



Staff Report

Corporate & Financial Services – Finance

Report To: Special Committee of the Whole
Meeting Date: October 14, 2025
Report Number: CFS.25.053
Title: 2026 Staff Proposed Draft Fees and Charges
Prepared by: Michael Switzer, Deputy Treasurer/Manager of Budgets and Accounting

A. Recommendations

THAT Council receive Staff Report CFS.25.053, entitled “2026 Staff Proposed Draft Fees and Charges”;

AND THAT Council receive the 2026 Proposed Draft Fees and Charges as attached.

B. Overview

The Town’s Fees and Charges are reviewed annually as part of the annual Operating Budget. When reviewing and preparing the 2026 Fees and Charges, staff considered end user affordability, user flexibility, maximizing facility use, neighbouring municipality comparisons and community benefit.

C. Background

Sections 390 to 400 of the *Municipal Act, 2001* are the sections which govern the municipal authority to impose fees and service charges or activities it provides. The Act requires all fees and charges and any additions or amendments to fees and charges be set by by-law.

Annually, as part of the operating budget process, staff review the current fees and charges and provide Finance and Corporate Services staff with requested changes, additions, or deletions to their fees. The new fees and charges take effect on January 1st of the following year.

D. Analysis

Fees are predominantly calculated on a cost recovery basis up to an amount determined by the department’s goals or guidelines, which in many cases aims to be a full recovery. The costs considered for recovery are those associated with the delivery of services, and for the ongoing maintenance of the facilities, equipment and other infrastructure that the municipality operates. As in past years, the Town will experience cost increases in 2026 for several reasons including, but not limited to, inflationary increases, increased costs for utilities, generally higher costs for equipment purchases and maintenance and higher wages.

While Staff also compare user fees to other local municipalities, it may not be accurate comparison since neighbouring municipalities have differing cost structures, recovery objectives or user fee policies. Where staff have used a benchmark based on surrounding municipalities, it has been determined that the cost structures and policies are also comparable and therefore these comparators are valid bases for determining a pricing structure.

As part of the operating budget process and similar to the procedures followed in prior years, Department Heads have reviewed their respective fees and charges and have provided recommended changes to recover costs associated with providing these services.

The majority of changes are based on the annual Consumer Price Index (CPI) that is applied to non-unionized Staff salaries and benefits (1.7%). Department Heads were provided with the inflated fee from 2025 and, based on feasibility, left the increased fee as proposed (rounded to whole numbers), increased the fee further, requested the fee remain at the 2025 level, and/or updated the fee based on appropriate municipal benchmarking.

The 2026 Proposed Fees and Charges are shown in Attachment 1 with comparatives from 2025 as well as notes for any significant changes.

Significant Changes for 2026

1. Charging \$4 for every Garbage Bag (Residential Collection)

In 2025 and years prior, the garbage bag tag system within the Town allowed for the first bag to be free and subsequent bags to be tagged up to a maximum of three bags. In 2025, the first bag was free, the second bag required one tag at \$5.00 a tag and the third bag required two tags. Staff are recommending changing this to align with neighbouring municipalities. The bag tag price will drop to \$4 per tag (aligning with neighbouring municipalities) and each bag must be tagged, up to a maximum of three bags per week for collection. Implementing a flat fee of \$4 per garbage bag is projected to generate an additional \$750,000 in revenue in 2026. This revenue will offset the tax rate levy increase by 3.25%.

2. Planning, Building and Development Engineering Division Fees

The Building Division has implemented new fees after a comprehensive external review was completed. It is important to note that these fees have not been increased since 2014. While the fees have already been implemented in 2025, Staff are not recommending increasing them for 2026 since they were only just implemented.

Planning and Development Engineering Fees and Charges have also been reviewed professionally and will be presented to Council separately. Once approved, they will be added to the Fees and Charges By-Law.

3. Fire Services Fees

Several fees under the Fire Services division are being increased higher than the CPI inflated fee. This further increase was decided by Department Heads to bring the fees closer to a full cost recovery model(See Attachment 1). As well, a new fee, Fire Burn Permit, is being proposed. The Town is proposing burn permits to manage fire safety, protect public health and ensure compliance with environmental regulations. These permits help prevent uncontrolled fires, limit harmful emissions and provide oversight, ultimately enhancing community safety and resource management. Staff are recommending introducing this new fee at \$40.00 per permit which is aligned with neighbouring municipalities. This is anticipated to generate approximately \$25,000 in new additional revenue in 2026 which will offset the tax rate levy increase by 0.11%.

4. Tomahawk Golf Course

New fees are being recommended for the Tomahawk Golf Course. These fees are for youth green fees, youth memberships and commercial youth camps. Historically, youth have not been charged green fees (100% subsidy) and thus memberships were not available (redundant with 100% subsidy). With the new Subsidy Policy in place, Staff are now recommending adding these to the Fees and Charges By-Law. Staff are anticipating this will generate approximately \$26,000 in additional revenue which will offset the tax rate levy increase.

5. Licensing Fees

Several fees within the By-Law and Licensing fees and charges (See Attachment 1) are recommended to remain unchanged from the 2025 rate. Staff plan to review and research these fees in 2026 to ensure they align with rates in neighbouring or comparable municipalities. Additionally, staff will investigate the true cost of service recovery now that a new software has been introduced to assist Licensing staff with this program.

Staff have added pet licensing fees to the By-Law. These fees were previously covered under the Animal Control By-Law, but this By-Law is being reviewed and it is being recommended that the fees be added to the Fees and Charges By-Law.

6. Solid Waste Fees

Staff have identified an opportunity to begin charging for residential brush and commercial chipped brush at the Landfill. Historically, these materials were free of charge, but both have been identified as materials the landfill sees significant amounts of that it is difficult and costly to manage. Staff are recommending charging \$75.00 per tonne for residential brush and \$113 per tonne for commercial chipped brush. The anticipated new revenue generated by these is anticipated to be approximately \$29,000 which will help offset the tax rate levy increase.

7. Water and Wastewater Fees

The Town's Water and Wastewater Rate Study is underway and on schedule; results will be incorporated into the next draft of the 2026 Budget for Council's review.

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

3. Quality of Life

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

F. Environmental Impacts

N/A

G. Financial Impacts

Overall, the net changes in fees is expected to better cover service costs and limit tax increases by ensuring those that directly benefit from service contribute to its cost. The proposed fees have been reflected in the 2026 Draft Budget.

H. In Consultation With

Monica Quinlan, Director of Corporate and Financial Services
Heather McFarlane, Budget Analyst

I. Public Engagement

The topic of this Staff Report will be the subject of a Public Meeting in accordance with the following schedule:

- (October 14, 2025) Special Committee of the Whole – Initial staff report (CFS.25.053) for Council to consider proposed fees and charges
- (October 20, 2025) Council – recommendations from Special Committee of the Whole Meetings considered by Council and direction received to proceed to Public Meeting
- (October 21, 2025) Public Meeting Notice posted [usually the day after Council confirms direction];
- (November 10, 2025) Public Meeting
- (November 17, 2025) Committee of the Whole – Follow up report to the Public Meeting, attaching comments received in response to the Public Meeting;

- (December 1, 2025) Council – recommendation from Committee of the Whole considered by Council, and related By-law, if any

Any comments regarding this report should be submitted to Michael Switzer, Deputy Treasurer/Manager of Budgets and Accounting budgetteam@thebluemountains.ca

J. Attached

1. 2026 Staff Proposed Draft Fees and Charges

Respectfully submitted,

Michael Switzer,
Deputy Treasurer/Manager of Budgets and Accounting

Monica Quinlan,
Director of Corporate & Financial Services

For more information, please contact:
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2026 Fees and Charges

The Town's Fees and Charges are reviewed annually as part of the annual Operating Budget. When reviewing and preparing the 2026 Fees and Charges, staff considered end user affordability, user flexibility, maximizing facility use, neighbouring municipality comparisons and community benefit.

When reviewing the Fees and Charges, the Town follows the exercise of inflating all fees and charges by the Cost of Living Allowance, rounding to the nearest whole dollar, that is also applied to Staff Salaries. Staff are then advised to review the inflated fee or charge, make changes and provide justification. Staff are advised to review fees and charges and to remove any that are no longer charged, are already covered within a separate town by-law, etc. Staff also use this time to add any fees and charges they feel the Town should be charging. Reasoning is provided for any fees or charges that are increasing or decreasing outside of the inflated amount.

The following tables illustrate the proposed updates to the 2025 Fees and Charges By-law. Any fees that are being recommended to remove from the by-law will be in red font. Any new fees that are being recommended to be added to the bylaw will be in green font.

Engineering and Planning fees have been left out of this document as they are being presented separately to Council in 2025 following their review by an external consultant. Once approved, they will be added into the fees and charges by-law.

