



Staff Report

Administration – Fire Department

Report To: COW_Finance_Admin_Fire_Community_Services
Meeting Date: September 16, 2024
Report Number: FAF.24.101
Title: Emergency Repairs to Ladder Truck 261
Prepared by: Stephen Conn, Fire Chief

A. Recommendations

THAT Council receive Staff Report FAF.24.101, entitled “Emergency Repairs to Ladder Truck 261”;

AND THAT Council approve the emergency repair costs of \$40,953.71 for the Ladder truck 261.

AND That Council direct staff to fund this emergency repair from the Fire Asset Replacement Fund.

B. Overview

Staff are providing this report per POL.COR.07.05 Purchasing of Goods and Services Policy – Section 11 Procurement in Emergencies.

“The User Division shall submit a memorandum to Council outlining the purchase and the conditions that constituted an emergency, together with a source of funding, prior to the end of the quarter in which the emergency procurement took place. If Council approval for the funding source is required, the User Division shall submit the above information in the form of a Staff Report to the next available Council meeting.”

C. Background

Staff had the 2004 E-One HP75 Ladder truck inspected by the technician that repairs and services our fleet of fire apparatus. The turntable that swivels the aerial ladder was binding up and not moving freely as it would normally. The service technician reported that the faulty swivel assembly would need to be replaced.

The damage was due to the swivel assembly failed not allowing the ladder to rotate in either a clockwise or counterclockwise direction. This part failure rendered the ladder inoperable to be used for rescue or an elevated master stream.

This swivel assembly failure was not due to lack of service or staff negligence.

The unforeseen repairs will exceed 2024 approved operating budget for equipment repairs and maintenance.

D. Analysis

The 2004 E-One HP75 ladder truck is inoperable as an aerial device unless the dealer completes the repairs.

This Ladder truck will move to the Thornbury Fire Hall once the new Ladder truck arrives and goes into service anticipated in Q1 of 2025.

E. Strategic Priorities

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

F. Environmental Impacts

None

G. Financial Impacts

Estimated repair cost \$40,953.71 to be taken from the Fire Asset Replacement Reserve Fund.

H. In Consultation With

Serena Wilgress, Manager of Purchasing and Risk Management

Michael Switzer, Deputy Treasurer/Manager of Budgets & Accounting

I. Public Engagement

The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. However, any comments regarding this report should be submitted to Stephen Conn, Fire Chief firechief@thebluemountains.ca.

J. Attached

None

Respectfully submitted,

Stephen Conn

Fire Chief

For more information, please contact:

Stephen Conn, Fire Chief

firechief@thebluemountains.ca

519-599-3131 extension 103

Report Approval Details

Document Title:	FAF.24.101 Emergency Repairs for Ladder Truck 261.docx
Attachments:	
Final Approval Date:	Sep 4, 2024

This report and all of its attachments were approved and signed as outlined below:

Steve Conn - Sep 3, 2024 - 9:55 AM

Shawn Everitt - Sep 4, 2024 - 7:49 AM