



# Minutes

## The Blue Mountains, Transportation Committee

**Date:** June 17, 2021  
**Time:** 1:00 p.m.  
**Location:** Town Hall, Council Chambers - Virtual Meeting  
32 Mill Street, Thornbury, ON  
**Prepared by:**  
Kyra Dunlop, Administrative Assistant Committees of Council

**Members Present:** Councillor Sampson, Councillor Uram, Andrew Siegwart, John Ardiel, John White

**Staff Present:** Director of Operations Shawn Carey, Transportation Master Plan Project Coordinator Adam Fraser, and Executive Assistant Committees of Council Sarah Merrifield

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### A. Call to Order

#### A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

#### A.2 Committee Member Attendance

Administrative Assistant Committees of Council Kyra Dunlop confirmed all Committee members were present.

Town Staff present were Director of Operations Shawn Carey, Transportation Master Plan Project Coordinator Adam Fraser and Executive Assistant Committees of Council Sarah Merrifield.

**A.3 Approval of Agenda**

Moved by: John Ardiel

Seconded by: Andrew Siegwart

THAT the Agenda of June 17, 2021 be approved as circulated, including any additions to the Agenda.

Yay (5): Councillor Sampson, Councillor Uram, John Ardiel, John White, Andrew Siegwart.

**The motion is Carried (5 to 0)**

**A.4 Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Transportation Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

**A.5 Previous Minutes**

Moved by: Councillor Uram

Seconded by: John White

THAT the Minutes of May 25, 2021 be approved as circulated, including any revisions to be made.

Yay (5): Councillor Sampson, Councillor Uram, John Ardiel, John White, Andrew Siegwart.

**The motion is Carried (5 to 0)**

**B. Staff Reports and Deputations**

**B.1 Deputations, if any**

None

**B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Transportation Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

Committee meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

**B.3 Staff reports, if any**

None

**C. Matters for Discussion**

**C.1 Transportation Master Plan Update - Transportation Master Plan Project Coordinator Adam Fraser**

- Survey update
- Verbal Status Report
- Newsletter

Transportation Master Plan Project Coordinator Adam Fraser provided an update of the Transportation Master Plan draft survey. Adam noted that the draft survey had been revised to reflect feedback received and that the survey would incorporate a map-based PIN tool. Adam advised that the survey release date would take place the following week if the Committee supported the revised draft survey. Adam noted that the survey results would be presented in the first PIC taking place at the end of July/early August, and advised that the survey would be available to the public for a minimum of 3 weeks.

Committee Member John White asked how the PIC would look as a public meeting. Adam advised that the PIC starting in July would look different from previous PIC's as a result of the pandemic, but that the content would be the same.

Committee Member Andrew Siegwart asked if Councillor Sampson was confident that the draft survey met the spirit of the comments as previously provided by the Committee. Councillor Sampson noted that the survey as revised would be more provocative and thought provoking.

Committee Member John Ardiel noted the importance of having survey questions include the hard questions up front given how transportation affects the different people who live, work and play in the Town. Andrew noted that the Committee had to have the leadership to prepare for any potential fall-out and to provide clear messaging regarding the purposes of the initial survey. Adam noted that the survey focused on bigger pictures objectives and that the approach was methodical and systematic. John White noted that a more detailed preamble, including an overview of timelines and purpose of the first survey, would be good options to set the context for the first survey.

Adam advised that the newsletter was in draft form for Committee review, and that it would be added to the website once approved. Adam noted the intent to provide a monthly draft newsletter to the Committee before uploading the newsletter to the Town's Project page. Councillor Uram noted that the newsletter should focus on receiving public comments for the Transportation Master Plan. Councillor Sampson asked if the Blue Mountain Review or local media were being contacted to include the newsletter, which Adam advised that the intention was to release a monthly newsletter including notices for surveys, PIC's, public engagement and to ensure that the number of notices going out to the public was not a fatiguing amount. Director of Operations Shawn Carey noted that he would follow-up with staff to explore ways to get the word out more broadly. Councillor Sampson noted that a newsletter could be included in the Lobsterfest bags. Andrew noted that road signs may be helpful. Shawn noted that staff would look into sending letters out to other municipalities to ensure there is regional attention.

Adam advised the Committee that a report was being provided to the Committee of the Whole regarding assessments from phase 1 to current and setting technical and stakeholder advisory groups.