Finance and Administration

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
1	Tax Certificate		\$ 90.00	\$ 92.00	\$ 90.00	
2	Property Title Search for Tax Collection		\$ 50.00	\$ 51.00	\$ -	Staff are recommending removing this fee.
3	Tax Bill Reprint		\$ 10.00	\$ 10.50	\$ 10.00	
4	Tax Statement	per statement			\$ 10.00	Staff are recommending adding this new fee.
5	Funds Transfer Fee [1]		\$ 20.00	\$ 21.00	\$ 20.00	
6	Returned (NSF) Fee		\$ 50.00	\$ 51.00	\$ 50.00	
7	Interest of Special Charges and Accounts Receivable	per month	1.25%	1.25%	1.25%	
8	Photocopy & Computer Print Out	per copy page	\$ 0.50	\$ 1.00	\$ 0.50	
9	Grey County Map Book		100% of Cost	100% of Cost		Staff are recommending removing this fee.
10	Town of Thornbury History Book		\$ 7.00	\$ 7.50		Staff are recommending removing this fee.
11	New Owner Administrative Fee		\$ 30.00	\$ 31.00	\$ 30.00	
12	New Account Administrative Fee		\$ 50.00	\$ 51.00	\$ 50.00	
13	Mortgage Company Fee	per account	\$ 10.00	\$ 10.50	\$ 10.00	
14	Charges Added to Tax Roll Admin Fee		\$ 50.00	\$ 51.00	\$ 50.00	
15	Town Flag		\$ 50.00	\$ 51.00	\$ 50.00	
16	Town Hall Cleaning for Events	per event	\$ 200.00	\$ 204.00	\$ 200.00	
17	Other Town Merchandise		100% of Cost	100% of Cost	100% of Cost	
18	Lottery License		3% of the total prize value to a maximum of \$100	3% of the total prize value to a maximum of \$100	3% of the total prize value to a maximum of \$100	
19	Request for Municipal Information or Letters of Non-Objection as required by A.G.C.O		\$ 90.00	\$ 92.00	\$ 90.00	
20	Marriage License		\$ 170.00	\$ 173.00	\$ 170.00	
Civil Marriage/Vow Renewal Services [2]						Staff are recommending to change the title to remove reference to "Vow Renewals"
21	Civil Marriage Service - The Blue Mountains (during business hours)		\$ 270.00	\$ 275.00	\$ 275.00	
22	Civil Marriage Service - The Blue Mountains (outside business hours)		\$ 410.00	\$ 417.00	\$ 415.00	
23	Rehearsal Fee		\$ 85.00	\$ 87.00	\$ 85.00	
24	Travel Fee (outside of The Blue Mountains)		\$ 30.00	\$ 31.00	\$ 30.00	
Line Fence Viewers						
25	Administrative Fee	per request	\$ 240.00	\$ 245.00	\$ 245.00	
26	Fence Viewer Fee	per viewer per hour	\$ 20.00	\$ 21.00	\$ 20.00	
27	Travel Fee		Current Town km Rate	Current Town km Rate	Current Town km Rate	
28	Request for Town comments in response to Application for Work Permits under the Public Lands Act (Shoreland Works Permit)		\$ 410.00	\$ 417.00	\$ 410.00	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Line Fence Viewers						
29	Tile Drainage Inspection		\$ 120.00	\$ 123.00	\$ 120.00	
Municipal Freedom of Information & Protection of Privacy Act (MFIPPA) Requests						
30	Any fees relating to Freedom of Information Requests will be charged in accordance with MFIPPA.					Remove details and just note that fees will be charged in accordance with MFIPPA

[1] Resulting from funds being directed to the incorrect account by the customer. No charge for the first request, fee applies to the second and each subsequent request.

[2] ~~All Civil Marriage Service fees apply for vow renewals~~

Fire

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
31	Request for Fire Report		\$ 60.00	\$ 62.00	\$ 60.00	
32	Request for Property Information Letter		\$ 60.00	\$ 62.00	\$ 60.00	
Inspection of all Premises or Buildings [1]						
33	First Inspection		No charge	No charge	No charge	
34	Second Inspection	per hour	\$ 160.00	\$ 163.00	\$ 165.00	
35	Additional Inspection	per call back	Doubly hourly fee	Doubly hourly fee	Doubly hourly fee	
36	Inspection/letter required by A.G.C.O [2]		\$ 160.00	\$ 163.00	\$ 165.00	
37	Apparatus Standby [3]	per hour	\$ 440.00	\$ 448.00	\$ 450.00	
38	Standby for suspicious fire	per hour per firefighter	\$ 90.00	\$ 92.00	\$ 105.00	Increasing as the current hourly rate (per two hours) is \$115
Response to a non-emergency activation of a Fire Alarm/Early Warning System						
39	1st occurrence [4],[5]		No charge	No charge		
40	2nd occurrence [4],[5]	per account	\$ 340.00	\$ 346.00	\$ 350.00	
41	3rd occurrence [4]		\$ 870.00	\$ 885.00	\$ 890.00	
42	4th occurrence and subsequent [4]		\$ 1,130.00	\$ 1,150.00	\$ 1,150.00	
43	Fire Prevention Office and Inspector [6]	per hour	\$ 100.00	\$ 102.00	\$ 125.00	\$125 is reflective of current hourly rates for Fire Prevention Officer and Fire Prevention Inspector
44	Fire Safety Plan Review	per hour	\$ 100.00	\$ 102.00	\$ 105.00	Increasing as the current hourly rate (per two hours) is \$115
Special Occasion Permit Inspections						
45	Initial Inspection		\$ 100.00	\$ 102.00	\$ 105.00	Increasing as the current hourly rate (per two hours) is \$115
46	Additional Inspection	per call back	\$ 200.00	\$ 204.00	\$ 205.00	
Fireworks						
47	Approval		\$ 100.00	\$ 102.00	\$ 105.00	Increasing as the current hourly rate (per two hours) is \$115
48	Inspection		\$ 200.00	\$ 204.00	\$ 205.00	
Vehicle Extrication on Municipal Streets, non-residents						
49	Labour - Volunteer Firefighter	per staff per hour	\$ 50.00	\$ 51.00	\$ 55.00	Increase based on COLA as well as 1.5 times the current rate
50	Labour - Full-time Firefighter	per staff per hour	\$ 90.00	\$ 92.00	\$ 95.00	Increase based on COLA as well as 1.5 times the current rate
51	Machine Use - Small Vehicle	per machine per hour	\$ 220.00	\$ 224.00	\$ 225.00	
52	Machine Use - Large Vehicle	per viewer per hour	Current MTO Rates	Current MTO Rates	Current MTO Rates	
53	Vehicle Extrication on Provincial Highways		Current MTO Rates	Current MTO Rates	Current MTO Rates	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Out of Control Brush/Grass Fire or other (started by property owner or tenant)						
54	Labour - Volunteer Firefighter	per staff per hour	\$ 50.00	\$ 51.00	\$ 55.00	Increase based on COLA as well as 1.5 times the current rate
55	Labour - Full-time Firefighter	per staff per hour	\$ 90.00	\$ 92.00	\$ 95.00	Increase based on COLA as well as 1.5 times the current rate
Out of Control Brush/Grass Fire or other (started by property owner or tenant)						
56	Machine Use - Small Vehicle	per machine per hour	\$ 220.00	\$ 224.00	\$ 225.00	
57	Machine Use - Large Vehicle		Current MTO Rates	Current MTO Rates	Current MTO Rates	
Rescue, High Angle Rescue, Cold Water Rescue						
58	Labour - Volunteer Firefighter	per staff per hour	Service currently suspended	Service currently suspended	\$ 55.00	Council approved continuation of program in 2024 as part of FAF.24.106
59	Labour - Full-time Firefighter	per staff per hour	Service currently suspended	Service currently suspended	\$ 95.00	Council approved continuation of program in 2024 as part of FAF.24.106
60	Machine Use - Small Vehicle	per machine per hour	Service currently suspended	Service currently suspended	\$ 225.00	Council approved continuation of program in 2024 as part of FAF.24.106
61	Machine Use - Large Vehicle		Service currently suspended	Service currently suspended	Current MTO Rates	Council approved continuation of program in 2024 as part of FAF.24.106
Illegal Burning						
62	Labour - Volunteer Firefighter	per staff per hour	\$ 50.00	\$ 51.00	\$ 55.00	Increase based on COLA as well as 1.5 times the current rate
63	Labour - Full-time Firefighter	per staff per hour	\$ 90.00	\$ 92.00	\$ 95.00	Increase based on COLA as well as 1.5 times the current rate
64	Machine Use - Small Vehicle	per machine per hour	\$ 220.00	\$ 224.00	\$ 225.00	
65	Machine Use - Large Vehicle		Current MTO Rates	Current MTO Rates	Current MTO Rates	
66	Additional Equipment, Material, and Resources [7]		100% of Cost	100% of Cost	100% of Cost	
67	Fire Department Response Fees - Indemnification Technology [8]	per vehicle per hour	Current MTO rate per vehicle per hour, plus personnel cost, plus any additional costs for each and every call	Current MTO rate per vehicle per hour, plus personnel cost, plus any additional costs for each and every call	Current MTO rate per vehicle per hour, plus personnel cost, plus any additional costs for each and every call	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Illegal Burning						
68	Fire Burn Permit Fee	per permit			\$ 40.00	Staff are recommending adding this new fee.

[1] Not including initial inspection resulting from a building permit application or inspections required by legislation

[2] Inspection of public hall facilities, restaurant and licensed facilities that are requested by owner

[3] Includes use of Fire Department Apparatus and two firefighters

[4] Non-emergency activation of a Fire Alarm/Early Warning System within the calendar year

[5] \$200 will be refunded if proof of repairs or a solution to the identified problem is provided to the satisfaction of the Fire Prevention Officer

[6] For commercial, industrial, condominium, and association groups

[7] Items identified include but are not limited to retaining a private contractor, equipment rental, additional material, etc., used at emergency incidents to extinguish, preserve, prevent, or control fire, aid

