



# Staff Report

## Administration – Town Clerk

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**Report To:** COW- Admin, Corp and Finance, SI, Comm. Services  
**Meeting Date:** April 13, 2026  
**Report Number:** ADM.26.016  
**Title:** Notice of Intention to Designate a Heritage Tree, 152 Year Old Sugar Maple, 10th Line Georgian Trail  
**Prepared by:** Corrina Giles, Town Clerk

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### A. Recommendations

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THAT Council receive Staff Report ADM.26.016, entitled “Notice of Intention to Designate a Heritage Tree, 152 Year Old Sugar Maple, 10<sup>th</sup> Line Georgian Trail”;

AND THAT, as no objections have been served on the Clerk of the municipality in response to the “Notice of Intention to Designate a Property Under the Ontario Heritage Act, R.S.O. 1990, c.O.18”, Council directs staff to include the “By-law to Designate a Property Under the Ontario Heritage Act, R.S.O. 1990, c.O.18” on the April 20, 2026 Council Agenda, for enactment;

AND THAT following enactment of the “By-law to Designate the municipally owned lands known as Block 27, Plan 16M14, Town of The Blue Mountains to be of cultural heritage value or interest” Town staff will cause a copy of the By-law to be served upon the owner of the property (Town of The Blue Mountains), and upon the Ontario Heritage Trust, and to cause Notice of this By-law to be published in a newspaper having general circulation in the Town.

### B. Overview

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This staff report provides a followup to Staff Report [OPS.25.043 Ontario Heritage Act Designation - 152 Year Old Sugar Maple, 10th Line and Georgian Trail](#) and requests Council direction to proceed with the heritage designation and the passing of the By-law.

### C. Background

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At the November 10, 2025 Council Meeting, in response to Staff Report [OPS.25.043 Ontario Heritage Act Designation - 152 Year Old Sugar Maple, 10th Line and Georgian Trail](#), Council passed the following motion:

**Ontario Heritage Act Designation – 152 Year Old Sugar Maple, 10th Line and Georgian Trail, OPS.25.043**

Moved by: Councillor McKinlay  
Seconded by: Councillor Porter

THAT Council receive Staff Report OPS.25.043, entitled “Ontario Heritage Act Designation – 152 Year Old Sugar Maple, 10th Line and Georgian Trail”;

AND THAT Council of the Town of The Blue Mountains states a Notice of Intention to Designate the property municipally known as Roll Number 4242000015008450000, High Bluff Lane, Plan 16M14 Block 27, under Part IV, Section 29, of the Ontario Heritage Act, R.S.O. 1990, c. O.18.

**The motion is Carried**

In response to the November 10, 2025 Council direction, staff advertised the Notice of Intention to Designate a Property Under the Ontario Heritage Act, R.S.O. 1990, c.O.18 in “The Review”, both online and circulated versions, a newspaper having general circulation in the municipality (see Attachment #1) for the month of February, 2026.

## **D. Analysis**

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The *Ontario Heritage Act* provides that Council must publish notice of the by-law in a newspaper having general circulation in the municipality, which must provide that any person who objects to the by-law may appeal to the Tribunal by giving the Tribunal and the clerk of the municipality, within 30 days after the date of publication under this paragraph, a notice of appeal setting out the objection to the by-law and the reasons in support of the objection, accompanied by the fee charged by the Tribunal.

If no notice of objection is served within the 30-day period under section 29(5) or a notice of objection is served within that period but the Council decides not to withdraw the notice of intention to designate the property, the Council may pass a by-law designating the property, provided the following requirements are satisfied:

1. The by-law must be passed within 120 days after the date of publication of the notice of intention or, if a prescribed circumstance exists, within such other period of time as may be prescribed for the circumstance.
2. The by-law must include a statement explaining the cultural heritage value or interest of the property and a description of the heritage attributes of the property and must comply with such requirements in relation to the statement and the description as may be prescribed and with such other requirements as may be prescribed.
3. The Council must cause the following to be served on the owner of the property, on any person who objected and on the Trust:

- i. A copy of the by-law.
  - ii. A notice that any person who objects to the by-law may appeal to the Tribunal by giving the Tribunal and the clerk of the municipality, within 30 days after the date of publication under paragraph 4, a notice of appeal setting out the objection to the by-law and the reasons in support of the objection, accompanied by the fee charged by the Tribunal.
4. The Council must publish notice of the by-law in a newspaper having general circulation in the municipality, which must provide that any person who objects to the by-law may appeal to the Tribunal by giving the Tribunal and the clerk of the municipality, within 30 days after the date of publication under this paragraph, a notice of appeal setting out the objection to the by-law and the reasons in support of the objection, accompanied by the fee charged by the Tribunal.

Staff confirm that following the enactment of the By-law at the April 20, 2026 Council Meeting, that notice of the By-law will be included in “The Review” for the month of May, 2026. If no notice of appeal is given within 30 days after the publication (by June 30, 2026), the Clerk shall ensure that a copy of the By-law is registered against the property affected by the By-law in the appropriate Land Registry Office and that a copy of the Registered By-law is served on the Trust.

If a notice of appeal is received, staff will provide a further report to Council, for consideration.

## **E. Strategic Priorities**

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- 1. Communication and Engagement**  
We will enhance communications and engagement between Town Staff, Town residents and stakeholders
- 2. Organizational Excellence**  
We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.
- 3. Community**  
We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.
- 4. Quality of Life**  
We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

## **F. Environmental Impacts**

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None

## **G. Financial Impacts**

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The Tree Trust has committed to the long term care and maintenance of this tree and no additional financial resources are required from the Town. As part of the designation process the Town will formalize the maintenance responsibilities and provide an easement for access to TBM Tree Trust and their agents.

If it is determined that interpretive signage was well suited to this location, the cost for a 24" x 48" signboard mounted as a tabletop display would be approximately \$2,200 including manufacture and installation.

## **H. In Consultation With**

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John McMullen, Manager of Parks & Trails

Jeff Fletcher, Manager of Sustainability and Solid Waste

Alan Pacheco, Director of Operations.

## **I. Public Engagement**

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The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. However, any comments regarding this report should be submitted to Corrina Giles, Town Clerk [townclerk@thebluemountains.ca](mailto:townclerk@thebluemountains.ca).

## **J. Attached**

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1. Notice of Intention To Designate A Property Under the Ontario Heritage Act, R.S.O. 1990, c.O.18
2. By-law to Designate the Municipally Owned Lands Known as Block 27, Plan 16M14, Town of The Blue Mountains, to be of cultural value or interest.

Respectfully submitted,

Corrina Giles  
Town Clerk

For more information, please contact:  
Corrina Giles, Town Clerk  
[townclerk@thebluemountains.ca](mailto:townclerk@thebluemountains.ca)  
519-599-3131 extension 232

### Report Approval Details

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|----------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Document Title:      | ADM.26.016 Notice of Intention to Designate a Heritage Tree, 152 Year Old Sugar Maple, 10th Line Georgian Trail.docx             |
| Attachments:         | - Att 1 - Notice of Intention to Designate dated February 2, 2026.pdf<br>- Att 2 - By-law-2026-XX-to-Designate-Heritage-Tree.pdf |
| Final Approval Date: | Mar 30, 2026                                                                                                                     |

This report and all of its attachments were approved and signed as outlined below:

**Adam Smith - Mar 30, 2026 - 4:21 PM**