



# Staff Report

## Administration – Fire Department

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**Report To:** COW- Admin, Corp and Finance, SI, Comm. Services  
**Meeting Date:** March 17, 2025  
**Report Number:** ADM.25.013  
**Title:** 2024 Annual Fire Department Report  
**Prepared by:** Stephen Conn, Fire Chief

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### A. Recommendations

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THAT Council receive Staff Report ADM.25.013, entitled “2024 Annual Fire Department Report” for information;

### B. Overview

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This report presents the Town of The Blue Mountains Fire Department 2024 Annual Report.

### C. Background

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The Fire Chief provides regular update reporting of Fire Service activities to Council. As per Section 7.3(k) of the Fire Dept. Establishing and Regulating By-Law 2020-10.

### D. Analysis

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The 2024 Blue Mountains Fire Department Annual Report is attached. The report contains statistics and an analysis of key fire service performance indicators. Highlights include:

- An increase of 30% emergency calls for service, and a total fire loss of \$6,954,500 between fifteen (15) fire events.
- Chief Fire Prevention Officer leaving in 2<sup>nd</sup> quarter to take the position of Fire Chief in another municipality.
- Grant funding application submitted to the province for cancer prevention.
- Fire prevention staff continue to work with building owners to ensure fire prevention compliance is achieved with inspection orders. Prevention staff also seeing success with our alarm for life program by visiting residential homes. By scheduling a visit to audit smoke and carbon monoxide alarms ensuring compliance with fire code while ensuring our residents are safe.
- Paid Per Call firefighters PPC’s recruitment for 2024 was successful with six (6) firefighters to help bolster the number at both fire hall locations. Three (3) firefighters resigned from the department for personal reasons.

- The replacement aerial apparatus was anticipated in 2024, is now being scheduled to be received in Q2 of 2025. Delays from the vendor on parts and labour.
- The 2022 Fire Master Plan identified 38 recommendations within it. Staff have completed 16 recommendations and continue to work toward more in the future.
- The Emergency Management program requirements for 2024 has submitted compliance documents through Emergency Management Ontario, as required by the Emergency Management and Civil Protection Act. The annual exercise with the Water Department saw Town Staff work together to mitigate the exercise with lessons learned.

## **E. Strategic Priorities**

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### **1. Communication and Engagement**

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

### **3. Community**

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

### **4. Quality of Life**

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

## **F. Environmental Impacts**

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The Blue Mountains Fire Department implements best practices to ensure limiting environmental impacts as much as possible.

## **G. Financial Impacts**

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None at this time.

## **H. In Consultation With**

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Fire Department Staff – All Divisions

Adam Smith, Acting CAO

## **I. Public Engagement**

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The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required.

However, any comments regarding this report should be submitted to Stephen Conn, Fire Chief [firechief@thebluemountains.ca](mailto:firechief@thebluemountains.ca) .

## **J. Attached**

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1. The Blue Mountains Fire Department 2024 Annual Report

Respectfully submitted,

Stephen Conn  
Fire Chief

Adam Smith  
Acting Chief Administrative Officer

For more information, please contact:  
Stephen Conn, Fire Chief  
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**Report Approval Details**

Document Title:	ADM 25.013 2024 Annual Fire Department Report.docx
Attachments:	- Attachment 1 2024 Annual Fire Department Report.docx
Final Approval Date:	Mar 4, 2025

This report and all of its attachments were approved and signed as outlined below:

**Steve Conn - Mar 4, 2025 - 1:30 PM**

**Adam Smith - Mar 4, 2025 - 4:46 PM**