



# Minutes

## The Blue Mountains

### Accountability and Transparency Committee

**Date:** Thursday, November 13, 2025  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting, Teams  
**Prepared By:**  
Susan Cameron, Legislative Coordinator

**Members Present:** June Porter, Connie Craddock, Robert Turner

**Members Absent:** Paula Hope, Gail Ardiel

**Staff Present:** Town Clerk, Corrina Giles, CAO, Adam Smith

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#### **A. Call to Order**

##### **A.1 Traditional Territory Acknowledgement and Moment of Reflection**

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

##### **A.2 Committee Member Attendance**

The Legislative Coordinator confirmed that all members of the committee were present, save Councillor Hope who was absent due to her attendance at Grey County Council as the alternate Member of Council to Grey County Council. Councillor Ardiel was absent.

##### **A.3 Approval of Agenda**

Moved By: Robert Turner  
Seconded By: Connie Craddock

THAT the Agenda of November 13, 2025 be approved as circulated, including any items added to the Agenda.

Yay (3): June Porter, Connie Craddock, and Robert Turner

Absent (2): Paula Hope, and Gail Ardiel

**The motion is Carried (3 to 0)**

**A.4 Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2023-62, Council or Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

**A.5 Previous Minutes**

Moved By: Connie Craddock

Seconded By: Robert Turner

THAT the Accountability and Transparency Committee minutes of October 9, 2025 be adopted as circulated, including any revisions to be made.

Yay (3): June Porter, Connie Craddock, and Robert Turner

Absent (2): Paula Hope, and Gail Ardiel

**The motion is Carried (3 to 0)**

**B. Staff Reports and Deputation**

None

**C. Public Comment Period**

None

**D. Matters for Discussion**

**D.1 Terms of Reference - Adam Smith, CAO**

Moved By: Robert Turner

Seconded By: Connie Craddock

THAT the Accountability and Transparency Committee receives for information the verbal update regarding the Terms of Reference provided by CAO Smith;

AND THAT the Committee requests CAO Smith to present a staff report to Council recommending an extension of the Committee until April of 2026

Yay (3): June Porter, Connie Craddock, and Robert Turner

Absent (2): Paula Hope, and Gail Ardiel

**The motion is Carried (3 to 0)**

**D.2 Draft Strategic Plan #1 Accountable and Transparent Government**

Moved By: Robert Turner

Seconded By: Connie Craddock

THAT the Accountability and Transparency Committee receives for information the verbal update regarding the Draft Corporate Strategic Plan for public review, comment, and validation dated October 2025 provided by Chair Porter

Yay (3): June Porter, Connie Craddock, and Robert Turner

Absent (2): Paula Hope, and Gail Ardiel

**The motion is Carried (3 to 0)**

**D.3 Public Engagement: Public Comment and Correspondence with Council and Committees**

Moved By: Robert Turner

Seconded By: Connie Craddock

THAT the Accountability and Transparency Committee receives for information the verbal update regarding public comment and correspondence provided by Chair Porter;

AND THAT the Committee refer to the Accountability and Transparency Committee minutes of October 9th, 2025 section D.3 titled improving and enhancing public participation

Yay (3): June Porter, Connie Craddock, and Robert Turner

Absent (2): Paula Hope, and Gail Ardiel

**The motion is Carried (3 to 0)**

**E. Correspondence**

None

**F. Work Plan**

None

**G. On-going and Continuous Monitoring of Accountability and Transparency Trends and Issues**

None

**H. Update: Strategic Task Force**

None

## **I. New and Unfinished Business**

### **I.1 Additions to Agenda**

None

### **I.2 Items Identified for Discussion at the Next Meeting**

None

## **J. Notice of Meeting Dates**

None

## **K. Adjournment**

Moved By: Robert Turner

Seconded By: Connie Craddock

THAT this Accountability and Transparency Committee Meeting does now adjourn at 11:18 a.m.

Yay (3): June Porter, Connie Craddock, and Robert Turner

Absent (2): Paula Hope, and Gail Ardiel

**The motion is Carried (3 to 0)**