



# Staff Report

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## Operations – Water & Wastewater Services

**Report To:** 102  
**Meeting Date:** July 2, 2024  
**Report Number:** CSOPS.24.040  
**Title:** Wastewater Master Plan PIC 1 Follow-up  
**Prepared by:** Allison Kershaw, Manager of Water & Wastewater Services

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### A. Recommendations

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THAT Council receive Staff Report CSOPS.24.040, entitled “Wastewater Master Plan PIC 1 Follow-up” for their information.

### B. Overview

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The purpose of this Staff Report is to provide Council with a summary of the comments and feedback that was received through the Wastewater Master Plan Virtual Public Information Centre (PIC) 1 held on May 23, 2024.

### C. Background

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The Town of The Blue Mountains has initiated a Municipal Class Environmental Assessment (MCEA) to complete a Wastewater Master Plan. This study is being conducted according to the requirements of Phases 1 and 2 of the MCEA process which is an approved process under the Environmental Assessment Act. This Master Plan is being completed as an Approach 2 Master Plan with sufficient detail to fulfill the requirements for Schedule “B” projects, such as new or upgraded sewage pumping stations, and forcemains.

The purpose of the study is to evaluate the Town’s long-term wastewater treatment and collection system needs and identify a preferred solution to be implemented to improve the system to accommodate the Town’s growth. This process will help to identify system requirements and assist with long-term capital planning.

### D. Analysis

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The Virtual Public Information Center (PIC) #1 for the Wastewater Master Plan was held on May 23, 2024. The comments received from residents and stakeholders in response to PIC #1 were addressed at the PIC. All comments and responses are summarized in Attachment #1 Public Information Center #1 Summary. All attendees were required to register with the Town. The PIC was recorded and is available on the Town’s website, under the project page.

Included below is a summary of the primary subjects heard during the PIC. Attachment 1 provides detail on the comments provided.

### **Impact on Clarksburg Master Plan Environmental Assessment**

Comments were received inquiring about whether or not the Wastewater Master Plan would provide an opportunity to pursue the preferred solution found during the 2019 Clarksburg Master Plan EA. The preferred alternative found through the Clarksburg Servicing EA was to extend municipal water and gravity sewer services throughout the entire community of Clarksburg.

### **Calculations of persons per household**

Comments were received regarding the Town's method of calculating users per unit household. Some asked specifically about how the potential for Accessory Dwelling Units are being factored in, and others thought that the Town's calculation of 2.15 users per unit seemed low.

### **Future growth projections**

Comments were received regarding the method of calculating the future growth projections and whether they were based on current development applications.

### **Next Steps**

The Town will continue to work with our consultant to complete Phase 2 of the Class EA. Phase 2 consists of identifying alternative solutions to address the problem or opportunity by taking into consideration the existing environment and establishing the preferred solutions.

Once Phase 2 has been successfully completed a second PIC will be scheduled. It is anticipated that the second PIC will be held in the fall of 2024, to be held virtually.

## **E. Strategic Priorities**

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### **1. Communication and Engagement**

We will enhance communications and engagement between Town Staff, Town residents and stakeholders.

### **2. Organizational Excellence**

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

### **3. Community**

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

#### **4. Quality of Life**

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

### **F. Environmental Impacts**

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The Wastewater Master Plan will identify the needs of the wastewater collection and treatment system to ensure the system is able to meet the needs of our existing and future users. The wastewater collection and treatment system are designed and operated to protect human health and the environment.

### **G. Financial Impacts**

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N/A

### **H. In Consultation With**

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Vicky Bouwman, Acting Deputy Treasurer/Manager of Accounting & Budgets,

Jason Petznick, Communications Coordinator,

Mark Service, Wastewater Supervisor

### **I. Public Engagement**

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The topic of this Staff Report will be the subject of a Public Meeting and/or a Public Information Centre in accordance with the following schedule:

- May 1, 2024 Public Meeting Notice posted on webpage;
- May 1, 2024 Public Meeting advertised in The Blue Mountain Review;
- May 3, 2024 PIC #1 Mail Notice to stakeholders;
- May 23, 2024 Public Meeting
- July 2, 2024 Committee of the Whole – Follow up report to the Public Meeting, attaching comments received in response to the Public Meeting;
- July 25, 2024 Council – recommendation from Committee of the Whole considered by Council, and related By-law, if any

Any comments regarding this report should be submitted to Allison Kershaw, Manager of Water & Wastewater Services [managerwww@thebluemountains.ca](mailto:managerwww@thebluemountains.ca).

### **J. Attached**

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1. Attachment 1 Public Information Center #1 Summary

Respectfully submitted,

Allison Kershaw,  
Manager of Water & Wastewater Services

Alan Pacheco  
Director Operations

For more information, please contact:  
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**Report Approval Details**

Document Title:	CSOPS.24.040 Wastewater Master Plan PIC 1 follow up.docx
Attachments:	
Final Approval Date:	Jun 13, 2024

This report and all of its attachments were approved and signed as outlined below:

**Allison Kershaw - Jun 11, 2024 - 11:32 AM**

**Alan Pacheco - Jun 13, 2024 - 9:20 AM**