



# Staff Report

## Operations

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**Report To:** COW - Operations, Planning and Building Services  
**Meeting Date:** December 9, 2025  
**Report Number:** OPS.25.053 REVISED  
**Title:** By-Law to Designate One-Way Traffic on Louisa St Westbound from Bruce St South to Elma St South  
**Prepared by:** Alan Pacheco, Director of Operations

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### A. Recommendations

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THAT Council receive Staff Report OPS.25.053 REVISED, entitled “By-Law to Designate One-Way Traffic on Louisa St Westbound from Bruce St South to Elma St South”;

AND THAT Council enact a By-law to designate Louisa Street, from Bruce Street South to Elma Street South, as a one-way roadway for westbound traffic only, in accordance with the Highway Traffic Act, R.S.O. 1990, Chapter H.8, Section 153.

### B. Overview

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This report seeks Council approval to formally designate Louisa Street, between Bruce Street South and Elma Street South, as a one-way westbound roadway, in accordance with the Town’s prior direction under [Staff Report CSOPS.20.049 Victoria St S and Louisa St W Reconstruction Design Options Update](#). Please note the previously referenced Staff Report CSOPS.21.044 Beaver Street Stop Up and Close and Addition of Beaver and Louisa to Thornbury West Phase 1 was referenced in error.

The one-way designation aligns with the approved design and reconstruction plans for Thornbury’s core area, intended to improve traffic flow, safety, and pedestrian access while supporting efficient use of the existing roadway network.

### C. Background

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In 2020, through Staff Report CSOPS.20.049, Council approved the detailed design and construction of roadway and underground infrastructure improvements for several streets within Thornbury, including Louisa Street between Bruce Street South and Elma Street South.

As part of that design process, the Louisa Street cross-section was evaluated against traffic operations, available right-of-way, and pedestrian considerations. The analysis concluded that the roadway’s narrow width and proximity to downtown pedestrian and commercial areas

warranted a one-way westbound configuration to safely accommodate parking, sidewalks, and two travel lanes without encroachment conflicts.

Council, through adoption of the Thornbury Phase 1B reconstruction scope, directed staff to design and reconstruct Louisa Street as a one-way roadway, with implementation of the traffic control signage and By-law to follow completion of the physical works.

The street reconstruction is nearing completion, and the Town is now in a position to formally enact the necessary By-law to support enforcement and traffic regulation under the Highway Traffic Act.

## **D. Analysis**

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The proposed By-law designation will bring the reconstructed Louisa Street into alignment with the operational intent previously endorsed by Council. The one-way designation will:

- Ensure Compliance – Legalizes the one-way configuration under Section 153 of the Highway Traffic Act.
- Enhance Safety – Reduces head-on conflicts and improves pedestrian sightlines in a constrained corridor.
- Support Accessibility – Allows for consistent sidewalk width, accessible ramps, and parking layout as per the approved reconstruction design.

Staff have confirmed with internal stakeholders, including Fire Services, By-law Enforcement, and Roads and Drainage, that the one-way designation is operationally supported and consistent with the as-built street layout.

### **Capital Projects Comments**

Louisa Street reconstruction between Bruce Street and Elma Street is nearing completion. The 6m wide asphalt road width is complete to base asphalt. The weather forecast suggests the conditions to place surface asphalt will not be available within the current schedule therefore the curbs will be ramped for the winter to protect against plow damage. The 3.5m wide dedicated parking and concrete sidewalk are complete. The restoration of entrances and the boulevards are nearing completion. The retaining wall and slope with the urban forest plantings are complete. The retaining wall guard is in production, but the date of installation has not been provided, a temporary guard is in place. The contractor has all signage required for the one-way traffic operation. The signs will be installed before the road closure barricades are removed.

The road section will be ready for one-way operation before the contractor demobilizes for the winter.

## **E. Strategic Priorities**

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### **1. Communication and Engagement**

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

### **2. Organizational Excellence**

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

### **3. Community**

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

### **4. Quality of Life**

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

## **F. Environmental Impacts**

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No additional environmental impacts are anticipated. The physical works have already been completed as part of the Thornbury Phase 1B reconstruction.

## **G. Financial Impacts**

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There are no related costs associated with the enactment of this By-law.

## **H. In Consultation With**

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Stephen Conn, Fire Chief

Debbie Young, Manager of By-law

Allan Gibbons, Manager of Communications and Customer Service

Jim McCannell, Manager of Roads and Drainage

Pruthvi Desai, Manager of Capital Projects

Michael Campbell, Senior Infrastructure Capital Project Coordinator.

## **I. Public Engagement**

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The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. However, any comments regarding this report should be submitted to Alan Pacheco, Director of Operations [directorops@thebluemountains.ca](mailto:directorops@thebluemountains.ca).

## **J. Attached**

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1. Draft By-Law to Designate One-Way Traffic on Louisa Street

Respectfully submitted,

Alan Pacheco  
Director of Operations

For more information, please contact:  
Alan Pacheco, Director of Operations  
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519-599-3131 extension 260

**Report Approval Details**

Document Title:	OPS.25.053 REVISED By-Law to Designate One-Way Traffic on Louisa St Westbound from Bruce St South to Elma St South.docx
Attachments:	- Attachment 1 Draft By-Law to Designate One-Way Traffic on Louisa Street.pdf
Final Approval Date:	Nov 25, 2025

This report and all of its attachments were approved and signed as outlined below:

**Alan Pacheco - Nov 25, 2025 - 3:00 PM**

**THE CORPORATION OF THE TOWN OF THE BLUE MOUNTAINS**

**BY-LAW NUMBER 2025 –**

**Being a By-law providing for the designation of a highway for one-way traffic.**

WHEREAS section 153 of the Highway Traffic Act, R.S.O. 1990, chapter H.8 (the “Act”) and amendments thereto provides that the council of a municipality may by by-law designate a highway for the use of one-way traffic only under its jurisdiction;

AND WHEREAS it is deemed expedient by Council of The Corporation of the Town of The Blue Mountains to authorize by by-law the designation of a highway for the use of one-way traffic only;

NOW THEREFORE the Council of The Corporation of the Town of The Blue Mountains hereby enacts as follows:

1. Louisa Street West is designated for the use of one-way traffic only in a westbound direction from Bruce Street South to Elma Street South.
2. The penalties provided in Section 214 of the Act shall apply to contraventions of this By-law.
3. The designation as set out in Section 1 shall not come into effect until official signs have been erected in accordance with the provisions and regulations of the Act.

Enacted and passed this        day of        , 2025.

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Andrea Matrosovs, Mayor

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Corrina Giles, Clerk