



# Minutes

## The Blue Mountains

### Committee of the Whole Meeting

**Date:** February 23, 2021  
**Time:** 9:00 a.m.  
**Location:** Town Hall, Council Chambers - Virtual Meeting  
32 Mill Street, Thornbury, ON  
**Prepared by:**  
Corrina Giles, Town Clerk

**Members Present:** Deputy Mayor Rob Potter, Councillor Peter Bordignon, Councillor Paula Hope, Councillor Rob Sampson, Councillor Jim Uram

**Staff Present:** CAO Shawn Everitt, Director of Finance & IT Services Ruth Prince, Director of Community Services Ryan Gibbons, Director of Legal Services Will Thomson, Director of Planning & Development Nathan Westendorp, Director of Operations Shawn Carey

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#### A. Call to Order

##### A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

##### A.2 Moment of Reflection

Council paused for a moment of reflection

##### A.3 Council Member Attendance

The Town Clerk confirmed that all members of Council were present, save Mayor Soever and Councillor Matrosovs.

##### A.4 Approval of Agenda

Moved by: Councillor Uram  
Seconded by: Councillor Sampson

THAT the Agenda of February 23, 2021 be approved as circulated, including any items added to the Agenda.

**The motion is Carried**

##### A.5 Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

Councillor Sampson declared a Conflict with Item Agenda item "B.16.1 Windfall Phase 6 Public Meeting Comments" as he lives in Windfall Phase One and may have an interest.

**A.6 Previous Minutes**

Moved by: Councillor Sampson  
Seconded by: Councillor Uram

THAT the Committee of the Whole minutes of February 9, 2021 be adopted as circulated, including any revisions to be made.

**The motion is Carried**

**A.7 Adoption of Consent Agenda**

None

**B. Staff Reports, Deputations, Correspondence**

**Finance Administration, Enforcement and Fire Reports - To be chaired by Councillor Rob Sampson**

**B.1 Deputations, if any**

None

**B.2 Public Comment Period regarding matters included in the Finance, Administration and Legal Services portion of the meeting (each speaker is allotted three minutes)**

**NOTE:** In accordance with the Town Procedural By-law 2019-56 Ten minutes allotted at the beginning and end of each section of the Committee of the Whole Meeting to receive public comments regarding matters included on the Agenda. Comments may be provided regarding staff recommendations contained in staff reports that are a follow-up to a Public Meeting, it being noted that the commenting period has ended.

**NOTE:** The Town of The Blue Mountains continues to be in a declared state of emergency, and Council and Committee Meetings continue to be held virtually during this time. Comments received from the public, that have not been included on the Agenda, will be read at the meeting by the Town Clerk.

None

**B.3 Staff Reports**

**B.3.1 Monthly Financial Report - January 2021, FAF.21.035**

Moved by: Deputy Mayor Potter  
Seconded by: Councillor Uram

THAT Council receive Staff Report FAF.21.035 entitled "Monthly Financial Report – January 2021" for information purposes.

Yay (5): Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Sampson, and Councillor Uram

Absent (2): Mayor Soever, and Councillor Matrosovs

**The motion is Carried (5 to 0)**

**B.3.2 Ontario Community Infrastructure Fund Grant, FAF.21.003**

Moved by: Councillor Bordignon  
Seconded by: Deputy Mayor Potter

THAT Council receive Staff Report FAF.21.003 entitled “Ontario Community Infrastructure Fund Grant”;

AND THAT Council approves the Thornbury West Road Reconstruction project to be funded by the 2021 Ontario Community Infrastructure Fund (OCIF) Formula-Based Grant.

Yay (5): Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Sampson, and Councillor Uram

Absent (2): Mayor Soever, and Councillor Matrosovs

**The motion is Carried (5 to 0)**

**B.3.3 2020 Tax Receivables Report, FAF.21.027**

Moved by: Councillor Uram  
Seconded by: Councillor Bordignon

THAT Council receive Staff Report FAF.21.027 entitled “2020 Tax Receivables Report” for information purposes.

Yay (5): Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Sampson, and Councillor Uram

Absent (2): Mayor Soever, and Councillor Matrosovs

**The motion is Carried (5 to 0)**

**B.3.4 Parks and Trails Asset Management Plan, FAF.21.033**

Moved by: Councillor Bordignon  
Seconded by: Deputy Mayor Potter

THAT Council receive Staff Report FAF.21.033, entitled “Parks and Trails Asset Management Plan”;

AND THAT Council approve the Parks and Trails Asset Management Plan as attached (Attachment #1).

