	<u>(32,458)</u>	<u>12,174</u>
Balance, end of year	<u>\$ (17,923)</u>	<u>\$ 14,535</u>

Theatre Collingwood Association Inc. Statement of Operations

For the year ended December 31	2019	2018
Revenue		
Subscriptions	\$ 61,159	\$ 66,406
Single ticket sales	155,542	146,939
Government funding	2,732	10,117
Private foundation funding	31,591	63,738
Other grants	-	3,008
Corporate funding	53,059	56,302
Fundraising	86,161	125,527
Memberships	22,648	17,329
Program advertising	12,531	10,000
Ticketing services	33,837	27,819
Theatre school tuition & funding	9,125	12,629
Amortization of deferred capital contributions (Note 4)	222	222
Miscellaneous	-	5,584
	<u>468,607</u>	<u>545,620</u>
Expenses		
Show Costs	<u>200,297</u>	<u>192,680</u>
Administrative		
Advertising and promotion	46,341	50,113
Amortization	1,192	1,192
Bank charges and interest	15,727	14,422
Bad debt expense	-	3,662
Conferences & training	531	585
Fundraising	33,873	61,457
Insurance	6,477	6,333
Memberships	2,505	610
Office	15,428	16,586
Professional fees	9,161	8,812
Rent	21,879	17,753
Salaries, wages and contract fees	132,914	147,732
Telephone	2,145	1,814
Theatre school	10,149	6,899
Utilities	2,446	2,796
	<u>300,768</u>	<u>340,766</u>
	<u>501,065</u>	<u>533,446</u>
Excess (deficiency) of revenue over expenses for the year	<u>\$ (32,458)</u>	<u>\$ 12,174</u>

Theatre Collingwood Association Inc.
Statement of Cash Flows

For the year ended December 31	2019	2018
Cash provided by (used in)		
Operating activities		
Excess (deficiency) of revenues over expenses for the year	\$ (32,458)	\$ 12,174
Items not involving cash:		
Amortization of capital assets	1,192	1,192
Amortization of deferred capital contributions	(222)	(222)
	<u>(31,488)</u>	<u>13,144</u>
Changes in non-cash working capital balances		
Accounts receivable	49,336	(45,106)
Prepaid expenses	(2,584)	2,319
Accounts payable and accrued liabilities	(41,394)	47,626
Government remittances	(147)	160
Deferred revenue	(45,221)	(14,875)
	<u>(71,498)</u>	<u>3,268</u>
Investing activities		
Proceeds on disposal of investments	-	73,106
Increase (decrease) in cash and bank (bank indebtedness) during the year	(71,498)	76,374
Cash and bank, beginning of the year	103,346	26,972
Cash and bank, end of the year	<u>\$ 31,848</u>	<u>\$ 103,346</u>

Theatre Collingwood Association Inc. Notes to Financial Statements

December 31, 2019

1. Summary of Significant Accounting Policies

Nature and Purpose Theatre Collingwood Association Inc. is a not-for-profit organization, incorporated without share capital under the laws of Ontario.

The purpose of the Organization is to produce professional live theatre in the Georgian Triangle by presenting quality productions, events and educational activities to enrich the cultural life of the community.

The Organization is a registered charity under the Income Tax Act and as such is tax exempt for income tax and may issue income tax receipts to donors.

Basis of Accounting The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.

Revenue Recognition The Organization follows the deferral method of accounting for contributions.

Revenue is recorded for subscriptions, single ticket sales, program advertising, and ticketing services in the year in which the show performance has occurred.

Memberships are deferred and taken into income ratably over the term of the membership.

Contributions relating to depreciable capital assets are deferred and amortized over the useful life of the depreciable capital asset acquired.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Capital Assets Capital assets are stated at cost less accumulated amortization. Amortization, based on the estimated useful life of the asset, is calculated as follows:

Computer equipment	- 5 years straight line basis
Furniture and equipment	- 5 years straight line basis

continued...

Theatre Collingwood Association Inc. Notes to Financial Statements

December 31, 2019

1. Summary of Significant Accounting Policies (continued)

Use of Estimates The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The amounts recorded for the estimated useful life of capital assets and accrued liabilities are based on management's best estimates. Actual results could differ from management's best estimates as additional information becomes available in the future.

Financial Instruments Financial Instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are charged to the financial instrument.

**Contributed Materials
and Services**

Contributed materials which are used in the normal course of the association's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated.

The Organization would not be able to carry out its activities without the services of the many volunteers who donate a considerable number of hours. Due to the difficulty of compiling these hours, contributed services are not recognized in the financial statements.

Theatre Collingwood Association Inc.
Notes to Financial Statements

December 31, 2019

2. Capital Assets

	2019		2018	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Computer equipment	\$ 27,629	\$ 26,026	\$ 27,629	\$ 25,111
Furniture and equipment	1,387	831	1,387	554
	<u>\$ 29,016</u>	<u>\$ 26,857</u>	<u>\$ 29,016</u>	<u>\$ 25,665</u>
Net book value		<u>\$ 2,159</u>		<u>\$ 3,351</u>

3. Deferred Revenue

	2019	2018
Gift certificates	\$ 7,029	\$ 6,025
Deferred sales and consignments	30,154	70,804
Deferred sponsorships	6,293	11,868
	<u>\$ 43,476</u>	<u>\$ 88,697</u>

4. Deferred Capital Contributions

Deferred capital contributions represent contributions restricted for the purchase of computer equipment and theatre renovations of the production facility.

	2019	2018
Balance, beginning of year	\$ 4,955	\$ 5,177
Less: amortization of deferred capital contribution	(222)	(222)
Balance, end of year	<u>\$ 4,733</u>	<u>\$ 4,955</u>
Comprised as follows:		
Computer equipment	\$ 220	\$ 442
Production facility renovations	4,513	4,513
	<u>\$ 4,733</u>	<u>\$ 4,955</u>

The Organization has unspent restricted contributions amounting to \$4,513 (2018 - \$4,513) for production facility renovations at year end.

Theatre Collingwood Association Inc. Notes to Financial Statements

December 31, 2019

5. Subsequent Event

On March 15, 2020 the World Health Organization declared the Coronavirus (COVID-19) outbreak a pandemic and mandated the closure of all non-essential businesses. The organization was required to cancel all live theatre and fundraising events and therefore, experienced a decline in operating revenues.

The organization has since implemented livestream productions and telephone fundraising initiatives in an effort to continue to provide services to the community and cover operating costs. The organization has successfully applied for government incentive programs, including the Canada Emergency Wage Subsidy program and the Canada Emergency Business Account interest free loan program to help service its short term obligations.

