



Staff Report

Administration – Chief Administrative Officer

Report To: Council Meeting
Meeting Date: December 1, 2025
Report Number: ADM.25.082
Title: Stop Up and Close By-law for the Huron Street Road Allowance Property Sale
Prepared by: Adam Smith, Chief Administrative Officer

A. Recommendations

THAT Council receive Staff Report ADM.25.082, entitled “Stop Up and Close By-law for the Huron Street Road Allowance Property Sale”;

AND THAT Council approves the By-law to permanently close a portion of the Huron Street Road Allowance, as attached to Staff Report ADM.25.082.

B. Overview

Through Staff Report [PBS.25.033](#), Council directed staff to execute an Agreement of Purchase and Sale for a property described as the “Corner of Elma and Huron Street Road Allowance”. This report is to request Council approve the associated Stop Up and Close By-laws for the respective properties to conclude the property purchases.

C. Background

Through Staff Report [FAF.24.079](#), entitled “Follow Up to Public Meeting Regarding Declaring Municipally Owned Land Surplus”, staff were directed to proceed with negotiating the property sale with adjacent land owners. Since that time, staff and the Town’s solicitor have negotiated the terms of disposition of the property, and an agreement is now ready for execution.

D. Analysis

Although through Staff Report [PBS.25.033](#), Council authorized the Mayor and Clerk to execute the Agreement of Purchase and Sale for the property, the associated Stop Up and Close By-law has not been enacted. Based on legal advice received, a Stop Up and Close By-law is required in order to finalize the sale of the subject property and the draft by-law has been included as an attachment to this report.

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

3. Community

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

4. Quality of Life

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

F. Environmental Impacts

N/A

G. Financial Impacts

N/A

H. In Consultation With

Legal Counsel

I. Public Engagement

The topic of this Staff Report has been the subject of a Public Meeting and/or Public Information Centre which took place on **March 12, 2024**.

Any comments regarding this report should be submitted to Adam Smith, Chief Administrative Officer, cao@thebluemountains.ca.

J. Attached

1. Draft Stop Up and Close By-law (Huron Street)

Respectfully submitted,

Adam Smith
Chief Administrative Officer

For more information, please contact:
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Report Approval Details

Document Title:	ADM.25.082 Stop Up and Close By-law for the Huron Street Road Allowance Property Sale.docx
Attachments:	- Attachment-1-Draft-Stop-Up-and-Close-By-law-Huron-Street.pdf
Final Approval Date:	Nov 26, 2025

This report and all of its attachments were approved and signed as outlined below:

Adam Smith - Nov 26, 2025 - 10:55 AM