Yay (5): Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Sampson, and Councillor Uram

Absent (2): Mayor Soever, and Councillor Matrosovs

**The motion is Carried (5 to 0)**

**B.3.5 Municipal Modernization Grant, FAF.21.037**

Moved by: Councillor Uram  
Seconded by: Councillor Bordignon

THAT Council receive Staff Report FAF.21.037, entitled “Municipal Modernization Grant;”

AND THAT Council directs staff to submit an Expression of Interest to the Municipal Modernization Program Intake 2 (Implementation Stream) for Document Management;

AND THAT Council supports the Provincial investment in municipalities to undertake projects that increase municipal efficiency and effectiveness.

Yay (5): Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Sampson, and Councillor Uram

Absent (2): Mayor Soever, and Councillor Matrosovs

**The motion is Carried (5 to 0)**

**B.3.6 Joint Municipal Physician Recruitment and Retention Committee Terms of Reference, FAF.21.026**

Moved by: Councillor Bordignon  
Seconded by: Deputy Mayor Potter

THAT Council receive Staff Report FAF.21.026, entitled “Joint Municipal Physician Recruitment and Retention Committee Terms of Reference Revisions”;

AND THAT Council approve the revised Joint Municipal Physician Recruitment and Retention Committee Terms of Reference as presented.

Yay (5): Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Sampson, and Councillor Uram

Absent (2): Mayor Soever, and Councillor Matrosovs

**The motion is Carried (5 to 0)**

**B.4 Finance, Administration and Legal Services “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda**

None

**B.5 Correspondence, if any**

None

**B.6 Public Comment Period regarding matters included in the Finance, Administration and Legal Services portion of the meeting (each speaker is allotted three minutes)**

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None

Councillor Jim Uram left the meeting at 9:55 am.

**Community Services and Operations Reports - To be chaired by Councillor Peter Bordignon**

**B.7 Deputations, if any**

None

**B.8 Public Comment Period regarding matters included in the Community Services and Operations portion of the meeting (each speaker is allotted three minutes)**

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None

**B.9 Staff Reports**

**B.9.1 Water Operations Update - September 2020 to December 2020, CSOPS.21.009**

Moved by: Deputy Mayor Potter

Seconded by: Councillor Sampson

THAT Council receive Staff Report CSOPS.21.009, entitled “Water Operations Update – September 2020 to December 2020” for their information.

Yay (4): Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, and Councillor Sampson

Absent (3): Mayor Soever, Councillor Matrosovs, and Councillor Uram

**The motion is Carried (4 to 0)**

**B.9.2 2020 Water Summary Report, CSOPS.21.008**

Moved by: Deputy Mayor Potter  
Seconded by: Councillor Sampson

THAT Council receive Staff Report CSOPS.21.008, entitled “2020 Water Summary Report”; for their information.

Yay (4): Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, and Councillor Sampson

Absent (3): Mayor Soever, Councillor Matrosovs, and Councillor Uram

**The motion is Carried (4 to 0)**

**B.9.3 Public Information Centre for Victoria & Louisa Streets Preliminary Engineering, CSOPS.21.011**

Moved by: Councillor Hope  
Seconded by: Deputy Mayor Potter

THAT Council receive Staff Report CSOPS.21.011, entitled “Public Information Centre for Victoria & Louisa Streets Preliminary Engineering”;

AND THAT Council direct staff to proceed with holding a virtual Public Information Centre.

Yay (4): Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, and Councillor Sampson

Absent (3): Mayor Soever, Councillor Matrosovs, and Councillor Uram

**The motion is Carried (4 to 0)**

**B.9.4 Single Source Ultra Violet Disinfection System for WTP, CSOPS.21.010**

Moved by: Councillor Sampson  
Seconded by: Councillor Hope

THAT Council receive Staff Report CSOPS.21.010, entitled “Single Source Ultra Violet Disinfection System for WTP”;

AND THAT Council approve the single source procurement of Trojan Ultra Violet Swift Disinfection System units from Trojan for the Water Treatment Plant.

Yay (4): Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, and Councillor Sampson

Absent (3): Mayor Soever, Councillor Matrosovs, and Councillor Uram

**The motion is Carried (4 to 0)**

**B.10 Community Services and Operations “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda**

None

**B.11 Correspondence, if any**

None

**B.12 Public Comment Period regarding matters included in the Community Services and Operations portion of the meeting (each speaker is allotted three minutes)**

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**Planning & Development Services Reports - To be chaired by Councillor Jim Uram**

**B.13 Deputations, if any**

None

**B.14 Public Comment Period regarding matters included in the Planning and Development Services portion of the meeting (each speaker is allotted three minutes)**

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None

Councillor Jim Uram joined the meeting at 12:49 pm.

Councillor Andrea Matrosovs joined the meeting at 12:49 pm.

## **B.15 Staff Reports**

### **B.15.1 Delegation of the Committee of Adjustment (Public Members) as the Property Standards Committee, PDS.21.015**

Mayor Alar Soever joined the meeting at 1:15 pm.