At the date of approval of these financial statements, the duration and impact of the COVID-19 pandemic is unknown, resulting in an inability to reliably estimate the length and severity of the COVID-19 pandemic, including the impact on the financial position and financial results of the organization in future years.

6. Financial Instrument Risk

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization is exposed to credit risk arising from its accounts receivable. The risk from accounts receivable is low as the majority of the Organization's receivables are from government sources and the Organization strives to ensure they meet all eligibility criteria in order to qualify to receive the funding.

Liquidity risk

Liquidity risk is the risk that the Organization encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Organization will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value, which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from accounts payable and accrued liabilities.

7. Comparative Information

Certain comparative figures have been reclassified to conform with the current year's financial statement presentation.



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: **Thornbury Beaver Valley Lions Club**

Address: [REDACTED]

City/Town: **Clarksburg**

Postal Code: [REDACTED]

Contact Person: **Tom Kennedy**

Position/Title: **Treasurer**

Telephone: [REDACTED]

Fax: _____

Email: [REDACTED]

Website: _____

Organization Information

What is your Organizations status? For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) **July 1, 2020 to June 30, 2021**

Amount of Grant Request

Cash: **\$4540**

Subsidization: _____

Financial Information:

If successful, indicate how the funding would be used by your organization.

COVID-19 has taken a severe toll on the Lions Club's ability to raise funds through our traditional events. As a result, we are now faced with a shortfall in our operating funding. Our objective will be to use this funding to help cover our operating costs as follows:

- As seed money to purchase 2021 Christmas trees (now costing more due to Covid)
- To cover 2021 administrative cost shortfalls
- To cover rental costs for our monthly meetings for 2021 (ensuring we have a place to meet)
- To cover rental/event costs for 2 fundraisers on the Marsh Street Centre patio in 2021.

The Lions Club has been meeting at the Marsh Street Centre since it opened in 2000. We consider it to be our home base. We have been working hard on reinventing the way we design our major fundraising projects going forward and we are looking to partner with other non-profit/charitable organisations such as the Marsh Street Centre as part of that change. We are offering to pay the Marsh Street Centre our rent costs for the next year up front. This funding will help the Marsh and it will provide us with a guaranteed home for the next year while we re-build. In return, the Marsh Street Centre will help us source bands and share ideas for fundraisers on the patio in addition to continuing to provide us with a good home!

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Marilyn Haigh	President
Tim Bristow	Secretary
Tom Kennedy	Treasurer

Describe who your organization serves

For example, who is your organization's audience?

Primarily local citizens/families, other non-profit organizations, youth & seniors

Describe your organization's membership

Include the number of members, as well as any membership fees.

The TBVLC currently has 11 members

The annual membership dues are:

- \$65 per member
- \$110 per family

Summary of previous year 's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Our last complete year of projects was 2019 where our 2 major projects generated approximately \$5500 profit. We were unable to conduct these in 2020 due to the pandemic. Our continuing projects - used eye glasses collection, pop can tabs, pop cans crushed and bottle drives continue, but realize small profits. Typically, we would raise \$8000 - \$10,000 per year in profits.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

It is clear that the pandemic will endure for some time to come. Virtual projects such as a duck race lottery, food sales in partnerships or food and gift certificate lotteries will need to be conceived (planning for these events are already in progress).

To raise our profile, increase profits and attract new members in the community, we will also need to host new outdoor fundraising events.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Yes. The bulk of our expenses are covered by our membership fees. In some lean years, 5 - 10% of the project costs went to expenses. Annual donations have averaged \$8 - 10,000 over the years.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

Last year, the TBVLC received a grant of \$2000 which has been used to cover both projects and administration costs. We not yet received any other funding.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

The Lion's motto "We Serve" is aimed at making difficult/bad situations a little easier to bear/cope with. And we have FUN doing it. We engage/involve the people in the community. Friendliness and camaraderie are paramount. We strive to make our community a venue of choice.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants - Federal and/or Provincial	\$
Grants - Town of The Blue Mountains	\$2000
Donations/Sponsorships	\$ 300
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$1000
Fundraising Efforts	\$8000
Other (please specify) s	\$
Other (please specify)s	\$
Other (please specify)s	\$
Other (please specify)	\$
Total Revenue	\$11,300

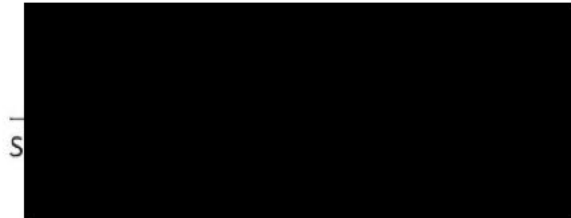
Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$ 600
Entertainment	\$
Administration	\$1100
Facilities Rental	\$ 900
Prizes and Awards	\$2000
Other (please specify) s (donations to community)	\$6000
Other (please specify) Annual dues (Dis. AQ & Int'l)	\$1000
Other (please specify) s	\$
Other (please specify)	\$
Total Expenses	\$11,600

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Tom KENNEDY
Print Name



TREASURER
Position/Title

FEB. 26 / 21
Date

Tim Bristow
Print Name



Secretary
Position/Title

Feb-26 / 21
Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

Breakdown of Request

Item	Purpose	Frequency	Amount
Seed money	Christmas Trees	1 year - 2021	\$2,000
Admin Costs			
Boardroom Rental*	Lion's Club meetings	12 Meetings over 1 year	\$540
Kitchen rental**		12 rentals (part of meetings) over 1 year	\$600
Plates, cutlery rental			Included
Local band costs	Raise funds for Lions Club	Two Lion's events over 1 year	\$1,000
Patio Rental for Events/\	Raise funds for Lions Club	2 Lion's events over 1 year	\$400
TOTAL REQUEST			\$4,540

Marsh Street Centre Rental Rates as posted

*Boardroom Rental - 3 hours, \$15/hour

**Kitchen Rental for meetings - 3 hours, \$25/hour

APatio Rental - Fees anticipated to increase to \$40/hour once the new patio has been built
(anticipated this summer, minimum rental 5 hours to allow for event set up)



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: Women's House Serving Bruce & Grey

Address: [REDACTED]

City/Town: Kincardine

Postal Code: [REDACTED]

Contact Person: Michelle Lamont

Position/Title: Community & Fund Development Coordinator

Telephone: [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]

Website: whsbg.on.ca

Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) April 2020-March 2021

Amount of Grant Request

Cash: \$5000

Subsidization:

Financial Information:

If successful, indicate how the funding would be used by your organization.

