

From: Web Committee <webcommittee@thebluemountains.ca>
Sent: Thursday, August 29, 2024 3:16 PM
To: Committees EA <committeesea@thebluemountains.ca>; Town Clerk <townclerk@thebluemountains.ca>
Subject: Webform submission from: Make a Deputation > Content rows

Dear Council,

I hope this message finds you well. I am writing on behalf of Beaver Valley community school to request a waiver of fees for the upcoming elementary cross country meet and soccer tournament scheduled to take place at tomahawk golf course and soccer pitch.

These events are vital for the development and well-being of our students, providing them with opportunities to engage in physical activity, build teamwork skills, and foster a sense of community. As we strive to make these experiences accessible to all participants, we are facing financial constraints that make it challenging to cover the associated fees. In the past, the council has waived fees and we have been able to use these events as an opportunity to “pay it forward”. We have supported the Ukrainian Village of Owen Sound as well as the family of Sharif Rahman.

We believe that waiving these fees will not only support the success of these events but also encourage broader community participation. We are committed to ensuring that every child has the opportunity to participate, regardless of their financial background.

We would greatly appreciate your consideration of this request and are happy to provide any additional information or discuss this further if needed. Thank you for your attention to this matter and for your continued support of our community’s youth programs.

Sincerely,
Michael Kulakowsky

-Side note- as only one file is permitted for attachment, my approved special event permit for soccer oct 11 is not included.

Name:
Michael Kulakowsky

Address
[Redacted]
[Redacted]

Residential phone:
[Redacted]

Email:
[Redacted]



Special Event Permit Application

Permit Number: CS-2024-17

Applicant Information

This individual must have the authority to bind the person or Organization making the application.

Name: Michael Kulakowsky

Organization: Braun Valley Community School / BWQSB

Address: 189 Bruce St. S

Telephone Number: [REDACTED]

Email Address: [REDACTED]

Event Organizer

This individual is the onsite logistical contact to whom the permit will be issued.

Name: Michael Kulakowsky

Telephone Number: [REDACTED]

Cellphone Number: [REDACTED]

Email Address: [REDACTED]

Event Description

Name of Event: Bluewater East Soccer Tournament

Event Location: Tonahawk Soccer Fields

Event Date(s): Fri. & Sat. Oct. 11, 2024

Event Start and End Times: 8am - 3pm

Operations Plan

Each application must include a detailed Operation Plan identifying the following where applicable:

- Brief outline of the event including any perceived benefits to the municipality
- Site Plan of the property used for the event identifying the following where applicable:
 - Areas where food preparation, sale, and/or consumption will take place
 - Areas for vehicle parking
 - Areas for sanitary services
 - Areas where alcohol will be served and where alcohol will be consumed
 - Location of fire routes (minimum 6 meters)
- Size and description of any tents or other structures that will be used during the event
- Arrangements being made regarding: the safe handling of food, provision of medical services, toilets/sanitary services, garbage collection and disposal, and security and crowd control
- Route Map including directional indicators, staging areas, detour routes and parking areas
- Course Management Plan including rest stops, comfort stations and volunteer locations
- Traffic Control Plan including diagrams and map locations of any potential road closures
- Event Signage details including photo examples, dimensions, locations, and posting and removal dates
- Sources of noise and amplified sound and the means being used to reduce noise associated with the event
- Maximum number of event participants and means of controlling this number

For more information, please refer to the attached Operations Plan examples or contact the Community Services Department.

Traffic Control

Check all that apply:

- Not Required (all participants will follow the rules of the road)
- Traffic Management Required
- Road Closures (must be performed and managed by OPP)

Road(s) Being Closed: _____

Closure Date(s) and Times: _____

Traffic Control Declaration

Please complete this section and include a detailed traffic control plan along with the application form if traffic control and/or road closures are required.

Name and Title of Traffic Controller: _____

Name of OPP Detachment: _____

I hereby agree to perform the traffic control responsibilities as stated in the current version of Book 7 of the Ontario Traffic Control Manual.

I have read and agree to the enclosed detailed traffic control plan and I have reviewed the detour route within the plan.

