



# Committee Report

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## Sustainability Advisory Committee Report

**Meeting Date:** November 12, 2020  
**Meeting Time:** 2:00 p.m.  
**Location:** Town Hall, Council Chambers  
32 Mill Street, Thornbury, ON

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### Sustainability Advisory Committee Recommendations

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**NOTE:** The following are recommendations from the Sustainability Advisory Committee to be considered for adoption by Council

- [Receive Minutes \(November 12, 2020\)](#)

**Recommended** (Move, second)

THAT Council of The Town of The Blue Mountains receives Sustainability Advisory Committee minutes dated November 12, 2020, as attached, for information purposes.



# Minutes

## Sustainability Advisory Committee

**Meeting Date:** November 12, 2020  
**Meeting Time:** 2:00 p.m. – 4:00 p.m.  
**Location:** Council Chambers (Virtual)  
**Prepared by:** Sarah Merrifield, Executive Assistant Committees of Council

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### A. Call to Order

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Co-Chairs Councillor Andrea Matrosovs and Ken Mehi called the meeting to order at 2:03 p.m. with Committee members Kim Harris, Andrew Siegwart, and Pamela Spence present.

Town staff present were Manager of Sustainability and Solid Waste Jeffery Fletcher, and Director of Operations Shawn Carey.

Regrets were sent by Deputy Mayor Rob Potter who was unable to attend due to a scheduling conflict.

- **Traditional Territory Acknowledgement**
- **Committee Member Attendance**
- **Approval of Agenda**

Moved by: Kim Harris

Seconded by: Andrew Siegwart

THAT the Agenda of November 12, 2020 be approved as circulated, including any additions to the Agenda

Harris, Kim	Yay
Potter, Rob	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay
The motion is Carried.	

**Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Sustainability Advisory Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ **Previous Minutes (October 14, 2020, October 22, 2020)**

Moved by: Pamela Spence

Seconded by: Andrew Siegwart

THAT the Minutes of October 14, 2020 and the Special Minutes of October 22, 2020 be approved as circulated, including any revisions to be made

Harris, Kim	Yay
Potter, Rob	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay
The motion is Carried.	

**B. Staff Reports and Deputations**

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**B.1 Deputations, if any**

None

**B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Sustainability Advisory Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

**NOTE:** Committee meetings are currently being held virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

**B.3 Staff Reports, if any**

None

## **C. Matters for Discussion**

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### **C.1 Integrated Community Sustainability Plan Update – Manager of Sustainability and Solid Waste Jeffery Fletcher (verbal)**

Manager of Sustainability and Solid Waste Jeffery Fletcher noted the Integrated Community Sustainability Plan sub-committee in addition to Town staff, participated in a workshop with Intelligent Futures in order to determine the Project Charter/Project Question and achieve a Project Vision. Intelligent Futures will summarize the findings and share the takeaways with the sub-committee members and the larger Committee. Following that time, the Committee will be asked to endorse the Project Charter/Project Question and the Project Vision.

Jeffery noted the consultant's next steps are to summarize the workshop material, revise the project timeline, and develop an engagement and communications plan. It is anticipated the communications plan draft will be available mid-December 2020, with actual community engagement initiated in 2021. The consultant will develop a community baseline assessment report which will review existing community information with an estimated completion date of April 2021.

Jeffery confirmed the project webpage will be developed before mid-December 2020 and the sub-committee reporting regarding the Project Charter/Project Question and Project Vision will be available for the December 2020 committee meeting.

Committee member Kim Harris requested clarity regarding whether by-laws and policies can be developed as a result of the Integrated Community Sustainability Plan (ICSP") exercise. Jeffery confirmed the ICSP may identify key policy/by-law development as action items.

Committee member Pamela Spence enquired as to the best way to initiate public engagement with community stakeholders, including the seasonal or tourist traffic in Blue Mountain Village area. Committee member Andrew Siegwart noted engagement is possible and can be discussed through further meetings.

### **C.2 Sub-Committee Updates (verbal)**

#### **a) ICSP Sub-Committee to Support ICSP Development**

Discussed through Item C.1

#### **b) Development Charges – Other Initiatives**

#### **c) Tree Preservation By-law and Tree Canopy**

#### **d) Renewable Energy – consideration of appointment**

NOTE: Initial sub-committee composition was Rosemary Mesley, Julie Scarcella, James Stinson, and Sally Leppard. Consideration to appoint members to the sub-committee.

It was noted that many Sustainability Advisory Committee sub-committees do not have full complements. This composition will be reviewed when the Committee achieves its full complement as there is currently one (1) vacancy.

### **C.3 Protect our Winters Climate Action Plan Funding Update – Jeffery Fletcher (verbal)**

Manager of Sustainability and Solid Waste Jeffery Fletcher noted the Protect our Winters recommendation will be provided to Council for consideration. Protect our Winters is currently applying to the next round of funding. Further, Council will receive a deputation from Protect our Winters at an upcoming meeting. Jeffery noted the initiative may allow for synergy with Grey County, as the County is currently undertaking its Climate Action Plan.

