

Subdivision Internal Checks - Final Acceptance / Assumption

Development Name: Second Nature Phase 1 and 2

M Plan:16M-59 and

Select Public Works of M Plan: 16M-69

Developer: Skyline Inc.

Date of Applicable Agreement(s): November 29th, 2017

Development Engineering Reviewer: Dylan Stoneman

	Description	Comments
Final Acceptance		
✓	Sweeping of asphalt road/pathways and concrete curb/gutters, as applicable	September 2021 Jun2 2022
✓	Sanitary and storm sewers/facilities flushed/cleaned, prior to CCTV	May 2019 Redone Sept 2021
✓	Sanitary and storm sewers/facilities inspected with CCTV	May 2019
✓	Engineering Consultant review of CCTV, with any deficiencies identified and remedial works recommended to satisfaction of the Town	June 2019
✓	CCTV reviewed by Town and satisfied	July 2019, Reinspected in 2021
✓	Stormwater management facilities clean out, if warranted	August 2021
✓	Any special testing required for LIDs, etc, to verify adequate performance	N/A
✓	Sanitary and storm sewers/facilities deficiencies rectified	None
✓	Town Inspection for Final Acceptance	August 2021
✓	Deficiency list compiled by the Engineering Consultant following the inspection with the Town, and sent to Town for acceptance	October 8, 2021
✓	Confirmation all deficiency list items have been complete, with reinspection by Town where warranted	November 26 th , 2021 April 2022
✓	Certification from Consulting Engineer for all Works and Grading	October 13 th , 2021
✓	Maintenance Periods, all expired? 1. Public Works 2. Road Guarantee (excluded from Assumption) 3. Landscaping (excluded from Assumption)	1. Expired Fall 2021 2. Expires 2027 3. Phase 1 expires November 2022, and Phase 2 expires May 2023.
✓	Ontario Land Surveyor Certification confirming site reviewed and property bars found or replaced	November 30 th , 2021
✓	Statutory declaration confirming all contractors and sub-contractors have been paid	October 7 th , 2021
✓	Confirmation from Finance Department if any funds owing with regards to street light account	N/A
✓	Confirmation from Finance Department if any funds owing with regards to any other accounts (snow plowing, emergency repairs, etc.)	November 2021
✓	Streetlights checked at night and in good working order	October 2021 April 2022

✓	All driveway and entrances installed to correct width	Complete
✓	Other conditions/requirements for Final Acceptance per Development Agreement: 1. Rectify and Repair damage to any retaining walls - Complete 2. Lot Grading Certificates all received - Complete	1. Sept 16 th , 2021 2. Sept 28 th , 2021
✓	Special Provisions of the Agreement all satisfied, if applicable	Complete
✓	Record Drawings (saved on Corporate drive)	February 7 th , 2022
Assumption		
✓	Form 1 for water system received	February 7 th , 2018
✓	Environmental Compliance Approvals (ECA) for all applicable systems received: Sanitary sewers: 4806-ANHU9C Storm sewers: 4806-ANHU9C Amended ECA: 1995-B8UQ4U	July 7 th , 2017
✓	If any MECP approvals are in Developer's name, Town requires an Authorization Letter from developer permitting the Town to transfer the approval into the Town's name, once the development is assumed.	Transfer to Town following Phase 3 Assumption includes Phase 3 works
✓	Operation & Maintenance Manual provided by Engineering Consultant for any stormwater management facilities, sewage pumping stations, etc, as applicable	November 2021
✓	Copies of MECP compliance/reporting documents, if required by ECA, for storm/sanitary systems while in the care of the developer (commencement of operation to Assumption).	September 1 st , 2021
✓	Structural Report provided by Engineering Consultant for bridges spanning > 3 m etc, as applicable	October 12 th , 2021
✓	Streetlight ESA certificate provided	November 2 nd , 2018
✓	All documents for ownership, operation and maintenance of infrastructure by Town once Assumed saved on Corporate drive (\\FS\Corporate\SCANNED IMAGES\ASSUMPTIONS)	Complete – February 2022
✓	AutoCAD of infrastructure entered in Town GIS and reviewed by Development Engineering for completeness (and ready for exporting for Operations to assign benchmark costing and Finance to then use for Financial Statements).	Complete – April 2018
✓	Confirmation easements in favour of the Town exist on title(s) Instrument number(s): GY153174 Reference Plan #: 16R-11014 Instrument number(s): GY153176 Reference Plan #: 16R-11014	April 2018
✓	Road Guarantee calculation provided by the Consulting Engineer, if applicable per the Development Agreement: Yes applies, funds will be held from Security Reduction that follows Assumption	October 8 th , 2021 Road Guarantee to Expire in 2027
✓	Staff report prepared for circulation to internal departments, COW, Council	May 2022
✓	By-law drafted for Council to enact for Assumption	May 2022
Immediately Following Assumption		
<input type="checkbox"/>	Transfer any ECAs to Town name	
✓	GIS to export subdivision infrastructure report from GIS and provide to Dev Eng	2021
✓	Review of infrastructure report of subdivision by Dev Eng	2022
✓	Dev Eng provide infrastructure report of subdivision to Operations for asset management/bench mark costing, such that it can be provided by Operations to Finance	2021