



**Nottawasaga Valley**  
Conservation Authority

---

October 5, 2022

Town of The Blue Mountains  
32 Mill Street  
Thornbury, ON  
N0H 2P0

Attention: Corrina Giles, Clerk

Dear Ms. Giles:

**Re: Appointment of Nottawasaga Valley Conservation Authority Directors**

Under the *Conservation Authorities Act*, (4.1) the members of the Nottawasaga Valley Conservation Authority (NVCA) Board of Directors are appointed by the councils of the participating municipalities to a four-year term. Additionally, as per section (3), every member of the Authority shall be a resident in the participating municipality.

Your municipality may appoint one (1) member to the Board of Directors for the 2023-2026 term once your new Council has started. Your appointee must be member of Council, or from the public if the Minister has granted permission to the municipality. If Council chooses to appoint a member of the public and after permission is granted, they may wish to consider a public call for interested parties.

Board meetings are generally the fourth Friday morning of each month starting at 9:00am, beginning January 27, 2023; however, the December meetings are held on the 2<sup>nd</sup> Friday of the month and is the morning of December 8<sup>th</sup> in 2023.

Please let us know by December 31<sup>st</sup>, 2022 who your municipality has appointed along with their email address so we can contact them. That information can be sent to Kerry Jenkins, Administrative Assistant at [kjenkins@nvca.on.ca](mailto:kjenkins@nvca.on.ca).

We look forward to working with your municipality in the years to come.

Yours truly,



Doug Hevenor,  
Chief Administrative Officer