



Agenda

The Blue Mountains

Committee of the Whole Meeting

Date: Monday, April 13, 2026
Time: 9:30 a.m.
Location: Town Hall, Council Chambers and Virtual Meeting
32 Mill Street, Thornbury, ON
Prepared by: Corrina Giles, Town Clerk

Pages

A. Call to Order

A.1 Traditional Territory Acknowledgement and Moment of Reflection

We would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

A.2 Approval of Agenda

Recommended (Move, Second)

THAT the Agenda of April 13, 2026, be approved as circulated, including any items added to the Agenda.

A.3 Declaration of Pecuniary Interest

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2023-62, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

A.4 Previous Minutes

Recommended (Move, Second)

THAT the Committee of the Whole minutes of March 16, 2026, be adopted as circulated, including any revisions to be made.

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B. Staff Reports, Deputations, Correspondence

Administration, Corporate & Financial Services - To be chaired by Deputy Mayor Bordignon

B.1 Deputations, if any

- B.1.1 Jennifer Murley, Chief Executive Officer, Blue Mountains Public Library
Re: Blue Mountains Public Library Board's 2025 Annual Report

19

**B.1.2 Jarvis Strong, Executive Director, Escarpment Corridor Alliance
Re: Request for Support and Endorsement**

51

B.2 Public Comment Period regarding matters included in the Administration, Corporate and Financial Services portion of the meeting (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2023-62 ten minutes is allotted at the beginning and end of each section of the Committee of the Whole Meeting to receive public comments regarding matters included on the Agenda. Each person shall provide their name and address, and is required to address their comments to the Chair. Comments shall not refer to personal, litigation or potential litigation matters, or be in response to matters that have been the subject of a Public Meeting, it being noted that the verbal commenting period has ended. Written correspondence may still be received in response to matters that have been the subject of a Public Meeting. If a person is unable to personally attend the meeting, or during any period where an emergency has been declared to exist in the municipality, they shall provide their Public Comments in writing to the Clerk in advance of the meeting for the Clerk to read on behalf of the author during the Public Comment Period.

B.3 Correspondence, if any
None

B.4 Staff Reports

**B.4.1 Facilities Capital Projects Status Update - 02, CFS.26.023
Recommended (Move, Second)**

67

THAT Council receive Staff Report CFS.26.023, entitled "Facilities Capital Projects Status Update - 02";

AND THAT Council approves the Single Source award for the design, tender and contract administration effort for the Roads and Drainage Facilities Expansion to Tatham Engineers for \$187,500.

B.4.2 Follow Up Report to March 31 Public Meeting: Changes to Municipal Accommodation Tax (MAT) By-law, CFS.26.026

72

Recommended (Move, Second)

THAT Council receive Staff Report CFS.26.026, entitled "Follow Up Report to March 31 Public Meeting: Changes to Municipal Accommodation Tax (MAT) By-law";

AND THAT Council approve the proposed amendments to the Municipal Accommodation Tax By-law, including the implementation of a modified reporting structure based on accommodation provider size;

AND THAT staff be directed to update the By-law and implement the revised process.