We would, again use the funding to rent space for Child Witness counselling groups when needed and also help to provide healthy snacks to the participants (sometimes the best nourishment they have all day). We would also like to continue to build our supply of the tools we use in our counseling, such as: Exercise books, skill building videos/books for counselors on issues of helping children cope with trauma, grief counseling etc, video resources for kids, etc. Also, with the increasing costs related to travel and phones, we would like to be able to cover the extra travel and phone related costs to ensure all participants and counselors can communicate with each other and attend the counseling sessions. And finally, we would like to ensure that our counselors have an opportunity for specialized and up-to-date training, so your support would ensure that they would be providing the most valuable experience for all those in attendance. In-person related activities have been affected by the pandemic, but we continue to support through technology, video/books and telephone, so those expenses continue. In addition, we have used this time, wherever possible, to take additional and necessary training, so training expenses will be higher than normal.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Board Member - Board Position, Tracy Primeau - Chair, Meag Durkin - Vice Chair
Angela McOrmond - Secretary, Amanda Friesen- Treasurer
Colleen Hamann - Member
Joanna Malott - Member
Gavin Fick - Member
Gretel Steinberg - Member
Judy Rich - Member
Christine John - Member

Describe who your organization serves

For example, who is your organization's audience?

We provide many services, within supportive environments, to women 16 years of age and older, and their children, who have or are experiencing abuse, sexual violence and homelessness. We provide services both inside the shelter and throughout the communities we serve throughout Bruce and Grey counties. Including the following programs to support those in need:

- * Shelter: A safe, secure, and supportive environment which houses up to thirteen (13) women and children. A Crisis Counsellor is on duty 24 hours per day, 365 days a year.
- * Transition and Housing Support: Transition Workers assist women in developing a transition plan. The worker acts as an advocate on the women's behalf by seeking assistance in the areas of housing, education, job training, income support, legal aid, transportation, and/or childcare.
- * Outreach Counselling: Individual outreach counselling is available in rural communities throughout Grey & Bruce.
- * Child Witness: We provide support to mothers and their children who have witnessed or experienced violence. Child Witness workers attend schools within Bruce and Grey Counties to provide support in individual and group settings.
- * Sexual Assault Counselling: Confidential support for women who have been sexually assaulted recently or in the past.
- * Second Stage Housing: Protected independent apartments are located in Kincardine, Port Elgin, and Wiarton. These units provide one year of safe and affordable housing for women and their children. On-site individual and group counselling is made available to participants.

Describe your organization's membership

Include the number of members, as well as any membership fees.

This year, we have 25 paid MEMBERS of Women's House Serving Bruce & Grey, and each one pays \$10 for membership, so we have a total of \$250 in Membership Fees.

Each year, we have approximately 20 financial SPONSORS, depending on which sponsors renew or come on board (currently we have 23 sponsors) and their sponsorship support totals over \$100,000.

With support for those who call on us, we have seen over 10,000 crisis/support calls, on average each answered each year (has doubled in the last few years, and are increasing at a rapid rate since COVID); over 900 women, and over 200 children are served and supported on an individual basis annually. In addition, hundreds of women and children take part in the school workshops and community outreach programs, with all services and programs offered free of charge to the participants.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Child Witness Program: Children and mothers across Grey and Bruce utilize this service. Last year, 87 mothers and 194 children either participated in individual counseling or group programs. Children who witness domestic violence in the home are more prone to at-risk behaviours. The trauma from their experiences leaves kids without the ability to cope with what's happened to them. Most are functioning emotionally at a much younger age. This is expressed through their anger, low self-esteem, lack of confidence, inability to trust and difficulty advocating for themselves. Much support is needed for them to take each step to getting help. The need is expressed by schools contacting the Child Witness Program and requesting their presence.

Outreach Program: this program is an initiative that meets women's and children's needs for safety and healing through individual or group counseling. It works to build strong families by supporting violence prevention efforts and ensuring families are supported within their home communities. Women's House strives to provide services to women in their own communities so as to eliminate barriers such as transportation, and other challenges such as child care for the women who access our services - last year we provided these services to 224 women. In the area that the Town of The Blue Mountain covers, in the past 1.5 years we have provided counseling and assistance to:

- * 7 women and their children who have benefited from our Outreach programs
- * 11 children who have benefited from our Child Witness program
- * Numerous crisis, support and advocacy calls

We expect these numbers to be much higher by the end of this year, given the constraints and issues surrounding the pandemic protocols and how it has affected domestic abuse.

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

This year, with costs rising and our government funding frozen, we budgeted to raise \$128,346 to fill the gap between government funding and what our actual costs are to run all

our programs and services, including the Child Witness and Outreach Programs. Annually, we hold 3 large fundraisers (International Women's Day event, Walk a Mile in Her Shoes event, and our Wrapped in Courage Campaign). We budgeted to raise \$37,500 in total from those events this year. We also run 2 admail campaigns and ask for sponsorship support from local businesses, so remainder of our fundraising dollars comes from community corporate, business and municipal Sponsors and individual Donors who recognize the value of the services that we provide, and want to help the women and children that we serve to have better lives.

This year, our fundraisers have had to be virtual, on-line or, otherwise they would be cancelled, due to pandemic protocols. This has caused less than successful events, and resulted in us raising less than one quarter of our fundraising goal. If we don't meet our financial goals, services and programs have to be reduced, so we can meet expenses. So we have had to rely heavily on individual, businesses and sponsorship support, and our community has been very generous. Many have created host events that they have run, and donated to us any funds that they raised – they, indeed, see the need for our programs and services, and want us to be here to provide support to those in need.

While we cannot predict what our fundraising plans will be next year, as it will rely on the pandemic situation, we know that our services are needed now more than ever, so we will plan to continue to raise funds to ensure we can meet those needs. If needed, we'll continue to fundraise through our 3 large fundraisers virtually, and will encourage the support of others, so we can continue to support the ones who need it most.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

We have a Community and Fund Development Coordinator whose job it is to plan events and make people aware of our services and the need in our community. Each year, although expenses continue to rise, by a slim margin, we are able to fundraise to meet those costs. In the event, that we did not, we have two options: reduce costs or use our reserve fund. We do have a reserve fund that we are mandated to hold, and can therefore rely on if necessary, so we fulfill our debts and always meet expectations and continue to serve those who need us at the level that they need. And, if we ever have to rely on the reserves, we continue to fundraise to build the fund back up again. In anticipation of higher expenses and reduced funding, in order to balance our budget, we found ourselves in the difficult position of having to reduce costs by reducing staff hours this past year. Reducing staff hours, when demand for our services is already high is not an ideal situation. Luckily, we have a very supportive community that sees the need for our services, so we continue to appreciate their generosity and work towards ensuring we meet the needs of the women and children in our community that have experienced violence and need to rebuild their lives.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

