



The Blue Mountains Municipal Licensing Program Self-Evaluation Safety Audit Attestation

This Self-Evaluation Safety Audit and Self-Site Inspection Attestation Form is required to be completed in full and submitted to The Blue Mountains Community Services Department, Municipal Licensing Division as part of the formal application process for Licences to operate a Short Term Rental Property Unit with an occupancy of eleven (11) persons or less.

Submit this form and full application online, or in person at The Blue Mountains Town Hall on the second floor at the Community Services Customer Service Area.

Property Address:	
Property Owner(s) Name: Cannot be a Corporation	
Owner Email Address:	
Primary Contact Number:	
Alternate Contact Number:	
Responsible Person (RP) Name: Must be an Individual	
RP Primary Contact Number:	
RP Email Address:	

No.	Item	Owner's Initial
1	Smoke alarms tested and logged monthly (as per Ontario Fire Code)	
2	Fire extinguisher service (annual service by Certified Technician)	
3	Fire Safety Plan posted and unobstructed (review and updated annually)	

No.	Item	Owner's Initial
4	Means of egress operable and unobstructed and inspected and documented in the rental registry before each rental (bedroom doors and windows)	
5	Carbon monoxide alarms tested and documented in the rental registry before each rental	
6	Electrical installations used and maintained so as not to constitute a fire hazard	
7	Barbeque fuel supply inspected by the Responsible Person and documented in the rental registry before each rental	
8	Chimney cleaning (if applicable)	
9	Interior/exterior passageways maintained free and clear of obstructions and inspected and documented in the rental registry before each rental	

Note: The Town of The Blue Mountains By-law enforcement staff and The Blue Mountains Fire Services may conduct random inspections for safety compliance.

I hereby attest that the above has been tested, inspected, and maintained as required by the Town of The Blue Mountains Municipal Licensing By-law and the submittal of this safety audit report checklist is assurance that the conditions are consistent with those set out within The Blue Mountains Municipal Licensing By-law 2024-XX and the Schedules contained therein.

Signature: _____ Date: _____