- B.4.3 2025 Annual Fire Department Report, ADM.26.021** 95
Recommended (Move, Second)
 THAT Council receive Staff Report ADM.26.021, entitled “2025 Annual Fire Department Report” for information;
- B.4.4 Emergency Turbo Repairs to Rescue 281, ADM.26.023** 118
Recommended (Move, Second)
 THAT Council receive Staff Report ADM.26.023, entitled “Emergency Turbo Repairs to Rescue 281”;
 AND THAT, as is required under section 11 of the Purchasing of Goods and Services Policy (POL.COR.07.05), Council acknowledges receipt of Staff Report ADM.26.023 for information purposes as notification of the emergency purchase for turbo repairs to Rescue 281, funded through the Fire Department Operating Budget.
- B.4.5 Follow Up to Proposed Updates to Council Staff Relationship Protocol Policy, ADM.26.017** 123
Recommended (Move, Second)
 THAT Council receive Staff Report ADM.26.017, entitled “Follow Up to Proposed Updates to Council Staff Relationship Protocol Policy”;
 AND THAT Council repeals the “Council Staff Relationship Policy POL.COR.19.02”, and enacts a new “Council Staff Relationship Protocol Policy, POL.COR.26.xx” as attached to this report.
- B.4.6 Notice of Intention to Designate a Heritage Tree, 152 Year Old Sugar Maple, 10th Line Georgian Trail, ADM.26.016** 140
Recommended (Move, Second)
 THAT Council receive Staff Report ADM.26.016, entitled “Notice of Intention to Designate a Heritage Tree, 152 Year Old Sugar Maple, 10th Line Georgian Trail”;
 AND THAT, as no objections have been served on the Clerk of the municipality in response to the “Notice of Intention to Designate a Property Under the Ontario Heritage Act, R.S.O. 1990, c.O.18”, Council directs staff to include the “By-law to Designate a Property Under the Ontario Heritage Act, R.S.O. 1990, c.O.18” on the April 20, 2026 Council Agenda, for enactment;
 AND THAT following enactment of the “By-law to Designate the municipally owned lands known as Block 27, Plan 16M14, Town of The Blue Mountains to be of cultural heritage value or interest” Town staff will cause a copy of the By-law to be served upon the owner of the property (Town of The Blue Mountains), and upon the Ontario Heritage Trust, and to cause Notice of this By-law to be published in a newspaper having general circulation in the Town.
- B.5 Public Comment Period regarding matters included in the Administration, Corporate and Financial Services portion of the meeting (each speaker is allotted three minutes)**

Strategic Initiatives - To be chaired by Councillor Porter

B.6 Deputations, if any
None

B.7 Public Comment Period regarding matters included in the Strategic Initiatives portion of the meeting (each speaker is allotted three minutes)
NOTE: In accordance with the Town Procedural By-law 2023-62 ten minutes is allotted at the beginning and end of each section of the Committee of the Whole Meeting to receive public comments regarding matters included on the Agenda. Each person shall provide their name and address, and is required to address their comments to the Chair. Comments shall not refer to personal, litigation or potential litigation matters, or be in response to matters that have been the subject of a Public Meeting, it being noted that the verbal commenting period has ended. Written correspondence may still be received in response to matters that have been the subject of a Public Meeting. If a person is unable to personally attend the meeting, or during any period where an emergency has been declared to exist in the municipality, they shall provide their Public Comments in writing to the Clerk in advance of the meeting for the Clerk to read on behalf of the author during the Public Comment Period.

B.8 Correspondence, if any
None

B.9 Staff Reports

B.9.1 MAT Evaluation Results and Funding Recommendations, SI.26.013 151
Recommended (Move, Second)
THAT Council receive Staff Report SI.26.013, entitled “MAT Evaluation Results and Funding Recommendations”;

AND THAT Council approves the following application for funding through the Town’s portion of Municipal Accommodation Tax:

- Application 1: Destination Marketing Organization - Tourism Branding: \$25,000
- Application 2: Thornbury Business Improvement Area - Downtown Beautification, Infrastructure and Placemaking: \$100,000
- Application 3: Blue Mountain Village Association – Winter Lights: \$169,300
- Application 4: Clarksburg Village Association – Public Washrooms and Beautification: \$140,000
- Application 5: Blue Mountain Chamber of Commerce – Refill and Recharge Project: \$40,000
- Application 6: TBM Tree Tail – Town of The Blue Mountains Tree Tail: \$8,350

AND THAT Council directs staff to prepare agreements related to the following projects and authorizes the Mayor and Clerk to execute the

agreements based on the performance deliverables as outlined within this report.

