



Staff Report

Strategic Initiatives

Report To: COW- Admin, Corp and Finance, SI, Comm. Services
Meeting Date: January 13, 2025
Report Number: SI.25.003
Title: Extension of the Craigleith Community Working Group
Prepared by: Tim Hendry, Director of Strategic Initiatives

A. Recommendations

THAT Council receive Staff Report SI.25.003, entitled “Extension of the Craigleith Community Working Group”;

AND THAT Council approves an extension of the Craigleith Community Working Group up to and including April 1, 2026;

AND THAT Council acknowledges that the Craigleith Community Working Group will continue to work under the terms as outlined in the Phase 2 Terms of Reference as referenced in this staff report.

B. Overview

This staff report requests approval by Council to extend the term of the Craigleith Community Working Group from Q1 2025 until April 1, 2026.

C. Background

The Craigleith Community Working Group is currently operating within the parameters of the approved Phase 2 Terms of Reference, which includes the Working Group dissolving in Q1 2025.

The [Phase 2 Terms of Reference](#) was approved by Council through staff report [FAF.24.012](#).

On December 9, 2024, Council received a [deputation](#) from Stephen Granger and Pamela Spence, members of the Craigleith Community Working Group. The deputation requested that Council approve an extension to the term of the Craigleith Community Working Group until the end of Q1 2026.

D. Analysis

The Craigleith Community Working Group is actively meeting and engaging in the roles outlined in the approved [Phase 2 Terms of Reference](#).

As noted in the deputation request, the Working Group is requesting the extension to allow for additional time to maintain the scope and mandate of its work with Town staff in developing a comprehensive strategic plan of the community needs and priorities for the Craigleith area. This is in alignment with the approved Phase 2 Terms of Reference, and as a result, no changes to the Terms of Reference are required at this time. If the scope/mandate of the Working Group evolves, staff will work with the Committee to adjust the Terms of Reference as required for formal Council approval.

The request for an extension until the end of Q1 2026 aligns with the current term of Council, at which point the Craigleith Community Working Group would be formally dissolved.

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

3. Community

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

4. Quality of Life

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

F. Environmental Impacts

No environmental impacts are anticipated as a result of this report. As noted in the original staff report regarding the Phase 2 Terms of Reference - The Craigleith Community Working Group has a keen focus on ensuring environmental impacts are considered and impacts are limited as much as possible and enhancements to the sustainability measures of the community are promoted.

G. Financial Impacts

The proposed continuation of a Phase 2 Working Group would require monthly meetings (approximately up to fifteen (15) meetings with staff resources being made available as required.

H. In Consultation With

Craigeith Community Working Group Members

I. Public Engagement

The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. However, any comments regarding this report should be submitted to Tim Hendry, Director of Strategic Initiatives si@thebluemountains.ca.

J. Attached

None.

Respectfully submitted,

Tim Hendry
Director of Strategic Initiatives

For more information, please contact:
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Report Approval Details

Document Title:	SI.25.003 Extension of the Craigleith Community Working Group.docx
Attachments:	
Final Approval Date:	Dec 11, 2024

This report and all of its attachments were approved and signed as outlined below:

Tim Hendry - Dec 11, 2024 - 5:49 PM