Moved by: Andrew Siegwart  
Seconded by: Councillor Uram

THAT the Transportation Advisory Committee receives and endorses in principle the Transportation Master Plan Draft Survey as presented subject to Committee Member comments to be submitted to Town staff no later than end of day Friday, June 18, 2021.

Yay (5): Councillor Sampson, Councillor Uram, John Ardiel, John White, Andrew Siegwart.

**The motion is Carried (5 to 0)**

**C.2 2022 Committee Budget and Zero Based Budget Perspective and Assessment - Councillor Sampson**

Item Deferred.

Councillor Sampson noted that this item may require a special meeting of the Committee to discuss.

**C.3 Alternate Route Update from Sub-committee - Committee members John Ardiel and John White**

Item Deferred.

John White advised that there were no significant updates for the Transportation Committee at this time. Shawn Carey noted that materials, including mapping, would be forthcoming at the end of July 2021. Councillor Sampson advised that

the Transportation Committee would speak to this item more generally at the July Committee meeting.

**C.4 Traffic Data Collection Status (verbal) - Director of Operations Shawn Carey and Adam Fraser**

Follow-up Direction from Council:

THAT, in accordance with the February 16, 2021 Transportation Committee recommendation, Council of the Town of The Blue Mountains approves a Request for Proposal/Request for Quotation process to identify and acquire traffic management technology to be used in support of the Transportation Master Plan and beyond (as a substitute for the previously-approved Trade Show), CARRIED.

Adam advised that a Request for Proposal would be made public on June 23 cloud-based system provider to run permanent data collection. Adam noted that the Town would be cautious about what was being asked in the RFP due to privacy concerns. Adam noted that that IT was assisting in addressing privacy protections appropriately. Councillor Sampson asked what the RFP deadline to apply was, which Adam advised was in mid-July.

**C.5 Rural Road Speed Limit Review**

NOTE: The following Notice of Motion by Councillor Matrosovs was carried at the May 3, 2021 meeting:

WHEREAS the community of Rockhaven continuously has an inordinate amount of traffic volume due to its 4-season destination of Metcalfe Rock and trail access points;

WHEREAS Rockhaven is used additionally as daily thoroughfare for residents of the communities of Duncan, Egypt and Little Germany to drive either north to Clarksburg/Thornbury or east to Ravenna or Collingwood;

WHEREAS the horizontal and vertical alignment of the curves located south on 10th Line south of the intersection of 10th Line and eastside of 9th Sideroad in combination with the gravel surface increases the risk level as evidenced by vehicles sliding the into the ditch throughout the year;

WHEREAS on-road parking despite increased prohibitive signage in Rockhaven continues to increase the risk level throughout all four seasons;

WHEREAS high pedestrian volume on 10th Line between 6th and 9th

Sideroad including children and dogs hiking along the 10th Line between trail access points and/or stepping out from between on-road parked vehicles increases the risk level;

WHEREAS cyclist volume has increased on 10th Line;

WHEREAS 10th Line between 6th and 9th Sideroad is shared daily not just by pedestrians, cyclists, car and truck vehicles but also equestrian riders, farm vehicles and snowmobiles;

THEREFORE BE IT RESOLVED THAT Council approve posting a speed limit of 50km per hour in the community of Rockhaven, specifically on 10th Line from 6th Sideroad to eastside of 9th Sideroad and direct staff to post signage at appropriate locations;

AND THAT Council direct staff in consultation with the Transportation Advisory Committee to review rural road speed limits as part of the Master Transportation Plan project, CARRIED.

In consideration with Operations Department and Ministry of Transportation.

Shawn noted that the speed reduction at Rockhaven had been recently discussed amongst the Senior Management Team. Shawn noted that a By-Law may be required to address this Motion, and that a public meeting would be required to enact a proposed By-Law. Shawn advised that staff were reviewing setting up traffic counters for pre and post monitoring of speeds in Rockhaven.

John Ardiel noted that the speed limit reductions were problematic and that the OPP should be addressing speed issues. Shawn advised that the police were aware of the speed limit issues and that staff interact with the OPP on a regular basis on speed issues. Shawn noted that Rockhaven could be seen as a pilot for data collection related to speed limit reviews. Shawn noted that the Transportation Master Plan included a comprehensive speed limit review and that it would be best to prevent one-off By-Laws to change speed limits. Andrew noted that asset managers should be handling speed issues, not the Town.