[8] Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative

Roads

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Entrance Permits						
69	Entrance Permit - Construction		\$ 290.00	\$ 295.00	\$ 295.00	
70	Entrance Permit - Maintenance		\$ 170.00	\$ 173.00	\$ 175.00	
71	Letter of Opinion Regarding Entrance Possibilities for Land Severance		\$ 230.00	\$ 234.00	\$ 235.00	
New/Replacement of Water/Wastewater Lateral						
72	Administrative Fee	per lateral	\$ 1,580.00	\$ 1,607.00	\$ 1,600.00	
Municipal Land Use Permit						
73	Preparation Fee (term less than one year)		\$ 290.00	\$ 295.00	\$ 295.00	
Municipal Land Occupation Agreement						
74	Term more than one and less than ten years [1]		\$ 120.00	\$ 123.00	\$ 125.00	
75	Term over ten years, or permanent [2]		\$ 1,710.00	\$ 1,740.00	\$ 1,740.00	
76	Disbursements (legal, survey, engineering, etc.) [3]		100% of actual costs incurred	100% of actual costs incurred	100% of actual costs incurred	
Municipal Land Occupancy Fee [4]						
77	Use of Travelled Portion of Road - Arterial and Collector	per m2 per day	\$ 30.00	\$ 31.00	\$ 30.00	
78	Use of Travelled Portion of Road - Local	per m2 per day	\$ 15.00	\$ 16.00	\$ 15.00	
79	Use of Unopened Road Allowance or Open Space [5]	per m2 per month	\$ 0.50	\$ 0.75	\$ 0.50	
80	Use of Sidewalk or Trail - Any Material	per m2 per week	\$ 7.00	\$ 7.25	\$ 7.00	
81	Use of Boulevard	per m2 per week	\$ 1.50	\$ 1.75	\$ 1.50	
Security Deposit Requirements [6]						
82	Works < \$2,500		\$ 1,060.00	\$ 1,079.00	\$ 1,080.00	
83	Works \$2,500 - \$10,000		\$ 2,640.00	\$ 2,685.00	\$ 2,685.00	
84	Works > \$10,000		\$2,575.00 plus 2.5% of works < \$10,000	\$2,575.00 plus 2.5% of works < \$10,000	\$2,575.00 plus 2.5% of works < \$10,000	
85	Tree Inspection/Assessment		\$ 100.00	\$ 102.00	\$ 100.00	
86	Civic Addressing Sign Kit		\$ 290.00	\$ 295.00	\$ 295.00	
87	Civic Addressing Replacement Sign		\$ 110.00	\$ 112.00	\$ 110.00	
88	Parking Permit ("No Parking" sign covers and locks)	per sign [7]	\$ 20.00	\$ 21.00	\$ 20.00	
Other						
89	Oversized Vehicles	yearly	\$ 120.00	\$ 123.00	\$ 125.00	
90	Additional Site Visit Fee and/or Plan Review Fee [8]		\$ 120.00	\$ 123.00	\$ 125.00	
91	Works done without a valid permit - Entrance Permit		\$ 570.00	\$ 580.00	\$ 580.00	
92	Works done without a valid permit - Municipal Land Use Permit		\$ 2,850.00	\$ 2,899.00	\$ 2,900.00	
93	Administrative Fee for Damaged Town Property		25% of Contract (\$150 minimum)	25% of Contract (\$150 minimum)	25% of Contract (\$150 minimum)	
94	CLI-ECA Application for Storm Sewers - includes adding, modifying, replacing or extending		\$ 1,580.00	\$ 1,607.00	\$ 1,600.00	
95	CLI-ECA Application for storm water pumping stations and forcemains - includes adding, modifying, replacing or extending		\$ 3,160.00	\$ 3,214.00	\$ 3,215.00	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Other						
96	CLI-ECA Application for storm sewers appurtenances (i.e. odour or corrosion control) - includes adding, modifying, replacing or extending		\$ 1,580.00	\$ 1,607.00	\$ 1,600.00	
97	Fee per Stormwater Management Pond (dry/wet ponds, engineer wetland or bioswales) - including adding, modifying, replacing or extending		\$ 6,320.00	\$ 6,428.00	\$ 6,430.00	

[1] Fee is for any portion of years beyond one year. Minimum Fee is \$360. Maximum fee is \$1,080. Disbursements are additional.

[2] Disbursements are additional

[3] Fees to be pre-arranged with proponent and deposit provided to fund the disbursement prior to costs being incurred by the Town.

[4] Occupancy Fees are for the period of time occupancy occurs. The fee will be paid at the time of issuance. The applicant may request annual invoices for terms longer than two years.

[5] Minimum fee or annual fee is \$200

[6] To correct damages related to Works under a Municipal Land Use Agreement or Municipal Land Occupation Agreement based on the value of Works not otherwise addressed under a Development

[7] Minimum fee is \$100

[8] Fee assessed when more than one site visit is required to review uncorrected identified deficiencies.

Community Services

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Moreau Park						
98	Ball Field	per game/practice	\$ 15.00	\$ 16.00	\$ 15.00	
99	Ball Field Dragging and Lining	per line and drag	\$ 40.00	\$ 41.00	\$ 40.00	
100	Additional Washroom Facility	each	\$ 230.00	\$ 234.00	\$ 235.00	
101	Additional Washroom Facility Pump Out	each	\$ 90.00	\$ 92.00	\$ 90.00	
102	Grounds Rental (includes up to 150 ft of snow fence and installation, does not include additional privy rentals)	per day	\$ 310.00	\$ 316.00	\$ 315.00	
103	Advertising Sign	per season	\$ 330.00	\$ 336.00	\$ 335.00	
Tomahawk						
104	Soccer Pitch - Regulation Size Lining	per lining	\$ 70.00	\$ 72.00	\$ 70.00	
105	Soccer Pitch - Regulation Size	per game/practice	\$ 15.00	\$ 16.00	\$ 15.00	
106	Soccer Pitch - Regulation Size Lining Off Season	per lining per field	\$ 200.00	\$ 204.00	\$ 200.00	
107	Soccer Pitch - U8 Small Size Lining	per lining	\$ 20.00	\$ 21.00	\$ 20.00	
108	Soccer Pitch - U10/12 Medium Size Lining	per lining	\$ 35.00	\$ 36.00	\$ 35.00	
109	Tee Deck Sponsor Sign	per season	\$ 320.00	\$ 326.00	\$ 320.00	Staff have recommended to keep this flat as there is risk with deterring existing sponsors by increasing rate.
110	Additional Washroom Facility	each	\$ 230.00	\$ 234.00	\$ 235.00	
111	Additional Washroom Facility Pump Out	each	\$ 90.00	\$ 92.00	\$ 90.00	
112	Golf Course Green Fee	per round	\$ 25.00	\$ 26.00	\$ 25.00	Staff are recommending keeping this rate flat after the previous years increase.
113	Resident Golf Course Seasons Pass - over 60	per season	\$ 320.00	\$ 326.00	\$ 330.00	
114	Resident Golf Course Seasons Pass - 16-60	per season	\$ 370.00	\$ 377.00	\$ 380.00	
115	Non-Resident Golf Course Season Pass - over 60	per season	\$ 370.00	\$ 377.00	\$ 380.00	
116	Non-Resident Golf Course Season Pass - 16-60	per season	\$ 425.00	\$ 433.00	\$ 435.00	
117	Golf Tournament Fee	per golfer	\$ 25.00	\$ 26.00	\$ 25.00	
118	Pull Cart Rental	per rental	\$ 5.00	\$ 5.25	\$ 5.00	
119	Pickleball Paddle and Ball Rental		\$ 5.00	\$ 5.25	\$ -	Staff are recommending removing this fee.
120	Club Rentals		\$ 10.00	\$ 10.25	\$ 10.00	
121	Grounds Fee Operating Season (Golf Course Only)	per day	\$ 1,750.00	\$ 1,780.00	\$ 1,785.00	
122	Grounds Fee Operating Season (Soccer Pitches Only, Does Not Include Tournaments)	per day	\$ 400.00	\$ 407.00	\$ 410.00	
123	Grounds Fee Non-Operating Season	per day	\$ 260.00	\$ 265.00	\$ 270.00	
124	Tomahawk - Commercial Youth Camp	per golfer			\$ 15.00	Staff are recommending adding this new fee.
125	Tomahawk - Youth Green Fee	per golfer			\$ 5.00	Staff are recommending adding this new fee.
126	Tomahawk - Youth Membership	per season			\$ 145.00	Staff are recommending adding this new fee.
Arena						
127	Lobby Rental (Non-Ice Season) - Daytime Only	per day	\$ 80.00	\$ 82.00	\$ 85.00	
128	Arena (Non-Ice Season)	per day	\$ 570.00	\$ 580.00	\$ 590.00	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Arena						
129	Arena Floor (Non-Ice Season - 3 hour maximum)	per day	\$ 130.00	\$ 133.00	\$ 135.00	
130	Arena Advertise Signs Wall	per season	\$ 290.00	\$ 295.00	\$ 300.00	Staff have recommended to keep this flat as there is risk with deterring existing sponsors by increasing rate.
131	Arena Advertise Signs Boards	per season	\$ 340.00	\$ 346.00	\$ 350.00	Staff have recommended to keep this flat as there is risk with deterring existing sponsors by increasing rate.
132	Adult Skating/Public Skating (19 years and older)	each	\$ 3.00	\$ 3.25	\$ 4.00	
133	BVCC - Stick and Puck	per skate			\$ 4.00	Staff are recommending adding this new fee.
134	Pickleball Courts on Arena Floor	per court per hour	\$ 20.00	\$ 21.00	\$ 18.00	Staff have lowered this rate as per the Subsidy Policy and accompanying Staff Report.
Community Centre						
135	Hall #1 - Pickleball	per court per hour	\$ 20.00	\$ 21.00	\$ 18.00	Staff have lowered this rate as per the Subsidy Policy and accompanying Staff Report.
136	Hall #1 - Hourly with furniture (exercise classes only)	per hour	\$ 40.00	\$ 41.00	\$ 36.00	Staff have lowered this rate as per the Subsidy Policy and accompanying Staff Report.
137	Hall #1 - Large Hall Full Day (over 4 hours)	per day	\$ 330.00	\$ 336.00	\$ 340.00	
138	Hall #1 - Half Day with furniture (max 4 hours)		\$ 170.00	\$ 173.00	\$ 175.00	
139	Hall #2 - 4 hours max with furniture	per hour	\$ 40.00	\$ 41.00	\$ 40.00	
140	Hall #2 - Small Hall Full Day (over 4 hours)	per day	\$ 190.00	\$ 194.00	\$ 195.00	
141	Hall #2 - Small Hall (2 hours max and no furniture)	per hour	\$ 20.00	\$ 21.00	\$ 20.00	
142	Kitchen - with Hall #1 or #2 rental	per day	\$ 80.00	\$ 82.00	\$ 85.00	
143	Kitchen Only	per hour	\$ 25.00	\$ 26.00	\$ 26.00	
144	Set-up/Take Down Fee	per event	\$ 160.00	\$ 163.00	\$ 165.00	
145	Large & Small Halls with Kitchen		\$ 660.00	\$ 672.00	\$ 675.00	
146	Entire Community Centre (Non-Ice Season)		\$ 2,000.00	\$ 2,034.00	\$ 2,050.00	
147	Grounds Rental (parking lot)	per day	\$ 310.00	\$ 316.00	\$ 320.00	
148	Party Package - 1 hour ice time & 4 hours Hall #2 (Max of 50 people - unlicensed events only)	per event	\$ 170.00	\$ 173.00	\$ 180.00	
149	Portable Stage (on site only - includes rental, setup and take down)	per event			\$ 40.00	Staff are recommending adding this new fee.
Parks						
150	Bayview Park Pavilion	per event	\$ 120.00	\$ 123.00	\$ 120.00	
151	Bayview Park Grounds and Pavilion	per event	\$ 230.00	\$ 234.00	\$ 235.00	
152	Lions Park Pavilion	per event	\$ 40.00	\$ 41.00	\$ 40.00	
153	Lions Park Grounds and Pavilion	per event	\$ 120.00	\$ 123.00	\$ 120.00	
154	Town Hall Park Grounds	per event	\$ 90.00	\$ 92.00	\$ 90.00	
155	Heathcote Park Grounds	per event	\$ 60.00	\$ 62.00	\$ 60.00	
156	Labyrinth Pavilion	per event	\$ 60.00	\$ 62.00	\$ 60.00	
157	Delphi Point Pavilion	per event	\$ 60.00	\$ 62.00	\$ 60.00	
158	Delphi Point Seasonal Commercial	per season	\$ 1,370.00	\$ 1,394.00		Staff are recommending removing this fee.

