



Staff Report

Community Services – By-law Enforcement

Report To: COW- Admin, Corp and Finance, SI, Comm. Services
Meeting Date: October 6, 2025
Report Number: CS.25.045
Title: Amendment to Bylaw 2006-32, Being a Bylaw to control dogs and Govern the Care of Animals within the Town of The Blue Mountains for Administrative Purposes Only
Prepared by: Debbie Young, Manager of By-law and Licensing

A. Recommendations

THAT Council receive Staff Report CS.25.045, entitled “Amendment to Bylaw 2006-32, Being a Bylaw to control dogs and Govern the Care of Animals within the Town of The Blue Mountains for Administrative Purposes Only”;

AND THAT Council directs staff to include the By-law to amend By-law 2006-32 as attached to the staff report on October 20, 2025, Council Agenda, for enactment;

AND THAT Council waives the provision of the “Provision of Notice and Manner of Providing Notice to the Public Policy, POL.COR.24.04” as it relates to the requirement to schedule a Public Meeting to receive comments on the proposed changes to the said By-law, as they are administrative in nature.

B. Overview

This report proposes amendments to By-law 2006-32, being a By-law to control dogs and Govern the Care of Animals within the Town of The Blue Mountains (By-law 2014-16) to affect the change of fees associated with the fees for dog licenses and the expiration of licenses. This is an administrative proposed change to bring the dog licensing fees up to date and to align with the Fees and Charges By-laws as amended and would be incorporated into the 2026 Fees and Charges Bylaw.

C. Background

Staff are updating the dog licensing fees and changing the expiration of the dog licensing date to align with a calendar year. The fees have not been updated since at least 2006 and a minor update in 2014.

D. Analysis

Staff are proposing the following amendment to the by-law to take effect on January 1, 2026:

as follows:

1. That Section 4.0 – Expiration of Licenses shall be repealed and replaced with the following:

4.1:

REPEAL:

“A license issued pursuant to Section 3.1 of this By-law shall expire on the 31st day of March in the year after it was issued.”

REPLACE:

“A license issued pursuant to Section 3.1 of this By-law shall expire on the 31st day of December in the year it was issued.”

2. 5.0 Fees for Dog Licenses:

REPEAL:

5.1 Annual fees payable for dog licenses:

First Dog:	\$25.00
Second Dog:	\$30.00
First Neutered/Spayed Dog:	\$20.00
Second Neutered/Spayed Dog:	\$25.00
Micro-chipped/Tattooed Dog:	\$15.00 (By-law 2014-16)
Replacement Tag:	\$10.00 (By-law 2014-16)

REPLACE:

5.0 Fees for Dog Licenses are set out in the Fees and Charges By-law as amended.

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

F. Environmental Impacts

None

G. Financial Impacts

There will be a slight increase in the dog licensing fees if they are incorporated into the Fees and Charges By-law. This increase is consistent with our surrounding municipalities.

H. In Consultation With

Ryan Gibbons, Director of Community Services

I. Public Engagement

The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. However, any comments regarding this report should be submitted to Debbie Young, Manager of By-law and Licensing, bylawadmin@thebluemountains.ca.

J. Attached

1. Attachment 1 – Draft Amendment to By-law 2025-XX
2. Attachment 2 – By-law 2006-32

Respectfully submitted,

Debbie Young
Manager of Bylaw and Licensing

For more information, please contact:
Debbie Young, Manager of Bylaw and Licensing
bylawadmin@thebluemountains.ca
519-599-3131 extension 242

Report Approval Details

Document Title:	CS.25.045 Amendment to Bylaw 2006-32 for Administrative Purposes Only.docx
Attachments:	- Attachment 1 By-law to amend By-law 2006-32 By-law to control dogs and Govern the Care of Animals.pdf - Attachment 2 2006-32-By-law-to-Control-and-Regulate-Dogs-within-The-Blue-Mountains-Consolidated.pdf
Final Approval Date:	Sep 25, 2025

This report and all of its attachments were approved and signed as outlined below:

Ryan Gibbons - Sep 25, 2025 - 4:16 PM