



Minutes

Thornbury Business Improvement Area

Meeting Date: Wednesday, September 3, 2025
Meeting Time: 8:00 a.m.
Location: Town Hall, Council Chambers
Prepared by: Niki Hilton, General Manager

A. Call to Order

A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit Peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee, and Wendat-Wyandot-Wyandotte peoples.

A.2 Board of Directors Attendance

Chair Smith called the meeting to order at 8:03 a.m. In attendance were Renee Desrochers, Kelly Gale, Councillor Shawn McKinlay and Chair Smith. Marco Santaguida joined late (virtually). Lesley Fisher and Joe Halos were absent.

Town staff present were Ryan Gibbons, Director of Community Services and Terry Green, Manager of Parks and Trails (virtually).

A.3 Approval of Agenda

Moved: Renee Desrochers

Seconded: Kelly Gale

THAT the Agenda of Wednesday, September 3, 2025, be approved as circulated, including any items added to the Agenda.

Yay (4): Renee Desrochers, Kelly Gale, Councillor Shawn McKinlay, and Chair Smith

Absent (3): Lesley Fisher, Joe Halos, and Marco Santaguida

The motion is Carried (4 to 0, 3 absent)

A.4 Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* Business Improvement Area Directors must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

A.5 Previous Minutes (Wednesday, June 11, 2025)

Moved: Renee Desrochers

Seconded: Councillor McKinlay

THAT the Thornbury BIA board approve the minutes from Wednesday, June 11, 2025.

Yay (4): Renee Desrochers, Kelly Gale, Councillor Shawn McKinlay, and Chair Smith

Absent (3): Lesley Fisher, Joe Halos, and Marco Santaguida

The motion is Carried (4 to 0, 3 absent)

B. Deputations and Public Comment Period

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

None

C. Matters for Discussion

C.1 Council Update – Councillor, Shawn McKinlay

C.2 Horns and Noise – Marco Santaguida

Marco was absent at the time of the discussion, and the topic was removed.

C.3 Parking on Bruce Street – Niki Hilton

C.4 Sidewalk Conditions – Renee Desrochers

C.5 Volunteer Bond – Joe Halos

Joe was absent, and the topic was removed.

C.6 Board Rules – Niki Hilton

C.7 October Meeting Cancellation & Vision Session – Niki Hilton

C.6 Sub-Committee Updates

1. Budget & Administration Sub-Committee: Doug, Renee, Joe

2. Marketing Sub-Committee: Kelly, Shawn, Andrea

3. Beautification Sub-Committee: Lesley, Renee

4. Events & Cultural Tourism Sub-Committee: Renee, Kelly, Shawn

D. Correspondence

D.1 None

E. New and Unfinished Business

E.1 Additions to the Agenda

Marco Santaguida revisited Matters of Discussion C.2 Horns and Noise, as he had since joined the meeting.

E.2 Items Identified for Discussion at the Next Meeting

None

F. Notice of Meeting Dates

Thursday, October 9, 2025 - BIA Board Meeting
Town Hall, Council Chambers (in-person)

G. Adjournment

Moved: Councillor McKinlay

Seconded: Renee Desrochers

THAT this meeting does now adjourn at 9:53 a.m. to meet again on Thursday, October 9, 2025, at 8:00 a.m. at Council Chambers, Town Hall or at the call of the Chair.

Yay (5): Renee Desrochers, Kelly Gale, Councillor Shawn McKinlay, Marco Santaguida, and Chair Smith

Absent (2): Lesley Fisher and Joe Halos

The motion is Carried (5 to 0, 2 absent)