



Staff Report

Administration – Town Clerk

Report To: Special Meeting of Council
Meeting Date: November 26, 2024
Report Number: FAF.24.151
Title: Lobbyist Registry By-law Training
Prepared by: Corrina Giles, Town Clerk

A. Recommendations

THAT Council receive Staff Report FAF.24.151, entitled “Lobbyist Registry By-law Training”;

AND THAT Council receives the training regarding Council’s requirements as defined in the Lobbyist Registry By-law 2024-72, from the Town’s Lobbyist Registrar, Jeff Abrams of Principles Integrity

B. Overview

At the November 12, 2024 Council Meeting, Council enacted the Lobbyist Registry By-law 2024-72. This staff report provides background information regarding the enactment of the Lobbyist Registry By-law and introduces the Lobbyist Registrar, Principles Integrity.

C. Background

Council has moved through the process for the establishment and enactment of a Lobbyist Registry By-law. This process included a Public Meeting, followup staff reports, and entering into an agreement with the Town’s Integrity Commissioner, Principles Integrity for the provision of Lobbyist Registrar services. Staff Report [FAF.24.097 Establishment of a Lobbyist Registry By-law](#) is provided for background information.

D. Analysis

Lobbyists are now required to register their lobbying activities through the Town’s website. Lobbyists are encouraged to start the registration process now. When registering, Lobbyists are required to acknowledge they have read the Lobbyist Code of Conduct as attached to the Lobbyist By-law 2024-72, and to acknowledge that in the previous 12 month period that they have not held a “Public Officer Holder” position with the Town, as defined in the Lobbyist Bylaw 2024-72.

It is noted that “Section 9: Enforcement and Penalties” of the By-law does not come into effect until May 12, 2025.

For reference, attached to this staff report is the Lobbyist Registry Bylaw 2024-72, Frequently Asked Questions document, and the “Am I A Lobbyist” flowchart.

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

3. Community

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

4. Quality of Life

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

F. Environmental Impacts

None

G. Financial Impacts

The financial impact of enacting a Lobbyist Registry will include the fees as submitted by the Lobbyist Registrar. The fees will include responding to enquiries, providing training and advice, opinions and interpretation pertaining to the administration, application and enforcement of the Lobbyist Registry By-law, providing an annual report to Council and any other reports as the Lobbyist Registrar considers appropriate.

H. In Consultation With

CAO Shawn Everitt

Jeff Abrams, Principles Integrity, Lobbyist Registrar

Accountability and Transparency Committee

I. Public Engagement

The topic of this Staff Report has been the subject of a Public Meeting which took place on April 18, 2023. Those who provided comments at the Public Meeting, including anyone who has asked to receive notice regarding this matter, has been provided notice of this Staff Report. Any comments regarding this report should be submitted to Corrina Giles, Town Clerk, townclerk@thebluemountains.ca.

J. Attached

1. Lobbyist Registry Bylaw 2024-72
2. Am I a Lobbyist Flowchart
3. Frequently Asked Questions

Respectfully submitted,

Corrina Giles
Town Clerk

For more information, please contact:
Corrina Giles, Town Clerk
townclerk@thebluemountains.ca
519-599-3131 extension 232

Report Approval Details

Document Title:	FAF.24.151 Lobbyist Registry By-law Training .docx
Attachments:	- 2024-72 By-law to establish Lobbyist Registry.pdf - TBM Lobbyist Flowchart.pdf - Lobbyist Registry Draft Frequently Asked Questions.docx
Final Approval Date:	Nov 19, 2024

This report and all of its attachments were approved and signed as outlined below:

Shawn Everitt - Nov 19, 2024 - 2:50 PM