



Minutes

The Blue Mountains

Accountability and Transparency Committee

Date: Thursday, October 10, 2024
Time: 2:00 p.m.
Location: Virtual Meeting, Teams
Prepared By:
Carrie Fairley, Legislative Coordinator

Members Present: June Porter, Paula Hope, Gail Ardiel, Connie Craddock, Robert Turner

Staff Present: Corrina Giles, Town Clerk

A. Call to Order

A.1 Traditional Territory Acknowledgement and Moment of Reflection

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

A.2 Committee Member Attendance

Chair Porter called the meeting to order at 2:03 p.m. Legislative Coordinator Carrie Fairley noted that all members were present, virtually save and except for Robert Turner.

Member Turner joined the meeting at 2:05 pm.

Chair Porter vacated the meeting at 3:25 pm.

Paula Hope left the meeting at 3:40 pm.

Paula Hope re-joined the meeting at 3:56 pm.

A.3 Approval of Agenda

Moved By: Connie Craddock

Seconded By: Paula Hope

THAT the Agenda of October 10, 2024, be approved as circulated, including any items added to the Agenda including:

i. Update Policy References

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

The motion is Carried (5 to 0)

A.4 Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2023-62, Council or Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

A.5 Previous Minutes

Moved By: Gail Ardiel

Seconded By: Connie Craddock

THAT the Accountability and Transparency Committee minutes of September 12, 2024, be adopted as circulated, including any revisions to be made.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

The motion is Carried (5 to 0)

B. Staff Reports and Deputation

None

C. Public Comment Period

None

D. Matters for Discussion

D.1 Follow-up Direction from Council

Chair Porter noted that at the Committee of the Whole meeting the Accountability and Transparency Committee Report from September's meeting was reviewed, and the decisions will be ratified at the next Council meeting.

D.2 Code of Conduct

Moved By: Connie Craddock

Seconded By: Robert Turner

THAT the Accountability and Transparency Committee requests the Town Clerk to commence the process for the review of the Council Code of Conduct Policy in coordination with the Accountability and Transparency Committee and the Town's Integrity Commissioner.

AND THAT the Accountability and Transparency Committee strongly encourages the HR department to bring forward the Code of Conduct for Staff. It is further noted that it is highly desirable to have these two policies reviewed together.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

The motion is Carried (5 to 0)

D.3 Update on Core Services

Moved By: Connie Craddock

Seconded By: Robert Turner

THAT the Accountability and Transparency Committee requests a copy of the core and noncore study being prepared as part of the 2025 budget process and also strongly encourages the Strategic Task Force to ensure the core and noncore services are aligned to the priorities which result for the Strategic Plan.

Yay (4): Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

Absent (1): June Porter

The motion is Carried (4 to 0)

D.4 Request to invite Alan Pacheco, Director of Operations

Moved By: Robert Turner

Seconded By: Connie Craddock

THAT the Accountability and Transparency Committee requests the attendance of Alan Pacheco, Director of Operations to attend a future Accountability and Transparency Committee Meeting to have an exchange of views on issues that are directly relevant to his department and some challenges facing the Town of The Blue Mountains.

Yay (3): Gail Ardiel, Connie Craddock, and Robert Turner

Absent (2): June Porter, and Paula Hope

The motion is Carried (3 to 0)

E. On-going and Continuous Monitoring of Accountability and Transparency Trends and Issues

E.1 Freedom of Information Requests

Moved By: Connie Craddock

Seconded By: Robert Turner

THAT the Accountability and Transparency Committee requests the Town Clerk to provide the link to the information and Privacy Commissioner website to provide FOI statistics.

Yay (4): Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

Absent (1): June Porter

The motion is Carried (4 to 0)

F. Correspondence

None

G. Work Plan Review

The Committee added the Strategic Plan Task Force Meeting dates to the Work Plan.

H. New and Unfinished Business

H.1 Additions to Agenda

Update Policy References. The Committee requested this be added to the next Agenda for discussion.

H.2 Items Identified for Discussion at the Next Meeting

Updating reference in policies when new polices are added.

I. Notice of Meeting Dates

The Accountability and Transparency Committee, Meeting scheduled for November 14, 2024, has been rescheduled to November 25, 2024, commencing virtually at 9:30 a.m.

J. Adjournment

Moved By: Paula Hope

Seconded By: Robert Turner

THAT this Accountability and Transparency Committee Meeting does now adjourn at 4:06 p.m. to meet again at the call of the Chair.

Yay (4): Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

Absent (1): June Porter

The motion is Carried (4 to 0)