Moved by: Deputy Mayor Potter

Seconded by: Councillor Sampson

THAT Council receive Staff Report PDS.21.015, entitled “Delegation of the Committee of Adjustment (Public Members) as the Property Standards Committee”;

AND THAT Council appoint the four public members of the Town of The Blue Mountains’ Committee of Adjustment to serve also as members of the Town’s Property Standards Committee, with three (3) Committee of Adjustment members appointed and serving for each appeal, based on their availability;

AND THAT Council direct that the Town Clerk and/or the Deputy Clerk be appointed as Secretary to the Property Standards Committee;

AND THAT Council rescind the current Council member appointments to the Property Standards Committee undertaken on December 17, 2018 and July 13, 2020.

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Matrosovs, Councillor Sampson, and Councillor Uram

**The motion is Carried (7 to 0)**

### **B.15.2 Assumption of Plateau East Subdivision, PDS.21.007**

Moved by: Councillor Sampson

Seconded by: Councillor Bordignon

THAT Council receive Staff Report PDS.21.007, entitled “Assumption of Plateau East Subdivision”;

AND THAT Council enact a By-Law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan of Subdivision 16M-51.

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Matrosovs, Councillor Sampson, and Councillor Uram

**The motion is Carried (7 to 0)**



**B.15.3 Recommendation Report for Application for Zoning By-law  
Amendment: No. 1 Auto, PDS.21.008**

Moved by: Councillor Hope  
Seconded by: Councillor Matrosovs

THAT Council receive Staff Report PDS.21.008, entitled  
“Recommendation Report for Application for Zoning By-law  
Amendment: No. 1 Auto. Concession 11 SPH Part Lot 36, 207542  
Highway 26”;

AND THAT Council enact a Zoning By-law Amendment to add a  
maximum 350 square metre motor vehicle repair garage with a  
maximum 300 square metre accessory outdoor storage as permitted  
uses on a portion of the subject lands.

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon,  
Councillor Hope, Councillor Matrosovs, Councillor Sampson, and  
Councillor Uram

**The motion is Carried (7 to 0)**

**B.15.4 Old Lakeshore Road Neighbourhood - Update on Additional  
Consultation, PDS.21.032**

Moved by: Mayor Soever  
Seconded by: Deputy Mayor Potter

THAT Council receive Staff Report PDS.21.032, entitled “Old  
Lakeshore Road Neighbourhood Plan – Update on Additional  
Consultation”;

AND THAT Council endorse the Old Lakeshore Road Neighbourhood  
Plan, in accordance with staff recommendations outlined in Staff  
Report PDS.21.032.

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon,  
Councillor Hope, Councillor Matrosovs, Councillor Sampson, and  
Councillor Uram

**The motion is Carried (7 to 0)**

**B.16 Planning & Development Services Information Reports and correspondence  
to be considered in the adoption of the Consent Agenda:**

**B.16.1 Windfall Phase 6 Public Meeting Follow Up Information Report,  
PDS.21.022**

Councillor Sampson declared a Conflict with Item Agenda item "B.16.1  
Windfall Phase 6 Public Meeting Comments" as he lives in Windfall  
Phase One and may have an interest. Councillor Sampson vacated the  
meeting during this portion of the meeting.

Moved by: Councillor Hope  
Seconded by: Councillor Matrosovs

THAT Council receive Staff Report PDS.21.022, entitled “Windfall Phase 6 Public Meeting Follow Up Information Report” for information purposes.

Yay (6): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Matrosovs, and Councillor Uram

Absent (1): Councillor Sampson

**The motion is Carried (6 to 0)**

**B.17 Correspondence, if any**

None

**B.18 Public Comment Period regarding matters included in the Planning and Development Services portion of the meeting (each speaker is allotted three minutes)**

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None

**C. New and Unfinished Business**

**C.1 Committees of Council Reports**

**C.1.1 The Blue Mountains Grants and Donations Committee Report dated January 8, 2021**

Moved by: Deputy Mayor Potter  
Seconded by: Councillor Uram

THAT Council of The Town of The Blue Mountains receives the Grants and Donations Committee Meeting Minutes dated January 8, 2021 as attached, for information purposes.

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Matrosovs, Councillor Sampson, and Councillor Uram

**The motion is Carried (7 to 0)**

**C.1.2 The Blue Mountains Economic Development Advisory Committee  
Report dated January 11, 2021**

Moved by: Councillor Bordignon  
Seconded by: Councillor Sampson

THAT Council of The Town of The Blue Mountains receives Economic Development Advisory Committee minutes dated January 11, 2021, as attached, for information purposes.