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Parks						
159	Lora Bay Grounds - Greenspace Only	per event	\$ 230.00	\$ 234.00	\$ 230.00	
160	Lora Bay Commercial Use	per day	\$ 230.00	\$ 234.00	\$ 230.00	
161	Lora Bay Seasonal Commercial	per season	\$ 1,710.00	\$ 1,740.00		Staff are recommending removing this fee.
162	Northwinds Beach Seasonal Commercial	minimum	\$ 5,690.00	\$ 5,787.00	\$ 5,790.00	
163	Smith Memorial Park Rental	per day	\$ 60.00	\$ 62.00	\$ 60.00	
164	Additional Picnic Table Rental (off-site) [1]	per table	\$ 10.00	\$ 10.25	\$ 10.00	
165	Additional Chair Rental (off-site) [1]	per chair	\$ 3.00	\$ 3.25	\$ 3.00	
166	Additional Garbage Bin Rental (off-site) [1]	per bin	\$ 3.00	\$ 3.25	\$ 3.00	
167	Bleacher Rental (off-site) [1]	per bleacher	\$ 100.00	\$ 102.00	\$ 100.00	
168	Barricade Rental	per barricade	\$ 3.00	\$ 3.25	\$ 3.00	
169	Tent Rental (10x10)	per tent	\$ 30.00	\$ 31.00	\$ 30.00	
170	Delivery Charge for Additional items	per hour	\$ 50.00	\$ 51.00	\$ 50.00	
171	Memorial Tree Planting (50mm caliper and plaque)	per tree	\$ 690.00	\$ 702.00	\$ 700.00	
172	Memorial Bench (composite or galvanized and plaque)	per bench	\$ 920.00	\$ 936.00	\$ 935.00	
173	Memorial Bench (black powder coating and plaque)	per bench	\$ 1,030.00	\$ 1,048.00	\$ 1,050.00	
174	Memorial Bench (Georgian Trail)	per bench	\$ 2,000.00	\$ 2,034.00	\$ 2,035.00	
175	Memorial Dog Park Plaque	per plaque	\$ 30.00	\$ 31.00	\$ 30.00	
176	Additional Bench Plaque or Replacement Plaques Requested for Benches and Trees		\$ 100.00	\$ 102.00	\$ 100.00	
177	Temporary Access Permit Deposit		\$ 1,580.00	\$ 1,607.00	\$ 1,600.00	
178	Temporary Access Permit Fee		\$ 170.00	\$ 173.00	\$ 175.00	
179	Advertising Sign		\$ 340.00	\$ 346.00	\$ 350.00	
180	All Parks (Commercial/For-Profit)	per hour	\$ 30.00	\$ 31.00	\$ 30.00	
181	All Parks (Commercial/For-Profit) all day	per day	\$ 60.00	\$ 62.00	\$ 60.00	
182	Pickleball Court Rental (Outdoor)	per hour	\$ 20.00	\$ 21.00	\$ 20.00	
183	Pickleball Tournament Fee - All Day Rental (4 Courts)	per day	\$ 600.00	\$ 611.00	\$ 600.00	
184	Tennis Tournament Fee - All Day Rental (2 Courts)	per day	\$ 300.00	\$ 306.00	\$ 300.00	
185	Tennis Court Rental Commercial (Commercial/For-Profit)	per hour	\$ 20.00	\$ 21.00	\$ 20.00	
186	Pickleball Court Rental Commercial (Commercial/For-Profit)	per hour	\$ 25.00	\$ 26.00	\$ 25.00	
187	Nipissing Ridge Tennis Club Agreement [2]		Annual Fee of minimum \$1000	Annual Fee of minimum \$1000	Annual Fee of minimum \$1000	Staff are recommending updating the name of this item.
Special Events						
188	Special Events "A" - Regional/Multi-Community Event Large Scale Event (HST Exempt)	per event	\$ 1,690.00	\$ 1,719.00	\$ 1,700	Staff are recommending updating the name of this item.
189	Special Events "A" Cancellation Fee [3]		\$ 240.00	\$ 245.00	\$ 250.00	
190	Special Events "B" - Community Event Medium Scale Event	per event	\$ 580.00	\$ 590.00	\$ 600.00	Staff are recommending updating the name of this item.
191	Special Events "B" Cancellation Fee [4]		\$ 120.00	\$ 123.00	\$ 125.00	
192	Special Events "A" or "B" - Additional Application Review [5]	per review	\$ 120.00	\$ 123.00	\$ 125.00	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Special Events						
193	Police Commanding Officer (time to review logistics of event) [5]	per hour	\$ 70.00	\$ 72.00	\$ -	Staff are recommending removing this fee.
194	Special Event "C" - Small Scale Event	per hour			\$ 50.00	Staff are recommending adding this new fee.
Community Halls						
195	Ravenna and Craigleith Hall - Full Day		\$ 100.00	\$ 102.00	\$ 100.00	
196	Ravenna and Craigleith Hall - Half Day (4 hours max)		\$ 50.00	\$ 51.00	\$ 50.00	
Paid Parking						
197	Waterfront Parking Hourly Rate (Non-Resident Only) **	per hour	\$ 10.00	\$ 10.25	\$ 10.00	
198	Non-Resident Parking Permit (available to Collingwood, Clearview, Grey Highlands and Meaford)	per year	\$ 100.00	\$ 102.00	\$ 100.00	
199	Rural Parking Lots (Loree Parking Area and Heathcote Park) - No Daily Maximum	per hour	\$ 5.00	\$ 5.25	\$ 5.00	
200	Parking at 15/17 Arthur Street, Post Office Parking Lot, Hester Street Parking Lot	per hour	\$2.00 for first hour, \$1,00 for each subsequent hour	\$2.00 for first hour, \$1,00 for each subsequent hour	\$2.00 for first hour, \$1,00 for each subsequent hour	
201	Parking Subsidy - 100% subsidy for valid Ontario Veteran's License Plate and Vehicles Displaying Valid Accessible Parking Permit		100% Subsidy	100% Subsidy	100% Subsidy	
202	Friends and Family Parking Registration (eligible for 14 24-hour periods per year)	per 24-hour period	\$ 5.00	\$ 5.25	\$ 5.00	
Food Truck						
203	Tomahawk Golf Course [6]	minimum	\$ 1,000.00	\$ 1,017.00	\$ -	Staff are recommending removing this fee.
204	Lion's Park Clarksburg [6]	per day	\$ 100.00	\$ 102.00	\$ -	Staff are recommending removing this fee.
205	Thornbury Pier [6], [7]	minimum	\$ 1,000.00	\$ 1,017.00	\$ -	Staff are recommending removing this fee.
206	Northwinds Beach [6]	minimum	\$ 1,000.00	\$ 1,017.00	\$ -	Staff are recommending removing this fee.
207	Tomahawk Golf Course - Winter Fee [6]	per day	\$ 100.00	\$ 102.00	\$ -	Staff are recommending removing this fee.
208	Moreau Park [6]	per day	\$ 100.00	\$ 102.00	\$ -	Staff are recommending removing this fee.
209	Heathcote Park Grounds [6]	per day	\$ 100.00	\$ 102.00	\$ -	Staff are recommending removing this fee.
210	Non-Motorized Vehicles [6]	per day	\$ 50.00	\$ 51.00	\$ -	Staff are recommending removing this fee.
211	BVCC - Concession Stand	per agreement	Per Agreement	Per Agreement	Per Agreement	
Ice Rentals						
212	Prime Ice (includes Christmas, March Break, Statutory Holidays)	per hour	\$ 165.00	\$ 168.00	\$ 170.00	
213	Prime Ice Full Season Rental	per hour	\$ 165.00	\$ 168.00	\$ 170.00	
214	Non-Prime Ice (weekdays 7am - 4pm) [8]	per hour	\$ 85.00	\$ 87.00	\$ 90.00	
215	Prime Ice Last Minute - Non-Booked Ice (request 48 hours prior to ice availability and first available ice) [8]	per hour	\$ 85.00	\$ 87.00	\$ 110.00	Staff are recommending increasing this fee based on review of surrounding municipalities.
216	Non-Prime Ice Last Minute - Non-Booked Ice (request 48 hours prior to ice availability and first available) [8]	per hour	\$ 85.00	\$ 87.00	\$ -	Staff are recommending removing this fee as we do not offer a discount on Non-Prime Ice.

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Ice Rentals						
217	Public Skating Sponsorship	per hour	\$ 165.00	\$ 168.00	\$ 170.00	
EV Charging						
218	Craigleith Depot (19.2 kw)	per hour	\$ 5.00	\$ 5.25	\$ 5.25	
219	Thornbury Harbour (19.2 kw)	per hour	\$ 5.00	\$ 5.25	\$ 5.25	
220	Lion's Park (19.2 kw)	per hour	\$ 5.00	\$ 5.25	\$ 5.25	
221	Town Hall (16.6 kw)	per hour	\$ 3.50	\$ 3.75	\$ 3.75	
222	Beaver Valley Community Centre (8.3 kw)	per hour	\$ 2.15	\$ 2.25	\$ 2.25	

[1] Item will be delivered and picked up by Town staff

[2] Based on Membership numbers

[3] Event applications can be cancelled at any point leading up to the event. However, the Special Events "A" fee will be charged a \$200.00 administration fee and reimbursement will be \$800.

[4] Event applications can be cancelled at any point leading up to the event. However, the Special Events "B" fee will be charged a \$100.00 administration fee and reimbursement will be \$400.

[5] If additional reviews are required for any Special Event Application, where event routes and/or traffic control requirements are altered, a fee of \$100 will be applied to EACH additional review.

