



Staff Report

Administration – Town Clerk

Report To: Council Meeting
Meeting Date: October 21, 2024
Report Number: FAF.24.117
Title: Revision to POL.COR.21.06 Code of Conduct for Members of Council, Local Boards and Advisory Committees” and “POL.COR.18.04 Protocol Policy for Complaints Related to Council Members and Local Boards to include The Blue Mountains OPP Detachment Board
Prepared by: Corrina Giles, Town Clerk

A. Recommendations

THAT Council receive Staff Report FAF.24.117, entitled “Revision to POL.COR.21.06 Code of Conduct for Members of Council, Local Boards and Advisory Committees” and “POL.COR.18.04 Protocol Policy for Complaints Related to Council Members and Local Boards” to include The Blue Mountains OPP Detachment Board”;

AND THAT, Council of the Town of The Blue Mountains acknowledges receipt of the October 16, 2024 The Blue Mountains OPP Detachment Board resolution requesting that Council of the Town of The Blue Mountains revise its corporate policies “POL.COR.21.06 Code of Conduct for Members of Council, Local Boards and Advisory Committees” and “POL.COR.18.04 Protocol Policy for Complaints Related to Council Members and Local Boards” to include reference to, and apply to “The Blue Mountains OPP Detachment Board”;

AND THAT Council acknowledges that the purpose of the requested amendments is to satisfy the requirements of the OAPSB Group Insurance Plan, that requires The Blue Mountains OPP Detachment Board to adopt policies regarding abuse;

NOW THEREFORE, Council directs staff to revise the corporate policies, “POL.COR.21.06 Code of Conduct for Members of Council, Local Boards and Advisory Committees” and “POL.COR.18.04 Protocol Policy for Complaints Related to Council Members and Local Boards” to include reference to, and apply to “The Blue Mountains OPP Detachment Board”, effective immediately;

AND THAT Council waives the provisions of the “Provision of Notice and Manner of Providing Notice to the Public Policy, POL.COR.24.04” as it relates to the requirement to schedule a public meeting to receive comments on the revisions to the referenced corporate policies as the amendment is administrative in nature.

B. Overview

The Blue Mountains OPP Detachment Board is required to have an abuse policy in place to secure a group insurance policy through the Ontario Police Services Board Association (OAPSB). The OAPSB and group insurance provider has verified that POL.COR.18.04 Protocol Policy for Complaints Related to Council Members and Local Boards and POL.COR.21.06 Code of Conduct for Members of Council Local Boards and Advisory Committees satisfy their requirements for an abuse policy for the Board. Staff are recommending that these two corporate policies be revised to include The Blue Mountains OPP Detachment Board and the policies will therefore apply to the Board Members.

C. Background

Through the Community Safety and Policing Act changes to OPP Detachment Board, it was identified that OPP Detachment Boards require their own insurance coverage separate from the municipality. The Blue Mountains OPP Detachment Board applied for group insurance through the Ontario Association of Police Services Board and through that process the Board has been notified they are required to have an abuse policy in place to satisfy insurance requirements.

D. Analysis

Town staff have worked with the insurance provider and the insurer has confirmed that POL.COR.18.04 Protocol Policy for Complaints Related to Council Members and Local Boards and POL.COR.21.06 Code of Conduct for Members of Council Local Boards and Advisory Committees satisfy their requirements for an abuse policy for the Board, if they are amended to apply to and include The Blue Mountains OPP Detachment Board. Currently, both policies exempt The Blue Mountains OPP Detachment Board (formerly known as The Blue Mountains Policy Services Board).

As the insurance provider has advised that an abuse policy is required prior to October 27, 2024, this is a time-sensitive request being made of Council in order to ensure the Board may comply with the insurance providers requirements.

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

F. Environmental Impacts

None

G. Financial Impacts

The Blue Mountains OPP Detachment Board will be responsible for insurance premiums through the Ontario Association of Police Services Board

H. In Consultation With

Kyra Dunlop, Deputy Clerk

I. Public Engagement

The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre, and changes to the Corporate Policies as proposed would require a Public Meeting. As the proposed amendment is a house-keeping issue, a Public Meeting is requested to be dispensed in the recommendation of this report. Any comments regarding this report should be submitted to Corrina Giles, Town Clerk townclerk@thebluemountains.ca.

J. Attached

1. POL.COR.18.04 Protocol Policy for Complaints Related to Council Members and Local Boards
2. POL.COR.21.06 Code of Conduct for Members of Council Local Boards and Advisory Committees

Respectfully submitted,

Corrina Giles
Town Clerk

For more information, please contact:
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Report Approval Details

Document Title:	FAF.24.117 Revision to POL.COR.21.06 and POL.COR.18.04 .docx
Attachments:	- POL-COR-18-04-Protocol-Policy-for-Complaints-Related-to-Council-Members-and-Local-Boards.pdf - POL-COR-21-06-Code-of-Conduct-for-Members-of-Council-Local-Boards-and-Advisory-Committees.pdf
Final Approval Date:	Oct 17, 2024

This report and all of its attachments were approved and signed as outlined below:

Shawn Everitt - Oct 17, 2024 - 8:24 AM