



# Staff Report

## Administration – Chief Administrative Officer

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**Report To:** Committee of the Whole Meeting  
**Meeting Date:** May 10, 2022  
**Report Number:** FAF.22.095  
**Title:** Request to Purchase Land – Clarksburg Right of Way  
**Prepared by:** Shawn Everitt, Chief Administrative Officer

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### A. Recommendations

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THAT Council receive Staff Report FAF.22.095, entitled “Request to Purchase Land – Clarksburg Right of Way”;

AND THAT Council direct staff to proceed with scheduling a Public Meeting to consider the potential disposition of land and declaration of the lands as being surplus to the Town’s needs;

AND THAT Council approve that the consideration of the lands being declared surplus through the Public Meeting be based on the potential disposition and selling of the lands to the adjacent landowner as outlined in this report pending the outcome of the Public Meeting.

### B. Overview

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This report is a follow up to correspondence received by Council from the owner of 174 Clark Street requesting to purchase Town owned land located directly adjacent to 174 Clark Street.

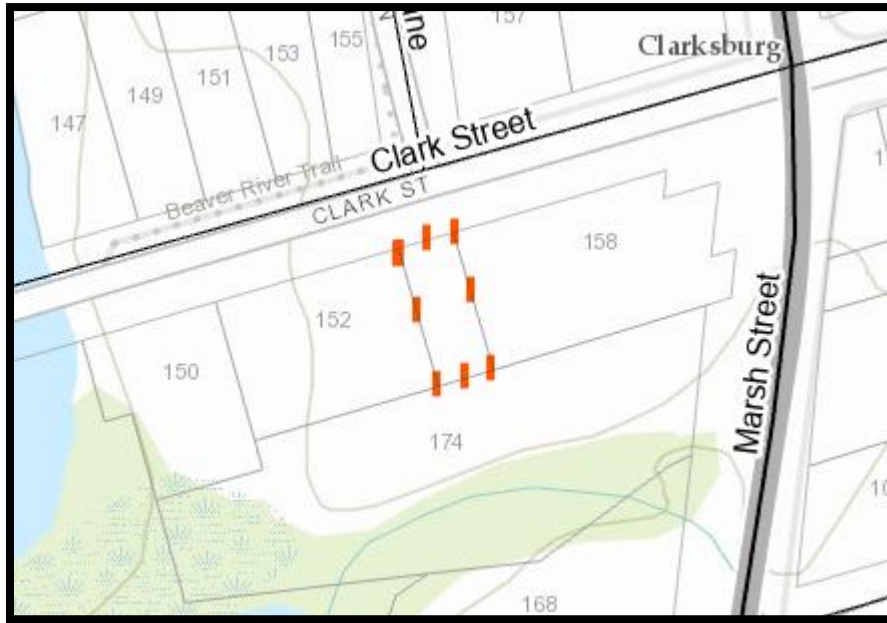
### C. Background

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At the August 9, 2021 Council meeting, Council received correspondence from Mr. Bill Carty, the owner of 174 and 158 Clark Street in Clarksburg, requesting to purchase the Town owned land adjacent to 174 Clark Street currently identified as a Town owned unopened road allowance.

Staff had informally reviewed the original request and determined that there was merit to making a formal request to Council. Council directed staff to proceed with the review and provide a follow up report.

The following map provides an overview the property location.



## D. Analysis

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Staff have completed a review of the request and the specifics regarding the subject Town owned land and, at this point in the review, staff have determined that there is merit to considering the potential disposition of the subject land.

Staff recommend that a Public Meeting be scheduled to examine the specific details of the subject land and to outline the process involved with declaring the land to be surplus to the Town's needs. This process would also outline any necessary requirement to stop up and close the right of way/lane as well as final disposition and sale considerations.

It is important to note that Council may enter into a "Lame Duck" situation during this process. As such, staff will also consider whether to request Delegation of Powers for the disposition of land through the Public Meeting process or to have the new term of Council consider the final recommendation.

## E. Strategic Priorities

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### 1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders.

### 2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

### **3. Community**

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

## **F. Environmental Impacts**

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Staff recommend that the disposition of this property may provide for better use of the land and allow for further development and enhancement of the 174 Clark Street property.

## **G. Financial Impacts**

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Any funding the Town receives through the disposition and sale of land will go directly to the Town's Community Improvement Plan.

## **H. In Consultation With**

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Senior Management Team

## **I. Public Engagement**

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The topic of this Staff Report will be the subject of a Public Meeting and/or a Public Information Centre in accordance with the following schedule:

- May 10, 2022 Committee of the Whole – Initial staff report (FAF.22.095) with recommendation to proceed to public consultation;
- May 24, 2022 Council – Recommendations from May 10, 2022 Committee of the Whole confirmed;
- May 25, 2022 Public Meeting Notice posted;
- June 2, 2022 Public Meeting advertised in Collingwood Connection;
- July 11, 2022 Council – Public Meeting at 1:00 p.m.
- August 9, 2022 Committee of the Whole – Follow-up report with Public Meeting feedback;
- August 29, 2022 Council – Recommendations from August 9, 2022 Committee of the Whole confirmed, along with any required By-law

Comments regarding this report should be submitted to Shawn Everitt, [cao@thebluemountains.ca](mailto:cao@thebluemountains.ca).

## **J. Attached**

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1. Request to Purchase Letter – July 13, 2021

Respectfully submitted,

Shawn Everitt  
Chief Administrative Officer

For more information, please contact:  
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### Report Approval Details

Document Title:	FAF.22.095 Request to Purchase Land - Clarksburg Right of Way.docx
Attachments:	- Attachment-1-Request-to-Purchase-Letter-July-13-2021.pdf
Final Approval Date:	Apr 26, 2022

This report and all of its attachments were approved and signed as outlined below:

**Shawn Everitt - Apr 26, 2022 - 4:38 PM**