



Policy

POL.COR.18.03

Appointment of an Alternate Member of Council to Grey County Council

Policy Type: Corporate Policy (Approved by Council)

Date Approved: June 18, 2018

Department: Administration

Staff Report: FAF.18.70

By-Law No.: not required

Policy Statement

Following each Municipal Election, Council of The Corporation of the Town of The Blue Mountains wishes to appoint an Alternate Member of Council to attend Grey County Council meetings, when the Mayor or Deputy Mayor are unable to attend, for any reason.

Purpose

The purpose of this policy is to provide a clear process for the appointment of an Alternate Member to Grey County Council following a Municipal Election.

Application

This policy applies to all Members of Council.

This policy is intended to:

- i. ensure compliance with Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017 and the Municipal Act;
- ii. establish a clear process for the appointment of an Alternate Member to Grey County Council if the Mayor or Deputy Mayor are unable to attend a Grey County Council meeting, for any reason
- iii. provide direction in the event that no Member of Council wishes to accept the appointment of Alternate Member to Grey County Council

Definitions

“Alternate Member” means the Member of Council of The Corporation of the Town of The Blue Mountains who will serve on the upper tier Council in the event that the Mayor or Deputy Mayor are unable to attend a meeting of Grey County for any reason.

“County Council” means the Council of The Corporation of the County of Grey.

“Inaugural Meeting” means the first regularly scheduled meeting in the Town of The Blue Mountains term of Council.

“Lower Tier” means the Council of The Corporation of the Town of The Blue Mountains.

“Municipal Election” means the voting process undertaken by municipalities every four (4) years to elect a Mayor, a Deputy Mayor, Councillors, and School Board Trustees.

“Town Clerk” means the Clerk of the Town of The Blue Mountains, or their designate.

“Upper Tier” means the Council of The Corporation of the County of Grey.

Procedures

1. Following the Inaugural Meeting of Council, the Town Clerk of the Town of The Blue Mountains will contact the newly appointed Councillors in the order of highest votes received in the most recent Municipal Election, until a Councillor agrees to the Alternate Member appointment.
2. The Councillor who receives the most votes in the most recent Municipal Election has the first right of refusal to be appointed as the Alternate Council Member for the term of Council, to attend Grey County Council Meetings in the place of the Mayor or Deputy Mayor, when absent.
3. If the seat of the council member appointed as the Alternate Member becomes vacant, Council of the Town of The Blue Mountains may appoint another of its Councillors as the Alternate Member for the remainder of the Council term, following the same process identified above.
4. If no Councillor wishes to be appointed as the Alternate Member, no Alternate Member appointment will be made for the term of Council.
5. The Town Clerk will prepare an open report and recommendation to appoint the Alternate Member.

Exclusions

The appointed Alternate Member cannot act as the alternate for the Warden of the County.

The appointed Alternate Member cannot cover vacancies of a local council where a seat has been declared vacant in accordance with Section 259.

The appointed Alternate Member shall only attend upper tier Council Meetings when the Mayor or Deputy Mayor cannot attend for any reason.

References and Related Policies

1. Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017
2. Municipal Act

Consequences of Non-Compliance

The Town Clerk is authorized and directed to take the necessary action to give effect to this policy.

Review Cycle

This Policy shall be reviewed by the Town Clerk once per Council term, and will be updated in accordance with legislative requirements.