

Accountability and Transparency Workplan

Completed
 On track
 Issues Arising
 Attention Required



#	Item	Level of Importance	Status	Actions	Accountability of A and T recommendations	Town Department Responsible (Who Assigned)	Outcomes Update: What measures indicate success	Due Date When	% Completed	Indicated Action Steps: Who does what by when	Other information/Any communications necessary
	Strategic Plan	High	Issues Arising	RFP has closed	Council	Strategic Initiatives		2025	10%		
	A and T questions to IC	High	Issues Arising	A and T members to forward questions to the Integrity Commissioner by means of the Town Clerk							
	accountability and transparency are engrained into every Town communication	High	Issues Arising								
	Staff Code of Conduct	High	On track	THAT the Accountability and Transparency Committee receives staff report FAF.24.136 Draft Employee Code of Conduct Policy for information.	Council	Human Resources	Review and comments to Council	16-Jan-25	25%		
	Council Staff Relationship Protocol Policy	High	On track	Staff to review and update the Council Staff Relationship Protocol Policy in conjunction with the Council Code of Conduct and the Staff Code of Conduct to foster and create a	Council	Human Resources	Review and comments to Council		10%		
	Council Code of Conduct	High	On track	AND that the Accountability and Transparency Committee members provide their comments regarding this draft policy to the Legislative Coordinator who will compile all the comments received and bring forward to the January 16, 2025, committee meeting.	Council	Human Resources	Review and comments to Council		10%		

Provincial Code of Conduct, one standardized code of conduct for all municipalities ... Comments Due	Medium		THAT the Accountability and Transparency Committee January 16, 2025, agenda will contain the Provincial Code of Conduct and the committee will submit their comments regarding this policy no later than January 9, 2025.	Provincial Government	Ministry of Municipal Affairs and Housing		January 16 2025, to province February 10, 2025	10%		
Procedural Bylaw 2023-62	High		AND THAT the Accountability and Transparency Committee requests that Legislative Coordinator compile and circulate to the committee the comments in advance of the January 16, 2025 meeting. CARRIED	Council		Review and comments to Council		10%		
Lobbyist Registry Tutorial Video and registration	Medium		Communications is in the process of developing a video introducing the Town's Lobbyist Registry. There are multiple notices within the town hall serving as reminders to those impacted to register before the Monday, <u>May 12, 2025 deadline</u>	Council	Communications	Posted tutorial video on the Lobbyist Website		90%		
Freedom of Information webpage	Medium		The layout of the Freedom of Information page has been updated, and it now includes historical data back to the start of the 2018 term of Council https://www.thebluemountains.ca/town-	Council	Communications			100%		
Comments on Staff Report CS.25.001 survey	High		A and T for review and comments through POL.COR.24.05 Accountability and Transparency of Town Actions to the Public Policy	Council	Community Services	Review and comments to Community Services and Council	January 16 2025	100%		

	Whistle Blower Policy	Medium		<p>THAT Council of the Town of The Blue Mountains receives for information and consideration, the following recommendation from the Accountability and Transparency Committee dated December 20, 2024: THAT the Accountability and Transparency Committee acknowledges that they have provided comments to Sarah Traynor in response to the Employee Whistleblower Policy. 1 AND THAT the Accountability and Transparency Committee requests Council to direct staff to pause work on the Employee Whistleblower Policy until the Staff Code of Conduct Policy has been approved. CARRIED</p>	Council	Human Resources	Review and comments to Council which included		100%	Motion were forwarded from A and T to COW Monday, January 13, 2025 for their consideration.	