



# **Minutes**

## **The Blue Mountains**

### **Accountability and Transparency Committee**

**Date:** Thursday, March 13, 2025

**Time:** 9:30 a.m.

**Location:** Virtual Meeting, Teams

**Prepared By:**

**Jillian Stow, Legislative Coordinator**

**Members Present:** Councillor June Porter, Councillor Paula Hope, Councillor Gail Ardiel, Connie Craddock, Robert Turner

**Staff Present:** Town Clerk, Corrina Giles, CAO, Adam Smith, Human Resources Manager, Sarah Traynor, Acting Deputy Clerk, Carrie Fairley

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#### **A. Call to Order**

##### **A.1 Traditional Territory Acknowledgement and Moment of Reflection**

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

##### **A.2 Committee Member Attendance**

Chair Porter called the meeting to order at 9:30 a.m. Acting Deputy Clerk Carrie Fairley noted that all members of the Accountability and Transparency Committee were present, virtually.

### **A.3 Approval of Agenda**

Moved By: Connie Craddock

Seconded By: Robert Turner

THAT the Agenda of March 13, 2025 be approved as circulated, including any items added to the Agenda.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

### **A.4 Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2023-62, Council or Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

### **A.5 Previous Minutes**

Moved By: Robert Turner

Seconded By: Paula Hope

THAT the Accountability and Transparency Committee minutes of February 13, 2025 be adopted as circulated, including any revisions to be made.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

## **B. Staff Reports and Deputation**

None.

## **C. Public Comment Period**

**NOTE:** In accordance with the Town Procedural By-law 2023-62, ten minutes is allotted at the Meeting to receive public comments regarding Accountability and Transparency Committee matters included on the Agenda. The speaker shall provide their name and address and shall address their comments to the Chair. Comments shall not refer to personal, litigation, or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

Comments received by the public that have not been included on the Agenda will be read at the meeting by the Legislative Coordinator.

## **D. Matters for Discussion**

### **D.1 Follow-up Direction from Council**

None.

### **D.2 Outcome of February 18, 2025 Council Meeting**

### **D.3 Procedural Bylaw**

Moved By: Paula Hope

Seconded By: June Porter

THAT the Accountability and Transparency Committee requests council to direct staff to prepare and infographic to assist members public with clear directions on how to communicate with the Town, Council and Committees of Council.

Nay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Lost (0 to 5)**

Moved By: Connie Craddock

Seconded By: Robert Turner

THAT the Accountability and Transparency Committee requests Council to direct staff to create a public communication plan to inform them on how to better communicate with the Town, Council and Committees of Council.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

### **D.4 Lobbyist Registry**

Moved By: Gail Ardiel

Seconded By: Paula Hope

THAT the Accountability and Transparency Committee requests Council to direct staff to add the Lobbyist Code of Conduct to a more visible section of the Town website and to add the effective date placed on the Lobbyist Registry currently on the homepage of the Town website.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

**D.5 Accountability and Transparency in the context of a communication vehicle, including surveys**

Council discussed showing accountability and transparency in public communications.

**D.6 Code of Conduct**

Moved By: Paula Hope

Seconded By: Robert Turner

THAT the Accountability and Transparency committee members forward questions, by April 23, 2025, regarding new Code of Conduct to the Town Clerk for the Integrity Commissioner's attendance at a future meeting.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

**E. Correspondence**

None.

**F. Work Plan**

**G. On-going and Continuous Monitoring of Accountability and Transparency Trends and Issues**

**H. Update: Strategic Task Force**

**I. New and Unfinished Business**

**I.1 Additions to Agenda**

**I.2 Items Identified for Discussion at the Next Meeting**

**J. Notice of Meeting Dates**

Accountability and Transparency Committee, April 10, 2025, Virtual

Accountability and Transparency Committee, May 15, 2025, Virtual

**K. Adjournment**

Moved By: Gail Ardiel

Seconded By: Paula Hope

THAT this Accountability and Transparency Committee Meeting does now adjourn at 11:38 a.m. to meet again April 10, 2025 Virtually, or at the call of the Chair.

Yay (4): June Porter, Paula Hope, Gail Ardiel, and Connie Craddock

Absent (1): Robert Turner

**The motion is Carried (4 to 0)**