



Staff Report

Administration – Chief Administrative Officer

Report To: COW-Finance, Admin, Fire, Community Services
Meeting Date: November 27, 2023
Report Number: FAF.23.181
Title: Follow Up to the Public Meeting to Consider the Renaming of the Craigleith Depot
Prepared by: Shawn Everitt, Chief Administrative Officer

A. Recommendations

THAT Council receive Staff Report FAF.23.181, entitled “Follow Up to the Public Meeting to Consider the Renaming of the Craigleith Depot”;

AND THAT Council consider the summary of comments that were received through the October 31, 29023 Public Meeting;

AND THAT Council approve the request of The Blue Mountains Public Library Board of Management and provide direction to staff to proceed with renaming the “Craigleith Depot” to the “Craigleith Station” as its original and legal name.

OR

AND THAT Council deny the request of The Blue Mountains Public Library Board of Management and provide direction to staff to maintain the facility name “Craigleith Depot”.

B. Overview

The purpose of this report is to provide a follow up to the October 31, 2023 Public Meeting where the public had an opportunity to voice their opinions and thoughts regarding the requested renaming of the Craigleith Depot.

C. Background

As a result of a request received from The Blue Mountains Public Library Board of Management, staff brought forward [Staff Report FAF.23.129](#) that outlined the request and sought Council authorization to host a Public Meeting for the purposes of soliciting public feedback regarding the potential renaming of the Craigleith Depot.

D. Analysis

On October 31, 2023 a Public Meeting was held and Council heard from members of the public in attendance and also received written public comments in accordance with the Policy. In total, Council received written comments from twelve (12) members of the public, and three (3) members of the public also provided verbal comments during the Public Meeting. A summary of those comments can be reviewed in Attachment 1 of this report. Twelve (12) of the fifteen (15) public comments received by Council supported the renaming or reversion of the facility to the Craigleith Station”.

During the Public Meeting, the CEO of The Blue Mountains Public Library along with staff provided Council with additional information and background regarding the history of the Craiglieth Depot and the former use and purpose of the property and facility.

The CEO of The Blue Mountains Public Library outlined that:

“Train Depot and train stations are both locations where trains stop to pick up and drop off passengers, cargo, and equipment”. Train depots are primarily used for maintenance, storage of trains, and repair services. They are also known as train yards or rail yards. Train depots can be used to store trains that are not in use, repair and maintain trains, and refuel trains before they embark on a journey. Train depots are typically located outside the city, and they are not open to the public. Train stations, also known as terminals, are the places where train passengers board and disembark from trains during a journey. Train stations serve as meeting points for trains and passengers, and they are typically located in the city centre or near tourist attractions. Train stations offer various facilities to passengers, including restrooms, waiting areas, ticket counters, and food outlets. Train stations are open to the public, and they are an essential part of any city’s transportation infrastructure”.

It was also noted that the “Craigleith Station” is the original and legal name of the facility and therefore this renaming could be in fact be a correction and a return to the proper facility name.

Additionally, staff have identified that no additional cost would be incurred to implement the name change as the existing signage that is associated with the facility currently requires replacement and has been postponed until the decision of the name has been made by Council.

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders.

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

3. Community

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

4. Quality of Life

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

F. Environmental Impacts

None.

G. Financial Impacts

No anticipated costs beyond the existing sign replacement which is already required.

H. In Consultation With

I. Senior Management Team Public Engagement

The topic of this Staff Report has been the subject of a Public Meeting and/or Public Information Centre which took place on October 31, 2023. Those who provided comments at the Public Meeting and/or Public Information Centre, including anyone who has asked to receive notice regarding this matter, has been provided notice of this Staff Report. Any comments regarding this report should be submitted to Shawn Everitt, Chief Administrative Officer cao@thebluemountains.ca.

The topic of this Staff Report will be the subject of a Public Meeting and/or a Public Information Centre in accordance with the following schedule:

- August 14, 2023 Committee of the Whole – Initial staff report (staff report number and title) with recommendation to proceed to public consultation;
- August 28, 2023 Council – recommendation from Committee of the Whole considered by Council
- August 30, 2023 Public Meeting Notice posted;
- September 7, 2023 Public Meeting advertised in the Collingwood Connection;
- October 31, 2023 Public Meeting
- November 27, 2023 Committee of the Whole – Follow up report to the Public Meeting, attaching comments received in response to the Public Meeting;

- December 18, 2023 Council – recommendation from Committee of the Whole considered by Council, and related By-law, if any

Any comments regarding this report should be submitted to Shawn Everitt, Chief Administrative Officer cao@thebluemountains.ca.

J. Attached

1. Summary of Public Comments

Respectfully submitted,

Shawn Everitt
Chief Administrative Officer

For more information, please contact:
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Report Approval Details

Document Title:	FAF.23.181 Follow up to the Public Meeting to Consider the Renaming of the Craigeith Depot.docx
Attachments:	- Attachment-1-Summary-of-Public-Comments.pdf
Final Approval Date:	Nov 17, 2023

This report and all of its attachments were approved and signed as outlined below:

Shawn Everitt - Nov 17, 2023 - 12:09 PM