

**Subdivision Internal Checks - Final Acceptance / Assumption**

Development Name: Clarksbury Phase 2

M Plan:16M-74

Developer: Bayside Development Group INC.

Date of Applicable Agreement(s): March 11, 2022

Development Engineering Reviewer: Evan Hancock

<b>Final Acceptance</b>		
	<b>Description</b>	<b>Date</b>
x	Sweeping of asphalt road/pathways and concrete curb/gutters, as applicable	Sept. 1, 2025
x	Sanitary and storm sewers/facilities flushed/cleaned, prior to CCTV	May 27, 2024
x	Sanitary and storm sewers/facilities inspected with CCTV	May 27, 2024
x	Engineering Consultant review of CCTV, with any deficiencies identified and remedial works recommended to satisfaction of the Town	May. 27, 2024
x	CCTV reviewed by Town and satisfied	July. 18, 2024
x	Stormwater management facilities clean out, if warranted	Not required
x	Any special testing required for LIDs, etc, to verify adequate performance	Not required
x	Sanitary and storm sewers/facilities deficiencies rectified	Not required
x	Town Inspection for Final Acceptance	Sept. 24, 2025
x	Deficiency list compiled by the Engineering Consultant following the inspection with the Town, and sent to Town for acceptance	Sept. 4 2025
x	Confirmation all deficiency list items have been complete, with reinspection by Town where warranted	Sept. 19, 2025
x	Certification from Consulting Engineer for all Works and Grading	May. 5, 2025
x	Maintenance Periods, all expired?	Not required
x	Ontario Land Surveyor Certification confirming site reviewed and property bars found or replaced	Aug. 29 2025
x	Statutory declaration confirming all contractors and sub-contractors have been paid	Sept. 2 2025
x	Confirmation from Finance Department if any funds owing with regards to street light account	Sept. 2025
x	Confirmation from Finance Department if any funds owing with regards to any other accounts (snow plowing, emergency repairs, etc.)	Sept. 2025
x	Streetlights checked at night and in good working order	Aug. 20, 2025
x	All driveway and entrances installed to correct width	July 21, 2025
x	Other conditions/requirements for Assumption per Development Agreement:	May 5, 2025

	1. Lot Grading Certificates all received	
x	Special Provisions of the Agreement all satisfied, if applicable	EA expiry 2027 (lot 6)
x	Record Drawings (saved on Corporate drive)	Feb.6 2023
<b>Assumption</b>		
x	Form 1 for water system received	Aug. 10, 2021
x	Environmental Compliance Approvals (ECA) for all applicable systems received: Sanitary & Storm Sewers: 9869-BSNQR4	March 16, 2019
x	If any MECP approvals are in Developer's name, Town requires an Authorization Letter from developer permitting the Town to transfer the approval into the Town's name, once the development is assumed.	Aug. 13 2021
x	Operation & Maintenance Manual provided by Engineering Consultant for any stormwater management facilities, sewage pumping stations, etc, as applicable	Not required
x	Copies of MECP compliance/reporting documents, if required by ECA, for storm/sanitary systems while in the care of the developer (commencement of operation to Assumption).	Aug. 13, 2021
x	Structural Report provided by Engineering Consultant for bridges spanning > 3 m etc, as applicable	Not required
x	Streetlight ESA certificate provided	Jan. 13, 2023
x	All documents for ownership, operation and maintenance of infrastructure by Town once Assumed saved on Corporate drive (\\FS\Corporate\SCANNED IMAGES\ASSUMPTIONS)	Oct. 2025
x	AutoCAD of infrastructure entered in Town GIS and reviewed by Development Engineering for completeness (and ready for exporting for Operations to assign benchmark costing and Finance to then use for Financial Statements).	Oct. 2025
x	Confirmation easements in favor of the Town exist on title(s) Instrument number(s):     Reference Plan #: Instrument number(s):     Reference Plan #:	Not required
x	Road Guarantee calculation provided by the Consulting Engineer, if applicable per the Development Agreement: Yes applies, funds will be held from Security Reduction that follows Assumption	Not required
x	Staff report prepared for circulation to internal departments, COW, Council	Oct. 2025
x	By-law drafted for Council to enact for Assumption	Oct. 2025
<b>Immediately Following Assumption</b>		
<input type="checkbox"/>	Transfer any ECAs to Town name	
<input type="checkbox"/>	GIS to export subdivision infrastructure report from GIS and provide to Dev Eng	
<input type="checkbox"/>	Review of infrastructure report of subdivision by Dev Eng	
<input type="checkbox"/>	Dev Eng provide infrastructure report of subdivision to Operations for asset management/benchmark costing, such that it can be provided by Operations to Finance	