



# Committee Report

## The Blue Mountains

### Committee of the Whole Meeting

Date: Monday, June 30, 2025  
Time: 9:30 a.m.  
Location: Town Hall, Council Chambers and Virtual Meeting  
32 Mill Street, Thornbury, ON  
Prepared by: Corrina Giles, Town Clerk

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#### **B. Staff Reports, Deputations, Correspondence**

##### **Administration, Corporate & Financial Services - To be chaired by Deputy Mayor Bordignon**

#### **B.1 Deputations, if any**

##### **B.1.1 Kenneth Hale, President, Georgian Triangle Development Institute Re: Staff Report ADM.25.040: Proposed Fee Increases**

THAT Council of the Town of The Blue Mountains receives the deputation of Kenneth Hale, President, Georgian Triangle Development Institute regarding Staff Report ADM.25.040: Proposed Fee Increases. **CARRIED**

#### **B.4 Staff Reports**

##### **B.4.1 Follow-up Request for Information Regarding Inspection Fees for Second Inspections for Bunkhouses, ADM.25.038**

THAT Council receive Staff Report ADM.25.038, entitled "Follow-up Request for Information Regarding Inspection Fees for Second Inspections for Bunkhouses". **CARRIED**

##### **B.4.2 Updates to Bereavement Leave Policy, ADM.25.037**

THAT Council receive Staff Report ADM.25.037, entitled "Updates to Bereavement Leave Policy";

AND THAT Council approve the revised Corporate policy entitled "Bereavement Leave, POL.COR. 18.02", as attached to this report. **CARRIED**

**B.4.3 Employee Code of Conduct, ADM.25.027**

THAT Council receive Staff Report ADM.025.027, entitled “Employee Code of Conduct”;  
AND THAT Council direct staff to make the changes to the new Corporate Policy entitled “Employee Code of Conduct, POL.COR.25.XX” and accompanying Complaint and Investigation Procedure as attached to this report, and provide the same to the July 14, 2025 Council Meeting, for consideration. **CARRIED**

**B.4.4 Follow Up to Public Meeting – Planning and Building Services Fee Review, ADM.25.040**

THAT Council receive Staff Report ADM.25.040, entitled “Follow Up to Public Meeting – Planning and Building Services Fee Review”;

AND THAT Council approve the amendments to By-law 2014-28 Being a By-law under the Building Code Act respecting Permits and Related Matters;

AND THAT Council direct staff to include the updated by-law for Building Services on the July 14<sup>th</sup> Council meeting and upon enactment the by-law come into effect on January 1<sup>st</sup>, 2026.

**CARRIED**

THAT, with respect to Staff Report ADM.25.040, entitled “Follow Up to Public Meeting – Planning and Building Services Fee Review”, Council direct staff to provide a followup report to include imbedding incremental increases in the proposed amendments to By-law 2022-14 Being a By-law for Fees related to Planning Matters and Engineering Services to the September 16, 2025 Committee of the Whole meeting, for consideration;

AND THAT Council direct staff to provide future projections to come forward in the next two years.

**CARRIED**

**B.4.5 Planning Services Delegated Approval Authorities, ADM.25.020**

THAT Council receive Staff Report ADM.25.020, entitled “Planning Services Delegated Approval Authorities”;

AND THAT Council support a request to the County of Grey to investigate additional planning approval responsibilities to be delegated to the Town;

AND THAT Council direct staff to work with the County of Grey in the development of a Memorandum of Understanding outlining the approvals to be delegated and responsibilities in the development review process. **CARRIED**

**B.4.6 Staff Response on \$5.6M 2023 Legal Settlement, CFS.25.040**

THAT Council receive Staff Report CFS.25.040, entitled “Staff Response on \$5.6M 2023 Legal Settlement” for information. **CARRIED**

**B.4.7 Update to Procedural By-law 2023-62, ADM.25.023**

THAT Council receive Staff Report ADM.25.023, entitled “Update to Procedural By-law 2023-62”;

AND THAT Council reviews the Consolidated Procedural By-law 2023-62, and provides suggested revisions to the Procedural Bylaw for compilation by staff and for inclusion in a followup staff report back to Council for Council consideration in advance of scheduling a Public Meeting to receive public comments. **CARRIED**

**B.4.8 Q1 2025 Financial Analysis, CFS.25.032**

THAT Council receive Staff Report CFS.25.032, entitled “Q1 2025 Financial Analysis”, for information purposes. **CARRIED**

**Community Services - To be chaired by Councillor Ardiel**

**B.14.1 Temporary Waiver of Parking Fees - 15/17 Arthur Street, CS.25.036**

THAT Council receive Staff Report CS.25.036, entitled “Temporary Waiver of Parking Fees - 15/17 Arthur Street”;