*Parking Charge will be at a maximum of \$40 per day. Anyone parking over 4 hours will be levied a parking fine

**Does not include the Thornbury Harbour and Town Hall

[6] Subject to Planning Approval

[7] Plus current BIA Levy

[8] Does not qualify for a subsidy

Harbour

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
223	Moving of boat/cradle/trailer/any equipment that are in the incorrect berth and have not been moved by the owner at their own expense (1 hour minimum)	per hour	\$ 175.00	\$ 178.00	\$ 180.00	
224	Seasonal Mooring	per foot	\$ 77.00	\$ 79.00	\$ 79.00	
225	Hydro Rates	per outlet	\$ 205.00	\$ 209.00	\$ 210.00	
226	Transient Rate - Monthly	per foot	\$ 26.00	\$ 27.00	\$ 31.00	Staff are recommending increasing this rate to match the market rate.
227	Hydro Rates - Monthly Transient Rate	per outlet	\$ 72.00	\$ 74.00	\$ 74.00	
228	Transient Rates - Weekly	per foot	\$ 11.50	\$ 12.00	\$ 11.50	Staff are recommending keeping this rate flat to stay competitive.
229	Hydro Rates - Weekly Transient Rate	per outlet	\$ 35.50	\$ 37.00	\$ 37.00	
230	Transient Rates - Nightly	per foot	\$ 2.50	\$ 3.00	\$ 2.60	Staff are recommending a small increase to stay competitive.
231	Hydro Rates - Nightly Transient Rate	per outlet	\$ 10.00	\$ 10.50	\$ 10.50	
232	Transient Rates - Nightly (May and October)	per foot	\$ 1.25	\$ 1.50	\$ 1.50	
233	Transient Fee for One (1) Night Prior to a Vessel Hauling Out and Remaining on the Harbour Grounds as a Paying Land Storage Customer		\$ -	\$ -	\$ -	
234	Transient Fee for One (1) Night Following a Vessel Being Launched that is a Paying Land Storage Customer		\$ -	\$ -	\$ -	
235	Pump-Out		\$ 26.55	\$ 28.00	\$ 27.00	Staff are recommending an increase to a whole number and essentially staying flat to remain competitive.
236	Yacht Club Member Pump-Out		\$ 15.93	\$ 17.00	\$ 17.00	
237	Daily Launch Ramp		\$ 13.27	\$ 14.00	\$ 14.00	
238	Seasonal Launch Ramp		\$ 72.00	\$ 74.00	\$ 75.00	
239	Off Season Land Storage (Season)	per foot per season	\$ 13.27	\$ 14.00	\$ 13.50	
240	Off Season Land Storage (Month)	per foot per month	\$ 2.25	\$ 2.50	\$ 2.50	
241	Waiting List Fee - Non-Refundable		\$ 150.00	\$ 153.00	\$ 150.00	
242	Cancelling Slip - before May 31st		\$ 50.00	\$ 51.00	\$ 100.00	Staff are recommending this increase to generate commitment earlier in the season.
243	Cancelling Slip - before June 30th		60% of mooring fee	60% of mooring fee	60% of mooring fee	
244	Cancelling Slip - after July 1st		100% of mooring fee	100% of mooring fee	100% of mooring fee	
245	Harbour Office Upper Lounge - weekdays (8am - 4pm)	per event	\$ 25.00	\$ 26.00	\$ 26.00	
246	Harbour Office Upper Lounge - weekends (8am - 4pm)	per event	\$ 50.00	\$ 51.00	\$ 51.00	
247	Additional/Replacement Shower Cards	per card	\$ 10.00	\$ 10.50	\$ 11.00	
248	Fish Cleaning Station	per code	\$ 10.00	\$ 10.50	\$ 11.00	
249	Pavilion	per event	\$ 85.00	\$ 87.00	\$ 90.00	
250	Pennants	per pennant	\$ 30.00	\$ 31.00	\$ 30.00	
251	Harbour Commercial Operations (in addition to Seasonal Mooring Fee) [1]	per foot	\$ 15.00	\$ 16.00	\$ 16.00	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
252	Summer Day Sailer Storage - Ground		\$ 225.00	\$ 229.00	\$ 230.00	
253	Kayak Storage	per season	\$ 120.00	\$ 123.00	\$ 125.00	
254	Not-For-Profit or Charitable Events, Races, Etc. [2]	per vessel per night	\$ 20.00	\$ 21.00	\$ 21.00	

[1] Requires a Certificate of Insurance naming the Town as an additional insured

[2] Council has approved this fee for the last few seasons through staff reports i.e. Georgian Bay Regatta, etc.

Cemetery

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
255	Administrative and Maintenance Fee	per hour	\$ 50.00	\$ 51.00	\$ 51.00	
256	Genealogical Searches	per hour	\$ 80.00	\$ 82.00	\$ 82.00	
Lots						
257	Standard [1]		\$ 1,120.00	\$ 1,140.00	\$ 1,145.00	
258	Cremation [1]		\$ 640.00	\$ 651.00	\$ 650.00	
259	Columbarium Row 1 and Row 6 [2]		\$ 1,600.00	\$ 1,628.00	\$ 1,630.00	
260	Columbarium Row 4 and Row 5 [2]		\$ 1,700.00	\$ 1,729.00	\$ 1,735.00	
261	Columbarium Row 2 and Row 3 [2]		\$ 1,800.00	\$ 1,831.00	\$ 1,835.00	
262	Natural Burial Lot		\$ 1,120.00	\$ 1,140.00	\$ 1,145.00	
Interment Charges						
263	Adult		\$ 1,110.00	\$ 1,129.00	\$ 1,145.00	
264	Infant		\$ 390.00	\$ 397.00	\$ 400.00	
265	Child		\$ 500.00	\$ 509.00	\$ 510.00	
266	Double Depth	in addition to above	\$ 480.00	\$ 489.00	\$ 490.00	
267	Cremation - In Ground		\$ 500.00	\$ 509.00	\$ 510.00	
268	Cremation - Niche		\$ 340.00	\$ 346.00	\$ 350.00	
269	Standard Disinterment Only		\$ 1,120.00	\$ 1,140.00	\$ 1,145.00	
270	Standard Disinterment and Second Grave Opening in another Location		\$ 2,110.00	\$ 2,146.00	\$ 2,155.00	
271	Cremation Disinterment Only		\$ 630.00	\$ 641.00	\$ 645.00	
272	Cremation Disinterment and Second Cremation Grave Opening in another Location		\$ 1,120.00	\$ 1,140.00	\$ 1,145.00	
273	Natural Burial Interments		Same as standard interments	Same as standard interments	\$ 1,145.00	
Markers						
274	Flat marker measuring at least 1,116.1 cm2 (173 sq in)		As per the Bereavement Authority of Ontario	As per the Bereavement Authority of Ontario	As per the Bereavement Authority of Ontario	
275	Upright marker measuring 1.07 m (3'6") in either height or length including the base		As per the Bereavement Authority of Ontario	As per the Bereavement Authority of Ontario	As per the Bereavement Authority of Ontario	
276	Upright marker measuring more than 1.22m (4') in either height or length including the base		As per the Bereavement Authority of Ontario	As per the Bereavement Authority of Ontario	As per the Bereavement Authority of Ontario	
277	Transfer Fee		\$ 110.00	\$ 112.00	\$ 115.00	
278	Issue New Deed		\$ 50.00	\$ 51.00	\$ 55.00	

[1] 40% care and maintenance included in the price

[2] 15% care and maintenance included in the price of the niche

By-Law and Licensing

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Response to a Homeowners False Security Alarm that is attended by the OPP*						
279	1st occurrence		\$ 300.00	\$ 306.00	\$ 300.00	
280	2nd occurrence (in the same calendar year)		\$ 400.00	\$ 407.00	\$ 400.00	
281	3rd occurrence and subsequent (in the same calendar year)		\$ 600.00	\$ 611.00	\$ 600.00	
Short Term Accommodations (STA) Licensing**						
282	Application Submission		\$ 60.00	\$ 62.00	\$ 60.00	Staff are recommending keeping this fee flat as they investigate the cost now with new software being implemented for the Licensing program.
283	Initial STA Licensing Fee - Type A (2-year term)		\$ 2,500.00	\$ 2,543.00	\$ 2,500.00	Staff are recommending keeping this fee flat as they investigate the cost now with new software being implemented for the Licensing program.
284	Initial STA Licensing Fee - Type B (2-year term)		\$ 2,500.00	\$ 2,543.00	\$ 2,500.00	Staff are recommending keeping this fee flat as they investigate the cost now with new software being implemented for the Licensing program.
285	Initial STA Licensing Fee - Type C (2-year term)		\$ 2,560.00	\$ 2,604.00	\$ 2,560.00	Staff are recommending keeping this fee flat as they investigate the cost now with new software being implemented for the Licensing program.
286	Initial STA Licensing Fee - Type D (2-year term) plus Planning Fees		\$ 590.00	\$ 601.00	\$ 590.00	Staff are recommending keeping this fee flat as they investigate the cost now with new software being implemented for the Licensing program.
287	Fire Safety Inspection		\$ 160.00	\$ 163.00	\$ 165.00	
288	Fire Re-Inspection Fee (paid prior to 2nd inspection)		\$ 330.00	\$ 336.00	\$ 340.00	
289	Fire Re-Inspection Fee (paid prior to 3rd and each additional inspection)		\$ 490.00	\$ 499.00	\$ 490.00	
290	STA Re-Inspection Fee for By-law Staff (paid prior to 2nd inspection)		\$ 140.00	\$ 143.00	\$ 145.00	
291	STA Re-Inspection Fee for By-law Staff (paid prior to 3rd and each additional inspection)		\$ 200.00	\$ 204.00	\$ 200.00	
292	Late Renewal Fee		\$ 110.00	\$ 112.00	\$ 110.00	
293	Replacement License Placard		\$ 50.00	\$ 51.00	\$ 50.00	
294	License Eligibility Inquiry Fee		\$ 80.00	\$ 82.00	\$ 80.00	
295	Appeal to Licensing Appeal Officer		\$ 570.00	\$ 580.00	\$ 580.00	
Administrative Fees						
296	Late Payment Fee		\$ 30.00	\$ 31.00	\$ 30.00	
297	Screening No Show Fee		\$ 250.00	\$ 255.00	\$ 255.00	
298	Hearing No Show Fee (with notice of less than three business days)		\$ 500.00	\$ 509.00	\$ 500.00	Staff are recommending changing the name and adding a new rescheduling fee.
299	Hearing Rescheduling Fee (with notice less than five business days)				\$ 100.00	Staff are recommending this new fee.