Last year your generous funding was used to rent space for groups when required, and also helped to provide snacks for the participants; we were also able to put a small amount towards the tools we use in our counseling, such as: Exercise books, skill building videos/books for counselors on issues of helping children cope with trauma, grief counseling etc, video resources for kids, etc. There are just not enough funding dollars for “extras” like these, but these “extras” are what really help youth grow and learn from their counseling experience, and help women to find coping mechanisms towards better lives. The Ministry of Community and Social Services and the Ministry of the Attorney General fund these programs for \$344,674, but the total expenses to run these two programs are actually \$378,599. United Way approved a \$12,000 grant to cover operating costs for this program. The \$21,925 remainder of the expenses are covered through fundraising. With a fundraising goal of \$128,346 this year (for all programs/services offered by Women’s House), to cover the shortfall between expenses and funding, when the issues surrounding the pandemic are behind us, this we will hold our 3 main fundraisers, which usually helps us meet almost 1/4 of our goal (if need be, they will be virtual, but we don’t seem to do as well in that format), and the remainder will be raised through corporate sponsorship, grants and business, municipality and individual donations. Your help with these expenses make a huge difference in our ability to provide a well-rounded counseling experience and to help these women and children to grow and heal to overcome their trauma and sustain a healthy lifestyle.

The Town of The Blue Mountains Vision

Explain how your organization’s event/initiative/project aligns with the Town’s Vision:

“Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound.”

Unfortunately domestic violence is still an issue in our society; it crosses all socio-economic, religious, and ethno-cultural boundaries and affects all types of families - traditional and non-traditional. The most vulnerable populations are women, children, the elderly and persons with disabilities. As a community, we often don't know how to recognize the signs, but it happens more often than we think, and often to those that we would never suspect, because they become very good at hiding it. Support, communication and guidance are key to stopping the violence. Being a victim of domestic violence still holds a stigma in our society, and we, at Women's House, are working to start the conversation, and bring it into the light. In the meantime, Women's House is here to offer help those that have suffered the trauma of abuse, providing opportunities for them by helping them to build their confidence and provide them with the coping skills and tools to take back their lives. With Women's House on their team, opportunities abound, as they find the lives they were meant to have. All the women we work with want to have good lives, with positive experiences. So they are working towards improving their situations, creating a life that is sustainable, and creating the best life that they can, one that will last and one where they can see opportunities where there once were roadblocks and hurdles. This fully embodies your vision also - their goal, and ours, is to find their lives encompassing the best experience they can, one that is sustainable and full of opportunities.

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$344,674
Grants – Town of The Blue Mountains	\$5,000
Donations/Sponsorships	\$25,675
Earned Income	\$0
Applicant Contribution	\$0
User Fees	\$0
Membership Fees	\$250
Fundraising Efforts	\$3,000
Other (please specify) s	\$0
Other (please specify) s	\$0
Other (please specify) s	\$0
Other (please specify)	\$0
Total Revenue	\$378,599

Expenses Description	Budget Amount
Salaries and Benefits	\$301,721
Advertising and Promotion	\$0
Entertainment	\$0
Administration	\$29,677
Facilities Rental	\$14,333
Prizes and Awards	\$0
Other (please specify)s (phone/travel)	\$16,285
Other (please specify) (training)	\$1,815
Other (please specify)s (utilities/taxes/insurance)	\$11,748
Other (please specify) (supplies/equipment)	\$3,020
Total Expenses	\$378,599

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Lisa Owen

Print Name

Signature

Executive Director

Position/Title

Date

Krista Wilken

Print Name

Signature

Residential Manager

Position/Title

Date

Please submit your completed application to: finance@thebluemountains.ca OR

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.

**WOMEN'S HOUSE SERVING
BRUCE & GREY
FINANCIAL STATEMENTS
MARCH 31, 2020**

WOMEN'S HOUSE SERVING BRUCE & GREY
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INDEPENDENT AUDITOR'S REPORT

To the Directors of the Women's House Serving Bruce & Grey:

Qualified Opinion

We have audited the financial statements of **Women's House Serving Bruce & Grey** (the Organization), which comprise the statement of financial position as at March 31, 2020 and the statements of changes in net assets, operations, and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2020, and results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

Women's House Serving Bruce & Grey derives revenue from charitable donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Organization. Consequently, we were unable to determine whether any adjustments were necessary to revenues, excess of revenues over expenditures, and cash flows for the years ended March 31, 2020 and March 31, 2019 and assets and fund balances as at March 31, 2020 and March 31, 2019. Our audit opinion for both years was modified accordingly because of the possible effect of this scope limitation.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

AUDIT • TAX • ADVISORY

Baker Tilly SGB LLP trading as Baker Tilly is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities

INDEPENDENT AUDITOR'S REPORT CONTINUED**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BAKER TILLY SGB LLP
LICENSED PUBLIC ACCOUNTANTS
Owen Sound, Ontario
June 24, 2020

AUDIT • TAX • ADVISORY

Baker Tilly SGB LLP trading as Baker Tilly is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31

	2020 \$	2019 \$
ASSETS		
CURRENT:		
Cash	756,655	669,841
Short Term Investments (Note 2)	817,429	749,797
Accounts Receivable	44,789	34,427
HST Rebate Receivable	14,643	10,817
Prepaid Expenses	3,000	3,000
	<u>1,636,516</u>	<u>1,467,882</u>
PROPERTY AND EQUIPMENT (Note 3)	<u>2,104,394</u>	<u>2,227,677</u>
TOTAL ASSETS	<u><u>3,740,910</u></u>	<u><u>3,695,559</u></u>
LIABILITIES		
CURRENT:		
Accounts Payable and Accrued Liabilities	57,925	108,407
Due to MCCSS	361	166
Deferred Revenue (Note 5)	1,299,287	1,080,367
	<u>1,357,573</u>	<u>1,188,940</u>
DEFERRED CONTRIBUTIONS RELATED TO PROPERTY AND EQUIPMENT (Note 4)	<u>1,653,987</u>	<u>1,770,203</u>
Total Liabilities	<u><u>3,011,560</u></u>	<u><u>2,959,143</u></u>
NET ASSETS		
UNRESTRICTED	278,944	278,944
INVESTMENT IN CAPITAL ASSETS	<u>450,406</u>	<u>457,472</u>
	<u>729,350</u>	<u>736,416</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>3,740,910</u></u>	<u><u>3,695,559</u></u>

ON BEHALF OF THE BOARD

_____ Director

_____ Director

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT CHANGES IN NET ASSETS
FOR THE YEAR ENDED MARCH 31

	Unrestricted Fund \$	Capital Asset Fund \$	2020 \$	2019 \$
Balance at Beginning of Year	278,944	457,472	736,416	748,600
Excess of Revenue over Expenditures (Expenditures over Revenue)	-	(7,066)	(7,066)	(12,184)
Balance at End of Year	278,944	450,406	729,350	736,416