Traffic Controller Signature: _____ Date: _____

Note: All road closures and traffic management that significantly restricts road use require approval from Town of The Blue Mountains Council. All requests must be received with a completed Special Event Application form at least 90 days in advance of the event date.

Additional Requirements

Check and provide additional information for all that apply to the event:

- Grey County Special Event Permit (required when Grey County roads are being used)
519-376-2205 or roads@grey.ca Grey County Permit Number: _____
- Building Permit (required for tents exceeding an area of 60m²)
519-599-3131 Ext.239 or build@thebluемountains.ca Permit No: _____
- Exemption from Noise By-law (required when using amplified sound systems)
519-599-3131 Ext.254 or directorcs@thebluемountains.ca
- Propane Handlers Certificate (required when using propane filled equipment)
- Health Unit Permit (required when prepared food is being served at the event)
519-376-9420 or publichealth@publichealthgreybruce.on.ca

Insurance Requirements

The Town requires a Certificate of Insurance from the Applicant's/Organizations' insurance provider that:

- Names the Town as additionally insured
- References the name, date and location of the event
- References the name of the Applicant/Organization
- Provides coverage in the amount of no less than \$5,000,000 dollars for comprehensive general liability, for injuries, damages, torts, claims, and actions caused by or resulting from the Special Event and does not exclude or limit coverage to any portion of the event described in this application

Certificate requests should be made directly to the Applicant's/Organizations' insurance provider and include the following information:

The Corporation of the Town of The Blue Mountains
32 Mill Street PO Box 310
Thornbury, ON N0H 2P0

The Organization shall, at its expense, obtain and keep in force prior to approval of this Permit to ten days after the special event, commercial general liability insurance including the above noted requirements and underwritten by an insurer licensed to conduct business in the Province of Ontario.

The Special Event Permit Application **will NOT** be processed until a Certificate of Insurance is provided to the Town and the Director of Community Services reserves the right to stipulate higher or lower insurance requirements based on the specifications of the event.

Application Fees

- Small Scale Events** **\$0**
Events that require very little consultation with Town Staff and minimal traffic control requirements or events organized by not for profit or charitable organizations.
- Medium Scale Events** **\$555**
Events that require logistical meetings with Town Staff, and/or extensive road use, and/or traffic control requirements.
- Large Scale Events** **\$1,135**
Events that require logistical meetings with Town Staff, extensive road use, traffic control and/or escort requirements and involve more than 500 participants.

The Special Event Permit Application will NOT be processed until the appropriate payment is received.

Additional Application Reviews

If additional reviews are required for any Special Event Application, where event routes and/or traffic control requirements are altered, a fee of \$110 will be applied to EACH additional review.

Event Cancellations

Event applications can be cancelled at any point leading up to the event, however, one of the following cancellation fees may apply:

Medium Scale Events cancellation fee is \$115

Large Scale Events cancellation fee is \$225

Additional Terms and Conditions

By signing below, the applicant agrees to the following:

- I will ensure that the Organization is aware that by providing the required certificate of insurance, the Organization:
 - approves of this special event permit application; and
 - authorizes me to act on behalf of the Organization as the Applicant
- I am aware of the procedures necessary and risks involved with organizing the special event
- For events taking place on Town owned roads, I acknowledge that Town of The Blue Mountains roads are not in a new condition and may have imperfections including but not limited to cracks, potholes, pavement distortion, gravel on the pavement, pavement drop off and washouts that could contribute to a possible injury to a participant of the event
- I am responsible to ensure that all event participants adhere to all applicable conditions of the special event permit
- That all attachments form part of the special event application
- That I/the Organization shall have a reasonable amount of first aid available onsite during the event
- That I have the authority to bind the Organization
- The Town reserves the right to reject any or all future special event applications from persons or Organizations who have not met the conditions or any special event permit issued by the Town
- That if the terms and conditions of the permit are not fulfilled the event will not take place

The information contained in this application, and all attachments, is true to the best of my knowledge.