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Administrative Fees						
300	Land Title Search Fee		\$ 50.00	\$ 51.00	\$ 50.00	
301	Long Grass Administration Fee (added to tax roll)		\$ 75.00	\$ 77.00	\$ 75.00	
302	Property Standards Appeal Fee		\$ 250.00	\$ 255.00	\$ 250.00	Staff are recommending to keep this fee flat as it is relatively new.
303	Sign Application Fee		\$ 200.00	\$ 204.00	\$ 200.00	
304	Minor Variance for Sign Fee		\$ 200.00	\$ 204.00	\$ 200.00	
305	Noise By-law Relief Request Application - Commercial	per application up to 10 events	\$ 200.00	\$ 204.00	\$ 200.00	Staff are recommending to change this fee to differentiate between Commercial and Residential.
306	Noise By-law Relief Request Application - Residential	per application up to 10 events			\$ 50.00	Staff are recommending this new fee.
307	Screening Request Fee for Short-Term Accommodations		\$ 75.00	\$ 77.00	\$ -	Staff are recommending to remove this fee as we are not allowed to charge this as per Regs. 333/07 12(2)
308	Hearing Request Fee for Short-Term Accommodations		\$ 100.00	\$ 102.00	\$ -	Staff are recommending to remove this fee as we are not allowed to charge this as per Regs. 333/07 12(2)
309	MTO Search Fee (Parking)		\$ 10.00	\$ 10.50	\$ 10.00	
Pet Licences						
310	First non-neutered/non-spayed dog	per pet per year	\$ 30.00	\$ 31.00	\$ 30.00	Staff are adding these fees to the by-law as they are being removed from the Animal Control by-law
311	Second and each additional non-neutered/non-spayed dog	per pet per year	\$ 35.00	\$ 36.00	\$ 35.00	Staff are adding these fees to the by-law as they are being removed from the Animal Control by-law
312	First neutered/spayed dog	per pet per year	\$ 25.00	\$ 26.00	\$ 25.00	Staff are adding these fees to the by-law as they are being removed from the Animal Control by-law
313	Second and each additional neutered/spayed dog	per pet per year	\$ 30.00	\$ 31.00	\$ 30.00	Staff are adding these fees to the by-law as they are being removed from the Animal Control by-law
314	Neutered/Spayed and micro-chipped dogs	per pet per year	\$ 20.00	\$ 21.00	\$ 20.00	Staff are adding these fees to the by-law as they are being removed from the Animal Control by-law
315	Replacement Tag	each	\$ 10.00	\$ 10.50	\$ 10.00	Staff are adding these fees to the by-law as they are being removed from the Animal Control by-law

*The director may reduce or waive the fee

**Note there is a \$85 per hour fee for review of fire safety plans as per Schedule B Item 9

Refund of Short-Term Accommodation Licensing Fees:

- a) Upon written request, the Director shall determine the amount of fees, if any, that may be refunded in accordance with By-law 2021-70, in the case of:
 - i. withdrawal of a STA license application;
 - ii. abandonment of a STA license application;
 - iii. refusal to issue a STA license and confirmed by the STA Committee; or
 - iv. request for revocation of a STA license.
 - b) Fees that may be refunded shall be a percentage of the initial STA license fee payable under this By-law, calculated as follows:
 - i. 75 percent where administrative functions for determination of a complete application only have been performed.
 - ii. 50 percent where administrative, zoning and property standards functions have been performed.
 - iii. 5 percent shall additionally be deducted for each field inspection that has been performed after the STA license has been issued.
 - c) Where the Director deems it appropriate, a refund of other than specified in (b) may be granted.
 - d) The refund shall be returned to the person named on the fee receipt, unless such person advises the Director, in writing and prior to the release of the refund, of a change in name, in which case the
 - e) No refund of license fees on any application or permit after 2 years from the date the application was submitted, deemed to be abandoned, refused to be issued or request to be withdrawn.
- The fees set out shall be automatically adjusted on January 1st of each year in accordance with the percentage change in the Consumer Price Index of Statistics Canada for the previous year with each

Solid Waste

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Residential (Town of The Blue Mountains resident or property owner)						
316	Residential Waste (waste that cannot be recycled or diverted from landfill)	per tonne	\$ 190.00	\$ 194.00	\$ 195.00	
317	Unsorted Residential Waste (mixed with diversion items such as drywall, shingles, wood waste, brush, metal, concrete and other recyclables)	per tonne	\$ 380.00	\$ 387.00	\$ 385.00	
318	Divertible and Sorted Residential Waste (Clean drywall, shingles, metal, clean wood waste including painted or treated, concrete and other divertible items)	per tonne	\$ 110.00	\$ 112.00	\$ 110.00	
319	Recyclable Waste (blue or grey box material, tires, electronic waste, municipal hazardous or special waste and textiles)		Free of Charge	Free of Charge	Free of Charge	
320	Residential Yard Waste and Brush: Placed in the designated area and free of non-conforming material		Free of Charge	Free of Charge	Free of Charge	Staff are recommending removing Brush from being included in this as the cost and difficulty of managing this material is significant.
321	Brush	per tonne			\$ 75.00	Staff are recommending adding this new fee
Commercial (Generated in Town of The Blue Mountains)						
322	Commercial, Construction and Demolition Waste (waste that cannot be recycled or diverted from the landfill)	per tonne	\$ 380.00	\$ 387.00	\$ 385.00	
323	Unsorted Commercial, Construction and Demolition Waste (mixed with diversion items such as drywall, shingles, metal, wood waste, brush and other recyclables)	per tonne	\$ 760.00	\$ 773.00	\$ 775.00	
324	Sorted Commercial, Construction and Demolition Clean Drywall	per tonne	\$ 160.00	\$ 163.00	\$ 165.00	
325	Divertible and Sorted Commercial, Construction and Demolition Waste (Clean lumber, metal, clean wood waste including painted or treated, concrete material, asphalt, shingles and un-contaminated soil)	per tonne	\$ 110.00	\$ 112.00	\$ 110.00	
326	Commercial Compostable Waste (fruit processing waste, brush and yard waste)	per tonne	\$ 110.00	\$ 112.00	\$ 110.00	
327	Chipped Brush (Commercial): Woody plant material less than 76mm (3 inches) in any direction, sorted in the designated areas		Free of Charge	Free of Charge	\$ 113.00	Staff are recommending charging for this material as the amount received is significant.
328	Recyclable Waste (blue or grey box material, tires, electronic waste, textiles, Polystyrene)		Free of Charge	Free of Charge	Free of Charge	
329	Small Quantities of Waste Material	minimum visit fee	\$ 15.00	\$ 16.00	\$ 15.00	
330	Mattresses	per unit	\$ 30.00	\$ 31.00	\$ 30.00	
331	Contaminated Infrastructure Soil: Owner must provide documentation of certified testing results and obtain Town approval before delivery	per tonne	\$ 230.00	\$ 234.00	\$ 10.00	Staff are recommending a change to this fee to align with permitted services. The Town's current ECA does not allow for contaminated soil. The fee reduction is to align with market rates for infrastructure soil below Table 3.
332	Asbestos		Not Accepted	Not Accepted	Not Accepted	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Commercial (Generated in Town of The Blue Mountains)						
333	Soil Report Review	per review			\$ 200.00	Staff are recommending adding this new fee
334	Items with Freon: Refrigerators, Freezers, Air Conditioners and Dehumidifiers Certification Fee	per unit	\$ 15.00	\$ 16.00	\$ 15.00	
Solid Waste Division						
335	Sale of Compost	per kilogram	\$ 0.06	\$ 0.07	\$ 0.07	
336	Sale of Wood Chips	per kilogram	\$ 0.03	\$ 0.04	Free of Charge	Staff are recommending changing this fee as it aligns with surrounding municipalities and overall is a benefit to the Town to help remove the material from site.
337	Blue and Grey Recycling Carts (Commercial/Multi Unit)	each	\$ 120.00	\$ 123.00	\$ 125.00	
338	Organics Kitchen Catcher	each	\$ 4.50	\$ 4.75	\$ 4.75	
339	Green Bin - 45 litre	each	\$ 20.00	\$ 21.00	\$ 20.00	
340	Green Cart (Commercial/Multi Unit) - 120 litre	each	\$ 60.00	\$ 62.00	\$ 60.00	
341	Green Cart (Commercial/Multi Unit) - 240 litre	each	\$ 90.00	\$ 92.00	\$ 90.00	
342	Garbage Bag Tags [1]	each	\$ 5.00	\$ 5.25	\$ 4.00	Staff are recommending changing the Garbage Bag Tag Process. The cost will be \$4 per bag with a maximum of three bags.
343	Garbage Box Tab	each	\$ 2.00	\$ 2.25	\$ 5.00	Staff are recommending increasing this as the cost of the tabs have increased.
Items for Reuse Area						
344	Small	each	\$ 5.00	\$ 5.25	\$ 5.00	
345	Medium	each	\$ 10.00	\$ 10.25	\$ 10.00	
346	Large	each	\$ 20.00	\$ 21.00	\$ 20.00	
Other						
347	Certified Weight Ticket Print	each	\$ 5.00	\$ 6.00	\$ 6.00	
348	Sustainability Summit Admission Fee	each			\$ 15.00	Staff are recommending adding this new fee.
349	Response to Lawyers Request for Information on Known Landfills	per response letter	\$ 80.00	\$ 82.00	\$ 80.00	

[1] For residential units the first bag is free, second bag requires one garbage bag tag and the third requires two garbage bag tags. Three bags per residential units is the maximum allowed for weekly collection. For residential units, each bag must have a bag tag. Three bags per residential unit is the maximum allowed for weekly collection.

