



Accountability and Transparency Workplan

Completed On track  
Issues Arising  
Attention Required

#	Item	Level of Importance	Status	Actions	Accountability of A & T recommendations	Town Department Responsible (Who Assigned)	Outcomes Update: What measures indicate success
	Strategic Plan	High		Launched and First Open House scheduled for June 17, 2025 at the town hall. <a href="https://www.thebluemountains.ca/planning-building-construction/current-projects/strategic-projects-initiatives/corporate-strategic-plan">https://www.thebluemountains.ca/planning-building-construction/current-projects/strategic-projects-initiatives/corporate-strategic-plan</a>	Council	Strategic Initiatives	
	Accountability and transparency are engrained into every Town communication	High		Council, recently carried the following A&T motion: Communications staff to a future Accountability and Transparency Committee meeting to discuss their strategies surrounding creating a public communication plan. Tim Hendry, Director of Strategic Initiatives to attend June 12, 2025 meeting. Purpose of this is to review the public participation as per page 5 of POL.COR.24.05 Accountability and Transparency of Town Actions to the Public Policy.	Council		
	Staff Code of Conduct	High		THAT the Accountability and Transparency Committee receives staff report FAF.24.136 Draft Employee Code of Conduct Policy for information	Council	Human Resources	Review and comments to Council

	Council Staff Relationship Protocol Policy	High		Staff to review and update the Council Staff Relationship Protocol Policy in conjunction with the Council Code of Conduct and the Staff Code of Conduct to foster and create a	Council	Human Resources	Review and comments to Council
	Council Code of Conduct	High		AND that the Accountability and Transparency Committee members provide their comments regarding this draft policy to the Legislative Coordinator who will compile all the comments received and bring forward to the January 16, 2025, committee meeting.	Council	Human Resources	Review and comments to Council
	A and T questions to IC	High		A and T members to forward questions to the Integrity Commissioner by means of the Town Clerk			
	Procedural Bylaw 2023-62	High		AND THAT the Accountability and Transparency Committee requests that Legislative Coordinator compile and circulate to the committee the comments in advance of the January 16, 2025 meeting. CARRIED, understand that staff report is coming to COW, dated June 30, 2025	Council		Review and comments to Council
	Lobbyist Registry Tutorial Video and registration	Medium		Tutorial video introducing the Town's Lobbyist Registry has been live since April. Lobbyist Registry went live Monday, May 12, 2025	Council	Communications	
	Freedom of Information webpage	Medium		The layout of the Freedom of Information page has been updated, and it now includes historical data back to the start of the 2018 term of Council <a href="https://www.thebluemountains.ca/town-">https://www.thebluemountains.ca/town-</a>	Council	Communications	
	Comments on Staff Report CS.25.001 survey	High		A and T for review and comments through POL.COR.24.05 Accountability and Transparency of Town Actions to the Public Policy	Council	Community Services	Review and comments to Community Services and Council

	Whistle Blower Policy	Medium		<p>THAT Council of the Town of The Blue Mountains receives for information and consideration, the following recommendation from the Accountability and Transparency Committee dated December 20, 2024: THAT the Accountability and Transparency Committee acknowledges that they have provided comments to Sarah Traynor in response to the Employee Whistleblower Policy. 1 AND THAT the Accountability and Transparency Committee requests Council to direct staff to pause work on the Employee Whistleblower Policy until the Staff Code of Conduct Policy has been approved. CARRIED</p>	Council	Human Resources	Review and comments to Council which included
	Provincial Code of Conduct, one standardized code of conduct for all municipalities ... Comments Due	Medium		<p>THAT the Accountability and Transparency Committee January 16, 2025, agenda will contain the Provincial Code of Conduct and the committee will submit their comments regarding this policy no later than January 9, 2025.</p>	Provincial Government	Ministry of Municipal Affairs and Housing	

Due Date When	% Comple ted	Indicated Action Steps: Who does what by when	Other information/Any communnications necessary
2025	15%		
16-01-25	25%		

	10%		
	10%		
	60%		
	100%		
	100%		
January 16 2025	100%		

	100%	Motion were forwarded from A and T to COW Monday, January 13, 2025 for their consideration.	
January 16 2025, to province February 10, 2025	10%		