



Minutes

The Blue Mountains

Accountability and Transparency Committee

Date: Thursday, February 13, 2025
Time: 9:30 a.m.
Location: Virtual Meeting, Teams
Prepared By:
Carrie Fairley, Legislative Coordinator

Members Present: Councillor June Porter, Councillor Gail Ardiel, Connie Craddock, Robert Turner

Members Absent: Councillor Paula Hope

Staff Present: Town Clerk, Corrina Giles and Acting CAO, Adam Smith

A. Call to Order

A.1 Traditional Territory Acknowledgement and Moment of Reflection

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

A.2 Committee Member Attendance

Chair Porter called the meeting to order at 9:30 a.m. Acting Deputy Clerk Carrie Fairley noted that all members of the Accountability and Transparency Committee were present, virtually.

A.3 Approval of Agenda

Moved By: Gail Ardiel
Seconded By: Robert Turner

THAT the Agenda of February 13, 2025, be approved as circulated, including any items added to the Agenda.

Yay (4): June Porter, Gail Ardiel, Connie Craddock, and Robert Turner

Absent (1): Paula Hope

The motion is Carried (4 to 0)

A.4 Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2023-62, Council or Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

A.5 Previous Minutes

Moved By: Robert Turner

Seconded By: Connie Craddock

THAT the Accountability and Transparency Committee minutes of January 16, 2025, be adopted as circulated, including any revisions to be made.

Yay (4): June Porter, Gail Ardiel, Connie Craddock, and Robert Turner

Absent (1): Paula Hope

The motion is Carried (4 to 0)

B. Staff Reports and Deputation

None

C. Public Comment Period

NOTE: In accordance with the Town Procedural By-law 2023-62, ten minutes is allotted at the Meeting to receive public comments regarding Accountability and Transparency Committee matters included on the Agenda. The speaker shall provide their name and address and shall address their comments to the Chair. Comments shall not refer to personal, litigation, or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

Comments received by the public that have not been included on the Agenda will be read at the meeting by the Legislative Coordinator.

None

D. Matters for Discussion

D.1 Committee Motions / Recommendations to Council

The Town Clerk provided information on how recommendations from this Committee are received by Council and when and if they are actioned by Staff.

Moved By: Robert Turner

Seconded By: Connie Craddock

THAT the Accountability and Transparency Committee requests Council to direct Staff to provide the Accountability and Transparency Committee with the revised survey, on April 10, 2025, before being released to the public on April 25, 2025.

Yay (4): June Porter, Gail Ardiel, Connie Craddock, and Robert Turner

Absent (1): Paula Hope

The motion is Carried (4 to 0)

D.2 Follow-up Direction from Council

None

D.3 Code of Conduct

The Town Clerk provided an update to the Committee noting that Council will receive the Committee's recommendation to have one Code of Conduct at the February 18, 2025, Council meeting, for consideration. Acting CAO noted that Staff will review the feasibility of combining the two Code of Conducts.

D.4 Lobbyist Registry Update

The Town Clerk provided an update to the Committee regarding the on-going work of the Communications Department regarding how the Lobbyist Registry is being communicated to the public.

E. Correspondence

None

F. Work Plan

G. On-going and Continuous Monitoring of Accountability and Transparency Trends and Issues

The Committee discussed the budget item noted in the Draft Budget for additional support for FOI requests.

H. Update

Re: Strategic Task Force

Chair Porter noted once the RFP is ratified by Council, it will be released.

I. New and Unfinished Business

I.1 Additions to Agenda

None

I.2 Items Identified for Discussion at the Next Meeting

- Outcomes of February 18, 2025, Council Meeting
- Procedural By-law

J. Notice of Meeting Dates

Accountability and Transparency Committee, March 13, 2025, Virtual

Accountability and Transparency Committee, April 10, 2025, Virtual

K. Adjournment

Moved By: Robert Turner

Seconded By: Connie Craddock

THAT this Accountability and Transparency Committee Meeting does now adjourn at 10:31 a.m. to meet again March 13, 2025, virtually, or at the call of the Chair.

Yay (4): June Porter, Gail Ardiel, Connie Craddock, and Robert Turner

Absent (1): Paula Hope

The motion is Carried (4 to 0)