



# Staff Report

## Administration – Town Clerk

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**Report To:** Committee of the Whole Meeting  
**Meeting Date:** August 30, 2022  
**Report Number:** FAF.22.073  
**Title:** Municipal Election, Appointment of Grey County Compliance Audit Committee for the 2022 to 2026 Term of Council  
**Prepared by:** Corrina Giles, Town Clerk

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### A. Recommendations

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THAT Council receive Staff Report FAF.22.073, entitled “Municipal Election, Appointment of Grey County Compliance Audit Committee for the 2022 to 2026 Term of Council”;

AND THAT Council of the Town of The Blue Mountains enacts a by-law to appoint individuals to the Grey County Compliance Audit Committee for the 2022 – 2026 Term of Council, as recommended by the Grey County Clerks.

### B. Overview

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The *Municipal Elections Act, 1996* (MEA) requires that all municipalities appoint a Compliance Audit Committee. As referenced in the MEA, a Compliance Audit Committee shall be composed of not fewer than three and not more than seven members and shall not include:

- a) Employees or officers of the municipality or local board;
- b) Members of Council or local boards;
- c) Any person who is a candidate in the election for which the Committee is established;
- d) Any persons who are registered third parties in the municipality in the election for which the Committee is established

A qualified elector who believes on reasonable grounds that a candidate or registered third party has contravened a provision of the MEA relating to election campaign finances, may apply to the Compliance Audit Committee for a compliance audit of the candidate’s or registered third party’s finances. The Compliance Audit Committee is also required to consider any report provided by the Clerk that identifies any contributor that appears to have contravened established contribution limits.

### C. Background

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In accordance with the MEA, Council shall establish a compliance audit committee before October 1 of an election year.

The Grey County Compliance Audit Committee, Terms of Reference and Rules of Procedure are attached for reference.

## **D. Analysis**

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A “Selection Committee” comprised of three Clerks from the nine lower tier Grey County municipalities reviewed applications received and completed reference checks for the selected applicants. The Terms of Reference sets out the criteria considered when appointing Compliance Audit Committee members. On the recommendation of the Selection Committee, each municipality shall appoint the GCCAC for the 2022 election, which shall be comprised of a roster of no more than seven individuals.

Staff will provide Council with a By-law to the September 12, 2022 Council Meeting to appoint the following persons as members of the Grey County Compliance Audit Committee:

- Dan Sullivan
- David Nusko
- John Leslie Hollins
- Bryan G. Allendorf

## **E. Strategic Priorities**

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### **1. Communication and Engagement**

We will enhance communications and engagement between Town Staff, Town residents and stakeholders.

### **2. Organizational Excellence**

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

## **F. Financial Impacts**

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Those persons appointed to the GCCAC roster will be paid a retainer of \$1,000 over the term of their appointment, being \$250 per year, with costs shared equally by the municipalities of Grey County. The retainer shall cover attendance at a mandatory training session and review of periodic updates or information supplied by the Clerk of a member municipality.

A rate of \$200 for meetings under 4 hours, and \$300 for meetings over 4 hours plus mileage will be paid to Committee Members convening for a Sitting Committee. The per meeting rate shall cover review of background or agenda materials as required in preparation for a meeting, with the costs being borne by the host municipality.

## **G. In Consultation With**

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Grey County Clerks  
Shawn Everitt, CAO

## **H. Public Engagement**

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The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. However, any comments regarding this report should be submitted to Corrina Giles, Town Clerk [townclerk@thebluemountains.ca](mailto:townclerk@thebluemountains.ca) .

## **I. Attached**

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1. Attachment 1 Municipal Election, Grey County Compliance Audit Committee, Terms of Reference
2. Attachment 2 Grey County Compliance Audit Committee Rules of Procedure
3. Draft By-law to Appoint the Joint Compliance Audit Committee Members for the 2022 to 2026 Term of Council

Respectfully submitted,

Corrina Giles  
Town Clerk

For more information, please contact:  
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### Report Approval Details

Document Title:	FAF.22.073 Municipal Election, Appointment of Grey County Compliance Audit Committee.docx
Attachments:	<ul style="list-style-type: none"><li>- Att 1 Grey County Compliance Audit Committee, Terms of Reference.pdf</li><li>- Att 2 Grey County Compliance Audit Committee, Rules of Procedure .pdf</li><li>- Att 3 By-law to Appoint Joint Compliance Audit Committee Members.pdf</li></ul>
Final Approval Date:	Aug 25, 2022

This report and all of its attachments were approved and signed as outlined below:

**Shawn Everitt - Aug 25, 2022 - 2:26 PM**