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Matrosovs, Councillor Sampson, and Councillor Uram

**The motion is Carried (7 to 0)**

Moved by: Councillor Hope  
Seconded by: Councillor Matrosovs

THAT Council of the Town of The Blue Mountains acknowledges receipt of the January 11, 2021 Economic Development Advisory Committee recommendation as follows:

THAT the Economic Development Advisory Committee receive Staff Report FAF.21,013, entitled "Economic Development Survey Results";

AND THAT the Economic Development Advisory Committee acknowledges that the survey responses will be analyzed with resulting action items incorporated into the final draft of the Economic Development Strategy in consultation with the Economic Development Strategy sub-committee;

AND THAT the Economic Development Advisory Committee requests staff to provide the Economic Development Survey Results to Council for information at a future meeting,  
CARRIED.

AND THAT Council receives the results of the Economic Development Survey for information purposes.

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Matrosovs, Councillor Sampson, and Councillor Uram

**The motion is Carried (7 to 0)**

**C.1.3 The Blue Mountains Sustainability Advisory Committee Report dated January 13, 2021**

Moved by: Councillor Hope  
Seconded by: Councillor Matrosovs

THAT Council of The Town of The Blue Mountains receives Sustainability Advisory Committee minutes dated January 13, 2021, as attached, for information purposes.

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Matrosovs, Councillor Sampson, and Councillor Uram

**The motion is Carried (7 to 0)**

Moved by: Councillor Uram  
Seconded by: Deputy Mayor Potter

THAT Council of the Town of The Blue Mountains acknowledges receipt of the January 13, 2021 Sustainability Advisory Committee resolution, as follows:

THAT the Sustainability Advisory Committee endorses the Knowledge Series Presentation Proposal as presented, and requests staff to facilitate the presentations accordingly;

AND THAT the Sustainability Advisory Committee requests Council to extend the Knowledge Series Presentation opportunity to all other Committees of Council, members of Council and Town staff in a manner deemed sufficient by the Town Clerk, CARRIED.

AND THAT, in accordance with the Committee's recommendation, Council extends the Knowledge Series Presentation opportunity to Committees of Council, members of Council, and Town staff in a manner deemed sufficient by the Town Clerk.

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Matrosovs, Councillor Sampson, and Councillor Uram

**The motion is Carried (7 to 0)**

Moved by: Councillor Hope  
Seconded by: Deputy Mayor Potter

THAT Council of the Town of The Blue Mountains receives the updated Sustainability Advisory Committee 2021 monthly schedule for information purposes:

- 2<sup>nd</sup> Wednesday of the month at 9:00 a.m. (switched from the 2<sup>nd</sup> Wednesday of the month at 2:00 p.m.).

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Matrosovs, Councillor Sampson, and Councillor Uram

**The motion is Carried (7 to 0)**

**C.1.4 The Blue Mountains Attainable Housing Corporation Special Board Report dated January 21, 2021**

Moved by: Councillor Sampson

Seconded by: Councillor Bordignon

THAT Council of the Town of The Blue Mountains receives The Blue Mountains Attainable Housing Corporation Special Board Meeting Minutes dated January 21, 2021, as attached, for information purposes.

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Matrosovs, Councillor Sampson, and Councillor Uram

**The motion is Carried (7 to 0)**

**C.1.5 The Blue Mountains Leisure Activities Plan Steering Committee Report dated January 21, 2021**

**C.1.6 The Blue Mountains Leisure Activities Plan Steering Committee Report dated February 4, 2021**

Moved by: Councillor Bordignon

Seconded by: Councillor Hope

THAT Council of The Town of The Blue Mountains receives the Leisure Activities Plan Steering Committee Meeting Minutes dated January 21, 2021 and February 4, 2021 as attached, for information purposes.

Yay (7): Mayor Soever, Deputy Mayor Potter, Councillor Bordignon, Councillor Hope, Councillor Matrosovs, Councillor Sampson, and Councillor Uram

**The motion is Carried (7 to 0)**

**C.2 Notice of Motion (Council)**

None

**C.3 Additions to the Agenda**

Mayor Soever provided an update on information received from his attendance at the OGRA Conference this week.

**D. Notice of Meeting Dates**

Council Meeting, March 8, 2021

Town Hall, Council Chambers (Virtual)

Committee of the Whole Meeting, March 9, 2021

Town Hall, Council Chambers (Virtual)

**E.     Adjournment**

Moved by: Councillor Hope  
Seconded by: Councillor Matrosovs

THAT this Committee of the Whole does now adjourn at 2:57 p.m. to meet again  
March 9, 2021 Town Hall, Council Chambers (Virtually), or at the call of the Chair.

**The motion is Carried**

\_\_\_\_\_  
Alar Soever, Mayor

\_\_\_\_\_  
Corrina Giles, Town Clerk