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED MARCH 31

	2020 \$	2019 \$
REVENUE:		
Ministry of Children, Community and Social Services		
- Operating	1,072,880	1,083,454
- One-Time	69,196	21,565
Ministry of the Attorney General	331,280	312,796
Fundraising and Donations	217,292	171,515
United Way	24,095	22,130
Rental Revenue	72,633	69,583
Trillium Grant	13,707	10,771
Investment Income	22,008	14,960
Other Income	12,440	12,440
	<u>1,835,531</u>	<u>1,719,214</u>
EXPENDITURES:		
Advertising and Promotion	50	149
Board Expenses	1,198	1,978
Dues, Subscriptions and Memberships	36	36
Food, Personal Needs and Comfort Allowance	14,259	15,098
Occupancy Costs	93,971	90,039
Office and Program Supplies	79,780	84,631
One-Time Expenses	69,001	21,533
Purchased Services	8,925	10,013
Repairs and Maintenance	18,766	21,531
Salaries and Benefits	1,266,181	1,258,735
Telephone	24,137	24,913
Travel	21,437	17,100
Training	4,968	3,979
	<u>1,602,709</u>	<u>1,549,735</u>
Excess of Revenue over Expenditures Before Deferred Revenue and Amortization	<u>232,822</u>	<u>169,479</u>
Amortization of Property and Equipment	(123,282)	(144,507)
Amortization of Deferred Contributions	116,216	132,323
	<u>(7,066)</u>	<u>(12,184)</u>
Deferred Revenue	(232,627)	(169,447)
Due to MCCSS	(195)	(32)
EXCESS OF EXPENDITURES OVER REVENUE	<u>(7,066)</u>	<u>(12,184)</u>

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED MARCH 31

	2020 \$	2019 \$
CASH FROM OPERATING ACTIVITIES:		
Excess of Expenditures over Revenue	(7,066)	(12,184)
Charges not involving cash		
Amortization of Property and Equipment	123,282	144,507
Amortization of Deferred Contributions	(116,216)	(132,323)
	-	-
Net Change in Non-cash Items:		
Accounts Receivable	(10,361)	(6,954)
HST Rebate Receivable	(3,826)	9,984
Accounts Payable and Accrued Liabilities	(50,482)	(16,538)
Due to MCCSS	195	(509)
Deferred Revenue	218,920	181,727
INCREASE IN CASH DURING YEAR	154,446	167,710
CASH AT BEGINNING OF YEAR	1,419,638	1,251,928
CASH AT END OF YEAR	1,574,084	1,419,638
CASH COMPRISED OF:		
Cash	756,655	669,841
Short Term Investments	817,429	749,797
	1,574,084	1,419,638

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
NOTES TO THE FINANCIAL STATEMENTS
AS AT MARCH 31, 2020

PURPOSE OF THE ORGANIZATION

Women's House Serving Bruce & Grey is a non-profit organization incorporated without share capital under the laws of Ontario. The Women's House is committed to provide the highest quality of residential service in a safe, supportive, non-judgemental environment in order to reduce and ultimately prevent family violence. The Women's House offers support services to women and their children including: safe shelter, short-term affordable housing, counselling, information services and advocacy.

The Women's House is a registered charity under the income tax act and is exempt from tax under section 149 (1) (f).

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies applied in accordance with these standards are as follows:

(A) FUND ACCOUNTING

Revenue and expenditures related to program delivery and administrative activities are reported in the Unrestricted Fund. Revenues in this fund include funds that are externally restricted by the Ministries and must be administered in accordance with Ministry approved objectives.

The Capital Asset Fund reports the assets, liabilities, revenues and expenses related to the Women's House's property and equipment.

(B) REVENUE RECOGNITION

The Women's House Serving Bruce & Grey follows the deferral method of accounting for contributions.

Restricted contributions and donations are recognized as revenue of the appropriate fund in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue of the appropriate fund, when received or receivable, if the amount can be reasonably estimated and collection is reasonably assured.

Rental income is recognized on a monthly basis and interest income is recognized on an accrual basis.

(C) CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash on deposit in Canadian financial institutions and cashable guaranteed investment certificates which form an integral part of the Organization's cash management.

(D) PROPERTY AND EQUIPMENT

Purchased property and equipment are recorded at cost. Contributed property and equipment are recorded at fair market value at the date of the contribution. Where fair value cannot be reasonably determined, contributed capital assets are recorded at a nominal amount. Amortization is provided on a straight-line basis over the assets' estimated useful lives, which are as follows:

Buildings	4%
Outside Structures, Patios and Walkways	10%
Equipment	20%

WOMEN'S HOUSE SERVING BRUCE & GREY
NOTES TO THE FINANCIAL STATEMENTS
AS AT MARCH 31, 2020

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(E) CONTRIBUTED SERVICES

Volunteers contribute many hours per year to assist the Women's House in carrying out its service delivery activities. Because of the difficulty of determining the fair value, contributed services are not recognized in the financial statements.

(F) DEFERRED CONTRIBUTIONS RELATED TO PROPERTY AND EQUIPMENT

Deferred contributions are amortized on the same basis as the property and equipment for which they were received. The amortization is reported in the Capital Asset Fund on the Statement of Operations.

(G) FINANCIAL INSTRUMENTS

The Women's House initially measures its financial assets and financial liabilities at fair value and subsequently measures its financial assets and financial liabilities at amortized cost. Financial assets measured at amortized cost include cash, short term investments and accounts receivable. Financial liabilities measured at amortized cost include accounts payable and Due to MCCSS.

(H) USE OF ESTIMATES

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in revenues and expenditures in the period in which they become known. Actual results could differ from those estimates.

(I) EMPLOYEE BENEFITS

Employees may accumulate sick leave during their term of employment. Unused sick leave at retirement or termination of employment is forfeited and, therefore, is not accrued in these financial statements. The unrecorded accumulated sick leave is approximately \$70,237 (2019 - \$65,921).

(J) ALLOCATION OF EXPENSES

The Women's House operates a number of programs in the Unrestricted Fund. The costs of each program include directly related expenses and an allocation of common costs including certain personnel costs. An estimate is made as to which program will consume the common costs and the personnel time spent in each program and this forms the basis on which the annual Ministry approved budgets are prepared and such costs are allocated. This basis of allocation of expenses is consistently applied.

2. SHORT TERM INVESTMENTS

Short term investments are made up of a series of Guaranteed Investment Certificates held at Meridian Credit Union, bearing interest between 0.79% and 2.85%, with maturity dates between May 2021 to May 2022. The GICs are cashable and available for current use.