AND THAT Council provide temporary relief of the 2025 Fees & Charges By-Law as it relates to the Parking fees in Paid Parking lot located at 15/17 Arthur Street until December 31, 2025. **CARRIED**

**B.14.2 Lions Club Watershed Event, CS.25.037**

THAT Council receive Staff Report CS.25.037, entitled “Lions Club Watershed Event” for information purposes. **CARRIED**

**C. New and Unfinished Business**

**C.1 Committees of Council Reports**

**C.1.1 Accountability and Transparency Committee Report dated June 12, 2025**

THAT Council of the Town of the Blue Mountains receives for information and consideration, the following recommendation from the Accountability and Transparency Committee dated June 12, 2025

THAT the Accountability and Transparency Committee receives the Corporate Strategic Plan Draft Community Survey as provided by Tim Hendry, Director of Strategic Initiatives and Olivia Lahaie, Consultant, Strategy Corp. **CARRIED**

**CARRIED**

THAT Council of the Town of the Blue Mountains receives for information and consideration, the following recommendation from the Accountability and Transparency Committee dated June 12, 2025

THAT the Accountability and Transparency Committee receives for information the Corporate Strategic Plan, Communication Plan, as provided by Tim Hendry, Director of Strategic Initiatives and Lauren Potter, Communications Coordinator.  
CARRIED

**CARRIED**

THAT Council of the Town of the Blue Mountains receives for information and consideration, the following recommendation from the Accountability and Transparency Committee dated June 12, 2025

THAT the Accountability and Transparency Committee will provide to Tim Hendry, Director of Strategic Initiatives suggestions on how to improve and enhance public participation and interaction with Council and Staff, with focus on the Town's website. CARRIED

AND THAT Council direct Tim Hendry, Director of Strategic Initiatives to continue to work with the Accountability and Transparency Committee regarding how to improve and enhance public participation and interaction with Council and Staff, with focus on the Town's website, and to provide to Council for consideration.

**CARRIED**

THAT Council of the Town of the Blue Mountains receives for information and consideration, the following recommendation from the Accountability and Transparency Committee dated June 12, 2025

THAT the Accountability and Transparency Committee receives for information the verbal update on the Council and Employee Codes of Conduct, as provided by Corrina Giles, Town Clerk. CARRIED

**CARRIED**

THAT Council of the Town of the Blue Mountains receives for information and consideration, the following recommendation from the Accountability and Transparency Committee dated June 12, 2025

THAT the Accountability and Transparency Committee receives for information the verbal update regarding the Whistleblower Policy, as provided by Corrina Giles, Town Clerk. CARRIED

**CARRIED**

THAT Council of the Town of the Blue Mountains receives for information and consideration, the following recommendation from the Accountability and Transparency Committee dated June 12, 2025

THAT the Accountability and Transparency Committee receives for information the verbal update regarding the Procedural By-law Update as provided by Corrina Giles, Town Clerk. CARRIED

**CARRIED**

THAT Council of the Town of the Blue Mountains receives for information and consideration, the following recommendation from the Accountability and Transparency Committee dated June 12, 2025

THAT the Accountability and Transparency Committee receives for information the verbal update regarding the Clerk's Process when Lobbyist Registry Submissions are received as provided by Corrina Giles, Town Clerk. CARRIED

**CARRIED**

**C.1.2 Economic Development Advisory Committee Report dated June 16, 2025**

THAT Council of the Town of The Blue Mountains receives for information and consideration, the following recommendation from the Economic Development Advisory Committee dated June 16, 2025:

THAT the Economic Development Advisory Committee receive Staff Report SI.25.027, entitled "2025 Local Business Association Funding";

AND THAT the Economic Development Advisory Committee endorses the 2025 Local Business Association funding allocation as follows:

- Blue Mountain Village Association: \$5,000.00
- Blue Mountains Chamber of Commerce: \$5,000.00
- Clarksburg Village Association: \$5,000.00
- Institute of Southern Georgian Bay: \$5,000.00

- Thornbury Business Improvement Area: \$5,000.00

AND THAT the Economic Development Advisory Committee requests that Council consider the approval of the funding allocations at the July 14, 2025 Council meeting. CARRIED

AND THAT Council of the Town of The Blue Mountains endorses the 2025 Local Business Association funding allocation as follows:

- Blue Mountain Village Association: \$5,000.00
- Blue Mountains Chamber of Commerce: \$5,000.00
- Clarksburg Village Association: \$5,000.00
- Institute of Southern Georgian Bay: \$5,000.00
- Thornbury Business Improvement Area: \$5,000.00

**CARRIED**