



Committee Report

Grants and Donations Committee

Meeting Date: December 4, 2020
Meeting Time: 1:00 p.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON

Grants and Donations Committee Recommendations

NOTE: The following are recommendations from the Grants and Donations Committee to be considered for adoption by Council

- [Receive Minutes \(December 4, 2020\)](#)

Recommended (Move, second)

THAT Council of The Town of The Blue Mountains receives the Grants and Donations Committee Meeting Minutes dated December 4, 2020 as attached, for information purposes.

NOTE: Item E.1.1 was brought to Council directly on December 14, 2020



Minutes

The Blue Mountains, Grants and Donations Committee

Date: December 4, 2020
Time: 1:00 p.m.
Location: Town Hall, Council Chambers - Virtual Meeting
32 Mill Street, Thornbury, ON
Prepared by:
Sarah Merrifield, Executive Assistant Committees of Council

Members Present: Peter Bordignon, Rob Sampson, Caroline Harbinson, Linda Wykes, Michael Caron, Jacqueline Stewart, Marc Anthony Venere
Staff Present: Director of Finance and IT Services Ruth Prince
Regrets: Chief Administrative Officer Shawn Everitt, Director of Community Services Ryan Gibbons, Administrative Assistant Tracy Petrescu

A. Call to Order

A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

A.2 Committee Member Attendance

Executive Assistant Committees of Council Sarah Merrifield confirmed that all Committees members were present.

A.3 Approval of Agenda

Moved by: Michael Caron

Seconded by: Caroline Harbinson

THAT the Agenda of December 4, 2020 be approved as circulated, including any additions to the Agenda, being Item E.1.1 Correspondence from Thornbury-Clarksburg Rotary and Beaver Valley Athletic Association.

Yay (7): Michael Caron, Caroline Harbinson, Councillor Sampson, Jackie Stewart, Marc Anthony Venere, Linda Wykes, and Councillor Bordignon

The motion is Carried (7 to 0)

A.4 Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Grants and Donations Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

A.5 Previous Minutes

Moved by: Marc Anthony Venere

Seconded by: Councillor Sampson

THAT the minutes of November 6, 2020 be approved as circulated, including any revisions to be made.

Yay (7): Michael Caron, Caroline Harbinson, Councillor Sampson, Jackie Stewart, Marc Anthony Venere, Linda Wykes, and Councillor Bordignon

The motion is Carried (7 to 0)

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Grants and Donations Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

NOTE: Committee meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

B.3 Staff reports, if any

B.3.1 Grants and Donations Guidelines and Criteria, FAF.20.189

Councillor Sampson was briefly absent due to technical difficulties.

Moved by: Michael Caron

Seconded by: Linda Wykes

THAT the Grants and Donations Committee receive staff report FAF.20.189, Grants and Donations Guidelines and Criteria” for information purposes;

AND THAT the Grants and Donations Committee directs the Finance Department to follow the same program timelines as 2020.

Yay (6): Michael Caron, Caroline Harbinson, Jackie Stewart, Marc Anthony Venere, Linda Wykes, and Councillor Bordignon

Absent (1): Councillor Sampson

The motion is Carried (6 to 0, 1 member absent)

Councillor Sampson rejoined then meeting at 1:22 p.m.

B.3.2 Grants and Donations Community Foundation, FAF.20.190

Moved by: Linda Wykes

Seconded by: Jackie Stewart

THAT the Grants and Donations Committee receive staff report FAF.20.190, Grants and Donations Community Foundation” for information purposes;

AND THAT the Grants and Donations Committee request staff to provide a follow-up report with additional detail and approximate financial details on the following four (4) options at the February 2021 meeting:

- status quo (Committee of Council);
- Ontario Charitable Foundation;
- Community Fund under Community Foundation Grey Bruce;
- Community Foundation that is completely separate from the Town.

Yay (7): Michael Caron, Caroline Harbinson, Councillor Sampson, Jackie Stewart, Marc Anthony Venere, Linda Wykes, and Councillor Bordignon

The motion is Carried (7 to 0)

C. Matters for Discussion

C.1 Consideration and Establishment of Sub-Committee for Previewing Grants and Donations Committee Correspondence as requested at November 6, 2020 Committee meeting

Councillor Bordignon was briefly absent due to technical difficulties and rejoined at 2:07 p.m.

The Committee discussed the motion noted below and determined a sub-committee is not necessary for previewing Committee correspondence. Councillor Bordignon advised that he will work with Finance staff to review correspondence, and if there are specific follow-up questions needed, he will coordinate the discussion. As such, the motion below was not considered at the meeting.

THAT the Grants and Donations Committee establish a sub-committee consisting of (list up to 3 members) for the purpose of previewing Grants and Donations Committee correspondence prior to review by the full Committee.