WOMEN'S HOUSE SERVING BRUCE & GREY
NOTES TO THE FINANCIAL STATEMENTS
AS AT MARCH 31, 2020

3. PROPERTY AND EQUIPMENT AND ACCUMULATED AMORTIZATION

	2020	2019
	\$	\$
COST-		
Land	472,000	472,000
Buildings	3,105,111	3,105,111
Outside Structures, Patios and Walkways	69,208	69,208
Equipment	301,115	301,115
	<u>3,947,434</u>	<u>3,947,434</u>
 ACCUMULATED DEPRECIATION-		
Buildings	1,479,718	1,366,872
Outside Structures, Patios and Walkways	64,100	57,179
Equipment	299,222	295,706
	<u>1,843,040</u>	<u>1,719,757</u>
	<u>2,104,394</u>	<u>2,227,677</u>

4. DEFERRED CONTRIBUTIONS RELATED TO PROPERTY AND EQUIPMENT

Deferred contributions related to property and equipment includes the unamortized portions of restricted contributions with which the property and equipment were originally purchased.

The changes for the year in this balance are as follows:

	2020	2019
	\$	\$
Balance at Beginning of Year	1,770,203	1,902,526
Amounts Amortized to Revenue	(116,216)	(132,323)
	<u>1,653,987</u>	<u>1,770,203</u>

5. DEFERRED REVENUE

Deferred revenue consists of the following:

	2020	2019
	\$	\$
Donations	1,027,647	823,076
Rebates	38,199	38,199
Trillium Funding	2,068	15,775
2nd Stage Housing Surplus	231,373	203,317
	<u>1,299,287</u>	<u>1,080,367</u>
Balance at End of Year	<u>1,299,287</u>	<u>1,080,367</u>

WOMEN'S HOUSE SERVING BRUCE & GREY
NOTES TO THE FINANCIAL STATEMENTS
AS AT MARCH 31, 2020

5. DEFERRED REVENUE (continued)

During the year \$28,055 in 2nd Stage Housing surpluses and \$204,572 in Fundraising surpluses were deferred.

Deferred donations includes \$14,254 restricted by donors for the second stage housing projects and \$1,013,393 in fundraising revenue received over amounts utilized to cover program deficits (net of other revenue sources). These donations and the rebates will be used to finance project costs. The 2nd Stage Housing Surplus will be used to fund future program costs.

6. FINANCIAL INSTRUMENTS

The Women's House 's exposure to risks from financial instruments is described as follows:

Interest rate risk is the risk that the fair value or future cash flows of a financial instruments will fluctuate because of changes in market interest rates. The Women's House's short term investments are invested at fixed rates so changes in interest rates will not affect the income earned on these investments.

Liquidity risk is the risk the Women's House may not be able to meet its obligations. The Women's House believes it will be able to meet its obligations primarily from cash flows from operations and, if necessary, deferred revenues.

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Women's House is exposed to credit risk in connection with the collection of its accounts receivable but does not anticipate significant loss for non-collection. The allowance for doubtful accounts is \$nil.

7. SIGNIFICANT EVENT

On January 31, 2020, the World Health Organization (WHO) announced a global health emergency because of a new strain of coronavirus (Covid-19) originating from China and declared it a public health event of international concern. On March 11, 2020, WHO declared the global outbreak of Covid-19 a pandemic.

On March 17, 2020, the Ontario government enacted a declaration of emergency to protect the public and ordered specific businesses to close and on March 23, 2020 ordered mandatory closure of all non-essential workplaces to fight the spread of Covid-19.

The Organization has continued to operate as an essential workplace. Operations have been modified to protect the health and safety of staff and their clients. The full impact of the Covid-19 outbreak continues to evolve at the date of this report. The Organization is uncertain as to the full impact that the pandemic will have on its financial condition, liquidity, and future operations. The potential economic effects to the Organization could have a material impact on future operations and an estimate of financial effects can't be made at this time.

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31

SCHEDULE 1

	2020	2019
	\$	\$
SHELTER		
REVENUE:		
Ministry of Children, Community and Social Services	588,092	592,153
EXPENDITURES:		
Food, Personal Needs and Comfort Allowance	14,259	15,098
Building Occupancy	34,292	33,801
Office and Program Supplies	13,963	15,125
Purchased Services	6,814	7,636
Salaries and Benefits	477,869	455,026
Telephone	8,325	9,067
Travel	767	4,768
Training	2,210	1,966
Allocated Administration Costs	50,668	49,686
	609,167	592,173
EXCESS OF REVENUE OVER EXPENDITURES		
(EXPENDITURES OVER REVENUE)	(21,075)	(20)

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31

SCHEDULE 2

	2020	2019
	\$	\$
SHELTER - ADMINISTRATION		
REVENUE:	-	-
EXPENDITURES:		
Advertising and Promotion	50	150
Board Expenses	1,198	1,978
Office and Program Supplies	6,252	5,703
Salaries and Benefits	79,017	76,197
Travel	1,483	2,265
Allocated Administration Costs	(88,000)	(86,293)
	-	-
EXCESS OF REVENUE OVER EXPENDITURES (EXPENDITURES OVER REVENUE)	-	-

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31

SCHEDULE 3

	2020 \$	2019 \$
COMMUNITY COUNSELLING		
REVENUE:		
Ministry of Children, Community and Social Services	216,531	219,844
Contract Work	6,220	6,220
	222,751	226,064
EXPENDITURES:		
Building Occupancy	14,376	11,844
Office and Program Supplies	3,232	1,284
Salaries and Benefits	176,801	199,858
Telephone	2,804	2,972
Travel	8,823	2,055
Training	781	37
Allocated Administration Costs	18,991	18,622
	225,808	236,672
EXCESS OF REVENUE OVER EXPENDITURES (EXPENDITURES OVER REVENUE)	(3,057)	(10,608)

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31

SCHEDULE 4

	2020	2019
	\$	\$
TRANSITION WORKER		
REVENUE:		
Ministry of Children, Community and Social Services	116,052	117,375
Other Income: Court Support	6,220	6,220
	<u>122,272</u>	<u>123,595</u>
EXPENDITURES:		
Dues, Subscriptions and Memberships	14	15
Occupancy Costs	2,495	2,238
Office and Program Supplies	1,637	1,398
Purchased Services	668	983
Repairs and Maintenance	2,095	14
Salaries and Benefits	113,284	117,467
Travel	1,666	1,228
Allocated Administration Costs	7,585	7,438
	<u>129,444</u>	<u>130,781</u>
EXCESS OF REVENUE OVER EXPENDITURES		
(EXPENDITURES OVER REVENUE)	<u>(7,172)</u>	<u>(7,186)</u>