#### **C.6 Incorporation of New Trails into Town Network - Committee member John White**

- Status of unopened Town road allowances - water access and other

John White noted that the Leisure Activities Plan was released to the public and that the Leisure Activities Plan refers to the work of the Transportation Committee and the Transportation Master Plan. John White noted that the Transportation Committee should be kept fully apprised of the Leisure Activities Plan progress. Councillor Sampson noted that the Leisure Activities Plan consultants would be attending at the Committee of the Whole to present their

plan to Council, at which point the consultants would be asked to present to the Transportation Committee to ensure integration.

#### **C.7 Follow-up Direction from Council**

##### **Grey County Cycling and Trails Master Plan**

THAT Council of the Town of The Blue Mountains acknowledges receipt of the February 16, 2021 Transportation Committee recommendation as follows:

THAT with respect to the Grey County Cycling and Trails Master Plan, the Transportation Committee receives the Plan and recommends Council endorse the Plan as a policy document, CARRIED.

AND THAT, in accordance with the recommendation received, Council of the Town of The Blue Mountains endorses the Plan as a policy document, as was presented at the February 16, 2021 Transportation Committee meeting, CARRIED.

Councillor Sampson read the Council direction and noted that Grey Highlands did not endorse the Grey County Cycling and Trails Master Plan. Andrew advised that Grey Highlands was conducting a deeper look into a plan specifically within their municipality at this time.

#### **C.8 General Action Item Tracking**

- Victoria/Louisa/Elma/Alice Reconstruction Updates, as available
  - Shawn noted that the Committee of the Whole had generated a good discussion and would be turning to a Public Meeting regarding the Stop Up and Close process. Shawn noted that staff would be trying to move forward with a 2022 construction start timeline.
- Parking Issues Update, as available
  - Shawn noted that a Parking By-Law had been passed by Council. Shawn advised that signs would be put up to address parking issues in the Town.
- Unopened Road Allowances (including water access) Update, as available
  - No updates at present
- Provincial and County Road Updates, if available
  - No updates at present

## **D. Correspondence**

NOTE: These correspondence items referred by Council for information

**D.1 Howard Wax, Resident Re: Speed Limit Highway 26**

**D.2 Elsbeth Wright, Resident Re: Traffic Calming on Beaver Street**

**D.3 Alison Carey, Resident Re: Beaver Street**

Moved by: Councillor Uram  
Seconded by: John White

THAT the Transportation Advisory Committee receives the correspondence items D.1, D.2, and D.3 and refers the same to the Transportation Master Plan consultant.

Yay (5): Councillor Sampson, Councillor Uram, John Ardiel, John White, Andrew Siegwart.

**The motion is Carried (5 to 0)**

**D.4 Pat Hoy, Director of Transportation Services, Grey County Re Gateway Roundabout GR 21**

Moved by: John Ardiel  
Seconded by: John White

THAT the Transportation Committee receives correspondence item D.4 for information purposes.

Yay (5): Councillor Sampson, Councillor Uram, John Ardiel, John White, Andrew Siegwart.

**The motion is Carried (5 to 0)**

**E. New and Unfinished Business**

**E.1 Additions to Agenda**

**E.2 Items Identified for Discussion at the Next Meeting**

- Alternate Route Update from Sub-Committee - John Ardiel and John White
- Action Item Tracking:
  - Victoria/Louisa/Elma/Alice Reconstruction Updates, as available
  - Parking Issues Update, as available
  - Unopened Road Allowances (including water access) Update, as available
  - Provincial and County Road Updates, if available
  - Leisure Activities Plan Update, as available
  - Traffic Data Collection Status Update, as available
  - 2022 Committee Budget and Zero Based Budget Perspective and Assessment Update, as available
  - Rural Road Speed Limit Review (Rockhaven Motion) Update, as available

**F. Notice of Meeting Dates**

July 20, 2021

Town Hall, Council Chambers (virtual)



## **G. Adjournment**

Moved by: Councillor Uram  
Seconded by: Andrew Siegwart

THAT the Transportation Committee does now adjourn at 2:39 p.m. to meet again at the call of the Chair.

Yay (5): Councillor Sampson, Councillor Uram, John Ardiel, John White, Andrew Siegwart.

**The motion is Carried (5 to 0)**