Schedule "A" - Delegation by Council of Powers and Duties

5.5

Delegated Authority

The termination or withdrawal of parking tickets to qualified family and friends of residents will be received by the Director of Community Services who will consider the request and if satisfied, will approve the termination or withdrawal of the parking ticket.

Delegated To

Director of Community Services, or designate

Authority Provided By

By-law 2021-71

Approval Process

Staff provide the Director of Community Services with the request to terminate or withdraw the parking ticket (friends and family only)



Director of Community
Services reviews the request
and provides decision to
withdrawal or terminate



Staff notify individual of decision made

Flow Diagram Legend



Standard process step





Staff review use of delegated authority



Council decision required