



CAO – Goal Submission Form

CAO Name : _____

Applicable Period: From _____ To _____

GOAL #1

**Description
of Goal:**

Objectives to achieve goal	Completion Date
1.	
2.	
3.	
4.	
Comments:	

GOAL #2

Description of Goal:

Objectives to achieve goal	Completion Date
1.	
2.	
3.	
4.	
Comments:	

GOAL #3

Description of Goal:

Objectives to achieve goal	Completion Date
1.	
2.	
3.	
4.	
Comments:	

GOAL #4

**Description
of Goal:**

Objectives to achieve goal	Completion Date
1.	
2.	
3.	
4.	
Comments:	

Date - Goals approved by Council: _____

Signed:

Mayor: _____

CAO: _____