B.9.2 Sale of Explore Blue Brand Assets, SI.26.012

180

Recommended (Move, Second)

THAT Council receive Staff Report SI.26.012, entitled "Sale of Explore Blue Brand Assets to Destination Marketing Organization";

AND THAT Council approves the sale of the Explore Blue brand assets, inclusive of the Explore Blue name, logo rights, social media handles and website URL (www.exploreblue.ca) for \$1.00 to the Blue Mountain Village Association for use by the Destination Marketing Organization in a manner consistent with the terms of the Municipal Accommodation Tax agreement between the Town of The Blue Mountains and the Blue Mountain Village Association;

AND THAT Council approves the preparation of an agreement based on the terms outlined in this report and directs the Mayor and Clerk to execute the agreement with the Blue Mountain Village Association.

B.10 Public Comment Period regarding matters included in the Strategic Initiatives portion of the meeting (each speaker is allotted three minutes)

Community Services - To be chaired by Councillor Ardiel

B.11 Deputations, if any

None

B.12 Public Comment Period regarding matters included in the Community Services portion of the meeting (each speaker is allotted three minutes)

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B.13 Correspondence, if any

None

B.14 Staff Reports

B.14.1 Follow-Up to Docupet Software Implementation, CS.26.019 185

Recommended (Move, Second)

THAT Council receive Staff Report CS.26.019, entitled “Follow-Up to Docupet Software Implementation for information only”.

B.14.2 St. George’s Anglican Church Sign Requests, CS.26.013 195

Recommended (Move, Second)

THAT Council receive Staff Report CS.26.013, entitled “St. George’s Anglican Church Sign Requests”;

AND THAT Council directs staff to proceed with Option # ___ as further described within the analysis section of Staff Report CS.26.013.

B.14.3 Follow-up Report to the Request of Georgian Hills Vineyard, to Amend Noise By-law Relief for the 2026 Year, CS.26.016 259

Recommended (Move, Second)

THAT Council receive Staff Report CS.26.016, entitled “Follow-up Report to the Request of Georgian Hills Vineyard, to Amend Noise By-law Relief for the 2026 Year”.

AND THAT, in response to the requested amendment, Council selects Option # ___ as further described in the within Staff Report CS.26.016.

B.14.4 Parks, Trails, Open Space Master Plan, Overview, CS.26.021 270

Recommended (Move, Second)

THAT Council receive Staff Report CS.26.021, entitled “Parks, Trails, Open Space Master Plan – Overview”;

AND THAT Council approve a budget request of \$100,000 to complete the Parks, Trails and Open Space Master Plan and to refresh the Leisure Activities Plan, with final deliverables anticipated in early 2027;

AND THAT Council recognize this work as a foundational step in guiding the coordinated planning and long-term management of the Town’s parks and trails system.

B.15 Public Comment Period regarding matters included in the Community Services portion of the meeting (each speaker is allotted three minutes)

C. New and Unfinished Business

C.1 Committees of Council Reports

C.1.1 Agricultural Advisory Committee Report dated March 19, 2026 277

C.1.2 Accountability and Transparency Committee Report dated March 19, 2026 279

C.2 Notice of Motion (Council)

C.3 Additions to the Agenda

D. Notice of Meeting Dates

Council Meeting, April 20, 2026
Town Hall, Council Chambers and Virtual

Council, Public Meeting, April 21, 2026
Town Hall, Council Chambers and Virtual

Committee of the Whole Meeting, Administration, Corporate & Financial Services,
Strategic Initiatives, and Community Services, April 27, 2026
Town Hall, Council Chambers and Virtual

Committee of the Whole Meeting, Operations, and Planning & Building Services, April
28, 2026
Town Hall, Council Chambers and Virtual

E. Adjournment

Recommended (Move, Second)

THAT this Committee of the Whole does now adjourn at TIME p.m. to meet again on
April 27, 2026, Town Hall, Council Chambers and Virtually, or at the call of the Chair.