### **C.4 Consideration of “Knowledge Series” for Sustainability Advisory Committee members – Jeffery Fletcher**

- Link to webinars: <https://www.cleanairpartnership.org/events/>

Manager of Sustainability and Solid Waste Jeffery Fletcher noted the Committee has expressed interest in information sessions relevant to sustainability. Jeffery proposed the Committee work through a knowledge series, comprised of free, virtual webinars the Committee members could join independently, or special presentations from leaders in sustainability (for example: University of Waterloo Flooding Session – Adaption and Mitigation Measures, and Regenerative Farming Practices Session).

Co-Chair Councillor Matrosovs encouraged Jeffery to circulate free webinar opportunities to Committee members as they come available. With respect to special presentations, Jeffery can funnel the requests through the Committee Co-Chairs for consideration.

### **C.5 Committee of Council and Task Force Updates – Andrew Siegwart, Rosemary Mesley, Deputy Mayor Rob Potter, and Kim Harris**

#### **a) Economic Development Advisory Committee**

None

#### **b) Agricultural Advisory Committee**

None

#### **c) Rural Access to Broadband Internet Technology Task Force**

Deputy Mayor Potter was absent and unable to provide an update. Committee member Pamela Spence noted the Province has recently announced funding opportunities for rural broadband internet. It was noted that Slabtown is currently receiving broadband internet services through Bruce Street Technologies.

**d) BMAHC Design Guidelines Task Force Update**

Committee member Kim Harris advised she attended the November 10, 2020 Task Force meeting to help inform Task Force members on sustainability practices with respect to development at the Gateway Site. Kim noted the Sustainable Path, 2010 and the 2012 Community Design Guidelines are not firm with respect to actionable items or requirement for LEED design. Kim noted several Task Force members expressed concern over density and height and noted there was discussion that large homes and an aging population do not lend themselves to a sustainable community. Councillor Matrosovs cautioned that no decision by Council has been made with respect to building density or height.

**C.6 Sustainability Advisory Committee Action Items**

- **Integrated Community Sustainability Plan**
- **Policy for Development Charges – Attainable Housing**
- **Community Improvement Plan Updates, as requested**
  - **Sub-Committees Composition (once Committee achieves full complement)**

**C.7 Consideration and Appointment of a Public Member Co-Chair**

NOTE: Co-Chair Ken Mehi's position effective to December 1, 2020. The Committee thanked Ken for his commitment to the Committee.

Moved by: Pamela Spence

Seconded by: Kim Harris

THAT the Sustainability Advisory Committee defers Item C7 Consideration and Appointment of a Public Member Co-Chair to the December 9, 2020 Committee meeting

Harris, Kim	Yay
Potter, Rob	absent
Sieglwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay
The motion is Carried.	

## **D. Correspondence**

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**D.1 Suzanne Craig, Integrity Commissioner**  
**Re: Addendum dated November 8, 2019 in response to Memorandum dated July 30, 2019 and Addendum dated July 31, 2019**

**D.2 Climate Action Now Network**  
**Re: Acknowledgement and Thank You for Recycling Materials from Former Foodland Building Demolition**

**D.3 Suzanne Craig, Integrity Commissioner**  
**Re: Memorandum to Chairs of Local Boards and Committees dated October 6, 2020**

Moved by: Pamela Spence

Seconded by: Andrew Siegwart

THAT the Sustainability Advisory Committee receives Correspondence Items D.1 Suzanne Craig, Integrity Commissioner Re: Addendum dated November 8, 2019 in response to Memorandum dated July 30, 2019 and Addendum dated July 31, 2019, D.2 Climate Action Now Network Re: Acknowledgement and Thank You for Recycling Materials from Former Foodland Building Demolition, and D.3 Suzanne Craig, Integrity Commissioner Re: Memorandum to Chairs of Local Boards and Committees dated October 6, 2020 for information

Harris, Kim	Yay
Potter, Rob	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay
The motion is Carried.	

With respect to Item D.3, the Committee requested clarity from the Town's Integrity Commissioner regarding whether committee members may speak as members of the public regarding a matter that has been previously brought before the Committee, for example, the Community Improvement Plan.

## **E. New and Unfinished Business**

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**E.1 Additions to the Agenda**

**E.2 Items Identified for Discussion at the Next Meeting**

- **Consideration of Sub-Committee Appointments and Composition (pending full Committee complement)**
- **Consideration and Appointment of a Public Member Co-Chair**

## **F. Notice of Meeting Dates**

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Wednesday, December 9 (NOTE: **9:00 a.m. start time**)  
Town Hall, Council Chambers (Virtual)

## **G. Adjournment**

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Moved by: Pamela Spence

Seconded by: Andrew Siegwart

THAT the Sustainability Advisory Committee does now adjourn at 3:37 p.m. to meet again at the call of the Chair

Harris, Kim	Yay
Potter, Rob	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.