



# Minutes

## Community Recovery Task Force

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**Meeting Date:** November 4, 2020  
**Meeting Time:** 10:00 a.m.  
**Location:** Microsoft Teams Meeting  
**Prepared by** Sarah Merrifield, Executive Assistant Committees of Council

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### A. Call to Order

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Mayor Alar Soever called the meeting to order at 10:14 a.m. with Councillor Peter Bordignon and Councillor Rob Sampson present.

Town staff present were Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, Director of Operations Shawn Carey, Director of Community Services Ryan Gibbons, and Manager of Communications and Economic Development Tim Hendry.

- **Task Force Member Attendance**
- **Approval of Agenda**

Moved by: Peter Bordignon

Seconded by: Rob Sampson

THAT the Agenda of November 4, 2020 be approved as circulated, including any additions to the Agenda, Carried.

#### **Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Community Recovery Task Force members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

- **Previous Minutes (October 21, 2020)**

Moved by: Peter Bordignon

Seconded by: Rob Sampson

THAT the Community Recovery Task Force Minutes of October 21, 2020 (large and small group) be approved as circulated, including any revisions to be made, Carried.

## **B. Matters for Discussion**

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### **B.1 Mandatory Face Covering By-law**

- Communications efforts need to focus on intent of by-law
- Either Councillor Sampson or Mayor Soever to attend the Monday, November 9, 2020 Special Community Communications Advisory Committee in case there are any questions from Committee members regarding the Mandatory Face Covering By-law
- Discussed increased parking enforcement between 2019 and 2020, which is expected to continue into the winter months
- Consideration regarding parking enforcement if additional outdoor recreational spaces are opened up in the Town for the winter

### **B.2 Holiday “Shop Local” Event / “Blue” Friday – Manager of Communications and Economic Development Tim Hendry**

- “Give the Gift of Blue”
- A communications strategy has been developed for the event
- Virtual Christmas celebration, with local choirs and artists singing holiday songs, greetings and local video footage to be pre-recorded
- Town clerk to schedule a Special Committee of the Whole for the purpose of allowing Council to consider various holiday 2020 initiatives, which includes proposed costing

### **B.3 Remembrance Day Services 2020 – Director of Community Services Ryan Gibbons**

- Already discussed at Large Task Force, nothing further to discuss

### **B.4 Matters arising from November 4, 2020 Large Task Force (if needed)**

None

## **C. Correspondence**

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None

## **D. New and Unfinished Business**

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### **D.1 Additions to the Agenda**

### **D.2 Items Identified for Discussion at Next Meeting**

- “Give the Gift of Blue” event
- Christmas Dinner Sub-Committee and Holiday Video Event
- Clarification regarding Ontario Policies with respect to COVID-19
- Street Signage, etc. for Capacity Management

**E. Upcoming Meeting Dates**

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November 18, 2020

Will be rescheduled due to a meeting conflict.

**F. Adjournment**

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Moved by: Rob Sampson

Seconded by: Peter Bordignon

THAT the Community Recovery Task Force does adjourn at 10:58 a.m. to meet again at the call of the Chair, Carried.