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31

SCHEDULE 5

	2020 \$	2019 \$
CHILD WITNESS OUTREACH		
REVENUE:		
Ministry of Children, Community and Social Services	<u>152,205</u>	<u>154,082</u>
EXPENDITURES:		
Dues, Subscriptions and Memberships	22	21
Purchased Services	1,443	1,394
Occupancy Costs	4,357	3,497
Office and Program Supplies	5,855	581
Salaries and Benefits	128,930	146,294
Travel	3,500	784
Telephone	1,589	1,663
Allocated Administration Costs	<u>10,756</u>	<u>10,547</u>
	<u>156,452</u>	<u>164,781</u>
EXCESS OF REVENUE OVER EXPENDITURES		
(EXPENDITURES OVER REVENUE)	<u>(4,247)</u>	<u>(10,699)</u>

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31

SCHEDULE 7

	2020	2019
	\$	\$
SEXUAL ASSAULT		
REVENUE:		
Ministry of Attorney General	<u>331,280</u>	<u>312,796</u>
EXPENDITURES:		
Occupancy Costs	17,917	19,517
Office and Program Supplies	15,909	21,409
Salaries and Benefits	290,280	263,894
Travel	5,198	6,000
Training	<u>1,976</u>	<u>1,976</u>
	<u>331,280</u>	<u>312,796</u>
EXCESS OF REVENUE OVER EXPENDITURES (EXPENDITURES OVER REVENUE)	<u>-</u>	<u>-</u>

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31

SCHEDULE 8

	2020	2019
	\$	\$
FUNDRAISING ACTIVITIES		
REVENUE:		
Fundraising and Donations	214,255	164,515
United Way	24,095	22,130
Trillium Grant	13,707	10,771
Investment Income	22,008	14,960
	<u>274,065</u>	<u>212,376</u>
EXPENDITURES:		
Program Supplies and Travel	<u>32,800</u>	<u>38,750</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u><u>241,265</u></u>	<u><u>173,626</u></u>

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31

SCHEDULE 9

	2020 \$	2019 \$
PORT ELGIN SECOND STAGE HOUSING PROGRAM		
REVENUE:		
Rental Revenue	33,368	30,252
Donations	40	7,000
	33,408	37,252
EXPENDITURES:		
Occupancy Costs	7,642	7,048
Office and Program Supplies	92	125
Repairs and Maintenance	4,236	7,552
Telephone	3,476	3,481
	15,446	18,206
EXCESS OF REVENUE OVER EXPENDITURES	17,962	19,046

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31

SCHEDULE 10

	2020 \$	2019 \$
KINCARDINE SECOND STAGE HOUSING PROGRAM		
REVENUE:		
Rental Revenue	19,875	23,578
Donations	2,997	-
	22,872	23,578
EXPENDITURES:		
Occupancy Costs	4,319	3,861
Office and Program Supplies	20	130
Repairs and Maintenance	7,979	8,434
Telephone	3,226	3,205
	15,544	15,630
EXCESS OF REVENUE OVER EXPENDITURES	7,328	7,948

(See Accompanying Notes to Financial Statements)

WOMEN'S HOUSE SERVING BRUCE & GREY
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31

SCHEDULE 11

	2020 \$	2019 \$
WIARTON SECOND STAGE HOUSING PROGRAM		
REVENUE:		
Rental Revenue	19,390	15,753
EXPENDITURES:		
Occupancy Costs	8,573	8,232
Office and Program Supplies	20	125
Repairs and Maintenance	4,456	5,531
Telephone	4,718	4,525
	17,767	18,413
EXCESS OF REVENUE OVER EXPENDITURES (EXPENDITURES OVER REVENUE)	1,623	(2,660)

(See Accompanying Notes to Financial Statements)



Staff Report

Finance and IT Services

Report To: Grants and Donations Committee
Meeting Date: December 4, 2020
Report Number: FAF.20.189
Subject: Grants and Donations Guidelines and Criteria
Prepared by: Ruth Prince, Director of Finance and IT Services

A. Recommendations

THAT the Grants and Donations Committee receive staff report FAF.20.189, Grants and Donations Guidelines and Criteria” for information purposes.

B. Overview

This staff report is to provide the Grants and Donations Committee with the current Council approved Grants and Donations Criteria.

C. Background

In 2020, the Grants and Donations Committee reviewed the current Grants and Donations Criteria and application form. The attached criteria and application form is being provided to the Committee for information. Any changes made to the current approved Criteria and application form must be approved by Council.

D. Analysis

The Town of The Blue Mountains Council, through the Grants and Donations Committee of Council considers funding requests from groups or individuals that demonstrate both a need for funding and meet the approved guidelines and criteria.

E. Strategic Priorities

1. Communications and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders.

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

3. Community

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

4. Quality of Life

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

F. Environmental Impacts

None.

G. Financial Impact

All of the funds raised by the Grants and Donations Committee are disbursed through recommendations from the Committee to Council.

The 2020 Budget had approximately \$20,000 for subsidy request through the Grants and Donations requests. The subsidy amount is for those requests that are looking for the use of facilities and/or services from the Town. This amount is throughout the budget in various departments.

H. In consultation with

Tracy Petrescu, Administrative Assistant – Finance and IT Services

I. Public Engagement

The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. Comments regarding this report should be submitted to Ruth Prince, Director of Finance and IT Services at directorfit@thebluemountains.ca

J. Attached

1. Guidelines and Criteria for Grants and Donations
2. Guidelines and Criteria for Community Donations for COVID-19

Respectfully Submitted,

Ruth Prince
Director of Finance and IT Services

For more information, please contact:

Ruth Prince
directorfit@thebluemountains.ca
519-599-3131 extension 228



Town of The Blue Mountains Annual Grants and Donations Program

The Town of The Blue Mountains Council through the Grants and Donations Committee of Council will consider funding requests from groups or individuals that demonstrate both a need for funding and meet pre-established [guidelines and criteria](#), as listed below and approved by The Grants and Donations Committee and Council.

Please note that this application form shall also be used by applicants seeking rental subsidization of Town-owned facilities (i.e. Beaver Valley Community Centre, Lion's Park Pavilion, etc.). Please calculate the request for rental subsidization into a dollar amount for the purposes of the application. For assistance in determining the dollar amount of your request, please contact the Finance and IT Services Administrative Assistant at finance@thebluemountains.ca or 519-599-3131 ext. 227.