C.2 2021 Events

- **Consideration and Establishment of a 2021 Fundraising Goal**

The Committee established an internal fundraising goal of \$75,000 for 2021 calendar year.

- **Winter Gala 2021 Event Details**

Discussed that a potential alternative is a “Chase the Ace” style event as COVID-19 restrictions may prohibit a winter gala. Noted that this would need to be coordinated with Grey Bruce Health Services if the Committee agrees to plan it.

Committee members noted several additional alternatives to the winter gala such as: GoFundMe page, winery event or summer beach party (post-COVID-19), toll booth fee at entry and exit of Town.

The Committee agreed that additional details will need to be confirmed with respect to a “Chase the Ace” or alternative. The Lobsterfest and Oktoberfest events will be discussed at a subsequent meeting.

- **Lobsterfest 2021 Event Details**

- **Oktoberfest 2021 Event Details**

Moved by: Jackie Stewart

Seconded by: Marc Anthony Venere

THAT the Grants and Donations Committee members research and bring forth alternative event ideas for the purpose of raising funds for the community and report back to the full Committee at the January 2021 Committee meeting.

Yay (7): Michael Caron, Caroline Harbinson, Councillor Sampson, Jackie Stewart, Marc Anthony Venere, Linda Wykes, and Councillor Bordignon

The motion is Carried (7 to 0)

C.3 Christmas Dinner Update and Sponsorship - Councillor Rob Sampson (verbal)

Councillor Sampson reported that 500 meals are being prepared as part of a Christmas dinner offering, 250 of which are being distributed through St. George's church/community cares program and 250 of which will be available for anyone to pick up at the community centre on December 19, 2020. It was noted there is no cost associated with the meals, but individuals are welcome to donate to the cause, or contribute what they are able to when they pick up their meals. It was noted that \$3,000 has been raised through the community for the initiative and there may be additional donations through community organizations like Rotary, and private community members. Councillor Sampson noted that if the initiative is not able to raise all the funds to cover the event, Grants and Donations Committee may be asked to donate. Director of Finance and IT Services Ruth Prince confirmed there is over \$7,000 available should Grants and Donations need to consider making a contribution.

Councillor Bordignon noted the Town is also working with the business community, ministerial community and other stakeholders to produce professional quality holiday videos that feature faith ministry, local entertainers, greetings, and shots of the local landscape.

Committee member Marc Anthony Venere expressed an interest in being able to donate to the 250 community meals and the Committee discussed the best manner to do so. Committee member Linda Wykes will provide program information to the Grants and Donations Committee members. Director of Finance and IT Services Ruth Prince confirmed that if donations are being made through the Town, the cheque needs to be made out to Town of The Blue Mountains. Councillor Rob Sampson confirmed that any additional funds raised will be donated to St. George's food program for the 2021 year.

C.4 Chase the Ace Fundraiser - Councillor Rob Sampson (verbal)

This matter discussed in detail at Item C.2.

D. Correspondence

None

E. New and Unfinished Business

E.1 Additions to Agenda

E.1.1 Correspondence from Thornbury-Clarksburg Rotary and Beaver Valley Athletic Association

Committee member Michael Caron left the meeting at 3:02 p.m.

Moved by: Linda Wykes

Seconded by: Jackie Stewart

THAT the Grants and Donations Committee receives correspondence item E.1.1 from Thornbury-Clarksburg Rotary and the BVAA and recommends Council endorse the request for a 2021 WinterFest as outlined in the correspondence of December 1, 2020 and requests this matter be brought directly to Council for consideration at the December 14, 2020 Council meeting.

Yay (6): Caroline Harbinson, Jackie Stewart, Marc Anthony Venere, Linda Wykes, Councillor Sampson and Councillor Bordignon

Absent (1): Michael Caron

The motion is Carried (6 to 0, 1 member absent)

E.2 Items Identified for Discussion at the Next Meeting

- Foundation Options (February 2020 meeting)
- Alternative to Winter Gala 2021 due to COVID-19 pandemic
- Lobsterfest and Oktoberfest 2021

F. Notice of Meeting Dates

January 8, 2020

Town Hall, Council Chambers (Virtual)

G. Adjournment

THAT the Grants and Donations Committee does now adjourn at 3:17 p.m. to meet again at the call of the Chair.

Moved by: Rob Sampson

Seconded by: Marc Anthony Venere

Yay (6): Caroline Harbinson, Jackie Stewart, Marc Anthony Venere, Linda Wykes, Councillor Sampson and Councillor Bordignon

Absent (1): Michael Caron

The motion is Carried (6 to 0, 1 member absent)