



Staff Report

Administration – Chief Administrative Officer

Report To: Council Meeting
Meeting Date: November 12, 2024
Report Number: FAF.24.140
Title: Update on Municipal Licensing By-law and Administrative Monetary Penalties By-law
Prepared by: Shawn Everitt, Chief Administrative Officer

A. Recommendations

THAT Council receive Staff Report FAF.24.140, entitled “Update on Municipal Licensing By-law and Administrative Monetary Penalties By-law” for information purposes;

AND THAT Council be advised that an additional meeting has been requested by the Short Term Accommodation Working Group and this request has been supported by staff that requires an extension to the directed November 12, 2024 date to Council and to be extended to the December 12, 2024 meeting of Council.

B. Overview

The purpose of this report is provide Council with an update as to the review process that Council directed staff to initiate with stakeholders of the Municipal Licensing Program.

C. Background

At the September 30, 2024 meeting of Council, Council provided the following direction to staff as a result of considering Staff Report FAF.24.095 “Follow up to the Municipal Licensing By-law and Administrative Monetary Penalties By-law Public Meeting”.

THAT with respect to Staff Report FAF.24.095, entitled “Follow up to the Municipal Licensing By-law and Administrative Monetary Penalties By-law Public Meeting”, Council directs staff to formalize a bi-annual working group, consisting of industry leaders and other members to be brought forward by the CAO to review and report on the Municipal Licensing By-law and Administrative Monetary Penalties By-law for consideration of Committee of the Whole/Council bi-annually.

In addition, the following motion was also approved by Council;

THAT Council receive Staff Report FAF.24.095 "Follow up to the Municipal Licensing By-law and Administrative Monetary Penalties By-law Public Meeting" for information;

AND THAT Council direct staff to meet with the same members of the Short Term Accommodation Working Group that met previously with staff in 2024 to discuss the final draft of the Municipal Licensing By-law and Administrative Monetary Penalties By-law prior to further Council consideration;

AND THAT Council endorse in principle the proposed Draft Municipal Licensing By-law as supported at the September 30, 2024 meeting of Council and direct staff to bring a final draft of the Municipal Licensing By-law directly to Council on November 12, 2024 for Council consideration and enactment;

AND THAT Council endorse in principle the proposed Draft Administrative Monetary Penalties By-law as supported on September 30, 2024 and direct staff to bring a final draft of the Municipal Licensing By-law directly to Council on November 12, 2024 for Council consideration and enactment.

D. Analysis

As directed, staff did meet with the stakeholders that had been consulted earlier through this recent review process and previously through the review of the current Municipal Licensing By-law. Staff also met with representatives from the Blue Mountain Village Association and Blue Mountain Resort. This meeting was to discuss the proposed establishment of a Commercial Rental Unit (CRU) License Program and to also discuss the staff recommended option to develop a Commercial Rental Unit (CRU) Licensing Program in 2025, with the intention of establishing the program January 1, 2026.

As a result of the meeting that was held with the original stakeholders, staff received a request to have an additional meeting. Staff supported the request to meet again to further gather information and perspective from the stakeholders that would assist in informing the final follow up report to Council.

Staff is bringing this report forward to close the loop on the direction provided by Council to bring forward the follow up report to the November 12, 2024 meeting of Council. This additional meeting results in additional time that is required, and staff is noting that the intention is to bring the noted staff report to the December 2, 2024 meeting of Council.

This timing still allows for the By-law to be established early in 2025.

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

4. Quality of Life

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

F. Environmental Impacts

None

G. Financial Impacts

Additional staff resources required to meet with stakeholders is supported and well justified.

H. In Consultation With

Senior Management Team

I. Public Engagement

The topic of this Staff Report has been the subject of a Public Meeting and/or Public Information Centre which took place on **July 9, 2024**. Any comments regarding this report should be submitted to Shawn Everitt, Chief Administrative Officer cao@thebluemountains.ca.

J. Attached

None

Respectfully submitted,

Shawn Everitt
Chief Administrative Officer

For more information, please contact:
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Report Approval Details

Document Title:	FAF.24.140 Update on Municipal Licensing By-law and Administrative Monetary Penalties By-law.docx
Attachments:	
Final Approval Date:	Oct 31, 2024

This report and all of its attachments were approved and signed as outlined below:

Shawn Everitt - Oct 31, 2024 - 10:02 AM