Guidelines and Criteria

1. Grants are given only to not-for-profit organizations which, in the judgment of the Grants and Donations Committee of Council, make a unique contribution to the quality of life in our community.
2. The event or activity for which funding is being sought, must be located in our community, and/or provide benefits for our local residents.
3. The Grants and Donations Program funds operating projects, events or activities only, and does not fund capital projects or debt payments.
4. Organizations eligible for grants provided they demonstrate managerial expertise and good financial management as measured by the Applicant's responses within this application. Good financial management will be measured by, but not limited to, such things as operating within the annual budget, lack of a deficit, internal controls and regular financial reporting.
5. A list of the Organization's Governing Body and the position each individual holds must be included with this Application, as well as signatures from two individuals that have authority to act on behalf of the Board/Organization.
6. The Grants and Donations Committee will give consideration to events/initiatives/projects aligning with the Town's Vision: Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound.

7. Only one application per organization will be accepted for consideration.
8. By submitting this Application, the applicant acknowledges that, to the best of their knowledge, the information provided in this application is accurate and complete and endorsed by the organization they represent.
9. The applicant's organization, within the fiscal year, must spend grant funding on the purpose for which it was awarded. Note: As part of the application consideration process, the Grants and Donations Committee encourages applicants to make themselves available for a presentation and interview process that will be public.
10. All local business associations must now request the funding through the Communications and Economic Development division and no longer need to submit an application for the funds through the Annual Grants and Donations program.

Note: Grants and Donations Funding cannot be used to fund/pay off deficits.

Note: All organizations meeting the criteria will not necessarily receive a grant or the amount for which they applied. Grant allocations are dependent on individual application review and the amount of grants and donations funding contained within the approved municipal budget. Each application will be reviewed by Town Staff prior to review by the Grants and Donations Committee of Council. All applicants will be notified of the results from the initial review prior to the applications being presented to the Committee of the Whole for decision. Below is the proposed timeline for the program:

Date	Action
January 20, 2020	Release application on the Town's website. Notify previous recipients of the application being available.
February 28, 2020	Application deadline for Grants and Donations. Any applications received after this date will not be considered.
April 3, 2020	Grants and Donations Committee will make recommendations to Council.
April 21, 2020	Council considers the recommendation of the Grants and Donations Committee
May 4, 2020	Council approves the recommendation of the Committee of the Whole

The amount of funds available to be distributed will be determined by the Grants and Donations Committee and will largely be a function of the fundraising success of that Committee in the calendar year.

Note: Grants and donations are not given automatically from year to year. Applicants must apply annually for funding.

Note: As part of the application consideration process, the Grants and Donations Committee encourages applicants to make themselves available for a presentation and interview process that will be public.

Please be Concise!

- Use only the space provided
- Keep your answers brief
- Do not include information other than that requested.



Town of The Blue Mountains Grants and Donations Committee Application Form

Applicant Information

Legal Name of Agency/Organization/Group: _____

Address: _____

City/Town: _____ Postal Code: _____

Contact Person: _____ Position/Title: _____

Telephone: _____ Fax: _____

Email: _____ Website: _____

Organization Information

What is your Organizations status? ☐ For profit
☐ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) _____

Amount of Grant Request

Cash: _____ Subsidization: _____

Financial Information:

If successful, indicate how the funding would be used by your organization.

Part A: General Information

Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Describe who your organization serves

For example, who is your organization's audience?

Describe your organization's membership

Include the number of members, as well as any membership fees.

Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Part B: Financial Information

Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Part C: Grant Information

Summary of previous grant(s)

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

The Town of The Blue Mountains Vision

Explain how your organization's event/initiative/project aligns with the Town's Vision:
"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fess	\$
Fundraising Efforts	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Total Revenue	\$

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$
Entertainment	\$
Administration	\$
Facilities Rental	\$
Prizes and Awards	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Total Expenses	\$

Please ensure that your application also includes your organization's most recent financial statement.

Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the [Guidelines and Criteria](#) for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Print Name

Signature

Position/Title

Date

Print Name

Signature

Position/Title

Date

Please submit your completed application to:

Grants and Donations
Finance and IT Services
Box 310
32 Mill Street
Thornbury, Ontario
N0H 2P0

If you have questions regarding the application, or application process, please contact finance@thebluemountains.ca or 519-599-3131 ext. 227.



Town of The Blue Mountains Grants and Donations Program Guidelines and Criteria for Community Donations for COVID-19 Approved 06/01/2020

The Town of The Blue Mountains Council through the Grants and Donations Committee of Council will consider requests from groups or individuals that demonstrate an ability to meet pre-established guidelines and criteria, as listed below and approved by The Grants and Donations Committee and Council.

The Town of The Blue Mountains COVID-19 Recovery Task Force via the Grants and Donations Committee has successfully raised funds to address possible food and essential living insecurity issues in the community resulting from COVID-19.

Guidelines and Criteria

1. The Grants and Donations Committee is asking that the applying organization submit a letter indicating how they can assist the Town in providing COVID-19 related food/grocery/essential needs support to the community resulting from COVID-19.
2. Grants are given only to not-for-profit organizations which, in the judgment of the Grants and Donations Committee of Council, make a unique contribution to the food/grocery/essential needs support of the community.
3. The food/grocery/essential needs support to the community must be located in our community and supply food/grocery/essential needs support to the Town of The Blue Mountains community.
4. The Grants and Donations Program funds operating projects, events or activities only, and does not fund capital projects or debt payments.
5. Organizations eligible must demonstrate managerial expertise and good financial management. Only one application letter per organization will be accepted for consideration.
6. The applicant's organization, within the fiscal year, must spend grant funding on the purpose for which it was awarded. Note: As part of the application consideration process, the Grants and Donations Committee encourages applicants to make themselves available for a presentation and interview process that will be public.

Note: Grants and Donations Funding cannot be used to fund/pay off deficits.

Note: All organizations meeting the criteria will not necessarily receive a grant or the amount for which they applied. Grant allocations are dependent on individual application letter review and the amount of grants and donations funding available. Each application letter will be reviewed by Town Staff prior to review by the Grants and Donations Committee of Council. All applicants will be notified of the results from the initial review prior to the applications being presented to the Committee of the Whole for decision. Below is the proposed timeline for the program:

Date	Action
September 18, 2020	Release Guidelines and Criteria on the Town's web site.
October 2, 2020	Applications are closed and should be submitted to finance@thebluemountains.ca .
Week of October 5	Grants and Donations Committee will make recommendations to Council.
October 19, 2020	Council approves the recommendation of the Grants and Donations Committee.

The amount of funds available to be distributed will be determined by the Grants and Donations Committee and will largely be a function of the fundraising success of that Committee.

Note: As part of the application consideration process, the Grants and Donations Committee encourages applicants to make themselves available for a presentation and interview process that will be public.