Water Supply

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Fixed Charge Per Month (Based on Meter Size)						
350	5/8" [1]		\$ 32.73	\$ 34.00		
351	3/4"		\$ 34.99	\$ 36.00		
352	1"		\$ 41.75	\$ 43.00		
353	1 1/2"		\$ 50.77	\$ 52.00		
354	2"		\$ 75.57	\$ 77.00		
355	3"		\$ 258.22	\$ 263.00		
356	4"		\$ 325.87	\$ 332.00		
357	6"		\$ 483.72	\$ 492.00		
Tiered Incremental Rates per m3 per two month period						
358	Meter Size - >10 - 30 m3		\$ 2.04	\$ 2.08		
359	Meter Size - >30 - 60 m3		\$ 2.22	\$ 2.26		
360	Meter Size - >60 - 90 m3		\$ 3.43	\$ 3.49		
361	Over 90 m3		\$ 2.60	\$ 2.65		
362	Bulk Water Sales		\$ 3.21	\$ 3.27		
363	Unconnected Water Rate (temporary disconnection, unconnected services)		Same as "Fixed Charge Per Month based on Meter Size"	Same as "Fixed Charge Per Month based on Meter Size"	Same as "Fixed Charge Per Month based on Meter Size"	
364	Unconnected Vacant Lot Water Rate	per month	\$ 22.55	\$ 23.00		
365	Flat Rate Charge (no meter installed - newly constructed building)	per month, 5/8" meter equivalent unit	\$ 52.02	\$ 53.00		
366	Minimum Water Charge (Water Service Shut Off for Non-Payment, Temporary Removal of Water Meter)		Same as "Fixed Charge Per Month based on Meter Size"	Same as "Fixed Charge Per Month based on Meter Size"	Same as "Fixed Charge Per Month based on Meter Size"	
Water Related Charges						
367	Service connection application/inspection	per connection	\$ 50.00	\$ 51.00	\$ -	Staff are recommending removing this fee.
368	Service Installation Re-Inspection	per each inspection subsequent to the first inspection	\$ 50.00	\$ 51.00	\$ -	Staff are recommending removing this fee.
369	Service Disconnection Charge	per connection	\$ 50.00	\$ 51.00	\$ -	Staff are recommending removing this fee.
370	Service Reconnection Charge	per connection	\$ 50.00	\$ 51.00	\$ -	Staff are recommending removing this fee.
371	Late payment Charge on Unpaid Billing		1.25% applied to due and unpaid charges on current billing	1.25% applied to due and unpaid charges on current billing	1.25% applied to due and unpaid charges on current billing	
372	Interest Charge on Unpaid Billing		1.25% applied each month thereafter to due and unpaid charges	1.25% applied each month thereafter to due and unpaid charges	1.25% applied each month thereafter to due and unpaid charges	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Water Related Charges						
373	Collection Charge - Deliver Notice of Disconnection	per connection per billing	\$ 30.00	\$ 31.00	\$ -	Staff are recommending removing this fee.
374	Administrative Charge - Change of Ownership or Occupant (includes reading meter to final charge)	per instance	\$ 35.00	\$ 36.00	\$ 35.00	
375	Utility Bill Reprint	per bill	\$ 5.00	\$ 5.50	\$ 5.00	
376	Transfer Fee	per instance after first notice	\$ 20.00	\$ 21.00	\$ 20.00	
377	Temporary Removal and Reinstallation of Meter	per removal and reinstallation	\$ 110.00	\$ 112.00	\$ 110.00	
378	Seasonal Address Change	per instance	\$ 10.00	\$ 10.50	\$ 10.00	
379	Testing Meter for Accuracy		100% Cost Recovery plus 15% admin fee	100% Cost Recovery plus 15% admin fee	100% Cost Recovery plus 15% admin fee	
380	Missed Water Meter Inspection	per inspection	\$ 100.00	\$ 102.00	\$ 100.00	
381	Service Disconnection Inspection	per instance	\$ 50.00	\$ 51.00	\$ 50.00	
382	Hydrant Maintenance Fee	per hydrant per year	\$ 120.00	\$ 123.00	\$ 125.00	
383	5/8" Meter (Radio Activated)		100% Cost Recover	100% Cost Recover	100% Cost Recover y	
384	Landscape Watering Permit (New Landscaping Only)	per permit	\$ 125.00	\$ 128.00	\$ 130.00	
385	Utility Certificate - Account Status	per account	\$ 70.00	\$ 72.00	\$ 70.00	
386	Water Turn On/Shut Off - working hours (8am - 4pm)		\$ 110.00	\$ 112.00	\$ 110.00	
387	Water Turn On/Shut Off - after hours (weekends, holidays and between 4pm - 8am)		\$ 320.00	\$ 326.00	\$ 325.00	
388	Additional Services (Additional equipment, material, resources to include but not limited to retaining a private contractor, equipment rental, additional material, etc.)		100% of Cost	100% of Cost	100% of Cost	
389	Hydrant Damage	per hydrant	\$ 3,160.00	\$ 3,214.00	\$ 3,200.00	
390	Call-outs for Internal, Private Plumbing Issues (working hours 8am - 4pm)	per call	\$ 160.00	\$ 163.00	\$ 165.00	
391	Call-outs for Internal, Private Plumbing Issues (after hours including weekends, holidays and between 4pm -8am)	per call	\$ 320.00	\$ 326.00	\$ 325.00	
Cross Connection Control Program						
392	Application Fees (one fee for all persons registered within Company)		\$ 110.00	\$ 112.00	\$ 110.00	
393	Tester Renewal Fee	annually	\$ 80.00	\$ 82.00	\$ 80.00	
394	Survey Review	every five years	\$ 110.00	\$ 112.00	\$ 110.00	
395	Annual Test Result Review	annually per device	\$ 50.00	\$ 51.00	\$ 50.00	
396	Removal of Device Application (accompany survey)		\$ 50.00	\$ 51.00	\$ 50.00	
397	Test Tags	annually per device	\$ 5.00	\$ 5.50	\$ 5.00	
398	Air Gap Certification Review	annually	\$ 40.00	\$ 41.00	\$ 40.00	
Subdivision Inspections						
399	Inspections 1-2		\$ -	\$ -	\$ -	
400	Inspection 3		\$ 790.00	\$ 804.00	\$ 800.00	
401	QMS Form 1 Review, including Commissioning Plan Fee		\$ 1,475.00	\$ 1,501.00	\$ 1,500.00	
402	Tie-in Water Service	per watermain tap	\$ 160.00	\$ 163.00	\$ 165.00	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Subdivision Inspections						
403	Tie-in Main - New Subdivision	per connection	\$ 1,100.00	\$ 1,119.00	\$ 1,100.00	
Sampling New Subdivisions						
404	Rounds 1-2 (Micro)		\$ -	\$ -	\$ -	
405	Rounds 3 or more	per sample	\$ 160.00	\$ 163.00	\$ 165.00	
406	Opt-Out of Radio Read Water Meter	per read	\$ 110.00	\$ 112.00	\$ 110.00	
407	Lawn Water Permit		\$ 50.00	\$ 51.00	\$ 50.00	
408	Water Meters		\$ 5.00	\$ 6.00	\$ 5.00	
409	Back Flow Prevention		\$ 100.00	\$ 102.00	\$ 100.00	

[!] Multiple condominium or residential-type units serviced by one meter are deemed to be serviced by one 5/8" meter per condominium unit for the purpose of this by-law

Wastewater

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Fixed Charge Per Month (Based on Meter Size)						
410	5/8" [1]		\$ 28.65	\$ 30.00		
411	3/4"		\$ 30.55	\$ 32.00		
412	1"		\$ 36.27	\$ 37.00		
413	1 1/2"		\$ 43.91	\$ 45.00		
414	2"		\$ 64.86	\$ 66.00		
415	3"		\$ 219.27	\$ 223.00		
416	4"		\$ 276.46	\$ 282.00		
417	6"		\$ 409.89	\$ 417.00		
Tiered Incremental Rates per m3 per two month period						
418	Meter Size - >10 - 30 m3		\$ 1.92	\$ 1.96		
419	Meter Size - >30 - 60 m3		\$ 2.11	\$ 2.15		
420	Meter Size - >60 - 90 m3		\$ 2.30	\$ 2.34		
421	Over 90 m3		\$ 2.50	\$ 2.55		
422	Unconnected Sewer Rate (temporary disconnection, unconnected services)		Same as " Fixed Charge Per Month Based on Meter Size"	Same as " Fixed Charge Per Month Based on Meter Size"	Same as " Fixed Charge Per Month Based on Meter Size"	
423	Unconnected Vacant Lot Sewer Rate	per month	\$ 19.06	\$ 20.00		
424	Flat Rate Charge (no meter installed - newly constructed building)	per month, 5/8" meter equivalent unit	\$ 31.75	\$ 33.00		
425	Minimum Sewer Charge (Water Service Shut Off for Non-Payment, Temporary Removal of Water Meter)		Same as " Fixed Charge Per Month Based on Meter Size"	Same as " Fixed Charge Per Month Based on Meter Size"	Same as " Fixed Charge Per Month Based on Meter Size"	
426	Septage Waste - Flat Rate	per m3	\$ 18.18	\$ 19.00		
427	Leachate (1,000-3,000 mg/L)	per m3	\$ 8.86	\$ 9.02		
Sewer Related Charges						
428	Service connection application/inspection	per connection	\$ 50.00	\$ 51.00	\$ 50.00	
429	Service Installation Re-Inspection	per each inspection subsequent to the first inspection	\$ 50.00	\$ 51.00	\$ 50.00	
430	Service Disconnection Inspection	per inspection	\$ 50.00	\$ 51.00	\$ 50.00	
431	Late payment Charge on Unpaid Billing		1.25% applied to due and unpaid charges on current billing	1.25% applied to due and unpaid charges on current billing	1.25% applied to due and unpaid charges on current billing	
432	Interest Charge on Unpaid Billing		1.25% applied each month thereafter to due and unpaid charges	1.25% applied each month thereafter to due and unpaid charges	1.25% applied each month thereafter to due and unpaid charges	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Sewer Related Charges						
433	Collection Charge (included in Water Collection Charge)	per connection per billing		\$ -	\$ -	
434	Administrative Charge (included in Water Collection Charges)	per service		\$ -	\$ -	
435	Additional Services (Additional equipment, material, resources to include but not limited to retaining a private contractor, equipment rental, additional material, etc.)		100% of Cost	100% of Cost	100% of Cost	
436	Sanitary Discharge Application	each	\$ 540.00	\$ 550.00	\$ 550.00	
437	Sanitary Discharge Application, Renewal or Amendment	each	\$ 110.00	\$ 112.00	\$ 110.00	
438	Extra Strength Surcharge Application	each	\$ 540.00	\$ 550.00	\$ 550.00	
439	Extra Strength Surcharge Application, Renewal or Amendment	each	\$ 110.00	\$ 112.00	\$ 110.00	
440	Extra Strength Surcharge Rate - Biochemical Oxygen Demand (BOD), Total Suspended Solid (TTS), Total Phosphorous (TP), Total Kieldahl Nitrogen (TKN)	per kg per parameter	\$ 1.39	\$ 1.50	\$ 1.50	
441	Call-outs for Internal, Private Plumbing Issues (working hours 8am - 4pm)	per call	\$ 160.00	\$ 163.00	\$ 165.00	
442	Call-outs for Internal, Private Plumbing Issues (after hours including weekends, holidays and between 4pm -8am)	per call	\$ 320.00	\$ 326.00	\$ 325.00	
443	After Hours Septage Dumping - no site visit required (4pm - 8am)		\$ 50.00	\$ 51.00	\$ 50.00	
444	After Hours Septage Dumping - site visit required (4pm - 8am)		\$ 320.00	\$ 326.00	\$ 325.00	
445	CLI-ECA Application for sanitary sewers, including adding, modifying, replacing or extending		\$ 1,580.00	\$ 1,607.00	\$ 1,600.00	
446	CLI-ECA Application for pumping stations and forcemeains, includes adding, modifying, replacing or extending		\$ 3,160.00	\$ 3,214.00	\$ 3,200.00	
447	CLI-ECA Application for Sanitary Sewers Appurtenances (i.e. odour or corrosion control), includes adding, modifying, replacing or extending		\$ 1,580.00	\$ 1,607.00	\$ 1,600.00	
Subdivision Inspections						
448	Inspections 1-2		\$ -	\$ -	\$ -	
449	Inspection 3		\$ 790.00	\$ 804.00	\$ 800.00	
Other						
450	Sewer Connection Permit		\$ 10.00	\$ 10.50	\$ 10.00	

