



# Minutes

## The Blue Mountains

### Accountability and Transparency Committee

**Date:** Thursday, June 12, 2025  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting, Teams  
**Prepared By:**  
Carrie Fairley, Acting Deputy Clerk

**Members Present:** June Porter, Paula Hope, Gail Ardiel, Robert Turner

**Members Absent:** Connie Craddock

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#### **A. Call to Order**

##### **A.1 Traditional Territory Acknowledgement and Moment of Reflection**

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

##### **A.2 Committee Member Attendance**

Chair Porter called the meeting to order at 9:30 a.m. Acting Deputy Clerk Carrie Fairley noted that all members of the Accountability and Transparency Committee were present, virtually.

##### **A.3 Approval of Agenda**

Moved By: Robert Turner  
Seconded By: Gail Ardiel

THAT the Agenda of June 12, 2025, be approved as circulated, including any items added to the Agenda.

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Robert Turner

Absent (1): Connie Craddock

**The motion is Carried (4 to 0)**

**A.4 Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2023-62, Council or Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

**A.5 Previous Minutes**

Moved By: Paula Hope

Seconded By: Gail Ardiel

THAT the Accountability and Transparency Committee minutes of April 10, 2025, be adopted as circulated, including any revisions to be made.

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Robert Turner

Absent (1): Connie Craddock

**The motion is Carried (4 to 0)**

**B. Staff Reports and Deputation**

None

**C. Public Comment Period**

NOTE: In accordance with the Town Procedural By-law 2023-62, ten minutes is allotted at the Meeting to receive public comments regarding Accountability and Transparency Committee matters included on the Agenda. The speaker shall provide their name and address and shall address their comments to the Chair. Comments shall not refer to personnel, litigation, or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

Comments received by the public that have not been included on the Agenda will be read at the meeting by the Legislative Coordinator.

**D. Matters for Discussion**

**D.1 Tim Hendry, Director of Strategic Initiatives**

**D.1.1 Corporate Strategic Plan Draft Community Survey**

Moved By: Gail Ardiel  
Seconded By: Paula Hope

THAT the Accountability and Transparency Committee receives the Corporate Strategic Plan Draft Community Survey as provided by Tim Hendry, Director of Strategic Initiatives and Olivia Lahaie, Consultant, Strategy Corp

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Robert Turner

Absent (1): Connie Craddock

**The motion is Carried (4 to 0)**

**D.1.2 Discuss Strategies Surrounding Creating a Public Communication Plan, further to June 2, 2025 Council direction.**

Moved By: Robert Turner  
Seconded By: Paula Hope

THAT the Accountability and Transparency Committee receives for information the Corporate Strategic Plan, Communication Plan, as provided by Tim Hendry, Director of Strategic Initiatives and Lauren Potter, Communications Coordinator

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Robert Turner

Absent (1): Connie Craddock

**The motion is Carried (4 to 0)**

Moved By: Robert Turner  
Seconded By: Paula Hope

THAT the Accountability and Transparency Committee will provide to Tim Hendry, Director of Strategic Initiatives suggestions on how to improve and enhance public participation and interaction with Council and Staff, with focus on the Town's website

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Robert Turner

Absent (1): Connie Craddock

**The motion is Carried (4 to 0)**

**D.2 Update on Council and Employee Codes of Conduct**

Moved By: Gail Ardiel  
Seconded By: June Porter

THAT the Accountability and Transparency Committee receives for information the verbal update on the Council and Employee Codes of Conduct, as provided by Corrina Giles, Town Clerk

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Robert Turner

Absent (1): Connie Craddock

**The motion is Carried (4 to 0)**

**D.3 Whistleblower Policy Update**

Moved By: Paula Hope

Seconded By: Gail Ardiel

THAT the Accountability and Transparency Committee receives for information the verbal update regarding the Whistleblower Policy, as provided by Corrina Giles, Town Clerk

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Robert Turner

Absent (1): Connie Craddock

**The motion is Carried (4 to 0)**

**D.4 Procedural By-law Update**

Moved By: Robert Turner

Seconded By: Paula Hope

THAT the Accountability and Transparency Committee receives for information the verbal update regarding the Procedural By-law Update as provided by Corrina Giles, Town Clerk

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Robert Turner

Absent (1): Connie Craddock

**The motion is Carried (4 to 0)**

**D.5 Lobbyist Registry**

**Re: Clerk's Process When Lobbyist Registry Submissions are Received**

Moved By: Gail Ardiel

Seconded By: Paula Hope

THAT the Accountability and Transparency Committee receives for information the verbal update regarding the Clerk's Process when Lobbyist Registry Submissions are received as provided by Corrina Giles, Town Clerk

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Robert Turner

Absent (1): Connie Craddock

**The motion is Carried (4 to 0)**

**E. Correspondence**

None

**F. Work Plan**

**G. On-going and Continuous Monitoring of Accountability and Transparency Trends and Issues**

None

**H. New and Unfinished Business**

**H.1 Additions to Agenda**

None

**H.2 Items Identified for Discussion at the Next Meeting**

None

**I. Notice of Meeting Dates**

Accountability and Transparency Committee, September 11, 2025, Virtual

Accountability and Transparency Committee, October 9, 2025, Virtual

Accountability and Transparency Committee, November 13, 2025, Virtual

**J. Adjournment**

Moved By: Gail Ardiel

Seconded By: Paula Hope

THAT this Accountability and Transparency Committee Meeting does now adjourn at 11:33 a.m. to meet again September 11, 2025, Virtually, or at the call of the Chair.

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Robert Turner

Absent (1): Connie Craddock

**The motion is Carried (4 to 0)**