Applicant Signature: _____ Date: _____

Wednesday aug

Office Use Only

Permit Approved Date: August 21, 2024

Permit Not Approved Date: _____

Comments: _____

Operational Plan Bluewater East Soccer Tournament

Friday October 11 2024

Beaver Valley community School would like to host the Bluewater East soccer tournament again this year at Tomahawk soccer fields.

Last year we welcomed 3 schools in addition to BVCS to the tournament.

We are formally requesting that the Town of The Blue Mountains waive all fees associated with this event.

-We plan to use the parking lot for buses and vehicles.

-We will not order additional temporary bathroom facilities (porto potties) as there is sufficient facilities presently

- schools will bring tents to act as a "home base" for their athletes. The open area between the pitches will be dedicated to this

- no food or alcohol sales

- we would request that fields be in working order for the day of the tournament including lined pitches and nets hung

Approvals – October 11, 2024 – BWDSB East Soccer Tournament

The application will be circulated internally by Town Staff to obtain the following approvals. Additional information and/or site meetings may be required for select events as determined by Staff.

Blue Mountains Fire Department
Steve Conn, Fire Chief

[Redacted Signature]

Date: Aug 19/24

Blue Mountains OPP Detachment
Kevin Cornell, Sergeant

[Redacted Signature]

Date: Aug 19 2024

Grey County Paramedic Services
Jeff Adams, Operations Manager

[Redacted Signature]

Date: August 20, 2024

Manager of Roads and Drainage
Jim McCannell

[Redacted Signature]

Date: Aug 20 2024

Director of Community Services
Ryan Gibbons

[Redacted Signature]

Date: Aug 20, 2024



Special Event Permit Application

Permit Number: CS-2024-18

Applicant Information

This individual must have the authority to bind the person or Organization making the application.

Name: Michael Kulakowsky

Organization: Beaver Valley Community School / BWDSB

Address: 189 Bruce St. S

Telephone Number: [REDACTED]

Email Address: [REDACTED]

Event Organizer

This individual is the onsite logistical contact to whom the permit will be issued.

Name: Michael Kulakowsky

Telephone Number: [REDACTED]

Cellphone Number: _____

Email Address: [REDACTED]

Event Description

Name of Event: Bluewater East Cross Country Meet

Event Location: Tomahawk soccer field and golf course

Event Date(s): Thurs Oct-17, 2024.

Event Start and End Times: setup Wed Oct-16 (evening)

Operations Plan

race day Sun - 3pm.

Each application must include a detailed Operation Plan identifying the following where applicable:

- Brief outline of the event including any perceived benefits to the municipality
- Site Plan of the property used for the event identifying the following where applicable:
 - Areas where food preparation, sale, and/or consumption will take place
 - Areas for vehicle parking
 - Areas for sanitary services
 - Areas where alcohol will be served and where alcohol will be consumed
 - Location of fire routes (minimum 6 meters)
- Size and description of any tents or other structures that will be used during the event
- Arrangements being made regarding: the safe handling of food, provision of medical services, toilets/sanitary services, garbage collection and disposal, and security and crowd control
- Route Map including directional indicators, staging areas, detour routes and parking areas
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- Traffic Control Plan including diagrams and map locations of any potential road closures
- Event Signage details including photo examples, dimensions, locations, and posting and removal dates
- Sources of noise and amplified sound and the means being used to reduce noise associated with the event
- Maximum number of event participants and means of controlling this number

For more information, please refer to the attached Operations Plan examples or contact the Community Services Department.

Operational Plan – Bluewater east cross country meet

Thursday October 17 2024

Beaver Valley community School would like to host the East Regional Cross Country meet again this year at Tomahawk soccer fields and golf course.

Last year we had over 1200 athletes from across our school board participate. We were able to waive race fees and instead ask for donations which were passed onto the family of Sharif Rahman to support his family following his murder. We are formally requesting that the Town of The Blue Mountains waive all fees associated with this event.

-We plan to use the parking lot for buses and vehicles.

