

GREY SAUBLE CONSERVATION AUTHORITY MINUTES

Full Authority Board of Directors
Wednesday, July 27, 2022, at 1:15 p.m.

The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey Sauble Conservation Authority Administrative Office and virtually via the meeting application, WebEx.

1. **Call to Order**

Chair Scott Greig called the meeting to order at 1:16 p.m., welcomed all those present in person and virtually, and made a land acknowledgement declaration.

Directors Present In-Person: Chair Scott Greig, Dwight Burley, Paul Vickers, Marion Koepke, Scott Mackey, Harley Greenfield, Ryan Greig

Directors Present Virtually: Vice Chair Andrea Matrosovs, Cathy Little, Cathy Moore Coburn, Paul McKenzie

Regrets: None

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Network Administrator, Les McKay; Manager of Information Services, Gloria Dangerfield, Manager of Environmental Planning, Mac Plewes, Water Resources Coordinator, John Bittorf

2. **Disclosure of Pecuniary Interest**

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. **Call for Additional Agenda Items**

Nothing at this time.

4. **Adoption of Agenda**

Motion No.:
FA-22-060

Moved By: Scott Mackey
Seconded By: Dwight Burley

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of July 27, 2022.

Carried

5. Approval of Minutes

Motion No.:
FA-22-061

Moved By: Marion Koepke
Seconded By: Paul Vickers

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of June 22, 2022.

Carried

6. Business Out of Minutes

Nothing at this time.

7. Consent Agenda

Motion No.:
FA-22-62

Moved By: Dwight Burley
Seconded By: Andrea Matrosovs

THAT in consideration of the Consent Agenda Items listed on the July 27, 2022, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits – June 2022; (ii) Administration – Receipts & Expenses – June 2022; (iv) Conservation Ontario Council Meeting Minutes June 20, 2022; (vi) Recent Media Articles

Carried

8. Delegation

i. Kate Lazier – Talisman Development

Chair Scott Greig welcomed Dr. Kate Lazier to the meeting and noted that, in accordance with GSCA Administrative By-Laws, Dr. Lazier had ten minutes to speak to the Members of the Board.

Dr. Lazier introduced the Protecting Talisman Lands Association as a coalition of concerned local groups with the aim to preserve lands on the previous Talisman site.

Dr. Lazier led a presentation outlining their concerns of potential future catastrophic flooding on the Beaver River, the affect of development on the previous Talisman Ski Hill lands, and the steps they feel that GSCA should take.

Dr. Lazier noted that the last Floodplain Mapping Report for the area was conducted in 1995 and feels that it is no longer accurate. Concern was raised that the report did not include any climate change modelling.

Dr. Lazier pointed to two specific recommendations made in an independent review of the Ontario flooding events of 2019. One that, the MNR update floodplain mapping technical and implementation guidelines and two that, the province updates its technical guides pertaining to floods and natural hazards.

Dr. Lazier, on behalf of the coalition, asked for GSCA to conduct a comprehensive floodplain study of the Talisman section of the Beaver River, and put a moratorium on any new development until the flood plain study has been completed.

Chair Greig thanked Dr. Lazier and her colleagues for their presentation.

There was discussion regarding the process that GSCA follows when a development has been proposed, the steps and documentation required to be provided by a developer, and the regulations and standards that GSCA adheres to.

As the area in question includes a dam structure, GSCA's Water Resources Coordinator, John Bittorf, was asked to clarify the communication relationship between GSCA and Ontario Power Generation (OPG). John explained that OPG notifies GSCA staff if there are to be any changes to the flow of the dam.

Chair Greig thanked the group for their presentation.

Member Marion Koepke left the meeting at 1:59 p.m.

9. Business Items

i. Board Orientation

a. GIS and Mapping at GSCA

The Manager of Information Services, Gloria Dangerfield, provided a presentation to the Board on the GIS (Geographic Information Systems) department. Gloria explained what GIS is and how GSCA staff use the information.

The GIS department continues to grow and incorporate new data sources and technology.

Geospatial Technician, Kris Robinson, presented an overview of the projects that staff are working on, including watershed report cards, flood plain mapping, and data collection.

It was expressed that the technology that the GIS department is working on has beneficial impacts for several departments within the GSCA.

A Member asked if the goal was to have all operational staff have the technology with them when in the field.

Gloria responded that it would be the ideal scenario to have all staff trained and equipped when in the field.

