



# Minutes

## The Blue Mountains

### Accountability and Transparency Committee

**Date:** Thursday, October 9, 2025  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting, Teams  
**Prepared By:**  
Susan Cameron, Legislative Coordinator

**Members Present:** June Porter, Paula Hope, Gail Ardiel, Connie Craddock, Robert Turner

**Staff Present:** Town Clerk, Corrina Giles, Acting Deputy Clerk, Carrie Fairley

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#### **A. Call to Order**

##### **A.1 Traditional Territory Acknowledgement and Moment of Reflection**

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

##### **A.2 Committee Member Attendance**

##### **A.3 Approval of Agenda**

THAT the Agenda of October 9, 2025, be approved as circulated, including any items added to the Agenda.

Yay (4): June Porter, Gail Ardiel, Connie Craddock, and Robert Turner

Absent (1): Paula Hope

**The motion is Carried (4 to 0)**

#### **A.4 Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2023-62, Council or Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

#### **A.5 Previous Minutes**

Moved By: Gail Ardiel

Seconded By: Robert Turner

THAT the Accountability and Transparency Committee minutes of September 11, 2025 be adopted as circulated, including any revisions to be made.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

### **B. Staff Reports and Deputation**

None

### **C. Public Comment Period**

None

### **D. Matters for Discussion**

#### **D.1 Staff Council Relationship Policy**

Moved By: Connie Craddock

Seconded By: Robert Turner

THAT the Accountability and Transparency Committee recommends Council to direct Staff that, in developing the new Council and Staff Relations Policy , the next steps incorporate and reflect the learnings and recommendations of the Strategic Plan re the Council Staff Relations Policy (. Viz Priority #1 , Accountability and Transparency Governance 1.1 Initiative 1.1.1)

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

## **D.2 Strategic Plan**

Moved By: Gail Ardiel

Seconded By: Robert Turner

THAT the Accountability and Transparency Committee receives for information the verbal update regarding the Strategic Plan

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Robert Turner

Absent (1): Connie Craddock

**The motion is Carried (4 to 0)**

## **D.3 Improving and enhancing public participation**

Moved By: Gail Ardiel

Seconded By: Paula Hope

THAT the Accountability and Transparency Committee receives for information the verbal update regarding improving and enhancing public participation

AND THAT the Accountability and Transparency Committee request Council to direct Staff to ensure the different public meeting formats are clearly laid out on the website

AND THAT all correspondence directed to this Committee be shared for information at the beginning of each Committee meeting.

AND THAT the Committee requests that the Correspondence agenda item be moved to occur after agenda item C. Public Comment Period on all agendas moving forward

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

## **D.4 Procedural By-law**

Moved By: Paula Hope

Seconded By: Gail Ardiel

THAT the Accountability and Transparency Committee receives for information the verbal update regarding the Procedural By-law

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

## **E. Correspondence**

None

## **F. Work Plan**

None

## **G. On-going and Continuous Monitoring of Accountability and Transparency Trends and Issues**

Councillor Hope spoke regarding elected officials being present vs virtual as Chair of a meeting

## **H. New and Unfinished Business**

### **H.1 Additions to Agenda**

#### **H.1.1 Staff Report Template Update**

Moved By: Robert Turner

Seconded By: Paula Hope

THAT the Accountability and Transparency Committee receives for information the verbal update regarding the Staff Report Template update

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

#### **H.1.2 Meeting Format**

Moved By: Robert Turner

Seconded By: Gail Ardiel

THAT the Accountability and Transparency Committee receives for information the verbal update

AND THAT the Accountability and Transparency Committee requests Council to amend the Procedural By-law to allow in person participation for all Committees of Council

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

### **H.2 Items Identified for Discussion at the Next Meeting**

None

## **I. Notice of Meeting Dates**

Accountability and Transparency Committee, November 13, 2025, Virtual

## **J. Adjournment**

Moved By: Gail Ardiel

Seconded By: Paula Hope

THAT this Accountability and Transparency Committee Meeting does now adjourn at 11:41 a.m. to meet again November 13, 2025, Virtually, or at the call of the Chair.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**