



Staff Report

Corporate & Financial Services – Facilities & Fleet

Report To: Special Meeting of Council
Meeting Date: June 10, 2025
Report Number: CFS.25.036
Title: Financial update on the New Craigleith Fire Station No. 2
Prepared by: Phil Pesek, Manager of Facilities & Fleet

A. Recommendations

THAT Council receive Staff Report CFS.25.036, entitled “Financial update on the New Craigleith Fire Station No. 2”;

AND THAT Council approve an increase of \$3,338,073 to the project budget to reflect final tendered construction costs, allowing the project to proceed without delay.

B. Overview

The tender for the construction of the new Fire Station in Craigleith closed on June 3rd with submissions from four (4) prequalified contractors. The lowest compliant bid is \$13,768,249.

C. Background

The Town currently has a remaining budget of \$12,500,000 which is insufficient to cover the full scope of the project and its related components. To complete the work, an additional \$3,338,073 is required, bringing the total project budget to \$15,838,073.

This request for additional funding does not account for the anticipated \$1,500,000 grant from the Federation of Canadian Municipalities (FCM), nor the potential \$10,000,000 interest-free loan that may also be available. The Town is well-positioned to receive the grant, which would reduce the net project cost to \$14,338,073 and result in a budget shortfall of \$1,838,073. However, while there is a strong possibility of receiving this funding, it is important to recognize that grant approval is not guaranteed. Accordingly, staff have included the full amount of the potential budget overrun in this request, which would be reduced should the grant be awarded.

D. Analysis

Overall Cost Analysis

Total Tendered Amount		\$ 13,768,248
		\$
Additional Costs not included	Station Alerting	150,000
		\$
	IT Infrastructure	80,000
		\$
	Furniture and facility fit-up	100,000
		\$
	Additional Engineering Services	300,000
	Contingency	\$ 1,439,824
Actual Total Project Cost		\$ 15,838,073
Remaining Budget		\$ 12,500,000
Expected Budget Deficit		-\$ 3,338,073

Budget/Grant Analysis

FCM Grant		\$ 1,500,000
	\$	
FCM Loan	10,000,000.00	
Expected Project Cost including Grant		\$ 14,338,073
Amended Project Override including Grant		\$ 1,838,073

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

3. Community

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

4. Quality of Life

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

F. Environmental Impacts

N/A

G. Financial Impacts

The Town is requesting an additional \$3,338,073 to complete the Craigleith Fire Station project.

H. In Consultation With

Monica Quinlan, Treasurer, Director of Corporate & Financial Services

Serena Wilgress, Manager of Purchasing & Risk Management

I. Public Engagement

The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required.

Any comments regarding this report should be submitted to Phil Pesek, Manager of Facilities & Fleet facilitiesandfleet@thebluemountains.ca.

J. Attached

N/A

Respectfully submitted,

Phil Pesek,
Manager of Facilities & Fleet

Monica Quinlan,
Director of Corporate & Financial Services

For more information, please contact:
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