Staff invited Members to try some of the tools and educational pieces that the department uses.

The CAO thanked the staff and commended staff on the work that they do in moving the authority and its departments forward.

A Member asked with regard to succession planning for the GIS department staff, taking into consideration the specialized skills, knowledge, and training required.

The CAO replied that staff are working on succession planning across the organization by ensuring that various technical job functions are learned by other existing staff.

ii. Administration

a. GSC Foundation Representative Update

Member Little has tendered her resignation from the GSC Foundation Board of Directors and spoke to her decision to resign from the GSC Foundation Board of Directors.

Chair Greig acknowledged and thanked Member Little for her support of and work with the Foundation over the past years.

Chair Greig expanded on the particulars of the GSC Foundation Board of Directors meetings, projects, and membership.

A Member asked if the terms of reference stipulate the requirement of having 2 members on the Board. The CAO replied that the GSCA Board would be reappointing Members at the 2023 GSCA AGM.

The Board discussed the options and opted to postpone appointing an additional representative until the 2023 GSCA AGM.

Motion No.:
FA-22-063

Moved By: Dwight Burley
Seconded By: Scott Mackey

WHEREAS Member Little has decided to step down as the GSCA appointee to the Grey Sauble Conservation Foundation Board of Directors;

THAT the GSCA Board of Directors postpone the appointment of a Member to the Grey Sauble Conservation Foundation Board of Directors until new appointments are made at the GSCA 2023 AGM

Carried

Member Ryan Greig left the meeting at 2:44 p.m.

b. Board Input on Programs and Services Inventory

The CAO, Tim Lanthier, provided an update on the progress of GSCA's Program and Services Inventory. It was noted that most member municipalities have opted to wait until after the Fall 2022 Municipal election to bring the Programs and Services Inventory to council.

The CAO reviewed the Transparency Requirements that GSCA must meet and noted that many of the individual requirements have been met already.

The CAO reviewed the details around the Agricultural Representative, how they are selected and what restrictions are placed on the position.

A Member asked if there were any updates regarding the filling of this position. The CAO replied that GSCA staff have not heard anything as of the start of the meeting.

The CAO provided an overview of mandatory and non-mandatory programs and services and the details of each category.

A Member asked what percentage of the programs and services that GSCA provides falls within the mandatory class.

The CAO answered that 75% of programs and services costs are within the mandatory category and only 1.7% of programming costs fall within the levy-based category 3 program areas, based on the 2022 budget.

The CAO explained the changes to the budget process and apportionment (levy).

The CAO detailed GSCA's current status regarding the required transition plans, inventories, and MOUs. Through the process of meeting with senior municipal staff regarding the inventory of programs and services, municipal staff identified some programs and services that GSCA does not currently provide but would be welcomed. MOUs are required to be in place by December 31, 2023.

A Member asked if the MOU agreements can be revisited or amended should circumstances or needs change. The CAO replied that agreements are signed for a maximum of five (5) years and that wording would be included to allow for changes.

A Member asked what communication GSCA will have with the counties with regards to programs and services.

Staff have stayed in contact with both counties, however; these agreements would fall outside of the requirement as the counties do not contribute to the levy. Any agreements between the GSCA and counties would be fee for service based.

A Member asked if the inventory is a complex accounting process.

The CAO answered that it is unknown at the time, however; staff have taken steps to align the programs and services inventory with the budget format to provide clarity through the budget discussion process.

Motion No.:
FA-22-064

Moved By: Dwight Burley
Seconded By: Paul McKenzie

WHEREAS on October 4, 2021, the Province of Ontario released Ontario Regulation 687/21 – Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act, requiring that conservation authorities develop an Inventory of Programs and Services to guide discussions on cost-apportioning agreements,

AND WHEREAS on January 26, 2022, the GSCA Board of Directors approved GSCA's Inventory of Programs and Services for circulation,

THAT the GSCA Board of Directors receive Staff Report 001-2022, *GSCA Inventory of Programs and Services* as information.

AND THAT the GSCA Board of Directors provide staff with any relevant feedback or direction.

Carried

iii. Water Management
Nothing at this time.

iv. Environmental Planning

Nothing at this time.

v. Operations

Nothing at this time.

vi. Conservation Lands

Nothing at this time.

vii. Forestry

Nothing at this time.

viii. Communications/Public Relations

Nothing at this time.

ix. Education

Nothing at this time.

x. GIS/IT

a. Regulation Mapping Update

The Manager of Information Services, Gloria Dangerfield, gave a brief update on Environmental Planning Regulation Mapping updates. These updates are provided to the Board on an annual basis for information purposes. The Board approved the process for the changes in 2017.

