



Staff Report

Administration – Chief Administrative Officer

Report To: COW-Finance, Admin, Fire, Legal, Community Services
Meeting Date: March 13, 2023
Report Number: FAF.23.034
Title: Roles and Responsibilities of Council Members on The Blue Mountains Attainable Housing Corporation Board
Prepared by: Shawn Everitt, Chief Administrative Officer

A. Recommendations

THAT Council receive Staff Report FAF.23.034, entitled “Roles and Responsibilities of Council Members on The Blue Mountains Attainable Housing Corporation Board” for information.

B. Overview

The purpose of this report is to provide a follow up for Council to outline the roles and responsibilities of Council Representatives appointed as “Director” on The Blue Mountains Attainable Housing Corporation Board.

C. Background

At the January 23, 2023, Council meeting, Council received a [Deputation from The Blue Mountains Attainable Housing Corporation](#) and subsequently recommended that Mayor Matrosovs and Councillor McKinlay be appointed as the Town’s Representatives on The Blue Mountains Attainable Housing Corporation Board of Directors for 2022-2024.

D. Analysis

Staff engaged Mr. John Mascarin of Aird & Berlis to provide a legal opinion to be shared in an open session of Council, as specifically requested by the Town of The Blue Mountains, that outlines answers to a series of questions that management believes would be beneficial for Council and the public.

The Blue Mountains Attainable Housing Corporation previously had work completed by Robins Appleby as outlined in [Staff Report FAF.21.038](#) and the two opinions are consistent in their findings.

Staff also provided this opinion to The Blue Mountains Attainable Housing Corporation Chair Gavin Leitch, and Executive Director, Jennifer Bisely in advance of this report being released.

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

3. Community

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

4. Quality of Life

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

F. Environmental Impacts

None.

G. Financial Impacts

Cost to engage and obtain a legal opinion from Aird & Berlis.

H. In Consultation With

Senior Management Team

John Mascarin, Aird & Berlis

I. Public Engagement

The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. However, any comments regarding this report should be submitted to Shawn Everitt, Chief Administrative Officer cao@thebluemountains.ca.

J. Attached

1. Legal Opinion from Aird & Berlis

Respectfully submitted,

Shawn Everitt
Chief Administrative Officer

For more information, please contact:
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Report Approval Details

Document Title:	FAF.23.034 Roles and Responsibilities of Council Members on The Blue Mountains Attainable Housing Corporation Board .docx
Attachments:	- Attachment-1-Legal-Opinion-from-Aird-and-Berlis.pdf
Final Approval Date:	Feb 28, 2023

This report and all of its attachments were approved and signed as outlined below:

Shawn Everitt - Feb 28, 2023 - 5:24 PM