[1] Multiple condominium or residential-type units serviced by one meter are deemed to be serviced by one 5/8" meter per condominium unit for the purposes of this by-law

Water Consumption Appeal Process

It is the responsibility of the property owner or the tenant of the property to maintain the property in good repair. Any faulty plumbing should be repaired in a timely manner. From time to time, however, there may be plumbing problems that are not easily detected, which may result in higher than usual water consumption. The Town will only consider an appeal if reasonable care has been taken to maintain the property. Appeals will only be considered after all other avenues have been exhausted.

The intent of the appeal process is to assist those residential water users previously on flat rate billing, that are either unaware of the fact that they had leaking plumbing, or are unaware of the impact the leaking plumbing will have on their utility bill now based in part on consumption flow. The adjustment will assist the property owner to understand the relationship between the volume of water used and the resulting cost. This appeal process is established to authorize a one-time only reduction to metered water consumption due to a faulty plumbing problem (for example a leaky water faucet or a leaking toilet) but does not include loss of water due to frozen pipes, water cooled air conditioners and water pressure sump pumps.

A request for an adjustment to water consumption must be made in writing to the Town; within 30 days from the utility bill statement date for the period that the problem occurred. An appeal will only be considered for the period in which the problem occurred. The requester will explain the nature of the problem, the length of time that the problem was in effect, and will confirm that the problem has since been corrected; paid invoices indicating that repairs were made to correct the problem may be required upon the Town's request. Additional information or documentation may also be required at the discretion of the Town. All decisions of the Town are final.

Water charges and sewer charges are each comprised of a fixed charge and a charge based on metered water consumption. Consideration will be given to reducing the charges based on water consumption only. Any reduction will apply to the water consumption charge and, where applicable, to the sewer charge based on water consumption; the fixed charges will not be adjusted.

The billing adjustment will be the difference between the utility customer's estimated normal water consumption for the period under review and their actual water consumption for that period in cubic metres, multiplied by the total of the water consumption charge plus the sewer charge based on water consumption (where applicable) in effect for that period. The maximum billing adjustment will be 80% of the actual water consumption charge and if applicable the associated sewer consumption charge. The estimated normal water consumption for the period under review will be determined by the Town in consultation with the utility customer, but the Town's determination will be final. Adjustments will not be made where the difference is less than \$5. Any adjustment will be posted to the utility customer's account.

An adjustment may be made to metered water consumption or sewer charges with the approval of the Director of Finance and IT Services.

Building

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Construction: New Buildings; Additions to Existing Buildings						
Group A (Assembly) Schools, Libraries, Churches, Theatres, Arenas, Restaurants, Recreation Centres, Ski Clubs						
451	Shell Buildings	per m'			\$ 16.07	
452	Finished Buildings	per m'			\$ 20.34	
Group B (Institutional) Hospitals, Care Centres, Nursing Homes						
453	Medical Care Facilities, Nursing Homes	per m'			\$ 22.19	
Group C (Residential) Detached Dwellings, Semi-Detached Dwellings, Townhomes, and Multi-Unit Dwellings						
454	Detached, Semi-Detached, Row Houses	per m'			\$ 18.15	
455	Prefabricated Detached Dwelling	per m'			\$ 13.08	
456	Multi-Unit Buildings, Motels, Hotels	per m'			\$ 16.07	
Group D (Business & Personal) Banks, Barber and Hairdressing Shops, Dental or Medical Offices, Offices						
457	Shell Buildings	per m'			\$ 12.83	
458	Finished Buildings	per m'			\$ 16.50	
Group E (Mercantile) Department Stores, Markets, Restaurants with an Occupant Load less than 30 Persons, Shops, Stores						
459	Shell Buildings	per m'			\$ 10.80	
460	Finished Buildings	per m'			\$ 14.57	
Group F (Industrial and Farm) Warehouses, Factories, Repair Garages, Parking Garages, Farm Buildings						
461	Heavy and Specialized Industrial Buildings	per m'			\$ 10.80	
462	Industrial Buildings, Warehouses, Underground Parking Garages	per m'			\$ 7.80	
463	Service Floors above or below Grade, Mezzanines	per m'			\$ 7.80	
464	Aboveground Parking Garages, Lightly Serviced Storage Buildings	per m'			\$ 5.89	
465	Farm Buildings	per m'			\$ 3.73	
466	Prefabricated Farm Buildings	per m'			\$ 1.56	
All Occupancies						
467	Temporary Buildings or Structures	per structure			\$ 150.00	
Alterations, Renovations and Tenancy Work						
468	Groups A & B	per m'			\$ 7.50	
469	Group C	per m'			\$ 4.85	
470	Groups D, E & F	per m'			\$ 5.89	
Miscellaneous Permits - Standalone						
471	Accessory Building - Residential (Garage, Shed, etc.)	each			\$ 175.00	
472	Deck/Porch (Unenclosed) - Residential	each			\$ 200.00	
473	Fire Code Retrofit/Repair	each			\$ 150.00	
474	Finished Basement - Residential	each			\$ 360.00	
475	Fireplaces, Woodburning Stoves	each			\$ 150.00	
476	Move or Relocate a Building	each			\$ 150.00	
Demolition						
477	Residential (Detached, Semi-Detached) Dwelling	each			\$ 150.00	
478	All Other Buildings (1.2.2.3 (1) OBC)	each			\$ 350.00	
Mechanical & Fire Protection Systems						
479	Heating, Ventilation, Air Conditioning	each			\$ 350.00	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Mechanical & Fire Protection Systems						
480	Fire Alarm System (New or Replacement)	each			\$ 350.00	
481	Fire Sprinkler System (New or Replacement)	each			\$ 350.00	
482	Ventilation System (Commercial Cooking Exhaust, Spray Booth, Dust Collector)	each			\$ 350.00	
Plumbing						
483	New or Repair Sanitary Service (Residential)	each			\$ 150.00	
484	New or Repair Water Service (Residential)	each			\$ 150.00	
485	Plumbing (Alteration or Repair)	each			\$ 150.00	
486	Site Servicing (Private Property, Subject to Site Plan Control)	per \$1000 construction value			\$ 5.00	
Private On-Site Sewage System (Stand Alone or with a New Building)						
487	New or Replacement Sewage System	each			\$ 736.00	
488	Alteration or Assessment for Building Expansion (Additions, Additional Fixtures)	each			\$ 350.00	
489	Leaching Bed Repair	each			\$ 200.00	
490	Septic Tank Decommissioning	each			\$ 150.00	
491	Septic Tank Replacement	each			\$ 150.00	
Designated Structures						
492	Public Pool/Spa	each			\$ 475.00	
493	Retaining Wall	each			\$ 300.00	
494	Signs (Regulated by the OBC)	each			\$ 300.00	
495	Solar Collector (Residential)	each			\$ 150.00	
496	Solar Collection (Non-Residential)	each			\$ 300.00	
497	A Structure Supporting a Wind Turbine (output >3kW)	each			\$ 500.00	
498	An Exterior Storage Tank Not Regulated by the TSSA	each			\$ 300.00	
499	Permanent Solid Nutrient Storage Facility	each			\$ 300.00	
Other Construction						
500	Balcony Guard Replacements, Balcony Repairs, Canopies, Parking Garage Repairs, Portable Classrooms, Underpinning, Other Repairs, and Other Construction not set out in A through H	per \$1000 construction value			\$ 8.50	
Administrative Fees						
501	Minimum Fee - Unless Otherwise Noted, a Minimum Fee of \$150 shall be charged for all work	minimum			\$ 150.00	
502	Authorization of an Alternative Solution	minimum			\$ 750.00	
503	Building Code Act Orders	minimum			\$ 250.00	
504	Stop Work Order	minimum			\$ 250.00	
505	Unsafe Order	minimum			\$ 500.00	
506	Unsafe Order, with respect to Occupancy	minimum			\$ 500.00	
507	Change of Ownership and Transfer of Permit	minimum			\$ 150.00	
508	Change of Use (No Construction)	minimum			\$ 150.00	
509	Compliance Letter	minimum			\$ 150.00	
510	Agreement Compliance	minimum			\$ 150.00	
511	AGCO Liquor License - Written Request (No Building Permit)	minimum			\$ 200.00	

Item No.	Service/Item	Unit of Measure	2025 Fee	2026 Proposed Fee	2026 Dept Recommended Fee	Dept Fee Change Reasoning
Administrative Fees						
512	AGCO Liquor License - Written Request (With Active Building Permit)	minimum			\$ 150.00	
513	Conditional Building Permits (Normal Fee plus 10%)				\$150 minimum, \$1,000 maximum	
514	Construction without a Permit				50% of permit fee or \$150 minimum, \$1,000 maximum	
515	Dormant Permit Fee	minimum			\$ 150.00	
516	Model Home Agreement	minimum			\$ 500.00	
517	Permit File Maintenance	per permit			\$ 150.00	
518	Re-Inspection Fees	minimum			\$ 150.00	
519	Revision to a Permit and Reviewed Drawings	per hour			\$ 125.00	
520	Sewage Holding Tank Agreement	minimum			\$ 500.00	
Other Building Related Fees						
521	Swimming Pool Fence Permit Fee	each	\$ 100.00	\$ 100.00	\$ 100.00	