Staff will provide the updates to upper and lower tier municipalities for inclusion in their online mapping platforms. GSCA will also update its online mapping platform to include this information.

xi. DWSP

Nothing at this time.

10. New Business

Nothing at this time.

11. CAO's Report

The CAO, Tim Lanthier, updated the Board on the finalization of the NDMP project between GSCA, The Town of the Blue Mountains, and Grey County to undertake flood assessments. Greenland International Inc will be incorporating the LiDAR data into the project with an estimated final cost to GSCA of approximately \$9,000, to be drawn from reserves.

On June 25th, the CAO presented the Inglis Falls Management Plan to The Sustainability Project AGM at the Inglis Falls Arboretum Pavilion.

The CAO invited Members to attend the August 7th Hibou Family Fun Day. The event is being hosted by the Friends of Hibou and will be free for all attendees. There will be several exhibits,

including Scienstational Sssnakes (sic), a Monarch Butterfly display with Audrey Armstrong, the Junior Optimists Club, and many more. As well the Sydenham and District Optimist Club will be running a fundraising BBQ.

The CAO updated the Board on the progress of the Administration building designs. GSCA staff met with Lebel & Bouliane on June 23rd for an initial meeting and tour of the building. Additionally, the Board's Administration Building Ad Hoc Committee met virtually with Lebel & Bouliane on July 19th to review preliminary design concepts. The committee will be meeting again to discuss these initial designs in preparation for staff responding back to the architects.

On July 13th, the CAO attended the DSWP Region Management Committee meeting. Project Manager, Carl Seider provided a program status update, including new wells at Scott's Point and Chesley, Lake Rosalind WHPA-E, Lake Eugenia water quality, and Source Protection Committee appointments. It was noted that the MOU between GSCA, SVCA, and NBP will need to be updated and renewed. Staff are reviewing now.

The CAO gave a status update on the Planning Fee Review Consultation process. An online survey went live on July 11th. It was sent to all member municipal CAOs and planning staff, both Counties, and the neighbouring CAs. GSCA Planning staff are also sending the survey to planning consultants and developers. Once the consultation process has been completed, staff will bring a report forward to the Board. The CAO estimates this could be in September.

12. Chair's Report

Chair Greig had nothing new to report at this time.

13. Other Business

Nothing at this time.

14. Resolution to Move into Closed Session

Motion No.:
FA-22-065

Moved By: Scott Mackey
Seconded By: Harley Greenfield

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 3:28 pm to discuss matters related to the following:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on June 22, 2022; and,**
- ii. Minutes of the Confidential Closed Session of the Regular Board of Directors meeting held on October 27, 2021; and**
- iii. To discuss a Human Resources item – closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4(xvii)(b))**

AND FURTHER THAT CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; and, Gloria Dangerfield, Manager of Information Services will be present.

Carried

15. Resolution that the Board of Director's has Resumed Open Session

Motion No.:
FA-22-066

Moved By: Scott Mackey
Seconded By: Harley Greenfield

THAT the Grey Sauble Conservation Authority Board of Directors resume open session.

Carried

16. Resolution Approving the Closed Session Minutes

Motion No.:
FA-22-067

Moved By: Cathy Little
Seconded By: Dwight Burley

THAT the Grey Sauble Conservation Authority Board of Directors approve the June 22, 2022, Closed Session minutes as presented in the closed session agenda.

Carried

17. Resolution Approving the Confidential Closed Session Minutes

Motion No.:
FA-22-068

Moved By: Harley Greenfield
Seconded By: Andrea Matrosovs

THAT the Grey Sauble Conservation Authority Board of Directors approve the October 27, 2021, Confidential Closed Session minutes as presented in the closed session agenda.

Carried

18. Reporting out of Closed Session

Direction was provided by the Board of Directors to staff.

19. Next Full Authority Meeting

Wednesday August 24th, 2022

20. Adjournment

The meeting was adjourned at 3:45 p.m.

Motion No.:
FA-22-069

Moved By: Dwight Burley
Seconded By: Andrea Matrosovs

THAT this meeting now adjourn.

Carried

Scott Greig, Chair

Valerie Coleman
Administrative Assistant