-We will order additional temporary bathroom facilities (porto potties) as there isn't sufficient facilities presently

- schools will bring tents to act as a "home base" for their athletes. One soccer pitch will be dedicated to this

- no food or alcohol sales

- amplified sound will be used to announce race starts and awards

Traffic Control

Check all that apply:

- Not Required (all participants will follow the rules of the road)
- Traffic Management Required
- Road Closures (must be performed and managed by OPP)

Road(s) Being Closed: _____

Closure Date(s) and Times: _____

Traffic Control Declaration

Please complete this section and include a detailed traffic control plan along with the application form if traffic control and/or road closures are required.

Name and Title of Traffic Controller: _____

Name of OPP Detachment: _____

I hereby agree to perform the traffic control responsibilities as stated in the current version of Book 7 of the Ontario Traffic Control Manual.

I have read and agree to the enclosed detailed traffic control plan and I have reviewed the detour route within the plan.

Traffic Controller Signature: _____ Date: _____

Note: All road closures and traffic management that significantly restricts road use require approval from Town of The Blue Mountains Council. All requests must be received with a completed Special Event Application form at least 90 days in advance of the event date.

Additional Requirements

Check and provide additional information for all that apply to the event:

- Grey County Special Event Permit (required when Grey County roads are being used)
519-376-2205 or roads@grey.ca Grey County Permit Number: _____
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- Propane Handlers Certificate (required when using propane filled equipment)
- Health Unit Permit (required when prepared food is being served at the event)
519-376-9420 or publichealth@publichealthgreybruce.on.ca

Insurance Requirements

The Town requires a Certificate of Insurance from the Applicant's/Organizations' insurance provider that:

- Names the Town as additionally insured
- References the name, date and location of the event
- References the name of the Applicant/Organization
- Provides coverage in the amount of no less than \$5,000,000 dollars for comprehensive general liability, for injuries, damages, torts, claims, and actions caused by or resulting from the Special Event and does not exclude or limit coverage to any portion of the event described in this application

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The Special Event Permit Application will NOT be processed until a Certificate of Insurance is provided to the Town and the Director of Community Services reserves the right to stipulate higher or lower insurance requirements based on the specifications of the event.

Additional Terms and Conditions

By signing below, the applicant agrees to the following:

- I will ensure that the Organization is aware that by providing the required certificate of insurance, the Organization:
 - approves of this special event permit application; and
 - authorizes me to act on behalf of the Organization as the Applicant
- I am aware of the procedures necessary and risks involved with organizing the special event
- For events taking place on Town owned roads, I acknowledge that Town of The Blue Mountains roads are not in a new condition and may have imperfections including but not limited to cracks, potholes, pavement distortion, gravel on the pavement, pavement drop off and washouts that could contribute to a possible injury to a participant of the event
- I am responsible to ensure that all event participants adhere to all applicable conditions of the special event permit
- That all attachments form part of the special event application
- That I/the Organization shall have a reasonable amount of first aid available onsite during the event
- That I have the authority to bind the Organization
- The Town reserves the right to reject any or all future special event applications from persons or Organizations who have not met the conditions or any special event permit issued by the Town
- That if the terms and conditions of the permit are not fulfilled the event will not take place

The information contained in this application, and all attachments, is true to the best of my knowledge.

Applicant Signature:  Date: _____ Wednesday aug

Office Use Only

Permit Approved Date: August 21, 2024

Permit Not Approved Date: _____

Comments: _____

Approvals – October 17, 2024 – BWDSB East Cross Country Meet

The application will be circulated internally by Town Staff to obtain the following approvals. Additional information and/or site meetings may be required for select events as determined by Staff.

Blue Mountains Fire Department
Steve Conn, Fire Chief

[Redacted Signature]

Date: Aug 19/2024

Blue Mountains OPP Detachment
Kevin Cornell, Sergeant

[Redacted Signature]

Date: Aug 19, 2024

Grey County Paramedic Services
Jeff Adams, Operations Manager

[Redacted Signature]

Date: August 20, 2024

Manager of Roads and Drainage
Jim McCannell

[Redacted Signature]

Date: Aug 20 2024

Director of Community Services
Ryan Gibbons

[Redacted Signature]

Date: Aug 20, 2024