



Minutes

Board Meeting

Meeting Date: Wednesday, December 14, 2022
Meeting Time: 3:00PM
Location: Virtual – Microsoft Teams meeting
Prepared by Jennifer Bisley, Executive Director

A. Call to Order

Chair Gavin Leitch called the meeting to order at 3:04 PM

A.1 Traditional Territory Acknowledgement

A.2 Corporation Member Attendance

Chair Gavin Leitch and Board members Janet Findlay, Patrick Gourlay, Robert Hamilton, and Michael Schaefer were present. Carolyn Letourneau sent regrets. Andrew Siegwart joined the meeting at 4:18PM.

Executive Director Jennifer Bisley was also present.

A.3 Approval of Agenda

Moved by: Robert Hamilton Seconded by: Michael Schaefer

THAT the Agenda of December 14, 2022, be adopted as circulated.

Yay (5): Janet Findlay, Patrick Gourlay, Robert Hamilton, Gavin Leitch, and Michael Schaefer.

Carried (5-0)

A.4 Declaration of Pecuniary Interest and general nature thereof

None

A.5 Previous Minutes

None

B. Staff Reports, Deputations, and Presentations

None

C. Matters for Discussion

None

D. Correspondence

None

E. New and Unfinished Business

None

F. Closed Session

Moved by: Janet Findlay Seconded by: Patrick Gourlay

THAT The Blue Mountains Attainable Housing Corporation does now move into closed session to consider subject matter that addresses:

- i. a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the corporation with respect to the Gateway Project Request for Proposal to select a Design-Builder.

Yay (5): Janet Findlay, Patrick Gourlay, Robert Hamilton, Gavin Leitch, and Michael Schaefer.

Carried (5-0)

The Board went into closed session at 3:09 PM.

The Board rose from closed session at 5:22PM.

Closed Session Reporting Out Statement

Andrew Siegwart joined the meeting at 4:13PM.

Chair Gavin Leitch left the meeting at 5:22PM.

Acting Chair Janet Findlay reported that in closed session the Board received information from the Executive Director and project consultants as it relates to the Gateway Project Design-Builder Request for Proposals and provided direction on the same matter.

G. Notice of Meeting Dates

January 5, 2023 @ 1:30PM

February 2, 2023 @ 1:30PM

H. Adjournment

Moved by: Michael Schaefer

Seconded by: Andrew Siegwart

THAT The Blue Mountains Attainable Housing Corporation does now adjourn at 5:24PM to meet again at the call of the Chair.

Yay (5): Janet Findlay, Patrick Gourlay, Robert Hamilton, Michael Schaefer,
and Andrew Siegwart

Carried (5-0)

Gavin Leitch, Chair

Jennifer Bisley, Executive Director

Approved January 5, 2023