



# Minutes

## The Blue Mountains, Committee of Adjustment

**Date:** April 23, 2024  
**Time:** 1:00 p.m.  
**Location:** Town Hall, Council Chambers and Virtual Meeting  
32 Mill Street, Thornbury ON  
**Prepared by:** Carrie Fairley, Secretary-Treasurer

**Members Present:** Michael Martin, Jim Oliver, Duncan McKinlay, Robert Waind

**Staff Present:** Town Clerk, Corrina Giles, Debbie Young, Manager of By-law and Licensing, Kyra Dunlop, Deputy Clerk

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### A. Call to Order

#### A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

#### A.2 Committee Member Attendance

Chair Waind called the meeting to order at 1:00 p.m. Secretary- Treasurer, Carrie Fairley confirmed all members were present, in Council Chambers.

#### A.3 Approval of Agenda

Moved by: Jim Oliver

Seconded by: Michael Martin

THAT the Agenda of April 23, 2024, be approved as circulated, including any additions to the agenda.

Yay (4): Michael Martin, Jim Oliver, Duncan McKinlay, and Robert Waind

**The motion is Carried (4 to 0)**

#### **A.4 Declaration of pecuniary interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act*, the Town Committee of Adjustment By-Law 2022-71, and the Town Procedural By-law 2023-62, Committee of Adjustment Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None.

### **B. Closed Session**

THAT, with regard to subsection 239 of the *Municipal Act, 2001*, The Blue Mountains Committee of Adjustment does now move into closed session for the purposes of training and education relating to the roles and responsibilities of the Committee of Adjustment members when serving as the Property Standard Committee for the Town of The Blue Mountains.

The Blue Mountains Committee of Adjustment moved into closed session at 1:03 p.m.  
The Blue Mountains Committee of Adjustment moved into public session at 4:27 p.m.

#### **B.1 Closed Session Reporting Out Statement**

That the Committee of Adjustment met in Closed Session and in Closed Session they received training from members from the Ontario Association of Property Standards Officers regarding the role of Property Standards Committee. The Committee of Adjustment has been appointed as the Property Standards Appeal Committee and training today was for that purpose.

Chair Waind thanked staff in attendance as well as Garry Anderson and Brian Green, the presenters, for providing the presentation and training. The Chair noted the training was well delivered, thorough and provided opportunities to ask questions about real life examples, which made for an enjoyable and informative training session.

### **C. Notice of Meeting Date**

Committee of Adjustment - May 15, 2024  
Town Hall, Council Chambers, and Virtual

Committee of Adjustment - June 19, 2024  
Town Hall, Council Chambers, and Virtual

## **D. Adjournment**

Moved by: Jim Oliver

Seconded by: Michael Martin

THAT the Special Committee of Adjustment meeting does now adjourn at 4:30 p.m. to meet again at the call of the Chair.

Yay (4): Michael Martin, Jim Oliver, Duncan McKinlay, and Robert Waind

**The motion is Carried (4 to 0)**